

**CASS COUNTY BOARD OF COMMISSIONERS
WORKSHOP**

April 22, 2025

Chair Jones called the workshop to order at 9:00 a.m. on Tuesday, April 22, 2025, in Commission Chambers.

Commissioner Marchetti offered the Invocation. Commissioner Lawrence led the Pledge of Allegiance to the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Tom Langley, James Lawrence, Jeremiah Jones, Michael Grice, Samuel Barrera (entered the workshop at 9:12 a.m.) and Roseann Marchetti.

COMMISSIONERS ABSENT: Al Northrop and R.J. Lee.

OTHERS PRESENT: Interim County Administrator Jennifer Rentfrow, Deputy Finance Director James Tito, Marketing and Communications Director Ambrosia Neldon, MSU Extension Director Tyler Augst, Sheriff Clint Roach, Judge Carol Bealor, Prosecutor Victor Fitz, Treasurer Hope Anderson and Clerk/Register Monica McMichael.

WELCOME & OVERVIEW OF MORNING AGENDA

Chair Jones welcomed everyone to the workshop and provided a brief overview of the agenda.

FUND BALANCE 101

Interim County Administrator and Finance Director Jennifer Rentfrow offered a presentation on fund accounting. See attached presentation Funds & Fund Balance.

ACCOUNTING TRIVIA

Interim County Administrator Rentfrow and Deputy Finance Director Tito Accounting Trivia.

READING FINANCIAL STATEMENTS

Interim County Administrator Rentfrow explained to the best way to read the monthly Financial Reports. See attached Reading Financial Reports.

BUDGETING: LOOKING AHEAD

Jennifer Rentfrow shared and discussed the FY2025 Budget that was presented to board members. She went on to discuss the list of Capital Improvement Projects.

PLANNING WITH PURPOSE

As Chair of the committee, Carol Bealor provided an update on the Ad Hoc Administrator Search Committee. She explained that the committee worked with Chet Janik of the Michigan Leadership Institute to choose 3 of the 21 applicants to move on to the interview stage. Interviews were scheduled for Thursday, May 1 at 10 a.m., 11 a.m. and 1 p.m. in Commission Chambers. Candidate information and interview questions would be provided to the full board prior to the interviews. She stressed the importance of all candidates being asked the same interview questions. Consultant Janik will provide each board member with a checklist to use as a guide during interviews. Judge Bealor cautioned commissioners that those forms would be subject to FOIA.

LUNCH

Chair Jones declared a recess for lunch at 11:45 a.m. The workshop reconvened at 12:45 p.m.

GOOD GOVERNANCE WORKSHOP

MSU Educator Tyler Augst presented to the Board of Commissioners topics on Good Governance that included: an Introduction to County Government, the Open Meetings Act, and Parliamentary Procedure. See attached handouts: New Commissioner School, Components of Extraordinary Government, The Co-Employer Relationship between County Commissioners and Elected County Officers, Open Meeting Act and Motions Chart.

Chair Jones left the meeting at 2:00 p.m. Commissioner Grice left the meeting at 2:45 p.m. Commissioner Barrera left the meeting at 3:00 p.m. Commissioner Marchetti left the meeting at 3:30 p.m.

ADJOURNMENT

The meeting adjourned at 4:10 p.m.

Approved: _____

Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register