

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

November 6, 2025

The Cass County Board of Commissioners met in regular session on Thursday, November 6, 2025, in Commission Chambers.

Chair Jones called the meeting to order at 5:00 p.m. Commissioner Grice provided the Invocation. Commissioner Northrop led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Tom Langley, James Lawrence, Alan Northrop, Jeremiah Jones, Michael Grice, Samuel Barrera, Roseann Marchetti and R.J. Lee.

COMMISSIONERS ABSENT: None.

PUBLIC COMMENT (Agenda Items Only)

None.

ADDITIONS/DELETIONS TO THE AGENDA

Chair Jones added Veterans Services Officer Karee Krause to Recognitions, Kyante Buck to Presentations, and New Business item M-162-2025, a motion to appoint Gary Gravit to the Veterans Board to the agenda.

APPROVAL OF THE AGENDA

Commissioner Lee moved, seconded by Commissioner Marchetti, to approve the November 6, 2025, Cass County Board of Commissioner's Agenda as amended. Motion carried by voice vote.

RECOGNITIONS

Veterans Services Officer Karee Krause thanked Treasurer's Office Foreclosure Specialist Ana McCoy for assisting someone in need. The individual had connections to a veteran which allowed Krause to provide funds set aside by LaGrange Township for the needs of veterans.

PRESENTATIONS

Kyante Buck, of Generations Forward, announced that his organization would like to bring new housing to the Village of Vandalia.

CONSENT AGENDA

Commissioner Lawrence moved, seconded by Commissioner Lee, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

- (M-151-2025) A motion to approve claims dated 09/27/2025 to 10/31/2025
- (M-152-2025) A motion to approve the October 2, 2025, Regular Meeting Minutes
- (M-153-2025) A motion to approve the October 16, 2025, Special Meeting Minutes
- (M-154-2025) A motion to approve the 2026 Holiday Schedule

The Chair instructed the Clerk to call roll:

Yes (8): Commissioners Lee, Marchetti, Barrera, Grice, Jones, Northrop, Lawrence and Langley.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMISSIONER REPORTS

Commissioners Lawrence, Jones, Barrera and Marchetti offered committee reports.

ADMINISTRATOR'S REPORT

Interim Administrator Rentfrow provided the Administrator's Report.

COUNTY PARTNERS

Veterans Services Officer Karee Krause and County Conservation District Officer Justin Hillburg shared reports.

ELECTED OFFICIALS

Treasurer Anderson shared an update.

NEW BUSINESS

M-155-2025

Commissioner Marchetti moved, seconded by Commissioner Lawrence, to appoint Jimmie Vail to the Veterans Services Board with a term expiring 12/31/2028. Motion carried by voice vote.

M-156-2025

Commissioner Marchetti moved, seconded by Commissioner Lee, to appoint Kenneth Lebeda to the Veterans Services Board for a term expiring 12/31/2028. Motion carried by voice vote.

M-157-2025

Commissioner Lee moved, seconded by Commissioner Lawrence, to reclassify the Court Security Director as a non-union Grade 7. Motion carried by voice vote.

M-158-2025

Commissioner Marchetti moved, seconded by Commissioner Northrop, to approve the Cyber Security Specialist Position and make the corresponding budget adjustment. Motion carried by voice vote.

M-159-2025

Commissioner Marchetti moved, seconded by Commissioner Northrop, to approve the purchase of a replacement firewall and to make the corresponding budget adjustment. Motion carried by voice vote.

AD HOC COMMITTEE

Chair Jones appointed Commissioner Lawrence, Commissioner Langley, Administrative Specialist Kasey Bess and Marketing Director Ambrosia Neldon to an Ad Hoc Committee to discuss/plan a staff Holiday party.

M-161-2025

Commissioner Lawrence moved, seconded by Commissioner Marchetti, to approve the FY25-26 Michigan Indigent Defense Commission (MIDC) Grant Contract. Motion carried by voice vote.

M-162-2025

Commissioner Barrera moved, seconded by Commissioner Marchetti, to appoint Gary Gravit to the Veterans Advisory Board for a term ending 7/31/2028. Motion carried by voice vote.

DISCUSSION

Commissioner Langley moved, seconded by Commissioner Lawrence, to authorize Chair Jones and his designee of HR Director Daly, and county attorney Karl Butterer to enter into negotiations with Jennifer Rentfrow to develop an employment agreement for the Administrator position contingent upon final approval of the proposed employment agreement terms by the Cass County Board of Commissioners. Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Marchetti, Langley, Lawrence, Jones, Barrera, Northrop and Lee.

No (1): Commissioner Grice.

Motion carried by roll call vote.

PUBLIC COMMENT

Public comment occurred.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioners Langley, Barrera and Marchetti offered comments.

ADJOURNMENT

Chair Jones adjourned the meeting at 5:40 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register