

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

December 4, 2025

The Cass County Board of Commissioners met in regular session on Thursday, December 4, 2025, in Commission Chambers.

Chair Jones called the meeting to order at 5:00 p.m. Commissioner Lee provided the Invocation. Commissioner Marchetti led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: James Lawrence, Alan Northrop, Jeremiah Jones, Michael Grice, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: Tom Langley.

PUBLIC COMMENT (Agenda Items Only)

None.

ADDITIONS/DELETIONS TO THE AGENDA

Commissioner Marchetti removed M-183-2025 from the agenda and added a discussion on dissolving the Committee of the Whole.

Chair Jones added item M-184-2025 to the Consent Agenda – Prosecutor’s Office Karpel A motion to approve software integration costs for Prosecutor’s Office, Sheriff’s Office and courts, and corresponding budget adjustments.

APPROVAL OF THE AGENDA

Commissioner Lawrence moved, seconded by Commissioner Lee, to approve the December 4, 2025, Cass County Board of Commissioner’s Agenda as amended. Motion carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

Patrick O. Hansma, DO, shared the 2024 Office of the Medical Examiner Annual Report.

CONSENT AGENDA

Vice-Chair Lawrence moved, seconded by Commissioner Lee, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-164-2025) A motion to approve claims dated 11/01/2025 to 11/25/2025

(M-165-2025) A motion to approve October 20, 2025, special meeting minutes

(M-166-2025) A motion to approve November 6, 2025, regular meeting minutes

(M-167-2025) A motion to approve November 20, 2025, special meeting minutes

(M-168-2025) A motion to approve the cost-of-living adjustment for non-union employees

(M-169-2025) A motion to approve the 2026 elected official salaries

(M-170-2025) A resolution to appoint Jesse Binns to the Woodlands Behavioral Healthcare Board with a term ending 3/31/2028

(M-171-2025) A motion to appoint Thomas Mondschein to the Woodlands Behavioral Healthcare Board with a term ending 3/31/2028

(M-172-2025) A motion to re-appoint Frederick Kucklick to the Parks and Recreation Commission with a term ending 1/1/2029

(M-173-2025) A motion to re-appoint Tami Stewart to the Parks and Recreation Commission with a term ending 1/1/2029

(M-174-2025) A motion to re-appoint Robert Parrish to the Parks and Recreation Commission with a term ending 1/1/2029

(M-175-2025) A motion to re-appoint Harry Shaffer to the Land Bank Authority with a term ending 12/31/2028

(M-176-2025) A motion to re-appoint Priscilla Gatties to the Van Buren-Cass District Board of Health with a term ending 12/31/2028

(M-177-2025) A resolution to re-appoint James Dodd to the Southwest Planning Commission with a term ending 12/31/2028

(M-178-2025) A motion to adopt Boards and Commissions Appointment Procedure Policy

(M-179-2025) A motion to amend the Delinquent Tax Revolving Fund Policy

(M-180-2025) A motion to approve Cass County Problem-Solving Court Budgets FY 2026

(M-181-2025) A motion to approve Fishbeck as the Qualified Environmental Professional for the Brownfield Redevelopment Assessment Grant

(M-182-2025) A motion to approve CPLR Grant FY 2026

(M-184-2025) A motion to approve software integration costs for Prosecutor's Office, Sheriff's Office and courts, and corresponding budget adjustments

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Lee, Barrera, Marchetti, Grice, Jones, Northrop and Lawrence.

No (0): None.

Absent (1): Commissioner Langley.

The Consent Agenda carried by roll call vote.

COMMISSIONER REPORTS

Commissioners Lawrence, Northrop, Grice and Marchetti offered committee reports.

ADMINISTRATOR'S REPORT

Administrator Rentfrow provided the Administrator's Report.

COUNTY PARTNERS

Conservation District Director Charity Green shared an update.

ELECTED OFFICIALS

Clerk/Register McMichael, Sheriff Roach and Prosecutor Fitz offered updates.

NEW BUSINESS

DISCUSSION

Commissioner Marchetti opened discussion on dissolving the Committee of the Whole (COW). She stated she was in favor of eliminating the COW and instead holding two business meetings each month. Commissioners Barrera and Grice agreed, noting that the board frequently called special meetings because certain business could not wait until the next month's regular meeting.

Commissioners Lee and Lawrence acknowledged the benefits of maintaining a Committee of the Whole but indicated they would be comfortable with either keeping or eliminating it.

Chair Jones moved, seconded by Commissioner Grice, to eliminate the Committee of the Whole. The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Grice, Northrop, Barrera, Jones, Lawrence, Marchetti and Lee.

No (0): None.

Absent (1): Commissioner Langley.

Motion carried by roll call vote. The COW would be eliminated beginning January 1, 2026.

PUBLIC COMMENT

Public comment occurred.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

None.

ADJOURNMENT

Chair Jones adjourned the meeting at 5:35 p.m.

Approved: _____
Date

Chair Jeremiah Jones

Monica McMichael, Clerk/Register