



Cass County Board of Commissioners

Cass County Board of Commissioners Zoom Meeting Notice

269-445-4420

Because of concerns over Covid-19, the social distancing ordered by Governor Whitmer and in compliance with executive order EO-2020-15, the Cass County Board of Commissioners will hold their Regular meeting on April 1, 2021 in person at 6:30 p.m. Public participation will be exclusively via Electronic Virtual Access. Any member of the public who wishes to participate in the meeting remotely may do so.

When: Apr 1, 2021 06:30 PM Eastern Time (US and Canada)
Topic: Board of Commissioners Meeting

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/82488741597>

Or Telephone:

Dial: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656
Webinar ID: 824 8874 1597



Cass County

Board of Commissioners

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS PUBLIC PARTICIPATION VIA VIRTUAL ACCESS

Commissioner Chambers
120 N. Broadway, Cassopolis
April 1, 2021
6:30 P.M.

CALL TO ORDER - *Chair Dwight Dyes*

INVOCATION - *Commissioner Marchetti*

ROLL CALL - *Clerk/Register Monica McMichael*

PUBLIC COMMENTS (limit to 3 minutes/person, agenda items only)

APPROVAL OF THE AGENDA - *Commissioner Jones*

RECOGNITIONS

PRESENTATIONS: **Introduction by Commissioner Laylin: Intersect Studio**

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-55-21** - Motion to approve Claims dated March 19, 2021

2. **M-56-21** - Motion to approve the March 18, 2021 Board of Commissioner Regular meeting minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice

120 N. Broadway, Suite 200 ♦ Cassopolis, MI 49031
Telephone (269) 445-4420 ♦ Fax (269) 445-8978

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT - *Administrator Jeff Carmen*

PUBLIC SAFETY REPORT

COUNTY PARTNERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

NEW BUSINESS

1. **M-57-21** - Motion to approve amended Delinquent Tax Revolving Fund Policy - *Commissioner File*
2. **M-58-21** - Motion to approve amended Jail Commissary Retained Earnings Balance Policy - *Commissioner Laylin*
3. **M-59-21** - Motion to approve amended Petty Cash Policy - *Commissioner Marchetti*
4. **M-60-21** - Motion to approve amended Cash Option Plan Policy - *Commissioner Jones*
5. **M-61-21** - Motion to approve amended Meal Reimbursement Policy - *Commissioner Grice*
6. **M-62-21** - Motion to set a fee of \$36.75 for all non-criminal fingerprint fees - *Commissioner File*
7. **Discussion** - Off-Road Vehicle regulation - *Commissioner Laylin*
8. **Chair Dyes** –Ad-hoc Committee of the Board American Recovery Funding Options

PUBLIC COMMENT (3 minute limit - non agenda items)

CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 000 TREASURER							
101-000-402.000	CURRENT PROPERTY TAX	ONTWA TWP. TREASURER	OVERPAYMENT OF SET SUMMER /COUNTY A	21-155	03/18/21	929.72	1187955
Total For Dept 000 TREASURER						929.72	
Dept 131 CIRCUIT COURT							
101-131-807.030	LEGAL COSTS- MAACS	ROLAND LINDH	LEGAL COSTS - MAACS - LINDH - EASTM	03112021	03/19/21	837.23	1187926
101-131-807.030	LEGAL COSTS- MAACS	ARTHUR LANDAU	LEGAL COSTS - MAACS - LANDAU - MAXA	03122021	03/19/21	870.99	18848
Total For Dept 131 CIRCUIT COURT						1,708.22	
Dept 136 DISTRICT COURT							
101-136-729.402	ATC/SOBRIETY COURT	TARA SMITH THERAPY SER	ATC/SC - MH SERVICES 2/10 THRU 2/16	1	03/19/21	375.00	1187940
101-136-729.402	ATC/SOBRIETY COURT	TARA SMITH THERAPY SER	ATC/SC MH SERVICES 2/24 THRU 3/9	2	03/19/21	450.00	1187940
101-136-729.402	ATC/SOBRIETY COURT	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - JANUARY 2021	1806/1808	03/19/21	200.00	18852
101-136-729.402	ATC/SOBRIETY COURT	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - FEBRUARY 2021	1825/1828	03/19/21	150.00	18852
101-136-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	CHRISTOPHER A ROCKAFEL	EFAX MONTHLY SUBSCRIPTION 9/2020 TH	EFAX	03/19/21	106.65	1187937
101-136-982.000	BOOKS	WEST GROUP PAYMENT CTR	ACCT NO 1000540826	844009741	03/19/21	552.00	1187953
Total For Dept 136 DISTRICT COURT						1,833.65	
Dept 141 FOC							
101-141-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FOC SQUAD FUEL	CFSI-5061	03/19/21	89.92	18844
101-141-801.020	BANK CHARGES	FIFTH-THIRD BANK ACCT	FOC BANK SERVICE FEES	02-21 008028	03/19/21	66.00	1187912
101-141-801.310	LOCATOR SERVICE	WEST GROUP PAYMENT CTR	LOCATE APP- CLEAR	843916024	03/19/21	566.50	1187953
101-141-801.811	CONTRACTUAL CUSTODY EVALU	CHILD AND PARENT SERVI	SUPERVISED P/T BRAZELTON 18-079-DP	378	03/19/21	60.00	18831
101-141-801.811	CONTRACTUAL CUSTODY EVALU	EDWARD MCLEAN	P/T EVAL MURRAY/GRAY 18-627-DS	01292021	03/19/21	800.00	18857
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	MICHIANA DRUG TESTING	PRE EMPLOYMENT DRUG TESTING - ADMIN	1841	03/19/21	21.00	18852
101-141-852.000	VEHICLE MAINTENANCE	C. WIMBERLEY	FOC SQUAD MAINTENANCE	55271	03/19/21	39.00	1187902
Total For Dept 141 FOC						1,642.42	
Dept 148 PROBATE COURT							
101-148-727.148	MICROFILM SUPPLIES	UNDERGROUND SECURITY C	PROBATE - MICROFILM STORAGE FEE - Y	9606	03/19/21	759.10	1187948
101-148-807.020	INDIGENT LEGAL COSTS (NON-	MARK J. CRAIG	COURT APPOINTED ATTY FEE FOR 2021-0	3.4.2021	03/19/21	175.00	18835
101-148-808.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	INTERPRETER FEES FOR FEBRUARY 2021	19183169	03/19/21	82.39	1187925
Total For Dept 148 PROBATE COURT						1,016.49	
Dept 149 FAMILY/JUVENILE COURT							
101-149-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	MPJRA	DUES FOR LIZZIE MESKO, CASS COUNTY	31921	03/19/21	100.00	1187930
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ROBERT KARDATZKE	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	270.00	18846
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	MAY OBERFELL &LORBER	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	330.00	18850
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	2,590.00	18851
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	JAMES M. MILLER LAW OF	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	90.00	18854
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	LUKE D NOFSINGER	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	90.00	18856
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	2,170.00	18866
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE - INDIGENT DEFENSE	31921	03/19/21	290.00	18874
Total For Dept 149 FAMILY/JUVENILE COURT						5,930.00	
Dept 172 ADMINISTRATION							
101-172-727.001	SUPPLIES - COVID-19	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	396.00	1187888
Total For Dept 172 ADMINISTRATION						396.00	
Dept 219 CLERK-REGISTER							
101-219-728.020	SUPPLIES CIRCUIT COURT	ROBERT BUDLONG	BLUE FILE FOLDERS CCFR	021012	03/09/21	394.00	1187879
101-219-750.000	MICROFILMING	UNDERGROUND SECURITY C	ROD STORAGE YEARLY FEE MARCH 2021 T	9605	03/09/21	1,418.40	1187880
Total For Dept 219 CLERK-REGISTER						1,812.40	
Dept 223 CONTROLLER							

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User: JackieT
DB: Cass County

INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
POST DATES 03/08/2021 - 03/19/2021
JOURNALIZED
PAID

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 223 CONTROLLER							
101-223-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	FLEX ADMINISTRATORS, I	COBRA ADMINISTRATION FEES - JANUARY	226502	03/19/21	84.68	1187913
101-223-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	MICHIANA DRUG TESTING	PRE EMPLOYMENT DRUG TESTING - ADMIN	1841	03/19/21	21.00	18852
101-223-860.000	TRAVEL/TRANSPORTATION	TRACY L BYARD	MILEAGE REIMBURSEMENT	03152021	03/19/21	396.60	1187944
Total For Dept 223 CONTROLLER						502.28	
Dept 229 PROSECUTING ATTORNEY							
101-229-801.229	PROFESSIONAL/CONTRACTUAL S	WEST GROUP PAYMENT CTR	CLEAR CHARGES FEBRUARY 2021	843933020	03/19/21	229.27	1187953
101-229-805.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON CHRISTINA CLARK, CHARLES	03062021	03/19/21	97.20	18868
101-229-982.000	BOOKS	WEST GROUP PAYMENT CTR	LIBRARY PLAN CHARGES MARCH 2021	844015879	03/19/21	208.95	1187953
Total For Dept 229 PROSECUTING ATTORNEY						535.42	
Dept 230 GIS							
101-230-727.000	SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	85.39	1187957
101-230-727.000	SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	190.71	1187957
Total For Dept 230 GIS						276.10	
Dept 233 PURCHASING							
101-233-729.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	31.98	1187888
101-233-729.000	OFFICE SUPPLIES	CREATIVE VINYL	BRACKET FOR MICHIGAN WORKS SIGN	43810	03/19/21	15.00	1187908
101-233-729.000	OFFICE SUPPLIES	HARDINGS FRIENDLY MARK	MEETING SUPPLIES	ACCT 366019	03/19/21	46.94	1187916
101-233-729.149	OFFICE SUPPLY-FAMILY COURT	JONI PATZER	SUPPLY REIMBURSEMENT	31921	03/19/21	38.22	18858
101-233-729.219	OFFICE SUPPLY-CLERK/FILE F	R DONNELLEY	NON BIRTH CERTIFY PAPER CLERK OFFIC	890830873	03/09/21	157.00	1187876
101-233-730.000	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR COUNTY BUILDING MACHINE	031721	03/17/21	20,000.00	1187897
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	56.99	1187888
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	104.94	1187888
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	65.99	1187888
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	330.00	1187888
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	171.35	1187957
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	87.21	1187957
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	183.85	1187957
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	125.00	1187957
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	668.00	1187957
101-233-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	030921	03/09/21	822.51	18822
101-233-850.000	TELEPHONE	VERIZON WIRELESS	CELL PHONE CHARGES - MAINTENANCE (2	9874765551	03/16/21	137.19	1187895
Total For Dept 233 PURCHASING						23,042.17	
Dept 253 TREASURER							
101-253-801.000	PROFESSIONAL/CONTRACTUAL S	HOPE ANDERSON	REFUND FOR USPS COSTS - RETURN OF	031221	03/19/21	9.55	1187917
101-253-801.000	PROFESSIONAL/CONTRACTUAL S	UNDERGROUND SECURITY C	YEARLY RECORDS STORAGE FEE	9608	03/19/21	183.60	1187948
Total For Dept 253 TREASURER						193.15	
Dept 258 INFORMATION SYSTEMS							
101-258-727.001	SUPPLIES - COVID-19	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	89.98	1187888
101-258-727.001	SUPPLIES - COVID-19	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	174.63	1187888
101-258-727.001	SUPPLIES - COVID-19	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	47.98	1187888
101-258-727.001	SUPPLIES - COVID-19	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	161.59	1187888
101-258-861.000	CONFERENCE/MEETINGS/TRAINI	PROFESSIONAL DEVELOPME	TUITION FOR TRAINING - J NESTICH	11766	03/19/21	1,645.00	1187934
101-258-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	RAM FOR NEW PC INSTALLS	8560943	03/19/21	166.76	18832
101-258-980.000	NEW EQUIPMENT	I3-IMAGESOFT LLC	LICENSE/SUPPORT FEES	S005778	03/19/21	1,320.00	18843
Total For Dept 258 INFORMATION SYSTEMS						3,605.94	
Dept 265 MAINTENANCE							
101-265-776.075	MAINTENANCE SUPPLIES	KSS ENTERPRISES	MAINTENANCE SUPPLIES	1282803	03/19/21	245.83	1187923

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 265 MAINTENANCE							
101-265-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING 3/8/21-3/12/21	031221	03/19/21	800.00	18870
101-265-804.102	CONTRACTUAL CLEANING - L&C	THE CLEANEST CO LLC	CONTRACTUAL CLEANING 3/8/21-3/12/21	031221	03/19/21	800.00	18870
101-265-884.000	SNOW REMOVAL/SUPPLIES	FIRST BANKCARD	CREDIT CARD CHARGES	ACCTX3558	03/16/21	334.01	1187894
101-265-920.009	ELECTRICITY - COURTHOUSE	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031721	03/17/21	4,329.26	18826
101-265-920.020	ELECTRICITY - MAINT. GARAGE	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031721	03/17/21	93.05	18826
101-265-920.030	ELECTRICITY - MDOC	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031521	03/15/21	783.36	18824
101-265-920.040	ELECTRICITY - JAIL	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	030521	03/08/21	5,894.84	18820
101-265-920.040	ELECTRICITY - JAIL	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031521	03/15/21	5,126.25	18824
101-265-920.050	ELECTRICITY - ANIMAL CONTN	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031521	03/15/21	713.31	18824
101-265-920.060	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031521	03/15/21	23.56	18824
101-265-920.060	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031721	03/17/21	13.80	18826
101-265-920.060	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031821	03/18/21	68.35	18876
101-265-920.080	ELECTRICITY - L&C	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031921	03/19/21	6,018.40	18877
101-265-921.009	NATURAL GAS - COURTHOUSE	SEMCO ENERGY GAS	COMPA NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	311.17	18823
101-265-921.020	NATURAL GAS - MAINT. GARAGE	SEMCO ENERGY GAS	COMPA NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	921.00	18823
101-265-921.030	NATURAL GAS - L&C	SEMCO ENERGY GAS	COMPA NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	1,514.72	18823
101-265-921.033	NATURAL GAS - MDOC	SEMCO ENERGY GAS	COMPA NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	45.64	18823
101-265-921.040	NATURAL GAS - JAIL	SEMCO ENERGY GAS	COMPA NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	2,435.88	18823
101-265-921.050	NATURAL GAS - ANIMAL CONTN	SEMCO ENERGY GAS	COMPA NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	967.44	18823
101-265-930.075	GENERAL REPAIRS	FIRST BANKCARD	CREDIT CARD CHARGES	ACCTX3558	03/16/21	1,081.60	1187894
101-265-930.075	GENERAL REPAIRS	FIRST BANKCARD	CREDIT CARD CHARGES	ACCTX3558	03/16/21	66.15	1187894
101-265-930.075	GENERAL REPAIRS	FIRST BANKCARD	CREDIT CARD CHARGES	ACCTX3558	03/16/21	234.45	1187894
101-265-930.075	GENERAL REPAIRS	FIRST BANKCARD	CREDIT CARD CHARGES	ACCTX3558	03/16/21	127.68	1187894
101-265-930.075	GENERAL REPAIRS	FIRST BANKCARD	CREDIT CARD CHARGES	ACCTX3558	03/16/21	114.20	1187894
101-265-930.075	GENERAL REPAIRS	KEITH D CARTER	ELECTRICAL REPAIRS	28260	03/19/21	139.90	1187904
101-265-930.075	GENERAL REPAIRS	CASS AUTO SUPPLY CO, I	MAINTENANCE REPAIRS	1622	03/19/21	137.41	1187905
101-265-930.075	GENERAL REPAIRS	CASS OUTDOOR POWER EQU	MAINTENANCE REPAIRS	144440	03/19/21	30.00	1187906
101-265-930.075	GENERAL REPAIRS	W. B. HAYDEN & SONS CO	MAINTENANCE REPAIRS	2282021	03/19/21	160.70	1187951
101-265-944.065	ANNUAL INSPECTION	B.L. HARROUN & SON, IN	ANNUAL SPRINKLER INSPECTION - JAIL	58411	03/19/21	806.00	1187898
Total For Dept 265 MAINTENANCE						34,337.96	
Dept 282 COURT GRANT PROGRAMS							
101-282-727.315	SUPPLIES ADULT DRUG COURT	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - FEBRUARY 2021	1825/1828	03/19/21	585.00	18852
101-282-801.010	CONTRACTUAL	TARA SMITH THERAPY SER	MENTAL HEALTH COURT AND SWIFT AND S	31921	03/19/21	75.00	1187940
101-282-801.010	CONTRACTUAL	PRESTON COLLETT	MENTAL HEALTH COURT/FTC GRANTS	31921	03/19/21	360.00	18833
101-282-801.010	CONTRACTUAL	MEGHAN DAWSON	MENTAL HEALTH COURT AND FTC GRANTS	3192021	03/19/21	720.00	18836
101-282-801.010	CONTRACTUAL	MONIQUE DORTCH	MENTAL HEALTH COURT GRANT	31921	03/19/21	540.00	18837
101-282-801.010	CONTRACTUAL	RAYMOND FLEMING	MENTAL HEALTH COURT AND SWIFT AND S	3192021	03/19/21	25.84	18838
101-282-801.010	CONTRACTUAL	BARBARA M. HOWES	MENTAL HEALTH COURT, SWIFT AND SURE	3192021	03/19/21	400.00	18842
101-282-801.010	CONTRACTUAL	MICHIANA DRUG TESTING	MHC #1807, S&S #1805, FTC #1809	31921	03/19/21	865.00	18852
101-282-801.010	CONTRACTUAL	HEATHER PAULEY	MENTAL HEALTH COURT, S&S AND OJP GR	31921	03/19/21	266.88	18859
101-282-801.010	CONTRACTUAL	JESSEE SCHOETZOW	MENTAL HEALTH COURT, SWIFT AND SURE	3192021	03/19/21	42.00	18865
101-282-801.010	CONTRACTUAL	JILLIAN SPRINGSTEEN	MENTAL HEALTH COURT AND SWIFT AND S	31921	03/19/21	70.00	18869
101-282-801.010	CONTRACTUAL	BRADLEY WEST	MENTAL HEALTH COURT/S&S/OJP GRANTS	31921	03/19/21	66.00	18872
101-282-801.010	CONTRACTUAL	MEGAN ZEEDYK	MENTAL HEALTH COURT AND SWIFT AND S	3192021	03/19/21	27.00	18875
101-282-801.020	CONTRACTUAL SWIFT & SURE	HOUSE ARREST SERVICES,	SWIFT AND SURE SERVICES	31921	03/19/21	161.00	1187918
101-282-801.020	CONTRACTUAL SWIFT & SURE	TARA SMITH THERAPY SER	MENTAL HEALTH COURT AND SWIFT AND S	31921	03/19/21	75.00	1187940
101-282-801.020	CONTRACTUAL SWIFT & SURE	RAYMOND FLEMING	MENTAL HEALTH COURT AND SWIFT AND S	3192021	03/19/21	51.00	18838
101-282-801.020	CONTRACTUAL SWIFT & SURE	MARY ANN GEISER-WEBER	SWIFT AND SURE AND FTC GRANTS	31921	03/19/21	75.00	18839
101-282-801.020	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	MENTAL HEALTH COURT, SWIFT AND SURE	3192021	03/19/21	1,000.00	18842
101-282-801.020	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	SWIFT AND SURE, FTC AND OJP GRANTS	3192021	03/19/21	460.00	18845
101-282-801.020	CONTRACTUAL SWIFT & SURE	MICHIANA DRUG TESTING	MHC #1807, S&S #1805, FTC #1809	31921	03/19/21	1,200.00	18852
101-282-801.020	CONTRACTUAL SWIFT & SURE	GRACE MULLER	SWIFT AND SURE AND FTC GRANTS	3192021	03/19/21	800.00	18855

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 282 COURT GRANT PROGRAMS							
101-282-801.020	CONTRACTUAL SWIFT & SURE	JONI PATZER	SWIFT AND SURE GRANT FINANCIAL	31921	03/19/21	370.00	18858
101-282-801.020	CONTRACTUAL SWIFT & SURE	HEATHER PAULEY	MENTAL HEALTH COURT, S&S AND OJP GR	31921	03/19/21	9.00	18859
101-282-801.020	CONTRACTUAL SWIFT & SURE	TASIA ROBERTS	SWIFT AND SURE COURT	3192021	03/19/21	1,000.00	18863
101-282-801.020	CONTRACTUAL SWIFT & SURE	CHELSEA SCHOETZOW	SWIFT AND SURE AND OJP GRANTS	3192021	03/19/21	97.28	18864
101-282-801.020	CONTRACTUAL SWIFT & SURE	JESSEE SCHOETZOW	MENTAL HEALTH COURT, SWIFT AND SURE	3192021	03/19/21	237.88	18865
101-282-801.020	CONTRACTUAL SWIFT & SURE	JILLIAN SPRINGSTEEN	MENTAL HEALTH COURT AND SWIFT AND S	31921	03/19/21	70.00	18869
101-282-801.020	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	MENTAL HEALTH COURT/S&S/OJP GRANTS	31921	03/19/21	42.00	18872
101-282-801.020	CONTRACTUAL SWIFT & SURE	MEGAN ZEEDYK	MENTAL HEALTH COURT AND SWIFT AND S	3192021	03/19/21	1,034.32	18875
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	PRESTON COLLETT	ATC/SC 2/25 THRU 3/10/21	03/11/2021	03/19/21	180.00	18833
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	MONIQUE DORTCH	ATC/SC 2/25 THRU 3/10/21	03/11/2021	03/19/21	1,080.00	18837
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	RAYMOND FLEMING	ATC/SC 2/25/21 THRU 3/10/21	03/11/2021	03/19/21	174.00	18838
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	MARY ANN GEISER-WEBER	ATC/SC MENTAL HEALTH CBT	03/11/2021	03/19/21	300.00	18839
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	BARBARA M. HOWES	ATC/SC 2/25 THRU 3/10/21	3/11/2021	03/19/21	375.00	18842
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - JANUARY 2021	1806/1808	03/19/21	3,120.00	18852
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - FEBRUARY 2021	1825/1828	03/19/21	3,320.00	18852
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	HEATHER PAULEY	ATC/SC 2/25 THRU 3/10/21	03/11/21	03/19/21	298.16	18859
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	TASIA ROBERTS	ATC/SC 2/25/21 THRU 3/10/21	03/11/2021	03/19/21	600.00	18863
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	CHELSEA SCHOETZOW	ATC/SC 2/25 THRU 3/10/21	3/11/21	03/19/21	520.32	18864
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	JESSEE SCHOETZOW	ATC/SC 2/25 THRU 3/10/21	3/11/21	03/19/21	432.96	18865
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	JILLIAN SPRINGSTEEN	ATC/SC 2/25 THRU 3/10/21	03/11/2021	03/19/21	290.00	18869
101-282-801.090	CONTRACTUAL BYRNE JAG GRAN	BRADLEY WEST	ATC/SC 2/25 THRU 3/10/21	3/11/21	03/19/21	174.00	18872
101-282-801.315	CONTRACTUAL ADULT DRUG COI	PRESTON COLLETT	ATC/SC 2/25 THRU 3/10/21	03/11/2021	03/19/21	522.00	18833
101-282-801.315	CONTRACTUAL ADULT DRUG COI	BARBARA M. HOWES	ATC/SC 2/25 THRU 3/10/21	3/11/2021	03/19/21	625.00	18842
101-282-860.315	TRAVEL ADULT DRUG COURT	GFNADCP	REG FEES FOR STACEY RENTFROW/MONIQUE	RISE21	03/19/21	2,235.00	1187931
Total For Dept 282 COURT GRANT PROGRAMS						24,971.64	
Dept 301 OFFICE OF SHERIFF							
101-301-727.000	TECHNICAL SUPPLIES	TRI-TECH, INC.	LIFELOC MOUTHPIECE	416110	03/19/21	62.50	1187946
101-301-727.010	SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	31.98	1187888
101-301-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	767477	03/19/21	56.50	1187932
101-301-746.030	RESERVE UNIFORMS	NYE UNIFORM CO.	UNIFORMS	768324	03/19/21	99.50	1187932
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	C. WIMBERLEY FORD-MERC	OIL CHANGE ROTATE TIRES	55222	03/19/21	19.95	1187903
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	CASS AUTO SUPPLY CO, I	VEH MAINT	1-114456	03/19/21	7.84	1187905
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	CASS AUTO SUPPLY CO, I	VEH MAINT	1-114499	03/19/21	41.45	1187905
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	TELE-RAD, INC.	VEH MAINT	900970	03/19/21	220.71	1187941
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	TELE-RAD, INC.	VEH MAINT	900989	03/19/21	309.10	1187941
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	BARRY BOWSMAN	VEH MAINT	01182021	03/19/21	88.00	18828
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	BARRY BOWSMAN	VEH MAINT	02222021	03/19/21	312.88	18828
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	BARRY BOWSMAN	VEH MAINT	03022021	03/19/21	104.60	18828
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	GRAMES TIRE & BATTTERY	TIRES	14867	03/19/21	409.50	18840
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	GRAMES TIRE & BATTTERY	TIRES	15833	03/19/21	645.00	18840
101-301-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	030921	03/09/21	26.79	18822
101-301-900.000	PRINTING & BINDING	PREFERRED PRINTING, IN	TOWING DISPOSITION FORMS	33440	03/19/21	196.58	18860
101-301-936.000	RECORDS MANAGEMENT SYSTEM	INTERACT PUBLIC SAFETY	CRIME COG 04/2021	CPSMN0000388	03/19/21	2,042.05	1187920
101-301-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	REPLACEMENT DESKTOP PC FOR A IN E91	9142642	03/19/21	855.69	18832
Total For Dept 301 OFFICE OF SHERIFF						5,530.62	
Dept 304 SECONDARY ROAD PATROL GRANT							
101-304-777.001	VEHICLE REPAIRS/MAINTENANC	C. WIMBERLEY	OIL CHANGE	37054	03/19/21	56.95	1187902
Total For Dept 304 SECONDARY ROAD PATROL GRANT						56.95	
Dept 351 JAIL OPERATION							
101-351-727.000	TECHNICAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	157.96	1187957

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Fund 101 TREASURER							
Dept 351 JAIL OPERATION							
101-351-727.000	TECHNICAL SUPPLIES	TRI-TECH, INC.	LIFELoc MOUTHPIECE	416110	03/19/21	62.50	1187946
101-351-727.000	TECHNICAL SUPPLIES	UNDERGROUND SECURITY C	STORAGE OF SECURITY RECORDS 03/01/2	9607	03/19/21	234.60	1187948
101-351-735.060	IN COUNTY INMATE MEDICAL (	VAN BUREN/CASS DISTRICT	INMATE DENTAL	RYAN FERRIER	03/19/21	290.00	1187950
101-351-735.060	IN COUNTY INMATE MEDICAL (	CORRECTIONAL RECOVERY	INMATE MEDICAL CREDIT	100033868	03/19/21	(1,229.70)	18834
101-351-735.060	IN COUNTY INMATE MEDICAL (	CORRECTIONAL RECOVERY	INMATE MEDICAL	100033880	03/19/21	7,347.08	18834
101-351-735.060	IN COUNTY INMATE MEDICAL (	CORRECTIONAL RECOVERY	INMATE MEDICAL	100033892	03/19/21	6,126.43	18834
101-351-775.000	CLEANING SUPPLIES	BOB BARKER CO., INC.	TRASH CAN BAGS	WEB000709669	03/19/21	163.52	1187900
101-351-775.000	CLEANING SUPPLIES	KSS ENTERPRISES	JAIL CLEANING SUPPLIES	1282132-1	03/19/21	75.24	1187923
101-351-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0282125	03/19/21	38.93	1187949
101-351-801.054	DRUG TEST/PHYSICAL	SPECTRUM HEALTH LAKELA	CHARLES MALESKI OUTPATIENT OFFICE V	99205	03/19/21	435.00	1187924
101-351-801.054	DRUG TEST/PHYSICAL	MICHIANA DRUG TESTING	DRUG TESTING	1840	03/19/21	21.00	18853
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 02/28/21-03/06	105383	03/19/21	2,591.40	18830
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 02/21/21-02/27	105207	03/19/21	2,601.46	18830
101-351-835.010	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTH	ONSITE JAIL NURSE 04/2021	104594	03/19/21	24,694.07	18827
101-351-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	030921	03/09/21	378.19	18822
101-351-936.000	RECORDS MANAGEMENT SYSTEM	INTERACT PUBLIC SAFETY	CRIME COG 04/2021	CPSMN0000388	03/19/21	2,042.05	1187920
Total For Dept 351 JAIL OPERATION						46,029.73	
Dept 430 ANIMAL CONTROL							
101-430-727.000	TECHNICAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES	031121	03/11/21	42.00	1187888
101-430-727.000	TECHNICAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/IT SUPPLIES/TONERS	031821	03/18/21	30.98	1187957
101-430-727.000	TECHNICAL SUPPLIES	U.S. POSTAL SERVICE	P.O. BOX ANNUAL RENEWAL	BOX 132	03/19/21	56.00	1187947
101-430-775.000	CLEANING SUPPLIES	W. B. HAYDEN & SONS CO	MOP HEAD & HANDLE	224555	03/19/21	17.28	1187951
101-430-801.000	PROFESSIONAL/CONTRACTUAL S	BERGMAN SMALL ANIMAL P	SPAY / NEUTER DEPOSIT REIMBURSEMENT	467383	03/19/21	28.00	1187899
101-430-801.000	PROFESSIONAL/CONTRACTUAL S	DOWAGIAC ANIMAL HOSPIT	SPAY/ NEUTER DEPOSIT REIMBURSEMENT	18395	03/19/21	14.00	1187909
101-430-801.000	PROFESSIONAL/CONTRACTUAL S	FEDORE LARGE ANIMAL VE	SPAY / NEUTER DEPOSIT REIMBURSEMENT	50236	03/19/21	14.00	1187911
101-430-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	030921	03/09/21	332.80	18822
Total For Dept 430 ANIMAL CONTROL						535.06	
Dept 681 VETERANS BURIALS							
101-681-831.001	BURIAL FEES	ROBIN TUKA	BURIAL BENEFIT - EVANS	033	03/19/21	300.00	1187936
101-681-831.010	SETTING OF STONES	CITY OF DOWAGIAC	SETTING OF STONES - BARTON	3371	03/19/21	179.00	1187907
Total For Dept 681 VETERANS BURIALS						479.00	
Dept 682 VETERANS AFFAIRS							
101-682-804.200	EM VETERAN WORK PROJECT GF	INDIANA MICHIGAN POWER	TELEPHONE BILL - VETERANS GRANT	047-242-279-0-7	03/09/21	1,272.56	1187853
Total For Dept 682 VETERANS AFFAIRS						1,272.56	
Total For Fund 101 TREASURER						156,637.48	
Fund 208 PARKS SPECIAL REVENUE							
Dept 751 PARKS & RECREATION							
208-751-727.000	SUPPLIES	W. B. HAYDEN & SONS CO	SUPPLIES	34567	03/19/21	24.68	1187951
208-751-777.000	MOTOR FUEL/LUBRICANT	C. WIMBERLEY FORD-MERC	OIL CHANGE	4589	03/19/21	44.24	1187903
208-751-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	121234	03/19/21	216.14	18844
208-751-930.015	PARK REPAIRS	UNITED STATES LUMBER C	REPAIR TABLES	2103	03/19/21	117.90	1187921
208-751-930.015	PARK REPAIRS	THOMAS J. MOSIER	PUMP REPAIR	16603	03/19/21	390.00	1187929
Total For Dept 751 PARKS & RECREATION						792.96	
Total For Fund 208 PARKS SPECIAL REVENUE						792.96	
Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-800.053	WOODLANDS	WOODLANDS BEHAVIORAL H	OJP GRANT - WOODLAND SERVICES	31921	03/19/21	720.00	18873

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Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-801.053	CONTRACTUAL	NADCP	OJP GRANT INV. #38891 AND #39203	31921	03/19/21	1,490.00	1187931
216-166-801.053	CONTRACTUAL	BARBARA M. HOWES	MENTAL HEALTH COURT, SWIFT AND SURE	3192021	03/19/21	1,000.00	18842
216-166-801.053	CONTRACTUAL	CLARENCE JAMES	SWIFT AND SURE, FTC AND OJP GRANTS	3192021	03/19/21	1,200.00	18845
216-166-801.053	CONTRACTUAL	HEATHER PAULEY	MENTAL HEALTH COURT, S&S AND OJP GR.	31921	03/19/21	17.80	18859
216-166-801.053	CONTRACTUAL	CHELSEA SCHOETZOW	SWIFT AND SURE AND OJP GRANTS	3192021	03/19/21	529.28	18864
216-166-801.053	CONTRACTUAL	JESSEE SCHOETZOW	MENTAL HEALTH COURT, SWIFT AND SURE	3192021	03/19/21	84.00	18865
216-166-801.053	CONTRACTUAL	BRADLEY WEST	MENTAL HEALTH COURT/S&S/OJP GRANTS	31921	03/19/21	84.00	18872
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	PRESTON COLLETT	MENTAL HEALTH COURT/FTC GRANTS	31921	03/19/21	720.00	18833
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	MEGHAN DAWSON	MENTAL HEALTH COURT AND FTC GRANTS	3192021	03/19/21	720.00	18836
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	MARY ANN GEISER-WEBER	SWIFT AND SURE AND FTC GRANTS	31921	03/19/21	150.00	18839
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	CLARENCE JAMES	SWIFT AND SURE, FTC AND OJP GRANTS	3192021	03/19/21	1,050.00	18845
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	MICHIANA DRUG TESTING	MHC #1807, S&S #1805, FTC #1809	31921	03/19/21	980.00	18852
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	GRACE MULLER	SWIFT AND SURE AND FTC GRANTS	3192021	03/19/21	800.00	18855
Total For Dept 166 FAMILY DRUG COURT						9,545.08	
Total For Fund 216 FAMILY DRUG COURT GRANTS						9,545.08	
Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE COMM.)							
Dept 258 INFORMATION SYSTEMS							
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	15265	03/19/21	1,109.95	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	15247-	03/19/21	282.20	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	15248	03/19/21	190.05	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	05217	03/19/21	282.85	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	15257	03/19/21	1,058.75	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	15246	03/19/21	328.60	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	15263	03/19/21	554.40	18861
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&SE	EXPERT INVESTIGATOR FEES - MIDC	05265	03/19/21	327.40	18861
Total For Dept 258 INFORMATION SYSTEMS						4,134.20	
Total For Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE)						4,134.20	
Fund 260 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
260-430-801.131	SPAY/NEUTER SERVICES	DOWAGIAC ANIMAL HOSPIT	SPAY / NEUTER ASSISTANCE, YAKIM	18505	03/19/21	40.00	1187909
260-430-801.131	SPAY/NEUTER SERVICES	KALAMAZOO HUMANE SOCIE	SPAY / NEUTER ASSISTANCE, GREEN BEH	1899696	03/19/21	280.00	1187922
260-430-880.000	ADVERTISING/PROMOTION	LEADER PUBLICATIONS LL	SHELTER PROMOTIONS / ADVERTISING	0221	03/19/21	150.00	18849
Total For Dept 430 ANIMAL CONTROL						470.00	
Total For Fund 260 ANIMAL CONTROL DONATION FUND						470.00	
Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
261-301-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0281278	03/19/21	28.16	1187949
261-301-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	MCDA	ANNUAL DUES 2021	MEMBER-21	03/19/21	500.00	1187927
261-301-920.000	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWT	031521	03/15/21	43.65	18824
261-301-920.000	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWT	031521	03/15/21	19.09	18824
261-301-920.000	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWT	031721	03/17/21	1,532.96	18826
261-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPA	NATURAL GAS - L&C/AC/CCDET/JAIL/E-9	03152021	03/15/21	355.42	18823
261-301-944.900	EQUIPMENT LEASE	STATE OF MICHIGAN	AVPN 3 WAY LINE 01/01/21-03/31/21	551-575898	03/19/21	1,765.00	1187939
261-301-980.000	NEW EQUIPMENT	THOMAS SHELBY & COMPAN	CHAIR REPAIR	4324	03/19/21	60.00	1187942
261-301-980.000	NEW EQUIPMENT	WATSON	DISPATCH CONSOLES	000090253	03/19/21	60,445.80	1187952
261-301-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	CABLES FOR E911 NEW DESKS	7849206	03/19/21	683.97	18832
261-301-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	POWER CABLES FOR E911	8274575	03/19/21	132.00	18832

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Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
261-301-983.000	SOFTWARE MAINT	FRONTLINE PUBLIC SAFET	SOFTWARE RENEWAL	FL39139	03/19/21	1,500.00	1187915
Total For Dept 301 OFFICE OF SHERIFF						67,066.05	
Total For Fund 261 CENTRAL DISPATCH FUND						67,066.05	
Fund 268 CORRECTION OFFICERS TRAINING							
Dept 362 JAIL TRAINING							
268-362-861.000	CONFERENCE/MEETINGS/TRAINI	WMCJTC	4TH QTR 2020	426	03/19/21	95.62	1187954
Total For Dept 362 JAIL TRAINING						95.62	
Total For Fund 268 CORRECTION OFFICERS TRAINING						95.62	
Fund 269 LAW LIBRARY FUND							
Dept 145 LAW LIBRARY							
269-145-729.006	SUPPLIES & MATERIALS	WEST GROUP PAYMENT CTR	WEST PRINT MATERIAL CONTRACT FEE FO	844012317	03/19/21	281.02	1187953
269-145-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	WEST GROUP PAYMENT CTR	WESTLAW ONLINE FEES FOR FEBRUARY 20	843929200	03/19/21	1,262.81	1187953
Total For Dept 145 LAW LIBRARY						1,543.83	
Total For Fund 269 LAW LIBRARY FUND						1,543.83	
Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-811.200	VETERINARY SERVICES/K-9 S	FIRST BANKCARD	01/2021 CREDIT CARD STATEMENT	01/2021 CREDIT C	03/16/21	197.93	1187894
271-301-811.200	VETERINARY SERVICES/K-9 S	RIVER VALLEY EQUINE CL	NELLIE VET	403986	03/19/21	29.00	1187935
271-301-811.200	VETERINARY SERVICES/K-9 S	RIVER VALLEY EQUINE CL	NELLIE VET	404081	03/19/21	212.00	1187935
271-301-811.200	VETERINARY SERVICES/K-9 S	RIVER VALLEY EQUINE CL	NELLIE VET	404123	03/19/21	70.00	1187935
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 07/2020	2694458149	03/19/21	55.99	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 08/2020	2694458149	03/19/21	55.99	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 09/2020	2694458149	03/19/21	55.99	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 10/2020	2694458149	03/19/21	56.07	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 11/2020	2694458149	03/19/21	56.07	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 12/2020	2694458149	03/19/21	56.07	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 01/2021	2694458149	03/19/21	56.65	1187914
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 02/2021	2694458149	03/19/21	56.65	1187914
271-301-850.000	TELEPHONE	TRANSUNION RISK & ALT.	TLOXP 02/2021	267082-202102-1	03/19/21	303.10	1187945
271-301-920.000	UTILITIES	SEMCO ENERGY	GAS BILLS (3) CCDET	030921	03/09/21	99.25	18821
271-301-920.000	UTILITIES	SEMCO ENERGY	GAS BILLS (3) CCDET	030921	03/09/21	120.26	18821
271-301-920.000	UTILITIES	SEMCO ENERGY	GAS BILLS (3) CCDET	030921	03/09/21	71.30	18821
271-301-980.000	NEW EQUIPMENT	U.S. BUSINESS SYSTEMS,	NEW MFP FOR CCDET	IN164897	03/18/21	4,700.00	1187956
Total For Dept 301 OFFICE OF SHERIFF						6,252.32	
Total For Fund 271 C.C. DRUG ENFORCEMENT TEAM						6,252.32	
Fund 272 K-9 DRUG FUND							
Dept 301 OFFICE OF SHERIFF							
272-301-811.200	VETERINARY SERVICES/K-9 S	BERGMAN SMALL ANIMAL P	FAUST VET	468275	03/19/21	125.95	1187899
272-301-861.000	CONFERENCE/MEETINGS/TRAINI	OAKLAND COMMUNITY COLL	K-9 LEGAL UPDATE, DAVE NEVINS	116124	03/19/21	150.00	1187933
Total For Dept 301 OFFICE OF SHERIFF						275.95	
Total For Fund 272 K-9 DRUG FUND						275.95	
Fund 274 COUNCIL ON AGING MILLAGE FUND							
Dept 672 AREA AGENCY ON AGING							
274-672-701.000	EXPENDITURES	CASS COUNTY COUNCIL ON	2020 WINTER TAX COLLECTIONS	21-148	03/09/21	659,665.71	1187868

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Fund 274 COUNCIL ON AGING MILLAGE FUND							
Dept 672 AREA AGENCY ON AGING							
Total For Dept 672 AREA AGENCY ON AGING						659,665.71	
Total For Fund 274 COUNCIL ON AGING MILLAGE FUND						659,665.71	
Fund 283 COMMUNITY DEVELOPMENT GRANT							
Dept 707 COMM DEVELOPMENT HOUSING GRANT							
283-707-700.050	PROGRAM INCOME EXPENDITURE	KREIS, ENDERLE, HUDGIN	LEGAL SERVICES REGARDING EASEMENT	323231	03/19/21	80.00	18847
Total For Dept 707 COMM DEVELOPMENT HOUSING GRANT						80.00	
Total For Fund 283 COMMUNITY DEVELOPMENT GRANT						80.00	
Fund 284 COMMUNITY CORRECTIONS GRANT							
Dept 362 JAIL TRAINING							
284-362-801.067	PRETRIAL SERVICES & SUPERV	HOUSE ARREST SERVICES, GPS TETHER	01/2021	2026512-JAN	03/19/21	2,685.50	1187918
Total For Dept 362 JAIL TRAINING						2,685.50	
Total For Fund 284 COMMUNITY CORRECTIONS GRANT						2,685.50	
Fund 290 SOCIAL WELFARE FUND							
Dept 670 SOCIAL SERVICES DEPARTMENT							
290-670-708.010	PER DIEM	VICTORIA GROSS	PER DIEM - MDHHS/MCF	FEBRUARY	03/19/21	45.00	18841
290-670-708.010	PER DIEM	RICHARD SHEFFER	PER DIEM - MDHHS/MCF	FEBRUARY	03/19/21	45.00	18867
290-670-708.010	PER DIEM	VICKIE VAUGHN	PER DIEM - MDHHS/MCF	FEBRUARY	03/19/21	45.00	18871
Total For Dept 670 SOCIAL SERVICES DEPARTMENT						135.00	
Total For Fund 290 SOCIAL WELFARE FUND						135.00	
Fund 292 FAMILY COURT CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY							
292-662-801.150	COURT WRAPAROUND PROGRAM	ROBERT BROOKS	WRAPAROUND SERVICES 2/26 - 3/11/21	31921	03/19/21	1,040.00	18829
292-662-842.007	BASIC GRANT - COUNSELING	ROBERT BROOKS	WRAPAROUND SERVICES 2/26 - 3/11/21	31921	03/19/21	840.00	18829
Total For Dept 662 CHILD CARE - FAMILY						1,880.00	
Total For Fund 292 FAMILY COURT CHILD CARE FUND						1,880.00	
Fund 296 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
296-803-701.000	EXPENDITURES	INDIANA MICHIGAN POWER	ELECTRIC - PARKS/E-911 TOWERS/NEWTOW	031821	03/18/21	13.80	18876
Total For Dept 803 HISTORICAL COMMISSION						13.80	
Total For Fund 296 HISTORICAL COMMISSION FUND						13.80	
Fund 297 DHS CHILD CARE							
Dept 663 CHILD CARE - DHS							
297-663-842.001	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 2/22 - 3/7/21	3192021	03/19/21	735.00	18862
Total For Dept 663 CHILD CARE - DHS						735.00	
Total For Fund 297 DHS CHILD CARE						735.00	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 02/	105093	03/19/21	1,664.59	18830
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 02/	105273	03/19/21	1,257.57	18830
595-351-726.020	COMMISSARY SUPPLIES - PHONE	CENTRIC GROUP LLC	INMATE PHONES 02/2021	CASMI	03/19/21	3,359.29	1187919

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Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
Total For Dept 351 JAIL OPERATION						6,281.45	
Total For Fund 595 JAIL COMMISSARY FUND						6,281.45	
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 253 TREASURER							
616-253-089.999	CHARGEBACKS DUE FROM OTHE	DUSTIN AND CARRIE ALLA	DECEMBER 2020 BOARD OF REVIEW	21-147	03/08/21	212.40	1187850
Total For Dept 253 TREASURER						212.40	
Dept 254 TAX SALE							
616-254-801.016	16 TAX YR SALE EXPENDITURE	CASS COUNTY CLERK/REGI	RECORD CERTIFICATES OF REDEMPTION	21-146	03/09/21	30.00	1187851
616-254-801.017	17 TAX YR SALE EXPENDITURE	CASS COUNTY CLERK/REGI	RECORD CERTIFICATES OF REDEMPTION	21-146	03/09/21	360.00	1187851
616-254-801.018	18 TAX YR SALE EXPENDITURE	CASS COUNTY CLERK/REGI	RECORD CERTIFICATES OF REDEMPTION	21-146	03/09/21	5,130.00	1187851
616-254-801.018	18 TAX YR SALE EXPENDITURE	TITLE CHECK, LLC	PARCEL ADMIN FEES 2018 TAX FORFEITU	2103-46	03/19/21	3,369.32	1187943
Total For Dept 254 TAX SALE						8,889.32	
Total For Fund 616 TAX REVOLVING CONTROL FUND						9,101.72	
Fund 638 TAX REVOLVING 2018							
Dept 253 TREASURER							
638-253-885.000	INTEREST PAID	DUSTIN AND CARRIE ALLA	DECEMBER 2020 BOARD OF REVIEW	21-147	03/08/21	2.13	1187850
Total For Dept 253 TREASURER						2.13	
Total For Fund 638 TAX REVOLVING 2018						2.13	
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-222.014	DUE TO MCF	CASS COUNTY MEDICAL CA	2020 WINTER TAX COLLECTIONS	21-154	03/09/21	330,850.09	1187869
701-000-228.005	DUE TO STATE NOTARY FEES	MICHIGAN DEPARTMENT OF	NOTARY FEES DUE STATE FEBRUARY 2021	MARCH 10004	03/09/21	10.00	1187872
701-000-228.010	DUE STATE - S.E.T. TAX	STATE OF MICHIGAN	STATE EDUCATION/MOBILE HOME TAX	021821	03/09/21	213,126.00	1187852
701-000-228.010	DUE STATE - S.E.T. TAX	ONTWA TWP. TREASURER	OVERPAYMENT OF SET SUMMER /COUNTY A	21-155	03/18/21	1,207.12	1187955
701-000-228.030	TAX REVERTED SPECIFIC TAX	STATE OF MICHIGAN	STATE EDUCATION/MOBILE HOME TAX	021821	03/09/21	9.00	1187852
701-000-228.046	TRAILER COACH PARK TAX (T	STATE OF MICHIGAN	STATE EDUCATION/MOBILE HOME TAX	021821	03/09/21	1,540.00	1187852
701-000-228.059	STATE MINIMUM COST (FAMI	STATE OF MICHIGAN	FEE TRANSMITTAL FROM CASS COUNTY/JU	3112021	03/12/21	254.50	1187892
701-000-228.063	DUE TO STATE - SEX OFFENDE	STATE OF MICHIGAN	SOR 02/2021	551-575591	03/19/21	480.00	1187939
701-000-228.160	PISTOL PERMITS (CLERK)	MICHIGAN STATE POLICE-	CPL NEW & RENEW FEBRUARY 2021	551-575537	03/09/21	4,599.00	1187874
701-000-228.200	CONSERVATION FEES	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	10.00	1187928
701-000-228.300	DRIVERS LIC REIN FEES-DIS	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	808.50	1187928
701-000-228.370	CRIME VICTIMS RIGHTS FEES	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	1,544.35	1187873
701-000-228.372	CRIME VICTIMS RIGHTS FEES	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	3,728.26	1187928
701-000-228.420	STATE COURT FUND (SCAO) (C	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	210.00	1187873
701-000-228.421	JUVENILE COURT MOTION FEES	STATE OF MICHIGAN	FEE TRANSMITTAL FROM CASS COUNTY/JU	3112021	03/12/21	10.00	1187892
701-000-228.422	STATE COURT FUND (SCAO) (I	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	380.00	1187928
701-000-228.440	CRIME VICTIM ASSMT FEE (P	STATE OF MICHIGAN	FEE TRANSMITTAL FROM CASS COUNTY/JU	3112021	03/12/21	2.25	1187892
701-000-228.441	STATE REAL ESTATE TRANSFER	REAL ESTATE TRANSF. TAX	TRANSFER TAX DUE STATE FEBRUARY 202	MARCH 10003	03/09/21	163,740.00	1187875
701-000-228.550	DNA FEES - DUE STATE (CLEF	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	13.00	1187873
701-000-228.563	DUE STATE-E RECORDING FIL	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	650.00	1187873
701-000-228.564	DUE STATE-E RECORDING FIL	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	1,075.00	1187928
701-000-228.570	CIVIL JURY DEMAND FEES (C	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	50.00	1187873
701-000-228.572	CIVIL JURY DEMAND FEES (D	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	818.13	1187928
701-000-228.580	CIRCUIT CT FILE ROOM (CLEF	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	3,094.00	1187873
701-000-228.582	CIVIL FILING FEE FUND (DI	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	4,536.00	1187928
701-000-228.590	JUSTICE SYSTEM FUND (CLER	MICHIGAN DEPARTMENT OF	CCFR STATE TRANSMITTAL FEBRUARY 202	MARCH 10002	03/09/21	921.11	1187873
701-000-228.592	JUSTICE SYSTEM FUND (DIST	MICHIGAN DEPARTMENT OF	4TH DISTRICT CT - FEBRUARY 2021	FEB 2021	03/19/21	7,903.60	1187928

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Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-255.000	DEPOSIT PAYABLE-SPAY/NEUTER	BERGMAN SMALL ANIMAL P SPAY / NEUTER	DEPOSIT REIMBURSEMENT	467383	03/19/21	52.00	1187899
701-000-255.000	DEPOSIT PAYABLE-SPAY/NEUTER	DOWAGIAC ANIMAL HOSPIT	SPAY/ NEUTER DEPOSIT REIMBURSEMENT	18395	03/19/21	26.00	1187909
701-000-255.000	DEPOSIT PAYABLE-SPAY/NEUTER	FEDORE LARGE ANIMAL VE SPAY / NEUTER	DEPOSIT REIMBURSEMENT	50236	03/19/21	26.00	1187911
701-000-274.010	CURRENT PROPERTY TAX UNDIS	CASS DISTRICT LIBRARY	2020 WINTER TAX COLLECTIONS	21-149	03/09/21	338,804.34	1187870
701-000-274.010	CURRENT PROPERTY TAX UNDIS	LEWIS CASS INTERMEDIAT	2020 WINTER TAX COLLECTIONS	21-151	03/09/21	962,371.21	1187871
701-000-274.010	CURRENT PROPERTY TAX UNDIS	SOUTHWESTERN MICHIGAN	2020 WINTER TAX COLLECTIONS	21-150	03/09/21	1,600,247.22	1187877
701-000-274.010	CURRENT PROPERTY TAX UNDIS	ST.JOSEPH CO. BD. OF E	2020 WINTER TAX COLLECTIONS	21-152	03/09/21	614,108.66	1187878
701-000-274.010	CURRENT PROPERTY TAX UNDIS	VANBUREN CO. BD. OF ED	2020 WINTER TAX COLLECTIONS	21-153	03/09/21	26,145.91	1187881
701-000-285.060	DEPOSITS PAYABLE (JUVENILE	AUTO OWNERS INS	RESTITUTION FROM A. BERTSCHY #80-41	3112021	03/12/21	26.50	1187889
701-000-285.060	DEPOSITS PAYABLE (JUVENILE	AUTO OWNERS INS	RESTITUTION FROM MICHAEL NEEDHAM #1	3112021	03/12/21	25.00	1187889
701-000-285.060	DEPOSITS PAYABLE (JUVENILE	HAMPSHIRE COUNTRY CLUB	RESTITUTION FROM N. BAKER	3112021	03/12/21	50.00	1187890
701-000-285.060	DEPOSITS PAYABLE (JUVENILE	MDHHS - CRIME VICTIM S	RESTITUTION FROM MICHAEL MYER, #03-5	3112021	03/12/21	5.00	1187891
701-000-285.060	DEPOSITS PAYABLE (JUVENILE	SARAH JOHNSON	RESTITUTION FROM NATHAN RAMSEY	3112021	03/12/21	30.00	1187893
701-000-285.090	DEPOSITS-BOC FLOWER/COFFEE	BOOTH'S COUNTRY FLORIS	PLANTER FOR J SAYER FUNERAL	MAR 5 2021	03/19/21	55.00	1187901
Total For Dept 000 TREASURER						4,283,542.75	
Total For Fund 701 TRUST & AGENCY						4,283,542.75	
Fund 801 DRAIN FUND							
Dept 275 DRAIN COMMISSIONER							
801-275-701.800	EXPENDITURES-DRAIN/LAKE	FAHEY SCHULTZ BURZYCH	#209 LEGAL FEES FOR EASEMENT ACCESS	57940	03/19/21	76.00	1187910
801-275-701.800	EXPENDITURES-DRAIN/LAKE	STATE OF MICHIGAN	#67 - 2020 WATER USE REPORTING FEE	761-10609411	03/19/21	200.00	1187938
801-275-701.800	EXPENDITURES-DRAIN/LAKE	STATE OF MICHIGAN	#209 - 2020 WATER USE REPORTING FEE	761-10609412	03/19/21	200.00	1187938
Total For Dept 275 DRAIN COMMISSIONER						476.00	
Total For Fund 801 DRAIN FUND						476.00	
Fund 841 LAKE LEVEL FUND							
Dept 275 DRAIN COMMISSIONER							
841-275-701.800	EXPENDITURES-DRAIN/LAKE	INDIANA MICHIGAN POWER ELECTRIC - PARKS/E-911 TOWERS/NEWTOWNS		031621	03/16/21	2,568.08	18825
Total For Dept 275 DRAIN COMMISSIONER						2,568.08	
Total For Fund 841 LAKE LEVEL FUND						2,568.08	

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Fund Totals:							
			Fund 101 TREASURER			156,637.48	
			Fund 208 PARKS SPECIAL REVENUE			792.96	
			Fund 216 FAMILY DRUG COURT GRANTS			9,545.08	
			Fund 258 MIDC (MICHIGAN INDIGENT DEFE			4,134.20	
			Fund 260 ANIMAL CONTROL DONATION FUND			470.00	
			Fund 261 CENTRAL DISPATCH FUND			67,066.05	
			Fund 268 CORRECTION OFFICERS TRAINING			95.62	
			Fund 269 LAW LIBRARY FUND			1,543.83	
			Fund 271 C.C. DRUG ENFORCEMENT TEAM			6,252.32	
			Fund 272 K-9 DRUG FUND			275.95	
			Fund 274 COUNCIL ON AGING MILLAGE FUN			659,665.71	
			Fund 283 COMMUNITY DEVELOPMENT GRANT			80.00	
			Fund 284 COMMUNITY CORRECTIONS GRANT			2,685.50	
			Fund 290 SOCIAL WELFARE FUND			135.00	
			Fund 292 FAMILY COURT CHILD CARE FUND			1,880.00	
			Fund 296 HISTORICAL COMMISSION FUND			13.80	
			Fund 297 DHS CHILD CARE			735.00	
			Fund 595 JAIL COMMISSARY FUND			6,281.45	
			Fund 616 TAX REVOLVING CONTROL FUND			9,101.72	
			Fund 638 TAX REVOLVING 2018			2.13	
			Fund 701 TRUST & AGENCY			4,283,542.75	
			Fund 801 DRAIN FUND			476.00	
			Fund 841 LAKE LEVEL FUND			2,568.08	
Total For All Funds:						5,213,980.63	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

March 18, 2021

The Cass County Board of Commissioners met for their Regular Meeting on Thursday, March 18, 2021 in Commissioner Chambers. Due to COVID-19 concerns, all public participation was offered via Zoom.

Chair Dyes called the meeting to order at 6:30 p.m. Commissioner Jones provided the Invocation.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Skip Dyes, Roseann Marchetti, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: Robert Benjamin.

STAFF PRESENT: County Administrator Jeff Carmen, Finance Director Becky Moore and Clerk/Register Monica McMichael.

PUBLIC COMMENT (Agenda Items Only)

Jerry Marchetti said hello to the commissioners.

APPROVAL OF THE AGENDA

Commissioner File moved, seconded by Commissioner Jones, to approve the March 18, 2021 Cass County Board of Commissioner's Agenda. Motion carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

Finance Director Becky Moore presented the FY2020 Audit that was completed by Yeo & Yeo.

CONSENT AGENDA

Vice Chair Grice moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-41-21) A motion to approve Claims dated March 5, 2021.

(M-42-21) A motion to approve the March 4, 2021 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Laylin, File, Dyes, Marchetti, Grice and Jones.

No (0): None.

Absent (1): Commissioner Benjamin.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners File, Marchetti, Grice, Jones and Dyes offered Committee Reports.

APPOINTMENTS COMMITTEE

Commissioner Marchetti stated that the Appointments Committee would meet the first Tuesday in April.

ADMINISTRATOR'S REPORT

Administrator Carmen presented the Administrator's Report.

FINANCE REPORT

The Finance Report was included in the board packet.

PUBLIC SAFETY UPDATE

Sheriff Behnke provided a Public Safety Update.

COUNTY PARTNERS

Road Commission Manager Bob Thompson offered an update on Road Commission operations.

ELECTED OFFICIALS UPDATE

Judge Dobrich shared information from the Cass County Courts.

UNFINISHED BUSINESS

Commissioner Jones opened discussion on adjusting the time for regular board meetings to begin. Discussion followed. Commissioner Jones moved, seconded by Commissioner Laylin, to begin regular board meetings at 5:00 p.m. Discussion followed. The motion failed by voice vote.

NEW BUSINESS

M-43-21

Commissioner Laylin moved, seconded by Commissioner Marchetti, to appoint Skip Dyes to the Woodlands Behavioral Healthcare Network Board for a three-year term ending March 31, 2024. Motion carried by voice vote.

M-44-21

Commissioner Marchetti moved, seconded by Commissioner Laylin, to appoint Mike Grice to the Woodlands Behavioral Healthcare Network Board for a three-year term ending March 31, 2024. Motion carried by voice vote.

M-45-21

Commissioner Grice moved, seconded by Commissioner Marchetti, to appoint Jeanne Jourdan to the Woodlands Behavioral Healthcare Network Board for a three-year term ending March 31, 2024. Motion carried by voice vote.

R-46-21

Commissioner Jones moved, seconded by Commissioner Laylin, to approve the following resolution:

911 FEE DIVERSION

WHEREAS, The Federal Communications Commission (“FCC”) is accepting comments in its plan to eliminate the diversion of 911 fees for items it deems not directly related to the 911 process; and

WHEREAS, Michigan Public Act 32 of 1986 provides for each local 911 district to utilize 911 fees within certain limitations that are determined by the State and regularly audited for compliance with the limitations; and

WHEREAS, under Michigan law, allowable uses include radio systems, paging systems, pagers, automatic vehicle location (AVL) systems, and mobile data computers (MDCs); and

WHEREAS, FCC proposed rules impinge upon Michigan's ability to determine the definition of allowable costs for 911 fees; and

WHEREAS, FCC proposed rules would eliminate the utilization of funds for radio infrastructure, mobile radios, portable radios, pagers, AVL systems and MDCs, critical to dispatching the 911 response; and

WHEREAS, the Cass County Board of Commissioners believe a broader use and interpretation of the phrase "directly related to the 911 process" should be adopted to include the entire 911 dispatching communication process; and

WHEREAS, the Cass County Board of Commissioners believe that local decision making and local control regarding the utilization of 911 fees is paramount.

NOW, THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners supports a broader use and interpretation of the phrase "directly related to the 911 process" and support local decision making and local control regarding the utilization of 911 fees.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Dyes, Marchetti, Grice, Jones and Laylin.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-46-21 carried by roll call vote.

M-47-21

Commissioner File moved, seconded by Commissioner Jones, to approve the Lake Level Easement for Barron Lake Level District. Discussion followed. Motion carried by voice vote.

M-48-21

Commissioner Laylin moved, seconded by Commissioner Marchetti, to approve the FY2020 Audit. Discussion followed. Motion carried by voice vote.

R-49-21

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve the following resolution:

EASING OF RESTRICTIONS

WHEREAS, the Cass County Board of Commissioners recognizes the heroic efforts of our front-line workers and first responders and applauds the citizens and businesses who have diligently adhered to mitigation measures; and

WHEREAS, the Cass County Board of Commissioners appreciates the need for appropriate executive and epidemic orders and policies to mitigate the spread of the COVID-19 virus and promote public safety, while also protecting local and state economic interests; and

WHEREAS, Cass County's cases and positivity rates continue to decline, hospital capacity continues to improve, and the number of citizens who have been vaccinated to protect themselves from the virus, increases daily; and

WHEREAS, the Cass County Board of Commissioners addressed the need to regionalize the response to COVID-19 in a letter to Governor Whitmer in April of 2020, recognizing that what is necessary for some areas of our state may not be necessary in Southwest Michigan; and

WHEREAS, those of us in border counties have seen a magnified effect on our economy due to our citizens being able to drive a short distance to Indiana, where the restrictions are less; and

WHEREAS, the proximity to Indiana has particularly impacted our local restaurant industry which is already struggling to recover from another dine-in closure order, followed by a curfew and 25% capacity restriction that lacks financial viability for most area establishes; and

WHEREAS, while some local businesses may have received some governmental financial assistance it was not enough to offset the losses of revenue due to closures and restrictions, thus many local businesses have been forced to close permanently due to the irreparable economic harm they have experienced throughout this past

year and many more will follow if the state does not adopt a new approach to mitigation policies; and

WHEREAS, Cass County has seen a consistent downward trend in the numbers affected by COVID-19, it is now time for all of our businesses, including but not limited to restaurants and banquet facilities, to remain open in accordance with CDC guidelines with industry-specific procedures and protocols aimed at containing the spread of COVID-19 in place.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Cass County Board of Commissioners calls upon the Governor to implement a new, regional approach to mitigation that values local input; takes cases, vaccinations, seasonality, and regional differences into consideration; and sets clear benchmarks for the easing of restrictions on businesses for the public to follow.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioner Dyes, Marchetti, Grice, Jones, Laylin and File.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-49-21 carried by roll call vote.

R-50-21

Commissioner Grice moved, seconded by Commissioner Jones, to approve the following resolution:

EXPANDING WINDOW FOR VIRTUAL MEETINGS

WHEREAS, In March of 2020, the global pandemic, COVID-19, resulted in local bodies of government having to hold their meetings virtually due to in-person meeting number restrictions put in place at the State level; and

WHEREAS, due to ongoing orders requiring mask wearing and social distancing the need for meetings to continue being held virtually still exists; and

WHEREAS, while the timeframe to hold meetings virtually was extended through Senate Bill 1246, that window expires on March 31, 2021; and

WHEREAS, while a recent MDHHS order expands the number of individuals that gather for a meeting to 25, that window expires April 19, 2021; and

WHEREAS, with the mask wearing and social distancing requirements still in place, Cass County does not have a facility that would allow for the Board of Commissioners and the public to be present for a meeting; and

WHEREAS, in addition, after March 31, 2021, the expanded reasons for allowing virtual meetings ends; and

WHEREAS, Senate Bill No. 207 would expand that window allow virtual meetings through June 2021.

NOW, THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners supports Senate Bill No. 207 which would expand the window for holding virtual meetings of a public body through June 30, 2021.

BE IT FURTHER RESOLVED, that the resolution will be forwarded to the Michigan Association of Counties and to all of the legislators representing Cass County.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Marchetti, Grice, Jones, Laylin, File and Dyes.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-50-21 carried by roll call vote.

M-51-21

Commissioner Jones moved, seconded by Commissioner Laylin, to approve a Cropland Lease Agreement for 89 acres in Newberg Township between the County of Cass and Masten Farms, as specified in the contract. Motion carried by voice vote.

M-52-21

Commissioner File moved, seconded by Commissioner Jones, to approve a Cropland Lease Agreement for 99 acres in Newberg/Porter Townships between the County of Cass and Masten Farms, as specified in the contract. Motion carried by voice vote.

M-53-21

Commissioner Laylin shared a report from the Historic Courthouse Committee. No motion was necessary.

R-54-21

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve the following resolution:

CASS COUNTY DECLARATION “LOCAL STATE OF EMERGENCY

WHEREAS, on March 10, 2020, the County of Cass, Michigan was informed that in response to the novel coronavirus, COVID-19, a state of emergency was declared by the Governor of the State of Michigan; and

WHEREAS, on March 13, 2020, the County of Cass, Michigan was informed that in response to the novel coronavirus, COVID-19, a national state of emergency was declared by the President of the United States; and

WHEREAS, the Van Buren/Cass District Health Department was partially activated on March 2, 2020, and fully activated on March 17, 2020; and

WHEREAS, the Cass County Emergency Operations Center activated a Virtual EOC on April 8, 2020, in support of Public Health in acquiring resources to deal with the pandemic, the Virtual EOC has since been demobilized; however, remains ready to assist and may be partially or fully activated consistent with the Emergency Operations Plan which has been functioning since March 23, 2020 as necessary; and

WHEREAS, any widespread outbreak within the County of Cass could hinder and/or cease most daily operations within the entire County and overwhelm the Public Health Services, Emergency Medical Services, Hospitals and urgent care facilities; and

WHEREAS, as a result of the requirements placed on the local health department personnel (including, but not limited to, education, enforcement, contact tracing, planning, testing and vaccination deployment) additional staff, volunteers, services and supplies/equipment may be needed to continue to protect public health; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) and Michigan Occupational Safety and Health Administration (MIOSHA) rules and orders exist requiring, or advising of, preventative measures to be in place to protect public health, including limitations on gatherings and use of remote technologies; and

WHEREAS, public bodies within Cass County have complied with orders or have voluntarily elected to meet virtually and may elect to continue such practice under this Declaration to protect public health consistent with the Open Meetings Act as amended; and

WHEREAS, in the absence of a current State of Michigan declared State of Emergency, it is necessary to declare a local State of Emergency.

NOW THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, and the Open Meetings Act, as amended, hereby declares that a “local state of emergency” exists within our jurisdiction as of December 3, 2020, and that local resources and funding are being utilized to the fullest possible extent, and the Emergency Operations Plan will be partially or fully implemented as this pandemic necessitates.

BE IT FURTHER RESOLVED that this Declaration will expire on December 31, 2021, unless otherwise extended or repealed by the Cass County Board of Commissioners.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioner Grice, Jones, Laylin, File, Dyes and Marchetti.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-54-21 carried by roll call vote.

Discussion - Protecting Local Government Retirement and Benefits Act (no action needs to be taken): Finance Director Becky Moore informed board members that the annual report was filed. No board action was needed.

PUBLIC COMMENT

Commissioner Jones stated that county residents voiced resistance to House Bill 127. They also asked commissioners to support a resolution to declare Cass County a 2nd Amendment Sanctuary County.

Wendy Glaser and Tricia Olsen discussed concerns over House Bill 127 and asked commissioners to affirm Cass County as a 2nd Amendment Sanctuary County.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commissioner File announced the Easter Egg Hunt at Lawless Park on March 27, 2021.

Commissioner Laylin reminded commissioners to check dates in April to hold a full day board retreat.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Jones, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:55 p.m.

Approved: _____
Date

Dwight Dyes, Chair

Monica McMichael, Clerk/Register

CASS COUNTY, MICHIGAN DELINQUENT TAX REVOLVING FUND POLICY

The County Treasurer stopped issuing tax notes in 2003. Today, a portion of the reserves is used to "purchase" delinquent taxes each year from the local units.

The DTRF shall maintain such reserves as are required to maintain a continual self-funded state.

The County has used Delinquent Tax Revolving Fund retained earnings over the years primarily for capital purposes and the operating costs of the Law and Courts Building.

The DTRF shall continue to be used in a similar manner.

The balances of the major funds are looked at by the bond rating agencies to determine the credit worthiness of the County government.

The DTRF shall maintain at least \$3,5,000,000 of audited unreserved retained earnings unpledged to maintain a high credit rating and to provide a reserve for emergencies.

Adopted: May 5, 2005

Amended: _____, 2021

CASS COUNTY, MICHIGAN JAIL COMMISSARY RETAINED EARNINGS BALANCE POLICY

Cass County operates a jail commissary. As authorized by Treasury, this fund is used to record the operations of a concession whereby inmates of the jail are afforded the opportunity to purchase goods such as edible refreshments, toiletries and personal grooming items, and prepaid phone cards.

This fund is designated to be self-supporting and may be profitable. Retained earnings (accumulated profits since the fund's inception) at September 30, 2007 were \$108,478.29. Retained earnings, of this fund, is made up almost completely of cash as the only other assets and liabilities of this fund are the undeposited collections and any unpaid invoices for purchases.

According to the Michigan Department of Treasury, money accumulated in the retained earnings account may be transferred to another fund of the governmental unit if provided for by resolution.

As there is no use or need to continually accumulate cash in this fund it is recommended that annually **excess** cash ~~in excess of \$10,000~~ be removed from this fund and transferred to the General Fund. **Public Improvement Fund and reserved for Jail Repairs and Construction. The Finance Director, when preparing for the annual audit, should use his/her judgment in the amount of cash to retain in the Jail Commissary Fund to adequately** ~~Allowing \$20,000 to remain in the commissary fund~~ provide a cushion for timing differences between collection of revenue and payment of expenses.

Adopted: February 7, 2008

Amended: _____, 2021

CASS COUNTY, MICHIGAN PETTY CASH POLICY

Petty Cash accounts are used to provide departments with ready cash for various small incidental expenditures such as postage, employee reimbursements, non-travel expense, emergency payments, and the like when other payment methods are not appropriate. Petty Cash accounts can also be used as change drawers to make change during monetary transactions.

Department heads, in conjunction with the County Finance Director are responsible for establishing and maintaining internal control over Petty Cash accounts and determining the appropriate amount for which they are established. **Initial funding and changes to Petty Cash amounts will be established in the general ledger of the appropriate fund by the Finance Director.**

Petty Cash funds should be stored in a secure location at all times and should not be commingled with other monies. Petty Cash accounts should be replenished periodically (when used for reimbursement) to ensure that a sufficient balance is maintained to keep the account operating efficiently.

The sum of cash-on-hand and verified disbursements (i.e. – printed receipts) must always equal the approved amount of a Petty Cash account. Reconciliation of Petty Cash should be performed on a routine basis.

All requests for reimbursement from Petty Cash must have original supporting documentation (i.e. – printed receipts or vendor invoice) and should be signed by the employee receiving the goods or services for which the funds are requested.

~~Current Petty Cash accounts maintained throughout the County offices include:~~

~~\$250—District Court
\$ 50—Circuit Court File Room
\$550—Clerk/Register
\$200—Treasurer
\$300—Sheriff Office
\$ 40—Historical Commission~~

Adopted: February 05, 2009
Amended: _____, 2021

CASS COUNTY, MICHIGAN CASH OPTION PLAN POLICY

Cass County ~~currently~~ provides health insurance coverage ~~with Blue Cross/Blue Shield~~ for employees working a minimum of thirty hours per week. Certain County employees may be covered under another group insurance plan and therefore do not receive full benefits under the county's plan because of its provisions for coordination of benefits.

Thus, it may be in the mutual interest of both the County and the employees to allow employees to opt out of the County's health insurance program ~~with Blue Cross/Blue Shield~~ in exchange for a payment of \$225 per month or \$2,700 per year. **This amount is paid once a month to employees.**

Employees who opt out of the health insurance plan may continue to have life, vision and dental coverages with Cass County. Under ~~the~~ current health insurance plan rules, employees may re-enroll for coverage at the next open enrollment period ~~(August 1)~~ or **if they experience an applicable IRS defined qualified life event, such as** if their spouse loses coverage due to death, divorce or termination of employment.

Employees who are covered by their spouse **or by any other family member** under the County health insurance shall not receive the cash payment of \$225 per month.

Adopted: October 1, 1997

Amended: May 5, 2005

Amended: August 6, 2009

Amended: December 22, 2014

Amended: _____, 2021

CASS COUNTY, MICHIGAN MEAL REIMBURSEMENT POLICY

Meals incurred by County employees in the performance of their job duties while outside Cass County will be reimbursed upon proof of receipt. ~~with a maximum of \$7.00 for breakfast; \$10.00 for lunch; and \$16.00 for dinner.~~ **Current rates of reimbursement can be found at the link below, using the Michigan Standard Rate:**

https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-lookup/?action=perdiems_report&state=MI&fiscal_year=2021&zip=&city=

We recognize that some travel may be to specific areas of the country that have published higher rates due to being more metropolitan or resort areas in nature.

If www.gsa.gov provides an increased level of reimbursement rate, for a particular geographic location, please print off the webpage and attach to your receipts.

The County may also have specific limitations imposed by others in the case of State or Federal grant funding or funding such as the Michigan Justice Training Commission with published allowable rates. In the event that others dictate, we must follow their approved regulations.

Receipt must have the restaurant's name, date and time printed on it. Hand-written receipts will not be accepted.

When an elected official or department head holds a staff meeting, the County will not pay for the refreshments or meals at the staff meeting.

Adopted: May 3, 1990

Amended: October 28, 1999

Amended: February 7, 2008

Amended: February 16, 2012

Amended: _____, 2021

COUNTY OF CASS

Monica McMichael, Clerk/Register
Heather Harding, Chief Deputy Clerk/Register
Emily Bogue, File Room Supervisor



Circuit Court File Room
60296 M-62 – Suite 10
Cassopolis, MI 49031
(269) 445-4416 phone
(269) 445-4453 fax

Clerk/Register Office
120 N. Broadway
Cassopolis, MI 49031
(269) 445-4464 phone
(269) 445-4406 fax

MEMORANDUM

TO: Administrator Carmen
Chair Dyes
FROM: Sheriff Richard J. Behnke *RB*
Clerk/Register Monica McMichael *mm*
DATE: March 25, 2021
RE: Clerk/Register's Office Fingerprint Fees

The Clerk/Register's Office plans to offer LiveScan Fingerprint Services to the public for Concealed Pistol Licenses as well as other non-criminal matters. In order to provide services at the same cost, the Sheriff and I respectfully request the Board of Commissioners approve a county fee of \$36.75 for all non-criminal fingerprints. Combined with the State and FBI fees, most non-criminal fingerprints would cost a total of \$80.00. Concealed Pistol Permit fingerprint fees are set by state statute at \$15.

Thank you for your consideration.



April Meeting Dates and Times

Townships	Date	Time	How
Calvin	04/13/21	6:00 PM	In Person
Howard	04/20/21	7:00 PM	In Person
Jefferson	04/08/21	6:30 PM	Zoom
LaGrange	04/19/21	7:00 PM	Covid Uncertainty-contact Supervisor 269-445-0625
Marcellus	04/20/21	6:00 PM	In Person
Mason	04/13/21	7:00 PM	Zoom
Milton	04/13/21	7:00 PM	Covid Uncertainty-contact Supervisor 269-591-7977
Newberg	04/12/21	7:00 PM	Zoom
Ontwa	04/12/21	7:00 PM	Zoom
Penn	04/12/21	6:30 PM	Covid Uncertainty-contact Supervisor 269-506-6187
Pokagon	04/14/21	7:00 PM	In Person
Porter	04/13/21	7:00 PM	In Person
Silver Creek	04/14/21	7:00 PM	Zoom
Volinia	04/12/21	6:30 PM	In Person
Wayne	04/05/21	7:00 PM	Cancelled
City of Dowagiac			
	04/12/21	7:00 PM	In Person
	04/26/21	7:00 PM	In Person
Villages			
Cassopolis	04/12/21	6:30 PM	In Person
Edwardsburg	04/19/21	7:00 PM	In Person
Marcellus	04/13/21	7:00 PM	In Person
	04/27/21	7:00 PM	In Person
Vandalia	04/12/21	7:00 PM	In Person
Boards & Commissions			
Cass District Library	04/19/21	7:00 PM	Zoom
Cass County Cons Dist	04/12/21	3:00 PM	Zoom
Economic Dev Corp	04/28/21	8:30 AM	Zoom
Historical Commission	04/08/21	5:00 PM	Zoom
Medical Care Facility	04/26/21	10:00 AM	Zoom
Parks Board	04/08/21	9:00 AM	In Person
Planning Commission	04/28/21	4:00 PM	In Person
Road Commission	04/22/21	9:00 AM	Zoom
Transportation	04/12/21	8:00 AM	In Person
VanBuren/Cass Dist			
Health Dept	04/14/21	3:00 PM	In Person/260 S. St., Lawrence, MI
Woodlands	04/27/21	4:00 PM	Zoom

DUE TO COVID THERE ARE TIMES A VILLAGE OR TOWNSHIP WILL CANCEL W/SHORT NOTICE