



Cass County Board of Commissioners

Cass County Board of Commissioners Zoom Meeting Notice

269-445-4420

Because of concerns over Covid-19, and an Emergency Order declared by the Board of Commissioners, the Cass County Board of Commissioners will hold their Regular meeting on June 17, 2021 in person at 6:30 p.m. Public participation will be exclusively via Electronic Virtual Access. Any member of the public who wishes to participate in the meeting remotely may do so.

Zoom Meeting for Cass County Board of Commissioners

Please copy and paste the link below to join the webinar:

<https://us02web.zoom.us/j/86126748690>

Or Telephone: 301 715 8592 or 312 626 6799 or 253 215 8782

Webinar ID: 861 2674 8690

Persons with disability needing accommodations for this meeting should contact Carol Bealor at 574-292-0331 or carolb@cassco.org prior to the meeting.



Cass County

Board of Commissioners

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

Commissioner Chambers
120 N. Broadway, Cassopolis
June 17, 2021
6:30 P.M.

CALL TO ORDER - *Chair Dwight Dyes*

INVOCATION - *Commissioner Jones*

PLEDGE OF ALLEGIANCE - *Commissioner Grice*

ROLL CALL - *Clerk/Register Monica McMichael*

PUBLIC COMMENTS (limit to 3 minutes/person, agenda items only)

APPROVAL OF THE AGENDA - *Commissioner Marchetti*

RECOGNITIONS

PRESENTATIONS

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-101-21** - Motion to approve Claims dated June 11, 2021

2. **M-102-21** - Motion to approve the June 3, 2021 Board of Commissioners Regular meeting minutes

[**MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin

District 2 - Commissioner File

District 3 - Commissioner Dyes

District 4 - Commissioner Marchetti

District 5 - Commissioner Benjamin

District 6 - Commissioner Grice

District 7 - Commissioner Jones

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT - *Administrator Jeff Carmen*

FINANCE REPORT

PUBLIC SAFETY REPORT

COUNTY PARTNERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

NEW BUSINESS

1. **M-103-21** - Motion to appoint Jane Bergman to the Historical Commission to a three-year term ending July 1, 2024 - *Commissioner Laylin*
2. **M-104-21** - Motion to appoint Ryan Laylin as the county government representative to the Solid Waste Planning Committee to a two-year term ending June 1, 2021 - *Commissioner File*
3. **M-105-21** - Motion to appoint Barbara Belland as a citizen representative to the Solid Waste Planning Committee to a two-year term ending June 1, 2023 - *Commissioner Jones*
4. **M-106-21** - Motion to appoint Susan Donoho as a citizen representative to the Solid Waste Planning Committee to a two-year term ending June 1, 2023 - *Commissioner Marchetti*
5. **M-107-21** - Motion to approve a contract with Paragon Painting to paint Newton Home at a cost not to exceed \$24,578.15 and to be paid out of line item 296-803-701.000 and the process approved by the County Administrator and Funding approved by the Finance Director - *Commissioner Grice*
6. **M-108-21** - Motion to approve a contract with Ayers Basement Systems for sidewalk leveling at all county buildings at a cost not to exceed \$11,623.45 to be paid out of the Capital Project Fund and the process approved by the County Administrator and Funding approved by the Finance Director - *Commissioner Laylin*

7. **M-109-21** - Motion to approve a cleaning contract with The Cleanest Co., LLC from June 17, 2021 until June 17, 2023 at a cost of \$10,095.00 per month and the process approved by the County Administrator and Funding approved by the Finance Director - *Commissioner File*
8. **M-110-21** - Motion to appoint Ron McAdam to the Historical Commission to a three-year term ending July 1, 2024 - *Commissioner Jones*
9. **R-111-21** - Resolution - 2021 Classification and Compensation Study - *Commissioner Marchetti*

PUBLIC COMMENT (3 minute limit - non agenda items)

CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 000 TREASURER							
101-000-612.010	JUVENILE COURT COSTS/FEE	RACHEL LEIGH JONES	REFUND FOR OVERPYAMENT ON ACCOUNT	6121	06/01/21	50.00	118859
Total For Dept 000 TREASURER						50.00	
Dept 101 BOARD OF COMMISSIONERS							
101-101-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	TELEVISION/WALL MOUNT FOR BOC CHAMB	D881011	06/11/21	2,033.42	19378
101-101-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	THINK PAD/KEYBOARD/MINI PC	D790324	06/11/21	2,467.90	19378
101-101-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	TV WALL BRACKET/VARIOUS CABLES	D825888	06/11/21	294.52	19378
101-101-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	TELEVISIONS (2) - BOC CHAMBERS	D782101	06/11/21	914.44	19378
Total For Dept 101 BOARD OF COMMISSIONERS						5,710.28	
Dept 131 CIRCUIT COURT							
101-131-807.022	CONTRACTUAL FOC INDIGENT	THOMAS D. SWISHER	CONTRACTUAL FOC LEGAL COSTS - SWIS	05162021		1,000.00	19275
101-131-807.030	LEGAL COSTS- MAACS	GERALD FERRY	MAACS LEGAL COSTS - FERRY - ERIC H	05122021		2,681.35	19238
Total For Dept 131 CIRCUIT COURT						3,681.35	
Dept 136 DISTRICT COURT							
101-136-729.402	ATC/SOBRIETY COURT	MARY ANN GEISER-WEBER	ATC MH SERVICES 4/27 THRU 5/13	5/20/21		375.00	19240
101-136-729.402	ATC/SOBRIETY COURT	MICHIANA DRUG TESTING	APRIL 2021 - DRUG TESTING	1872		125.00	19253
101-136-801.301	DRUG ATTORNEY FEES	GREGORY FELDMAN	ATC ATTY COVERAGE 4/30, 5/14/21	05/20/21		400.00	19237
101-136-801.301	DRUG ATTORNEY FEES	SARAH SCOGGIN	ATC ATTY COVERAGE 1/15, 3/12, AND	05/19/21		600.00	19271
101-136-802.000	DUES/MEMBERSHIP/SUBSCRIP	STATE OF MICHIGAN	LISA WITHERS RENEWAL CER 8688	12268	06/11/21	30.00	118866
101-136-802.000	DUES/MEMBERSHIP/SUBSCRIP	CDW GOVERNMENT, INC.	ADOBE ACROBAT PRO DC FOR TEAMS	D776284	06/11/21	66.96	19378
Total For Dept 136 DISTRICT COURT						1,596.96	
Dept 141 FOC							
101-141-729.001	OFFICE SUPPLIES-CRP GRAN	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES	CSUM-102924	06/11/21	72.00	19383
101-141-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FOC SQUAD FUEL	CFSI-5507		71.38	19245
101-141-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FOC SQUAD FUEL	CFSI-5615	06/11/21	93.24	19388
101-141-801.310	LOCATOR SERVICE	WEST GROUP PAYMENT CT	LOCATE APP- CLEAR	844433135	06/11/21	566.50	118867
101-141-801.811	CONTRACTUAL CUSTODY EVAL	GLORIA GILLESPIE	COUNSELING JONES 07-827	2021050126		280.00	19241
101-141-801.811	CONTRACTUAL CUSTODY EVAL	GLORIA GILLESPIE	COUNSELING JONES 07-827-DM	2021050148	06/11/21	140.00	19384
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIP	STATE OF MICHIGAN	CER CERTIFICATION AMCKEE	12417	06/11/21	30.00	118866
Total For Dept 141 FOC						1,253.12	
Dept 148 PROBATE COURT							
101-148-802.000	DUES/MEMBERSHIP/SUBSCRIP	STATE OF MICHIGAN	RENEWAL OF CHERYL HESS' COURT REPO	6.2.2021	06/11/21	30.00	118866
101-148-807.020	INDIGENT LEGAL COSTS (NO	HEIDI DUNCAN	COURT APPOINTED GAL FEE FOR 17-015	05.21.2021		110.00	19236
101-148-807.020	INDIGENT LEGAL COSTS (NO	HEIDI DUNCAN	COURT APPOINTED GAL FOR MINOR IN 2	5.21.2021		75.00	19236
101-148-807.020	INDIGENT LEGAL COSTS (NO	MAY OBERFELL &LORBER	COURT APPOINTED ATTY. IN 2021-092-	05.20.2021		160.00	19251
101-148-807.020	INDIGENT LEGAL COSTS (NO	ELIZABETH MCCREE	COURT APPOINTED GAL FOR 2013-266-G	5.21.2021		75.00	19252
101-148-807.020	INDIGENT LEGAL COSTS (NO	ELIZABETH MCCREE	COURT APPOINTED GAL FEE FOR 2013-2	05.21.2021		175.00	19252
101-148-807.020	INDIGENT LEGAL COSTS (NO	DIANE ST. CLAIRE PC	COURT APPOINTED ATTY FEE FOR 2021-	5.13.2021		65.00	19273
101-148-807.020	INDIGENT LEGAL COSTS (NO	STEPHEN K. WOODS. P.C	COURT APPOINTED GAL FEE FOR 2021-0	05.17.2021		100.00	19280
101-148-807.020	INDIGENT LEGAL COSTS (NO	LOVINGER & THOMPSON,	COURT APPT. ATTY FEE FOR 2013-040-	6.4.2021	06/11/21	65.00	19399
101-148-808.000	INTERPRETER FEES	LANGUAGE LINE SERVICE	INTERPRETER FEES FOR MAY 2021 - AL	10249415	06/11/21	168.00	118864
101-148-982.000	BOOKS	ICLE	ESTATES AND PROTECTED INDIVIDUALS	772613	06/11/21	128.50	118864
Total For Dept 148 PROBATE COURT						1,151.50	
Dept 149 FAMILY/JUVENILE COURT							
101-149-802.000	DUES/MEMBERSHIP/SUBSCRIP	STATE OF MICHIGAN	CER CERTIFICATION FOR JONI PATZER	61121	06/11/21	30.00	118866
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	GREGORY FELDMAN	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		1,000.00	19237
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	ROBERT KARDATZKE	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		200.00	19248
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	MAY OBERFELL &LORBER	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		525.00	19251

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 149 FAMILY/JUVENILE COURT							
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		2,825.00	19252
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	LUKE D NOFSINGER	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		200.00	19258
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		2,280.00	19271
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	STEPHEN K. WOODS. P.C	NEGLECT/ABUSE - INDIGENT DEFENSE	52821		635.00	19280
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	61121	06/11/21	2,665.00	19382
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	HEIDI ANN DUNCAN	NEGLECT/ABUSE - INDIGENT DEFENSE	61121	06/11/21	955.28	19387
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	JAMES M. MILLER LAW O	NEGLECT/ABUSE - INDIGENT DEFENSE	61121	06/11/21	180.00	19389
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	MAY OBERFELL &LORBER	NEGLECT/ABUSE - INDIGENT DEFENSE	61121	06/11/21	925.00	19401
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	61121	06/11/21	1,730.00	19416
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	STEPHEN K. WOODS. P.C	NEGLECT/ABUSE - INDIGENT DEFENSE	61121	06/11/21	760.00	19418
Total For Dept 149 FAMILY/JUVENILE COURT						14,910.28	
Dept 172 ADMINISTRATION							
101-172-801.000	PROFESSIONAL/CONTRACTUAL	STEPHENSON & ASSOCIAT	SURVEY OF PARK AT DIAMOND ISLE	21287		750.00	19274
101-172-861.000	CONFERENCE/MEETINGS/TRAI	JEFFREY CARMEN	REIMBURSEMENT FOR MEETING	51521		46.00	19227
101-172-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	MICROSOFT SURFACE	D336389		2,215.66	19229
Total For Dept 172 ADMINISTRATION						3,011.66	
Dept 191 ELECTIONS							
101-191-902.000	PUBLIC NOTIFICATION/LEGA	LEADER PUBLICATIONS L	TRUTH AND TAXATION HEARING NOTICE	1244807	06/11/21	130.00	19397
Total For Dept 191 ELECTIONS						130.00	
Dept 223 CONTROLLER							
101-223-801.000	PROFESSIONAL/CONTRACTUAL	REBECCA MOORE	CONTRACTUAL ACCOUNTING SERVICES -	05312021		6,000.00	19255
101-223-802.000	DUES/MEMBERSHIP/SUBSCRIP	FLEX ADMINISTRATORS,	COBRA ADMINISTRATION FEES - MAY 20	226580	06/11/21	83.52	118863
Total For Dept 223 CONTROLLER						6,083.52	
Dept 225 EQUALIZATION							
101-225-801.000	PROFESSIONAL/CONTRACTUAL	ANTHONY MEYAARD	CONTRACTUAL EQUALIZATION SERVICES	CASS005	06/11/21	5,333.33	19373
101-225-861.000	CONFERENCE/MEETINGS/TRAI	MICHIGAN ASSOC OF EQU	CONFERENCE REGISTRATION - T STEWAR	6821	06/08/21	175.00	118862
Total For Dept 225 EQUALIZATION						5,508.33	
Dept 229 PROSECUTING ATTORNEY							
101-229-729.000	OFFICE SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	59.87	19383
101-229-729.001	OFFICE SUPPLIES-CRP GRAN	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	45.16	19383
101-229-801.229	PROFESSIONAL/CONTRACTUAL	WEST GROUP PAYMENT CT	LIBRARY PLAN CHARGES JUNE 1-JUNE 3	844538726&84444	06/11/21	236.15	118867
101-229-805.000	WITNESS FEES/EXPENSES	JEFF SMITH	21-164-DS 21-076-PP 21-084/085-NA	SERVICE	06/11/21	42.00	19390
101-229-805.010	EXPERT WITNESS FEES	GLORIA GILLESPIE	EXPERT WITNESS FEE - LLOYD LAMBRIG	20-10179-FH	06/11/21	150.00	19384
101-229-822.000	PATERNITY EXP. (CHILD SU	JUDICIAL SERVICES GRO	SERVICE FOR CASE 21-0063-DP	5537915	06/11/21	70.48	118864
101-229-822.000	PATERNITY EXP. (CHILD SU	JEFF SMITH	21-164-DS 21-076-PP 21-084/085-NA	SERVICE	06/11/21	92.00	19390
101-229-982.000	BOOKS	WEST GROUP PAYMENT CT	LIBRARY PLAN CHARGES JUNE 1-JUNE 3	844538726&84444	06/11/21	208.95	118867
Total For Dept 229 PROSECUTING ATTORNEY						904.61	
Dept 230 GIS							
101-230-727.000	SUPPLIES	CDW GOVERNMENT, INC.	PRINTHEAD	C808713		75.34	19229
101-230-979.000	FURNITURE, FIXTURES & EQ	CDW GOVERNMENT, INC.	SURFACE LAPTOP	D127898		1,746.46	19229
Total For Dept 230 GIS						1,821.80	
Dept 231 VICTIM RIGHTS GRANT							
101-231-836.000	DIRECT VICTIM NEEDS	JEFF SMITH	21-164-DS 21-076-PP 21-084/085-NA	SERVICE	06/11/21	54.00	19390
Total For Dept 231 VICTIM RIGHTS GRANT						54.00	
Dept 233 PURCHASING							
101-233-729.000	OFFICE SUPPLIES	HARDINGS FRIENDLY MAR	MEETING SUPPLIES	060721	06/11/21	30.94	118864

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER Dept 233 PURCHASING							
101-233-729.136	OFFICE SUPPLY-DISTRICT C	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	112.16	19383
101-233-729.148	OFFICE SUPPLY-PROBATE ES	PRINTLINK SHORT RUN B	WINDOW ENVELOPES - PROBATE COURT	304961	06/11/21	133.55	19406
101-233-729.149	OFFICE SUPPLY-FAMILY COU	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	39.12	19383
101-233-729.219	OFFICE SUPPLY-CLERK/FILE	PRINTLINK SHORT RUN B	WINDOW ENVELOPES - CLERK REGISTER	304749		138.10	19264
101-233-729.219	OFFICE SUPPLY-CLERK/FILE	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	33.95	19383
101-233-729.225	OFFICE SUPPLY-EQUALIZATI	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	1,129.47	19383
101-233-729.229	OFFICE SUPPLY-PROSECUTOR	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	24.30	19383
101-233-729.253	OFFICE SUPPLY-TREASURER	CDW GOVERNMENT, INC.	DOCUMENT SCANNER	C815255		370.49	19229
101-233-729.253	OFFICE SUPPLY-TREASURER	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	8.57	19383
101-233-729.301	OFFICE SUPPLY-SHERIFF/JA	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	109.57	19383
101-233-730.000	POSTAGE	U.S. POSTAL SERVICE	POSTAGE FOR MAILING GRADUATES CERT	6321	06/03/21	58.65	118860
101-233-730.000	POSTAGE	LAKE MICHIGAN MAILERS	FUNDS FOR MAIL FEES	060421	06/07/21	3,000.00	19286
101-233-730.000	POSTAGE	UPS	UPS CHARGES	565221	06/11/21	11.20	118866
101-233-730.000	POSTAGE	PITNEY BOWES GLOBAL F	POSTAGE MACHINE RENTAL AT L&C BLDG	1018281810	06/11/21	166.77	19404
101-233-731.000	PAPER SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	1,256.00	19383
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	378.10	19383
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	126.99	19383
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	75.73	19383
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	135.74	19383
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE Solutio	OFFICE SUPPLIES	CSUM-102924	06/11/21	192.83	19383
101-233-803.315	SUPPORT SERVICES	RAPID SHRED	SHREDDING FEES - COUNTY BLDG/L&C B	85912	06/11/21	230.00	19410
Total For Dept 233 PURCHASING						7,762.23	
Dept 257 MSU EXTENSION							
101-257-703.027	4-H PROGRAM COORDINATOR	MICHIGAN STATE UNIVER	4TH QUARTER WORK PLAN PAYMENT ASSE	4CASS2021	06/11/21	8,171.00	118865
101-257-725.005	MSU ASSESSMENT	MICHIGAN STATE UNIVER	4TH QUARTER WORK PLAN PAYMENT ASSE	4CASS2021	06/11/21	13,598.75	118865
Total For Dept 257 MSU EXTENSION						21,769.75	
Dept 258 INFORMATION SYSTEMS							
101-258-802.044	WEBSITE DESIGN/MAINTENAN	CDW GOVERNMENT, INC.	NETMOTION FULL PLATFORM	C483520		193.50	19229
101-258-861.000	CONFERENCE/MEETINGS/TRAI	I3-IMAGESOFT LLC	ONBASE FORMS TRAINING - M DAVIS	S005890		2,004.00	19244
101-258-861.000	CONFERENCE/MEETINGS/TRAI	JODI NESTICH	REIMBURSDMENT FOR SOFTWARE SUBSCRI	01996331	06/11/21	180.00	19394
101-258-975.088	PC REPLACEMENTS	ZOOM VIDEO COMMUNICAT	ZOOM LICENSES	79300502	06/02/21	1,149.50	118860
101-258-975.088	PC REPLACEMENTS	SOLARWINDS	ANNUAL MAINTENANCE RENEWAL	QN1456356	06/11/21	167.04	118865
101-258-975.088	PC REPLACEMENTS	CDW GOVERNMENT, INC.	PLASTIC CARD PRINTER	D416299	06/11/21	1,415.00	19378
Total For Dept 258 INFORMATION SYSTEMS						5,109.04	
Dept 265 MAINTENANCE							
101-265-746.010	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS - MAINTENANCE	1433128	06/11/21	235.80	118866
101-265-777.070	PROPANE FUEL	MARATHON OIL COMPANY	FUEL - MAINTENANCE	72136702	06/11/21	213.02	19400
101-265-801.000	PEST CONTROL - COURTHOUS	ROSE PEST SOLUTIONS	EXTRA PEST APPLICATION - COUNTY BU	182677C		300.00	19268
101-265-803.005	CONTRAC - ENERGY AUD SAV	TENURGY LLC	CONTRACTUAL ENERGY AUDIT SAVINGS S	CASSCO104	06/11/21	237.88	19420
101-265-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BLDG	6		1,625.00	19276
101-265-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACUTAL CLEANING - COUNTY BLDG	7	06/11/21	1,625.00	19421
101-265-804.102	CONTRACTUAL CLEANING - L	THE CLEANEST CO LLC	CONTRACTUAL CLEANING - COUNTY BLDG	6		1,625.00	19276
101-265-804.102	CONTRACTUAL CLEANING - L	THE CLEANEST CO LLC	CONTRACUTAL CLEANING - COUNTY BLDG	7	06/11/21	1,625.00	19421
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		73.38	19254
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		41.99	19254
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		61.67	19254
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		86.78	19254
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		70.33	19254
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		14.50	19254
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		12.36	19254

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 265 MAINTENANCE							
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	52521		87.66	19254
101-265-930.075	GENERAL REPAIRS	CASS AUTO SUPPLY CO,	MAINTENANCE REPAIRS	1622	06/11/21	129.86	118863
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	9906552535	06/11/21	133.14	118863
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	9906552535	06/11/21	160.05	118863
101-265-930.075	GENERAL REPAIRS	JOHN DEERE FINANCIAL	MAINTENANCE REPAIRS	43103-02115	06/11/21	547.63	118864
101-265-930.075	GENERAL REPAIRS	SPIN TECHS INC	WASHER REPAIRS AT JAIL	21469	06/11/21	214.71	118865
101-265-930.075	GENERAL REPAIRS	W. B. HAYDEN & SONS C	MAINTENANCE REPAIRS	53121	06/11/21	1,000.60	118867
101-265-930.075	GENERAL REPAIRS	KENDALL ELECTRIC, INC	ELECTRICAL REPAIRS	ACCT#10984		70.70	19249
101-265-930.075	GENERAL REPAIRS	R. W. LAPINE INC.	REPAIR WATER LEAK AT JAIL/REPAIRS	43021	06/11/21	185.02	19407
101-265-930.075	GENERAL REPAIRS	R. W. LAPINE INC.	REPAIR WATER LEAK AT JAIL/REPAIRS	43021	06/11/21	326.90	19407
101-265-930.075	GENERAL REPAIRS	R. W. LAPINE INC.	REPAIR WATER LEAK AT JAIL/REPAIRS	43021	06/11/21	2,286.43	19407
Total For Dept 265 MAINTENANCE						12,990.41	
Dept 275 DRAIN COMMISSIONER							
101-275-861.000	CONFERENCE/MEETINGS/TRAI	MACDC (MI ASSOC.DRAIN	CONFERENCE REGISTRATION - J VANBEL	060721	06/11/21	310.00	118864
Total For Dept 275 DRAIN COMMISSIONER						310.00	
Dept 282 COURT GRANT PROGRAMS							
101-282-727.315	SUPPLIES ADULT DRUG COUR	MICHIANA DRUG TESTING	APRIL 2021 - DRUG TESTING	1872		820.00	19253
101-282-801.010	CONTRACTUAL	AREA CHURCHES TOGETHE	TRANSITIONAL HOUSING FOR RM 33 DA	61121	06/11/21	264.00	118862
101-282-801.010	CONTRACTUAL	PRESTON COLLETT	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52521		360.00	19230
101-282-801.010	CONTRACTUAL	MEGHAN DAWSON	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52521		792.00	19233
101-282-801.010	CONTRACTUAL	MONIQUE DORTCH	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		540.00	19234
101-282-801.010	CONTRACTUAL	GREGORY FELDMAN	MENTAL HEALTH COURT ATTY FEES	52821		1,800.00	19237
101-282-801.010	CONTRACTUAL	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		12.00	19239
101-282-801.010	CONTRACTUAL	MICHIANA DRUG TESTING	INVOICE # 1875; # 1873, AND # 18	52821		1,775.00	19253
101-282-801.010	CONTRACTUAL	HEATHER PAULEY	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		113.60	19261
101-282-801.010	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		42.00	19270
101-282-801.010	CONTRACTUAL	BRADLEY WEST	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		42.00	19279
101-282-801.010	CONTRACTUAL	BRADLEY WEST	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	60.00	19376
101-282-801.010	CONTRACTUAL	HEATHER PAULEY	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	557.12	19386
101-282-801.010	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	42.00	19391
101-282-801.010	CONTRACTUAL	JILLIAN SPRINGSTEEN	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	50.00	19393
101-282-801.010	CONTRACTUAL	KIMBERLY PEET	PROBLEM SOLVING COURT - MHC	61121	06/11/21	400.00	19396
101-282-801.010	CONTRACTUAL	MEGHAN DAWSON	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	594.00	19402
101-282-801.010	CONTRACTUAL	MONIQUE DORTCH	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	580.00	19403
101-282-801.010	CONTRACTUAL	PRESTON COLLETT	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	360.00	19405
101-282-801.010	CONTRACTUAL	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	12.00	19411
101-282-801.020	CONTRACTUAL SWIFT & SURE	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		12.00	19239
101-282-801.020	CONTRACTUAL SWIFT & SURE	MARY ANN GEISER-WEBER	MENTAL HEALTH CBT THERAPY	52821		75.00	19240
101-282-801.020	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM-SOLVING COURTS CONTRACTUAL	25821		600.00	19243
101-282-801.020	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		460.00	19246
101-282-801.020	CONTRACTUAL SWIFT & SURE	MICHIANA DRUG TESTING	INVOICE # 1875; # 1873, AND # 18	52821		1,625.00	19253
101-282-801.020	CONTRACTUAL SWIFT & SURE	GRACE MULLER	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		800.00	19257
101-282-801.020	CONTRACTUAL SWIFT & SURE	JONI PATZER	SWIFT AND SURE CONTRACTUAL FINANCI	52821		370.00	19260
101-282-801.020	CONTRACTUAL SWIFT & SURE	TASIA ROBERTS	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		1,260.00	19267
101-282-801.020	CONTRACTUAL SWIFT & SURE	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		384.32	19270
101-282-801.020	CONTRACTUAL SWIFT & SURE	TIFFINY VOHWINKLE	SWIFT AND SURE CONTRACTUAL	52821		37.13	19278
101-282-801.020	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		48.00	19279
101-282-801.020	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	1,300.00	19374
101-282-801.020	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	48.00	19376
101-282-801.020	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	460.00	19380
101-282-801.020	CONTRACTUAL SWIFT & SURE	HEATHER PAULEY	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	30.32	19386

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 282 COURT GRANT PROGRAMS							
101-282-801.020	CONTRACTUAL SWIFT & SURE	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	248.24	19391
101-282-801.020	CONTRACTUAL SWIFT & SURE	JILLIAN SPRINGSTEEN	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	20.00	19393
101-282-801.020	CONTRACTUAL SWIFT & SURE	JONI PATZER	PROBLEM-SOLVING COURTS 5/24- 6/4/2	61121	06/11/21	370.00	19395
101-282-801.020	CONTRACTUAL SWIFT & SURE	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	12.00	19411
101-282-801.020	CONTRACTUAL SWIFT & SURE	TASIA ROBERTS	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	1,400.00	19419
101-282-801.090	CONTRACTUAL BYRNE JAG GR	MICHIANA DRUG TESTING	APRIL 2021 - DRUG TESTING	1872		3,305.00	19253
101-282-801.090	CONTRACTUAL BYRNE JAG GR	JILLIAN SPRINGSTEEN	ATC 5/6/21 THRU 5/19/21	05/19/21		80.00	19272
101-282-801.090	CONTRACTUAL BYRNE JAG GR	JILLIAN SPRINGSTEEN	ATC 4/22 THRU 5/5/21	05/05/21		190.00	19272
101-282-801.090	CONTRACTUAL BYRNE JAG GR	JILLIAN SPRINGSTEEN	ATC/SC 5/20 THRU 6/2/21	6/2/2021	06/11/21	320.00	19393
101-282-801.160	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM-SOLVING COURTS CONTRACTUAL	25821		1,050.00	19243
101-282-801.160	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		1,120.00	19246
101-282-801.160	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		54.00	19279
101-282-801.160	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	562.50	19374
101-282-801.160	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	1,120.00	19380
101-282-801.315	CONTRACTUAL ADULT DRUG C	PRESTON COLLETT	ATC 5/6/21 THRU 5/19/21	05/19/21		684.00	19230
101-282-801.315	CONTRACTUAL ADULT DRUG C	MONIQUE DORTCH	ATC 5/6 THRU 5/19/21	05/19/21		1,140.00	19234
101-282-801.315	CONTRACTUAL ADULT DRUG C	RAYMOND FLEMING	ATC 5/6 THRU 5/19/21	05/19/21		380.36	19239
101-282-801.315	CONTRACTUAL ADULT DRUG C	BARBARA M. HOWES	ATC 5/6 THRU 5/19	05/19/21		1,000.00	19243
101-282-801.315	CONTRACTUAL ADULT DRUG C	HEATHER PAULEY	ATC 5/6 THRU 5/19/21	05/19/21		350.88	19261
101-282-801.315	CONTRACTUAL ADULT DRUG C	TASIA ROBERTS	ATC 5/6 THRU 5/19/21	05/19/21		740.00	19267
101-282-801.315	CONTRACTUAL ADULT DRUG C	CHELSEA SCHOETZOW	ATC 5/6 THRU 5/19/21	05/19/21		480.00	19269
101-282-801.315	CONTRACTUAL ADULT DRUG C	JESSEE SCHOETZOW	ATC 5/6 THRU 5/19/21	05/19/21		374.24	19270
101-282-801.315	CONTRACTUAL ADULT DRUG C	BRADLEY WEST	ATC 5/6 THRU 5/19/21	05/19/21		408.00	19279
101-282-801.315	CONTRACTUAL ADULT DRUG C	BARBARA M. HOWES	ATC/SC 5/20/21 THRU 6/2/21	06/02/21	06/11/21	1,000.00	19374
101-282-801.315	CONTRACTUAL ADULT DRUG C	BRADLEY WEST	ATC/SC 5/20 THRU 6/2/21	06/02/21	06/11/21	597.36	19376
101-282-801.315	CONTRACTUAL ADULT DRUG C	CHELSEA SCHOETZOW	ATC/SC 5/20 THRU 6/02/21	06/02/21	06/11/21	492.32	19379
101-282-801.315	CONTRACTUAL ADULT DRUG C	HEATHER PAULEY	ATC/SC 5/20/21 THRU 6/2/21	06/02/21	06/11/21	421.20	19386
101-282-801.315	CONTRACTUAL ADULT DRUG C	JESSEE SCHOETZOW	ATC/SC 5/20/21 THRU 6/2/21	06/02/21	06/11/21	436.20	19391
101-282-801.315	CONTRACTUAL ADULT DRUG C	MONIQUE DORTCH	ATC/SC 5/20/21 THRU 6/2/21	06/02/21	06/11/21	1,080.00	19403
101-282-801.315	CONTRACTUAL ADULT DRUG C	PRESTON COLLETT	ATC/SC 5/20 THRU 6/2/21	06/02/21	06/11/21	720.00	19405
101-282-801.315	CONTRACTUAL ADULT DRUG C	RAYMOND FLEMING	ATC/SC 5/20 THRU 6/2/21	060221	06/11/21	617.80	19411
101-282-801.315	CONTRACTUAL ADULT DRUG C	TASIA ROBERTS	ATC/SC 5/20 THRU 6/2/21	06/02/21	06/11/21	600.00	19419
101-282-860.315	TRAVEL ADULT DRUG COURT	BARBARA M. HOWES	REIMBURSEMENT FOR FLIGHT FOR M. DO	M.DORTCH FLGHT	06/11/21	425.80	19374
Total For Dept 282 COURT GRANT PROGRAMS						38,525.39	
Dept 301 OFFICE OF SHERIFF							
101-301-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	771966	06/11/21	438.00	118865
101-301-746.010	UNIFORMS	NYE UNIFORM CO.	DOUBLE CUFF CASE	773775	06/11/21	133.50	118865
101-301-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	772495	06/11/21	72.00	118865
101-301-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	CFSI-5501		103.24	19245
101-301-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	CFSI-5609	06/11/21	35.82	19388
101-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 05/2021	72133394	06/11/21	5,411.77	19424
101-301-777.001	VEHICLE REPAIRS/MAINTENA	C. WIMBERLEY FORD-MER	VEH MAINT	57220	06/11/21	177.99	118862
101-301-777.001	VEHICLE REPAIRS/MAINTENA	C. WIMBERLEY FORD-MER	OIL CHANGE	57598	06/11/21	38.40	118862
101-301-777.001	VEHICLE REPAIRS/MAINTENA	CASS AUTO SUPPLY CO,	VEH MAINT	1-116645	06/11/21	8.36	118863
101-301-777.001	VEHICLE REPAIRS/MAINTENA	TELE-RAD, INC.	CREDIT	901747	06/11/21	(145.00)	118866
101-301-777.001	VEHICLE REPAIRS/MAINTENA	BARRY BOWSMAN	VEH MAINT	05212021	06/11/21	74.50	19375
101-301-777.001	VEHICLE REPAIRS/MAINTENA	BARRY BOWSMAN	VEH MAINT	05242021	06/11/21	159.93	19375
101-301-777.001	VEHICLE REPAIRS/MAINTENA	GRAMES TIRE & BATTTER	RIM CHANGE	16694	06/11/21	16.95	19385
101-301-861.000	CONFERENCE/MEETINGS/TRAI	WMCJTC	SPRING 2021	4393	06/11/21	583.17	118867
101-301-900.000	PRINTING & BINDING	PREFERRED PRINTING, I	OVERTIME BOOKS	33539		191.29	19263
101-301-934.000	MAINTENANCE AGREEMENT	SOLID DESIGN SOFTWARE	50% OF REMAINING CONTRACT PRICE/HO	SC10377	06/01/21	9,300.00	19284
101-301-936.000	RECORDS MANAGEMENT SYSTE	INTERACT PUBLIC SAFET	CRIMECOG EJUSTICE EXTRACTION	CPSXT0000078	06/11/21	1,900.00	118864

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Fund 101 TREASURER							
Dept 681 VETERANS BURIALS							
101-681-831.001	BURIAL FEES	LOIS HAINES	REIMBURSEMENT FOR BURIAL EXPENSES	52721	06/11/21	300.00	118864
Total For Dept 681 VETERANS BURIALS						300.00	
Dept 682 VETERANS AFFAIRS							
101-682-880.200	MARKETING / PROMOTION	CYNTHIA WARREN	REIMBURSEMENT FOR SUPPLIES FOR VET	060721	06/11/21	283.36	118863
Total For Dept 682 VETERANS AFFAIRS						283.36	
Total For Fund 101 TREASURER						230,780.67	
Fund 208 PARKS SPECIAL REVENUE							
Dept 751 PARKS & RECREATION							
208-751-640.000	PARKS REVENUE	ASHLEY WARE	REFUND FOR PARKS RESERVATION	025	06/11/21	50.00	118862
208-751-640.000	PARKS REVENUE	CLIFFORD SATTELMAIER	REFUND FOR PARKS RESERVATION	013	06/11/21	50.00	118863
208-751-640.000	PARKS REVENUE	CORRINE BEEBE	REFUND FOR PARKS RESERVATION	028	06/11/21	50.00	118863
208-751-640.000	PARKS REVENUE	RACHEL KIDMAN	REFUND FOR PARKS RESERVATION	012	06/11/21	50.00	118865
208-751-640.000	PARKS REVENUE	RANDY WOODARD	REFUND FOR CABIN/SHELTER RESERVATI	MAPLE	06/11/21	100.00	118865
208-751-640.000	PARKS REVENUE	RONICA BORN	REFUND FOR PARKS RESERVATION	019	06/11/21	50.00	118865
208-751-640.000	PARKS REVENUE	TERESA SANDERS	REFUND FOR PARKS RESERVATION	017	06/11/21	50.00	118866
208-751-640.000	PARKS REVENUE	WILLIAM ARNETT	REFUND FOR CABIN RESERVATION	OAK	06/11/21	50.00	118867
208-751-727.000	SUPPLIES	W. B. HAYDEN & SONS C	SUPPLIES	0002	06/11/21	90.48	118867
208-751-727.000	SUPPLIES	ONE WAY PRODUCTS	SUPPLIES	743806		108.58	19259
208-751-727.000	SUPPLIES	SCOTT WYMAN	FOOD FOR VOLUNTEER STUDENTS	12345		68.74	19282
208-751-727.000	SUPPLIES	SCOTT WYMAN	PARK SUPPLIES	002	06/11/21	43.00	19417
208-751-777.000	MOTOR FUEL/LUBRICANT	MENARDS - ELKHART	OIL CHANGE	85658	06/11/21	33.94	118865
208-751-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	1789		301.13	19245
208-751-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	54345	06/11/21	371.81	19388
208-751-801.145	PARKS PLAN & USE CONTRAC	SOUTHWEST MICHIGAN PL	RECREATION PLAN VENDOR	001	06/11/21	7,360.32	118865
208-751-803.003	CONTRACT SVCS - PARK EVE	CREATIVE VINYL	PROMOTIONAL PENS FOR DARK SKY	44021	06/11/21	364.52	118863
208-751-803.003	CONTRACT SVCS - PARK EVE	SANDRA BOURDEN	FEE BOOTH WORKER	003	06/11/21	225.75	19415
208-751-930.002	EQUIPMENT REPAIRS	JOHN DEERE FINANCIAL	MOWER REPAIR	S311221	06/11/21	466.02	118864
208-751-930.002	EQUIPMENT REPAIRS	UNITED STATES LUMBER	LUMBER	2105	06/11/21	50.36	118866
208-751-930.015	PARK REPAIRS	CHARLES BENSON	TREE REMOVAL	991604		375.00	19228
Total For Dept 751 PARKS & RECREATION						10,309.65	
Total For Fund 208 PARKS SPECIAL REVENUE						10,309.65	
Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-801.053	CONTRACTUAL	PRESTON COLLETT	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52521		666.00	19230
216-166-801.053	CONTRACTUAL	BARBARA M. HOWES	PROBLEM-SOLVING COURTS CONTRACTUAL	25821		1,000.00	19243
216-166-801.053	CONTRACTUAL	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		1,200.00	19246
216-166-801.053	CONTRACTUAL	HEATHER PAULEY	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		12.00	19261
216-166-801.053	CONTRACTUAL	CHELSEA SCHOETZOW	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		480.00	19269
216-166-801.053	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		60.00	19270
216-166-801.053	CONTRACTUAL	BARBARA M. HOWES	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	1,050.00	19374
216-166-801.053	CONTRACTUAL	BRADLEY WEST	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	96.00	19376
216-166-801.053	CONTRACTUAL	CHELSEA SCHOETZOW	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	504.64	19379
216-166-801.053	CONTRACTUAL	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	150.00	19380
216-166-801.053	CONTRACTUAL	HEATHER PAULEY	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	30.00	19386
216-166-801.053	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	60.00	19391
216-166-801.053	CONTRACTUAL	PRESTON COLLETT	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	810.00	19405
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	MEGHAN DAWSON	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52521		828.00	19233
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		12.00	19239

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	MARY ANN GEISER-WEBER	MENTAL HEALTH CBT THERAPY	52821		225.00	19240
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	CLARENCE JAMES	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		1,050.00	19246
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	MICHIANA DRUG TESTING	INVOICE # 1875; # 1873, AND # 18	52821		1,300.00	19253
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	GRACE MULLER	PROBLEM-SOLVING COURTS 5/6 - 5/19/	52821		620.00	19257
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	MEGHAN DAWSON	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	540.00	19402
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 5/20 - 6/2/	61121	06/11/21	12.00	19411
216-166-860.053	TRAVEL	NADCP	REGISTRATION FOR CLARENCE JAMES I	61121	06/11/21	745.00	118865
216-166-860.053	TRAVEL	CHELSEA SCHOETZOW	OJP TRAVEL	61121	06/11/21	396.80	19379
216-166-860.053	TRAVEL	CLARENCE JAMES	OJP TRAVEL	61121	06/11/21	425.80	19380
Total For Dept 166 FAMILY DRUG COURT						12,273.24	
Total For Fund 216 FAMILY DRUG COURT GRANTS						12,273.24	
Fund 233 MARCELLUS TWP POLICE CONTRACT							
Dept 310 COPS FAST GRANT							
233-310-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 05/2021	72133394	06/11/21	368.76	19424
233-310-852.000	VEHICLE MAINTENANCE	ADAM'S AUTOGLASS - AD	WINDSHIELD	010671	06/11/21	265.00	19371
Total For Dept 310 COPS FAST GRANT						633.76	
Total For Fund 233 MARCELLUS TWP POLICE CONTRACT						633.76	
Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE COMM.)							
Dept 258 INFORMATION SYSTEMS							
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&S	EXPERT FEES - RADDE	15305		543.75	19265
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&S	MIDC EXPERT INVESTIGATOR FEES	15348	06/11/21	281.90	19408
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&S	MIDC EXPERT INVESTIGATOR FEES	15349	06/11/21	168.75	19408
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&S	MIDC EXPERT INVESTIGATOR FEES	15361	06/11/21	398.85	19408
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT W DRAKE	INDIGENT DEFENSE RETAINER - DRAKE	052121		8,580.00	19235
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT W DRAKE	INDIGENT DEFENSE RETAINER - CLERIC	0521212		289.00	19235
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT W DRAKE	INDIGENT DEFENSE - MIDC MAC - DRAK	0521213		1,500.00	19235
258-258-807.167	INDIGENT DEFENSE RETAINE	HEIDI DUNCAN	MIDC COUNSEL AT FIRST ARRAIGNMENT	052121		4,290.00	19236
258-258-807.167	INDIGENT DEFENSE RETAINE	GREGORY FELDMAN	INDIGENT DEFENSE RETAINER - FELDMA	052121		8,580.00	19237
258-258-807.167	INDIGENT DEFENSE RETAINE	GREGORY FELDMAN	INDIGENT DEFENSE RETAINER - CLERIC	0521212		289.00	19237
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT KARDATZKE	INDIGENT DEFENSE - KARDATZKE	052121		8,580.00	19248
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT KARDATZKE	INDIGENT DEFENSE CLERICAL - KARDAT	0521212		289.00	19248
258-258-860.071	ATTORNEY TRAINING	CRIMINAL DEFENSE ATTO	MIDC ATTY TRAINING	05142021	06/11/21	300.00	118863
Total For Dept 258 INFORMATION SYSTEMS						34,090.25	
Total For Fund 258 MIDC (MICHIGAN INDIGENT DEFEN						34,090.25	
Fund 260 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
260-430-801.131	SPAY/NEUTER SERVICES	KALAMAZOO HUMANE SOCI	SPAY/NEUTER ASSISTANCE GULDEMOND	1916246	06/11/21	80.00	118864
260-430-802.049	VETERINARY SERVICES	BERGMAN SMALL ANIMAL	INVESTIGATIVE CASE WORK, MEDICAL E	471011	06/11/21	443.53	118862
Total For Dept 430 ANIMAL CONTROL						523.53	
Total For Fund 260 ANIMAL CONTROL DONATION FUND						523.53	
Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
261-301-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0291085	06/11/21	28.16	118866
261-301-801.054	DRUG TEST/PHYSICAL	LAKELAND MEDICAL CENT	PREPLACEMENT EXAM	MRN#789386	06/11/21	85.00	118864
261-301-900.000	PRINTING & BINDING	PREFERRED PRINTING, I	OVERTIME BOOKS	33539		191.29	19263

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
Total For Dept 301 OFFICE OF SHERIFF						304.45	
Total For Fund 261 CENTRAL DISPATCH FUND						304.45	
Fund 267 SHERIFF NON-DRUG FORFEIT. FUND							
Dept 301 OFFICE OF SHERIFF							
267-301-701.000	EXPENDITURES	CREATIVE VINYL	NELLIE & BRITTON BUSINESS CARDS	44386	06/11/21	89.00	118863
Total For Dept 301 OFFICE OF SHERIFF						89.00	
Total For Fund 267 SHERIFF NON-DRUG FORFEIT. FUN						89.00	
Fund 269 LAW LIBRARY FUND							
Dept 145 LAW LIBRARY							
269-145-701.000	EXPENDITURES	WEST GROUP PAYMENT CT	LAW LIBRARY - ANNUAL CHARGE FOR MI	844548562	06/11/21	408.50	118867
269-145-729.006	SUPPLIES & MATERIALS	WEST GROUP PAYMENT CT	WEST LAW PRINT MATERIALS FOR MONTH	844538297	06/11/21	295.07	118867
269-145-802.000	DUES/MEMBERSHIP/SUBSCRIP	WEST GROUP PAYMENT CT	LAW LIBRARY - WESTLAW ONLINE SUBSC	844447252	06/11/21	1,262.81	118867
Total For Dept 145 LAW LIBRARY						1,966.38	
Total For Fund 269 LAW LIBRARY FUND						1,966.38	
Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-727.012	DRUG TEAM SUPPLIES	TRI-TECH, INC.	CCDET SUPPLIES	469418	06/11/21	162.90	118866
271-301-727.012	DRUG TEAM SUPPLIES	PREFERRED PRINTING, I	OVERTIME BOOKS	33539		191.29	19263
271-301-727.012	DRUG TEAM SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES	CSUM-102924	06/11/21	24.08	19383
271-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 05/2021	72133394	06/11/21	1,397.46	19424
271-301-850.000	TELEPHONE	TRANSUNION RISK & ALT	TLOXP 05/2021	267082-202105-1	06/11/21	173.10	118866
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPER	CCDET UTILITIES 04/15/21-05/15/21	2850801		173.27	19254
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPER	CCDET UTILITIES 04/15/21-05/15/21	2851202		127.94	19254
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPER	CCDET UTILITIES 04/15/21-05/15/21	3813101		44.55	19254
271-301-934.000	MAINTENANCE AGREEMENT	SOLID DESIGN SOFTWARE	50% OF REMAINING CONTRACT PRICE/HO	SC10377	06/01/21	6,200.00	19284
Total For Dept 301 OFFICE OF SHERIFF						8,494.59	
Total For Fund 271 C.C. DRUG ENFORCEMENT TEAM						8,494.59	
Fund 272 K-9 DRUG FUND							
Dept 301 OFFICE OF SHERIFF							
272-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 05/2021	72133394	06/11/21	430.86	19424
272-301-811.200	VETERINARY SERVICES/K-9	BERGMAN SMALL ANIMAL	FAUST VET	471867	06/11/21	25.70	118862
272-301-811.200	VETERINARY SERVICES/K-9	COMMUNITY MILLS, INC.	FAUST DOG FOOD	00467781	06/11/21	84.34	118863
Total For Dept 301 OFFICE OF SHERIFF						540.90	
Total For Fund 272 K-9 DRUG FUND						540.90	
Fund 284 COMMUNITY CORRECTIONS GRANT							
Dept 362 JAIL TRAINING							
284-362-801.064	CONTRACTUAL COGNITIVE MR	PRESTON COLLETT	JAIL MRT 04/2021	0007		600.00	19230
284-362-801.064	CONTRACTUAL COGNITIVE MR	VALERIE JONES	JAIL MRT 04/2021	0006		600.00	19247
Total For Dept 362 JAIL TRAINING						1,200.00	
Total For Fund 284 COMMUNITY CORRECTIONS GRANT						1,200.00	
Fund 290 SOCIAL WELFARE FUND							
Dept 670 SOCIAL SERVICES DEPARTMENT							
290-670-708.010	PER DIEM	VICTORIA GROSS	PER DIEM - MCF/DHS	APRIL		30.00	19242

User: JackieT

DB: Cass County

POST DATES 05/31/2021 - 06/11/2021

JOURNALIZED

PAID

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 290 SOCIAL WELFARE FUND							
Dept 670 SOCIAL SERVICES DEPARTMENT							
290-670-708.010	PER DIEM	VICKIE VAUGHN	PER DIEM - MCF	APRIL		30.00	19277
290-670-708.010	PER DIEM	RICHARD SHEFFER	PER DIEM - DHS/MCF	MAY 2021	06/11/21	30.00	19412
290-670-708.010	PER DIEM	VICKIE VAUGHN	PER DIEM - MCF/DHS	MAY 2021	06/11/21	30.00	19422
290-670-708.010	PER DIEM	VICTORIA GROSS	PER DIEM - MCF/DHS	MAY 2021	06/11/21	30.00	19423
Total For Dept 670 SOCIAL SERVICES DEPARTMENT						150.00	
Total For Fund 290 SOCIAL WELFARE FUND						150.00	
Fund 292 FAMILY COURT CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY							
292-662-801.150	COURT WRAPAROUND PROGRAM	ROBERT BROOKS	WRAPAROUND SERVICES 5/2/21 - 5/17/	52821		940.00	19225
292-662-801.150	COURT WRAPAROUND PROGRAM	ROBERT BROOKS	WRAPAROUND 5/21 - 6/3/21	61121	06/11/21	1,620.00	19413
292-662-842.007	BASIC GRANT - COUNSELING	LINCOLN COUNSELING PC	COUNSELING FOR DA/23026	61121	06/11/21	40.00	19398
Total For Dept 662 CHILD CARE - FAMILY						2,600.00	
Total For Fund 292 FAMILY COURT CHILD CARE FUND						2,600.00	
Fund 296 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPER	ELECTRIC/PROPANE/TELEPHONE - NEWTO	52521		95.97	19254
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPER	ELECTRIC/PROPANE/TELEPHONE - NEWTO	52521		62.40	19254
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPER	ELECTRIC/PROPANE/TELEPHONE - NEWTO	52521		399.43	19254
296-803-701.000	EXPENDITURES	WRIGHT WAY LAWN SERVI	MOWING AT NEWTON HOME - APRIL	43021		160.00	19281
Total For Dept 803 HISTORICAL COMMISSION						717.80	
Total For Fund 296 HISTORICAL COMMISSION FUND						717.80	
Fund 297 DHS CHILD CARE							
Dept 663 CHILD CARE - DHS							
297-663-842.001	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 5/3/21 - 5/16/21	52821		924.00	19266
297-663-842.001	PARENT AIDE	JESSICA BISHOP	DHHS PARENT AIDE 4/19 - 5/30/21	61121	06/11/21	887.25	19392
297-663-842.001	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 5/17 - 5/30/21	61121	06/11/21	950.25	19414
Total For Dept 663 CHILD CARE - DHS						2,761.50	
Total For Fund 297 DHS CHILD CARE						2,761.50	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC	INMATE COMMISSARY SALES WEEK OF 05	106863		1,598.28	19226
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC	INMATE COMMISSARY SALES WEEK OF 05	107045		1,823.35	19226
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC	INMATE COMMISSARY SALES WEEK OF 05	107219		2,033.93	19226
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC	INMATE COMMISSARY SALES WEEK OF 05	107391	06/11/21	1,616.81	19377
595-351-726.020	COMMISSARY SUPPLIES - PH	CENTRIC GROUP LLC	INMATE PHONES 05/2021	CASMI	06/11/21	3,562.42	118863
Total For Dept 351 JAIL OPERATION						10,634.79	
Total For Fund 595 JAIL COMMISSARY FUND						10,634.79	
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 253 TREASURER							
616-253-089.999	CHARGEBACKS DUE FROM OTH	JEFFERSON TWP. TREASU	2020 DELINQUENT TAX PAYOUT	21-275A	06/08/21	63.60	118862
616-253-226.010	DUE TO TOWNSHIPS HOMESTE	JEFFERSON TWP. TREASU	2020 HOMESTEAD DENIALS PAYOUT	21-209A	06/08/21	53.95	118862
Total For Dept 253 TREASURER						117.55	
Dept 254 TAX SALE							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 254 TAX SALE							
616-254-801.011	11 TAX YR SALE EXPENDITU	KREIS, ENDERLE, HUDGI	TREASURER - 2 CROOKED CREEK LLC	324752 NJS		180.00	19250
616-254-801.017	17 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTIONS	21-320	06/04/21	30.00	118860
616-254-801.017	17 TAX YR SALE EXPENDITU	KREIS, ENDERLE, HUDGI	HENDRIX, ANTHONY	324755 NJS		180.00	19250
616-254-801.018	18 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTIONS	21-320	06/04/21	180.00	118860
616-254-801.019	19 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	FILING FEE FOR PETITION FORECLOSUR	21-CH	06/01/21	150.00	118859
616-254-801.019	19 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTIONS	21-320	06/04/21	1,200.00	118860
616-254-801.019	19 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD OF REDEMPTIONS 2019	21-321	06/10/21	990.00	118867
616-254-801.019	19 TAX YR SALE EXPENDITU	KREIS, ENDERLE, HUDGI	SUPERIOR AMERIHOST HOTEL LLC BANKR	324754 NJS		1,628.26	19250
Total For Dept 254 TAX SALE						4,538.26	
Total For Fund 616 TAX REVOLVING CONTROL FUND						4,655.81	
Fund 620 TAX REVOLVING 2020							
Dept 253 TREASURER							
620-253-226.023	DUE TO OTHER GOV UNITS -	JEFFERSON TWP. TREASU	2020 DELINQUENT TAX PAYOUT	21-275A	06/08/21	38,278.63	118862
Total For Dept 253 TREASURER						38,278.63	
Total For Fund 620 TAX REVOLVING 2020						38,278.63	
Fund 664 OFFICE/EQUIP/COMPUTER POOL FD							
Dept 000 TREASURER							
664-000-146.000	COMPUTER/OFFICE EQUIP -	CDW GOVERNMENT, INC.	CAPTURE PAD	C684002	06/01/21	274.89	19283
664-000-146.000	COMPUTER/OFFICE EQUIP -	CDW GOVERNMENT, INC.	BARCODE SCANNER	D055584	06/01/21	425.64	19283
664-000-146.000	COMPUTER/OFFICE EQUIP -	SOLID DESIGN SOFTWARE	50% OF REMAINING CONTRACT PRICE/HO	SC10377	06/01/21	21,150.00	19284
664-000-146.000	COMPUTER/OFFICE EQUIP -	CDW GOVERNMENT, INC.	LABEL WRITER/BARCODE LABELS	D819976	06/11/21	435.76	19378
664-000-146.000	COMPUTER/OFFICE EQUIP -	CDW GOVERNMENT, INC.	MOUNTING BRACKETS	D736951	06/11/21	236.90	19378
664-000-146.000	COMPUTER/OFFICE EQUIP -	CDW GOVERNMENT, INC.	CABLES/ADAPTERS/POCKET JET PRINTER	C896510	06/11/21	2,159.25	19378
664-000-146.000	COMPUTER/OFFICE EQUIP -	RAMUNDSEN SUPERIOR HO	ONESOLUTION CAD	317061	06/11/21	7,500.00	19409
Total For Dept 000 TREASURER						32,182.44	
Total For Fund 664 OFFICE/EQUIP/COMPUTER POOL FD						32,182.44	
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-228.058	CIVIL FILING FEE FUND (P	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE	6.1.2021	06/02/21	3,538.00	118859
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE	6.1.2021	06/02/21	1,981.32	118859
701-000-228.063	DUE TO STATE - SEX OFFEN	STATE OF MICHIGAN	SOR 05/2021	551-587286	06/11/21	270.00	118866
701-000-228.065	DUE TO STATE-FINGERPRINT	STATE OF MICHIGAN	FP 05/2021	551-587543	06/11/21	129.75	118866
701-000-228.424	STATE COURT FUND (SCAO)	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE	6.1.2021	06/02/21	300.00	118859
701-000-228.561	DUE STATE-E RECORDING FI	STATE OF MICHIGAN	FEES DUE TO THE STATE FROM PROBATE	6.1.2021	06/02/21	600.00	118859
701-000-271.000	RESTITUTIONS PAYABLE (CL	AUTO OWNERS INSURANCE	RESTITUTION TERRY GEORGE III 04-10	MAY 200010	06/07/21	6.25	118860
701-000-271.000	RESTITUTIONS PAYABLE (CL	GAYL PRICE	RESTITUTION JAMES HANCE JR 08-1033	MAY 200015	06/07/21	343.96	118860
701-000-271.000	RESTITUTIONS PAYABLE (CL	GEORGE SCHAULTS III	RESTITUTION JAMES WRIGHT 05-10459-	MAY 200007	06/07/21	5.00	118860
701-000-271.000	RESTITUTIONS PAYABLE (CL	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-10209	MAY 200008	06/07/21	40.00	118861
701-000-271.000	RESTITUTIONS PAYABLE (CL	KENNETH STRICKLAND	RESTITUTION JOSEPH RODICK	MAY 200012	06/07/21	20.00	118861
701-000-271.000	RESTITUTIONS PAYABLE (CL	PATRICIA HARRINGTON	RESTITUITON HERBERT HUMPHREY 99-99	MAY 200009	06/07/21	13.24	118861
701-000-271.000	RESTITUTIONS PAYABLE (CL	PATRICK & MARY CARTER	RESTITUTION STEVEN GRAHAM	MAY 200013	06/07/21	200.00	118861
701-000-271.000	RESTITUTIONS PAYABLE (CL	SANDRA BAUCUS	RESTITUTION JOHN STEWART 18-10187-	MAY 200011	06/07/21	20.00	118861
701-000-271.000	RESTITUTIONS PAYABLE (CL	THEODORE HOEKSTRA	RESTITUTION ALISA WEST 13-10167-FH	MAY 200016	06/07/21	15.00	118862
701-000-271.000	RESTITUTIONS PAYABLE (CL	TYRONE WILLIAMS	RESTITUTION DAVID OLMSTEAD II 14-1	MAY 200014	06/07/21	20.00	118862
701-000-285.031	DEPOSITS PAYABLE (CLERK-	CHRISTOPHER RUTH	REFUND OVERPAYMENT CHRISTOPHER RUT	MAY 200006	06/07/21	136.53	118860
701-000-285.031	DEPOSITS PAYABLE (CLERK-	MICHAEL FERRELL II	REFUND OVERPAYMENT MICHAEL FERREL	MAY 200003	06/07/21	50.00	118861
701-000-285.031	DEPOSITS PAYABLE (CLERK-	MILTON MARSHALL	REFUND OVERPAYMENT MILTON MARSHALL	MAY 200001	06/07/21	157.00	118861

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-285.031	DEPOSITS PAYABLE (CLERK-	RAMON CALDWELL	REFUND OVERPAYMENT RAMON CALDWELL	MAY 200005	06/07/21	302.65	118861
701-000-285.031	DEPOSITS PAYABLE (CLERK-	SUSAN SPENCER	REFUND OVERPAYMENT 16-10340-FH SU	MAY 200004	06/07/21	22.40	118861
701-000-285.060	DEPOSITS PAYABLE (JUVENI	AUTO OWNERS INS	RESTITUTION FROM M NEEDHAM #12-103	6121	06/02/21	25.00	118859
701-000-285.060	DEPOSITS PAYABLE (JUVENI	STEVEN GLASS	RESTITUTION FROM DARIOUS HRADEL #	6121	06/02/21	50.00	118859
701-000-285.060	DEPOSITS PAYABLE (JUVENI	SARAH JOHNSON	RESTITUTION FROM NATHAN RAMSEY	6121	06/02/21	25.00	118859
701-000-285.060	DEPOSITS PAYABLE (JUVENI	TOM BRADEMAS, JR.	RESTITUTION FROM ANTON ROCKETT, FI	6121	06/02/21	25.00	118859
Total For Dept 000 TREASURER						8,296.10	
Total For Fund 701 TRUST & AGENCY						8,296.10	
Fund 801 DRAIN FUND							
Dept 275 DRAIN COMMISSIONER							
801-275-701.800	EXPENDITURES-DRAIN/LAKE	MERLE COVILLE	#57 CULVERT DELIVERY	21-10		250.00	19232
801-275-701.800	EXPENDITURES-DRAIN/LAKE	MARK GRISHABER	#57 CULVERT REPLACEMENT	21-09		1,180.00	19256
Total For Dept 275 DRAIN COMMISSIONER						1,430.00	
Total For Fund 801 DRAIN FUND						1,430.00	
Fund 841 LAKE LEVEL FUND							
Dept 275 DRAIN COMMISSIONER							
841-275-701.800	EXPENDITURES-DRAIN/LAKE	MIDWEST ENERGY COOPER	ELECTRIC - TWIN LAKES PUMP	2584400		107.44	19254
Total For Dept 275 DRAIN COMMISSIONER						107.44	
Total For Fund 841 LAKE LEVEL FUND						107.44	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount Check
Fund Totals:						
			Fund 101 TREASURER			230,780.67
			Fund 208 PARKS SPECIAL REVENUE			10,309.65
			Fund 216 FAMILY DRUG COURT GRANTS			12,273.24
			Fund 233 MARCELLUS TWP POLICE CONTRA			633.76
			Fund 258 MIDC (MICHIGAN INDIGENT DEF			34,090.25
			Fund 260 ANIMAL CONTROL DONATION FUN			523.53
			Fund 261 CENTRAL DISPATCH FUND			304.45
			Fund 267 SHERIFF NON-DRUG FORFEIT. F			89.00
			Fund 269 LAW LIBRARY FUND			1,966.38
			Fund 271 C.C. DRUG ENFORCEMENT TEAM			8,494.59
			Fund 272 K-9 DRUG FUND			540.90
			Fund 284 COMMUNITY CORRECTIONS GRANT			1,200.00
			Fund 290 SOCIAL WELFARE FUND			150.00
			Fund 292 FAMILY COURT CHILD CARE FUN			2,600.00
			Fund 296 HISTORICAL COMMISSION FUND			717.80
			Fund 297 DHS CHILD CARE			2,761.50
			Fund 595 JAIL COMMISSARY FUND			10,634.79
			Fund 616 TAX REVOLVING CONTROL FUND			4,655.81
			Fund 620 TAX REVOLVING 2020			38,278.63
			Fund 664 OFFICE/EQUIP/COMPUTER POOL			32,182.44
			Fund 701 TRUST & AGENCY			8,296.10
			Fund 801 DRAIN FUND			1,430.00
			Fund 841 LAKE LEVEL FUND			107.44
Total For All Funds:						403,020.93

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

June 3, 2021

The Cass County Board of Commissioners met for their Regular Meeting on Thursday, June 3, 2021 in Commissioner Chambers. Due to COVID-19 concerns, all public participation was offered via Zoom.

Chair Dyes called the meeting to order at 6:30 p.m. Commissioner Jones provided the Invocation. Commissioner File led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Skip Dyes, Roseann Marchetti, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: Robert Benjamin.

STAFF PRESENT: County Administrator Jeff Carmen, Finance Director Jennifer Rentfrow, Human Resources Specialist Beth Daly and Clerk/Register Monica McMichael.

PUBLIC HEARING

Chair Dyes opened the Truth and Taxation Hearing at 6:32 p.m. There were no comments. The meeting returned to regular session.

PUBLIC COMMENT (Agenda Items Only)

None.

APPROVAL OF THE AGENDA

Commissioner Laylin moved, seconded by Commissioner Marchetti, to approve the June 3, 2021 Cass County Board of Commissioner's Agenda. Motion carried by voice vote.

RECOGNITIONS

2021 VALEDICTORIANS/SALUTATORIANS

Commissioners recognized the following 2021 Valedictorians and Salutatorians from Cass County:

Cassopolis Public Schools:	Valedictorian Gabriella Rowan Salutatorian Taylor Herwick
Constantine Public Schools:	Salutatorian Kennedy Wolf
Dowagiac Union Schools:	Valedictorian Martha Schaller Salutatorian Mason Dzakowic
Edwardsburg Public Schools:	Valedictorian Emily Andrina Valedictorian Reagan Hartman Valedictorian Jackson Hoover Valedictorian Noah Houseworth Valedictorian Thomas Oppman Salutatorian Elizabeth Nass
Marcellus Community Schools:	Valedictorian Rachel Mihills Valedictorian Erin Morgan Valedictorian Drake Surach Valedictorian Jaxon VanTilburg Salutatorian Makenna Stezowski
Niles Community Schools:	Salutatorian Kaleb Ott

R-90-21

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve the following resolution:

A RESOLUTION HONORING MARY GEEGAN MIDDLETON

WHEREAS, Mary Geegan Middleton has been building health care muscle in Cass County and Niles, Michigan for 40 years; and

WHEREAS, Mary is a graduate of Dowagiac High School, Southwest Michigan College and Ferris State University; and

WHEREAS, Mary began her career in health care at Four Flags Health Ventures in Niles and began at Cass Medical Clinic on School Street in Cassopolis, painting and papering and making sure the clinic ran smoothly; and

WHEREAS, in 2004 the clinic became the Cass Family Clinic and in 2005 became a Federally Qualified Health Center Look-Alike; and

WHEREAS, in 2012 through Mary's efforts Cass Family Clinic was awarded a 4.4 million dollar Capital Improvement Grant, became the Cass Family Clinic Network and broke ground on a new 30,000 square foot building completed in 2014; and

WHEREAS, again through Mary's efforts, vision and hard work, in 2015 a new Niles Community Health Center was planned; and it opened in November 2019; and

WHEREAS, Mary has recently received the Liberty Bell Award from the Cass County Bar Association and was honored at the clinic for her 40 years of health care initiatives.

NOW THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners congratulate and thanks Mary Geegan Middleton for her 40 years of caring for our community and for providing them with medical care, dental care, and behavioral care and wishes her continued success in her life as she seeks to further health care here in Southwest Michigan.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Laylin, File, Dyes, Marchetti, Grice and Jones.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-90-21 carried by roll call vote.

PRESENTATIONS

Treasurer Hope Anderson presented the 2021 Tax Foreclosure Report that included 26 properties. She also announced the 2021 Cass County Tax Sale would take place on Tuesday, August 24, 2021, online at www.tax-sale.info.

CONSENT AGENDA

Vice Chair Grice moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-91-21) A motion to approve Claims dated May 28, 2021.

(M-92-21) A motion to approve the May 20, 2021 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Dyes, Marchetti, Grice, Jones and Laylin.

No (0): None.

Absent (1): Commissioner Benjamin.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Marchetti and Grice offered Committee Reports.

APPOINTMENTS COMMITTEE

Commissioner Marchetti stated that the Appointments Committee met last week and made a number of appointments.

ADMINISTRATOR'S REPORT

Administrator Carmen presented the Administrator's Report. He also informed commissioners of a Work Study set for November 5, 2021.

PUBLIC SAFETY UPDATE

Sheriff Behnke provided a Public Safety Update.

COUNTY PARTNERS

Michigan State University Extension Educator Beth Ferry shared an update.

ELECTED OFFICIALS UPDATE

Treasurer Hope Anderson offered updates on the county banking system.

Prosecutor Fitz thanked Administration for keeping things on track. He also stated that jury trials were set to resume next week.

Judge Dobrich informed board members that doors to the Law and Courts Building opened Tuesday, June 1, 2021. She also provided information on jury trials that were to resume the following week.

UNFINISHED BUSINESS

None.

NEW BUSINESS

R-93-21

Commissioner Grice moved, seconded by Commissioner Marchetti, to approve the following resolution:

2021 Truth and Taxation/L-4029 Resolution

- WHEREAS,** it is the statutory duty of Cass County Board of Commissioners to authorize the levy of the county's millage rate for 2021; and
- WHEREAS,** the county millage is affected by M.C.L. Section 211.34d, Headlee Rollback, that has limited the County to 6.7531 mills for 2021 and;
- WHEREAS,** the county millage is affected by P.A. 5 of 1982, Truth in Taxation and would further limit the county to 6.6077 mills which could result in a tax dollar shortfall of \$354,166 and;
- WHEREAS,** the State Treasury has notified Cass County on monies to be received under the Convention Facility Liquor Tax of \$127,924 and Health and Safety Fund Act Revenue of \$0 for a total of \$127,924 which further reduces the county millage rate to 6.6077 mills due to M.C.L. Section 211.34d and P.A. 5 of 1982 and;
- WHEREAS,** the County Board of Commissioners has the authority to levy a maximum of 6.7531 mills, which includes 4.5909 allocated mills, 0.9903 mills for Council on Aging, 0.1979 mills for E911 Services, 0.4773 allocated mills for Drug Enforcement, and 0.4967 mills for Cass County Medical Care Facility and;
- WHEREAS,** the county can levy the full millage rate of 6.7531 only after fulfilling the public requirements of M.C.L. Section 211.34d and P.A. 5 of 1982 and;
- WHEREAS,** the Cass County Board of Commissioners has fulfilled the requirements of M.C.L. 211.34d and P.A. 5 of 1982.
- NOW, THEREFORE BE IT RESOLVED,** that after much deliberation and consideration of the county's budgetary needs for 2021, the Cass County Board of Commissioners has decided, in the best interest of the county, to levy 6.7531 mills, which is 4.5909 allocated mills, 0.9903 mills for Council on Aging, 0.1979 mills for E-911 Services, 0.4773 mills for Drug Enforcement and 0.4967 mills for Cass County Medical Care Facility.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Dyes, Marchetti, Grice, Jones, Laylin and File.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-93-21 carried by roll call vote.

M-94-21

Commissioner File moved, seconded by Commissioner Jones, to not approve the purchase of tax reverted properties. Motion carried by voice vote.

M-95-21

Commissioner Marchetti moved, seconded by Commissioner Laylin, to appoint Diane Seifert to the Department of Human Services Board to an expired term ending October 31, 2023. Motion carried by voice vote.

R-96-21

Commissioner File moved, seconded by Commissioner Laylin, to approve the following resolution:

DARK SKY AWARENESS MONTH IN CASS COUNTY

WHEREAS, The beauty of a dark sky night is part of our cultural and scientific heritage which should be protected and preserved; and

WHEREAS, the overuse of improperly designed outdoor lighting constitutes “light pollution” of the nighttime environment thereby masking the beauty of the night sky; and

WHEREAS, Empirical evidence reveals the negative health effects of light pollution on human and environmental health; and

WHEREAS, attention to the problem of light pollution and its mitigation efforts will help ensure that **the sky is preserved; and**

WHEREAS, the economic benefits of dark sky astro-tourism are hereby recognized.

NOW THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners declare July 2021 as Dark Sky month in Cass County.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Marchetti, Grice, Jones, Laylin, File and Dyes.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-96-21 carried by roll call vote.

R-97-21

Commissioner Jones moved, seconded by Commissioner Grice, to approve the following resolution:

ACT 152 COMPLIANCE

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

1) Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;

2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;

3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Cass County has decided to adopt the 80%/20% option as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED, the Cass County Board of Commissioners elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year September 1, 2021 through August 31, 2022.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Grice, Jones, Laylin, File, Dyes and Marchetti.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-97-21 carried by roll call vote.

R-98-21

Commissioner Laylin moved, seconded by Commissioner Grice, to approve the following resolution:

OPPOSING MICHIGAN SECRETARY OF STATE

“BY APPOINTMENT ONLY”

WHEREAS, Michigan Secretary of State Jocelyn Benson, recently stated Michigan residents will always need an appointment to conduct business at a Secretary of State branch office and suggested making this permanent change, is an improvement in service; and

WHEREAS, the Secretary of State called walk in service at the branches an “antiquated, inefficient, take-a-number system that nobody liked”; the reality is that most people do want the option to walk in to a branch office for service at their convenience; and

WHEREAS, not only Cass County residents but all residents of the State of Michigan should have the ability to renew and make changes to all necessary documentation timely and locally through services provided by the Michigan Secretary of State; that these changes defy common sense in serving the public and is a significant reduction in convenient service; and

WHEREAS, some industry changes were positive during the coronavirus and made sense; this change does not as constituents need to be able to transfer vehicles, renew and update driver’s licenses expediently, so that they can prove and provide legal ownership and residency; and

WHEREAS, these changes have been established without input from constituents, who are directly affected by this sweeping change and web-based services do not completely replace the need for walk in service at the branch offices. Many older residents and those without computers or internet will simply be turned away at the Secretary of State door; and

WHEREAS, these changes will only continue to frustrate citizens who just would like their license renewed or to be able to sell a vehicle, without having to wait weeks or even months or drive to a different service area to accomplish these simple tasks.

NOW THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners hereby **STRONGLY** opposes ‘By Appointment Only’ services for the residents not only in Cass County but for the entire State of Michigan; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Secretary of State Jocelyn Benson, Senate and House leaders, and Michigan Association of Counties.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Jones, Laylin, File, Dyes, Marchetti and Grice.

No (0): None.

Absent (1): Commissioner Benjamin.

Resolution R-98-21 carried by roll call vote.

PUBLIC COMMENT

None.

CLOSED SESSION

M-99-21

Commissioner Grice moved, seconded by Commissioner Laylin, to enter into a closed session with the County's Attorney to discuss a potential settlement and to also include the County Clerk, Judge Dobrich, Sheriff Behnke and the County Administrator.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Laylin, File, Dyes, Marchetti, Grice and Jones.

No (0): None.

Absent (1): Commissioner Benjamin

The meeting moved to Closed Session at 7:30 p.m.

The meeting returned to Open Session at 7:55 p.m.

M-100-21

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve the settlement as described by the County's Attorney in closed session and to authorize the Chief Judge to execute settlement documents in a form approved by the County's Attorney. Motion carried by voice vote.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

None.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Grice, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:57 p.m.

Approved: _____
Date

Dwight Dyes, Chair

Monica McMichael, Clerk/Register

CASS COUNTY

FINANCE DIRECTOR

TO: CASS COUNTY BOARD OF COMMISSIONERS
FROM: JEN RENTFROW AND BECKY MOORE, CPA / FINANCE
DATE: MAY 31, 2021
RE: FINANCE REPORT

GENERAL FUND BUDGET TO ACTUAL SUMMARY REPORT

Attached you will find the General Fund Budget to Actual Summary Report. The report reflects the fiscal year budget & year-to-date activity total from October 1, 2020 through May 31, 2021, (FYE 9/30/21).

OTHER FINANCIAL ACTIVITY

Cass County was presented with the results of the health insurance bid process in late May. Overall County health insurance will increase approx. 13% for the next fiscal year. We recommend the County continuing with the 80% / 20% split rather than the hard cap option. Jen will be working on the wage and benefit calculations so that we can then review the total budget for additional adjustments in late June.

Department Budgets:

Circuit Court – New Equipment purchased for video courtroom.

Administration – Spending appears high as a result of \$209,092 in spending on COVID-19 UV sanitation equipment and other items. However, these will be reimbursed by grant funds. And Professional Fees for Parks Lodge Feasibility Study and survey of Diamond Isle.

GIS – 100% of Training and Equipment purchased early in year.

Purchasing – Additional \$20,000 added to postage in late March. This should last 4-5 months.

Survey & Remonumentation Grant – Most of the year's expenditures have been paid at this time.

Drain Commissioner – includes the final \$40,000 payment of expenses for the SAW grant that will be reimbursed at 70%. No budget was established for this during budget meetings as the three-year grant was being reconciled at that time.

Soil Conservation – 100% of annual allocation is paid for FY 20/21.

SW Michigan Solid Waste Consortium – 100% of annual allocation has been paid.

Bullet Proof Vest Grant – Vests are on a rotation and ordered once per year and funded approximately 50% by a Federal grant.

Southwest Michigan Planning Commission – 100% of annual allocation has been paid.

Health – 100% of annual allocation is paid in October to Van Buren Cass District Health Department.

Medical Examiner – Autopsies and funeral home transports are up considerably. We will adjust end of quarter.

OTHER

The first check in the amount of \$5,029,509 American Rescue Act funding has been received. Treasurer Anderson is working to determine the most suitable investment vehicle at this time. We have established a separate fund to account for this funding.

Union representatives are working along-side administration in an effort to resolve the MERS Unfunded Liability issue.

More policy updates will be presented in upcoming BOC meetings for amendment and approval.

We are providing support and assistance as needed to the various BOC committees as they explore the large issues tasked to them.

Jen and Becky have begun the shift of Finance Director duties to allow for a seamless transition.

**GENERAL FUND REVENUE BUDGET TO ACTUAL SUMMARY
AS OF 5/31/2021 (67% of Fiscal Year 2020-2021)**

	ACTUAL @ 5/31/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR MAY 2021	ACTUAL @ 5/31/21	AVAILABLE BALANCE	% BDGT USED
REVENUE SOURCES LESS GRANT/REIMBURSEMENTS:							
FEES/SERVICES/PERMITS	1,093,722	1,887,170	1,903,190	155,214	1,177,081	726,109	62%
INTEREST & RENTS	89,949	84,000	94,437	16,671	98,873	(4,437)	105%
STATE FUNDING	1,053,990	1,306,728	1,306,728	55	998,421	308,307	76%
TRANSFERS IN	336,157	378,500	378,500	0	263,731	114,769	70%
TAXES	1,202,790	11,036,730	11,036,730	493,590	1,106,965	9,929,765	10%
SUB TOTAL	3,776,609	14,693,128	14,719,585	665,530	3,645,072	11,074,513	25%
GRANT/REIMBURSEMENTS:							
GRANTS	953,835	2,154,429	2,485,502	302,219	1,225,931	1,259,571	49%
LOCAL CONTRIBUTIONS	36,425	51,739	51,739	2,185	14,954	36,785	29%
REIMBURSEMENTS/OTHER REVENUE	108,150	253,050	274,250	12,116	102,542	171,708	37%
FUND BALANCE ALLOCATION	0	584,973	773,736	0	0	773,736	0%
SUB TOTAL	1,098,410	3,044,191	3,585,227	316,520	1,343,427	2,241,800	37%
TOTAL REVENUES	4,875,019	17,737,319	18,304,812	982,050	4,988,499	13,316,313	27%
TOTAL EXPENSES (See Detail Below)	10,919,899	17,737,319	18,304,812	1,314,920	10,818,325	7,486,487	59%

**GENERAL FUND EXPENSE BUDGET TO ACTUAL SUMMARY
AS OF 5/31/2021 (67% of Fiscal Year 2020-2021)**

	ACTUAL @ 5/31/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR MAY 2021	ACTUAL @ 5/31/21	AVAILABLE BALANCE	% BDGT USED
101-BOARD OF COMMISSIONERS	103,904	170,163	170,863	6,143	109,565	61,298	64%
131-CIRCUIT COURT	208,348	274,082	294,794	37,565	226,957	67,837	77%
136-DISTRICT COURT	548,447	858,560	866,392	64,004	550,647	315,745	64%
141-FOC	776,672	1,126,334	1,124,711	73,580	691,812	432,899	62%
148-PROBATE COURT	269,821	449,960	450,271	31,669	280,512	169,759	62%
149-FAMILY/JUVENILE COURT	493,989	711,040	714,094	61,012	465,067	249,027	65%
172-ADMINISTRATION	153,751	270,240	475,758	24,611	349,999	125,759	74%
191-ELECTIONS	17,560	49,392	49,392	4,722	22,587	26,805	46%
210-CIVIL COUNSEL	42,983	50,000	50,000	8,646	19,063	30,937	38%
219-CLERK-REGISTER	346,064	505,660	523,856	36,521	331,496	192,360	63%
223-CONTROLLER	89,475	258,890	259,289	18,269	125,603	133,686	48%
225-EQUALIZATION	138,025	247,853	248,476	19,423	142,948	105,528	58%
229-PROSECUTING ATTORNEY	511,058	817,682	819,833	59,162	521,306	298,527	64%
230-GIS	0	120,000	120,000	11,413	85,488	34,512	71%
231-VICTIM RIGHTS GRANT	66,396	100,676	101,077	6,762	59,608	41,469	59%
233-PURCHASING	140,544	160,000	163,900	4,625	108,201	55,699	66%
234-VICTIM IMPACT PANEL	186	450	450	0	0	450	0%
245-SURVEY & REMONUMENTATION GRANT	44,380	40,000	44,379	0	43,837	542	99%
253-TREASURER	260,894	327,746	328,346	32,484	203,546	124,800	62%
257-MSU EXTENSION	79,877	115,419	115,089	23,987	72,756	42,333	63%
258-INFORMATION SYSTEMS	400,993	874,586	877,376	118,489	383,146	494,230	44%
265-MAINTENANCE	532,722	957,250	957,309	48,712	524,992	432,317	55%
266-LAW & COURTS SECURITY	86,745	147,680	147,680	5,486	47,129	100,551	32%
275-DRAIN COMMISSIONER	119,283	113,957	162,484	7,234	113,671	48,813	70%
280-SOIL CONSERVATION	5,000	5,000	5,000	0	5,000	0	100%
282 - COURT GRANT PROGRAMS	270,397	509,485	689,922	59,397	289,894	400,028	42%
288-HOUSEHOLD HAZ WASTE COLLECTION	0	8,000	8,000	135	135	7,865	2%
289-SW MI SOLID WASTE CONSORTIUM	500	500	500	0	500	0	100%
301-OFFICE OF SHERIFF	1,546,826	2,506,021	2,547,357	193,247	1,526,413	1,020,944	60%
303-MILTON TOWNSHIP PATROL	8,526	9,079	9,079	894	894	8,185	10%
304-SECONDARY ROAD PATROL GRANT	60,007	94,253	96,371	8,445	61,898	34,473	64%
306-HOWARD TOWNSHIP POLICE	59,426	95,827	102,267	7,202	61,555	40,712	60%
313-SHERIFF SMC SECURITY PROGRAM	11,475	22,204	22,204	2,276	15,205	6,999	68%

	ACTUAL @ 5/31/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR MAY 2021	ACTUAL @ 5/31/21	AVAILABLE BALANCE	% BDGT USED
324-SENIOR SAFETY PROGRAM	18,576	29,739	29,739	2,192	18,772	10,967	63%
331-MARINE SAFETY PROGRAM	756	20,580	20,580	1,598	4,536	16,044	22%
332-SNOWMOBILE ENF GRANT	0	1,180	1,180	0	0	1,180	0%
334-MARINE LAKE ASSOC PATROL	72	3,500	3,500	0	112	3,388	3%
335-BULLET PROOF VEST GRANT	4,485	4,500	8,640	0	8,517	124	99%
340-MED MARIHUANA OP GRANT	0	0	0	0	0	0	0%
351-JAIL OPERATION	1,752,332	2,841,673	2,841,673	234,942	1,782,887	1,058,786	63%
400-PLANNING COMMISSION	538	970	970	172	280	690	29%
401-SW MI PLANNING COMM	10,981	16,981	16,981	0	16,981	0	100%
426-EMERGENCY MGT/HOMELAND SECURIT	57,570	86,565	86,449	6,591	54,766	31,683	63%
430-ANIMAL CONTROL	224,646	347,986	347,733	27,858	211,761	135,973	61%
441-PUBLIC WORKS	121	430	430	0	209	221	49%
602-HEALTH	261,032	271,253	271,253	0	266,253	5,000	98%
631-SUBSTANCE ABUSE	15,814	68,978	68,978	28,682	28,682	40,297	42%
648-MEDICAL EXAMINER	45,458	70,000	71,882	15,338	53,618	18,264	75%
673-MENTAL HEALTH	0	114,000	114,000	0	0	114,000	0%
681-VETERANS BURIALS	7,265	12,900	12,900	0	7,173	5,727	56%
682-VETERANS AFFAIRS	32,605	117,752	117,752	21,435	70,851	46,901	60%
851-INSURANCE/OTHER COSTS	190,075	466,900	474,560	0	200,929	273,631	42%
965-TRANSFERS OUT	903,299	1,263,443	1,269,093	0	650,570	618,523	51%
TOTAL EXPENDITURES	10,919,899	17,737,319	18,304,812	1,314,920	10,818,325	7,486,487	59%

FUND BALANCE ALLOCATION ANALYSIS

UNASSIGNED FUND BALANCE 9/30/15	5,126,404	PER 9/30/15 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/16	5,449,774	PER 9/30/16 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/17	6,011,346	PER 9/30/17 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/18	5,779,269	PER 9/30/18 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/19	6,073,472	PER 9/30/19 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/20	7,950,059	PER 9/30/20 Comprehensive Financial Report
ADOPTED FUND BALANCE ALLOCATION	584,973	Original 2020-2021 Budget as adopted
	5,650	Adjustment to MIDC State approved budget
	174,865	M-186-20 BOC 1st Q Budget Adjustments
	8,248	M-69-21 BOC 2nd Q Budget Adjustments
	<u>773,736</u>	
EST. UNASSIGNED FUND BALANCE 9/30/21	<u>7,176,323</u>	

Reference number: 20210420



(Estimate) April 19, 2021

Client Information:

Contact: Ron McAdam (269)-470-0583 mcadamdesign@yahoo.com

Address: 20689 Marcellus Hwy, Decatur MI 49045

Paragon Contact: Kevin Fraaza (269)-762-1892 paragon.paintingmi@gmail.com

Description and Prices (estimate is good for the possibility of 2 sides this year and 2 sides in 2022)

Painting exterior of house: siding, soffits, fascia, windows/storm windows, shutters, doors, & trim. Also includes porch floor with pillars and painted brick around foundation (matching color scheme)

All necessary "prep" work will be performed prior to painting, including: Power washing to clean off all dirt and debris. This allows the Paint to properly adhere & bond with the repainted surfaces. Prep will also include scraping of loose paint and oil priming any exposed wood. As well as caulking cracks around windows & door frames. Paint flakes will be cleaned up daily and disposed of properly. (*All color to be matched*). All shutters will be removed and put back on during painting process to allow access to all areas that need to be painted. The areas not being painted will be covered with plastic or drop cloths ensuring a clean working environment. Progress reports will be given to ensure customer satisfaction. Daily clean up will also be performed.

Labor & Materials –Sherwin William's products will be used on all surfaces, unless otherwise specified. Cost subject to change depending on coverage or color scheme.

This includes all labor cost and materials for the job, including 35 gallons @ approximately \$48.28 per gallon of Resilience flat paint, 2 gallons SW floor and porch enamel @ approximately \$50.31 per gallon, 2 gallons Resilience Satin sheen for shutters @ approximately \$50.81 per gallon

Sundries: Roller covers, roller trays/buckets, plastic, tape, caulk, drops, etc.

Grand Total

\$24,578.15

Scheduling

Availability – approximately, October 2021

Deposit – 25% deposit will ensure your spot on our schedule. Another 25% will be due at starting date & the final 50% will be due upon completion.

Reference number: 20210420

**Please address check to:
Paragon Painting
6345 Eagle Ridge Dr. Kalamazoo MI 49004**

Paragon Painting is fully insured up to \$1,000,000. Please visit www.AngiesList.com for referrals & testimonials.

Terms and Conditions

Paragon Painting (PP) is responsible for providing all necessary and appropriate equipment and materials required to perform the painting services we are hired for, including but not limited to, all paint brushes, paint rollers and accessories, drop sheets or cloths for surface protections including flooring and carpets, painters tape, caulking guns, pails, scrapers, drywall repair tools, wire brushes and cleaning supplies. All paint shall be supplied by PP in a color(s) to be chosen by client.

PP shall perform all of the necessary work in respect of the cleanup and disposal of all paint and paint related debris from the premises upon completion of the painting services. PP shall be solely responsible for payment of any and all wages and salaries that may be due or become due and owing to any of its employees for painting services performed by such employees at the premises. PP shall also be solely responsible for the collection and remittance of any mandatory deductions from the wages and salary of an employee of the Contractor. At no time shall an employee of PP be considered a direct employee of Client.

PP shall perform its painting services in a professional and workmanlike manner at all times. PP shall complete all painting services by an agreed upon deadline and within the required work schedule, notwithstanding any of the following; Contractor delay at any time in the commencement or progress of its work as related to PP; changes ordered by Client (whereas completion date may be extended by change order for such reasonable time as PP may determine); delay authorized through mutual agreement by Client and PP, given good cause and reasonable judgment, as determined by PP; neglect of time coordination and access by Client; any other forms of neglect by Client; Client pending mediation or arbitration or other causes which PP determines may justify delay; unusual delays in deliveries; unavoidable casualties or illness; other causes beyond the control of PP including, but not limited to, fire, total or partial destruction of the premises, acts of God including weather, acts of war, actual or threatened acts of terrorism, insurrection or hostilities, acts of a public enemy, epidemics or quarantines or other causes similar to those enumerated herein.

PP shall take all necessary precautions and measures to prevent fire hazards and spontaneous combustion while working with any toxic or flammable solvents on the premises.

PP shall at all times maintain general liability and Worker's Compensation insurance, as well as any other insurance required by local, state or federal law, in an amount to be determined by PP for the painting services to be performed. Client must have homeowner's insurance and/or general liability and Worker's Compensation insurance, as required by local, state or federal law. Either party shall provide proof of insurance to the other party upon request.

PP is performing its services to the Client; Client shall not, without PP's prior written consent, direct or attempt to direct any of PPLLC's employees who are involved in performing the painting services. PPLLC shall ensure upon the completion of the painting services that all hardware, fixtures and other accessories are free and clear of any paint and shall remove any paint that may be present on any and all hardware, fixture and other accessories contained in the premises.

PP stands behind the warranties, claims and promises of any of its recommended products. PP reserves the right to reject the use of products it does not endorse for any reason. If a Client persuades PP to use a product it does not recommend, PP releases itself from any and all warranty issues, or claims and promises of that product. PP will warranty the quality of the work provided when using such products, but not the product qualities or variables. If a negative issue arises from the use of any product not recommended by PP, either during or after the process of work and completion of a project, PP will be held harmless and Client will be required to pay any due balances to PP and/or any additional work or repairs due to the use of that product.

Reference number: 20210420

Upon completion of services PP and Client shall conduct a complete inspection of the premises. During such inspection, PP and Client shall agree on any matters in which PP deems reasonable and elects to repair, modify, or replace. Any such agreement between PP and Client shall be in writing and executed by PP and Client. Any and all matters which are not expressly set forth in such written agreement shall be conclusively deemed unacceptable by Client and PP and PP shall have no further obligations or liability in respect to such matters. Upon completion of the painting (or otherwise described) services by Paragon Painting, the Client shall provide final payment unless previous arrangements have been set forth in writing prior to the start of production. In the event an alternate payment agreement has been signed and agreed to, but not adhered to, or in the event of any of the payment terms herein are in breach, PP reserves the right to charge and receive 10% interest per annum beginning 30 days from the completion of its painting (or otherwise described) project. If collection or legal action is required to receive its full payment, Client agrees and accepts full financial responsibility for any cost incurred therein. If legal action is required Client agrees this action will take place in the City of Kalamazoo, MI without exception.

Upon acceptance of this agreement Client agrees to pay 50% of project cost as deposit to hold and lock-in schedule dates; and the final 50% of project cost at completion. The 50% acceptance deposit and calendaring payment is non-refundable unless both parties agree otherwise in writing. The 50% acceptance deposit fee may be transferred to a reschedule date by and at the sole discretion of Paragon Painting. Payment of the 50% deposit is considered formal acceptance of the above stated terms and conditions. (Please note: Credit/Debit card payments will incur a 3% additional charge to offset bank processing charges).

By voluntarily signing this document I acknowledge I've read and understand all of its provisions and agree with its content.

Client Signature _____

Please Print Signed Name _____ Date Signed _____



Client Information

Client Name: Ron McAdam - (Cass County Historical Commission)		Phone Number: 445-8060
Email address:		Phone Number: 470-0583
Other Contact:		
Address: 10689 Marcellus Highway		
City: Detroit	State: MI	Zip:

Date of estimate:	3/10/20
Representative:	Eric Fernisse
Phone Number:	749-4326
email:	
Web address:	www.orbitpainting.com

[illegible]

- Full area power wash
- Drop sheets used
- Lead Approved
- Prep work included 360hrs
- 1st coat is peel bond primer

We will use top quality paint by SWP.

Daily clean-up by responsible and respectful crews	X
Daily progress reports given to enhance client / manager comm.	X
Will use 35 yr. acrylic caulking to fill major cracks.	X
Will take extra care of lawn and landscaping.	X
Will use dropclothes on decks, walks and drives.	X

Existing Job Conditions (prior spills, damage, etc.)	
	Approximate start date: June

You may cancel this transaction, without any penalty, within three business days from the above date. To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, or send a telegram to the address listed below. Cancellation after the 3 day period will be charged a 20% cancellation fee.

NOT LATER THAN MIDNIGHT OF _____ I HEREBY CANCEL THIS TRANSACTION _____
(DATE) (BUYER'S SIGNATURE/DATE)

ALL LABOR, MATERIALS, TAXES AND EQUIPMENT FOR	\$	
AMOUNT OF DEPOSIT 20%	\$	
AMOUNT @ COMPLETION	\$	

RESERVATION FEE. (NON-REFUNDABLE AFTER CANCELLATION PERIOD)

PAYMENT DUE IN FULL UPON COMPLETION

I agree to have the above work done for the proposed price above.

The above work has been completed to my satisfaction

Client

Date _____

Client

Date _____

CONTRACT IS NOT CONSIDERED PAID IN FULL UNLESS CHECK IS MADE PAYABLE TO

DOUBLE M PAINTING SERVICES

A DIVISION OF DECK, INC. 104 SAK ET. SEWASIAS, MI. (248) 755-0000

5/27/21

To: Ron McAdam

Re: Newton House painting

Ron,

Thank you for contacting me regarding the painting of the exterior of the Newton House.

I am honored to be on the vendor list, however, due to logistic and scheduling conflicts, I will have to decline bidding on the project.

Feel free to contact me if I may be able to assist in another capacity.

Sincerely,

Mike Moroz
Double M Painting Services

To: Jeff Carmen, Cass County Administrator

From: David Dickey, Facility Director

Date: 6/2/2021

Re: Sidewalk Leveling

On May 19th we sent out an RFP for sidewalk leveling at all our buildings. Over time there are areas that have settled and others have heaved causing multiple trip hazards. Concrete leveling is less expensive than removal and replacement. There were 3 companies that the RFP was sent to, as well as posting the RFP on the Michigan Builders Exchange, Construction Associates of Michigan, as well as our County website.

We only received one quote from Ayers Basement Systems for the sum of \$11,623.45. The areas of coverage are attached. If this meets the purchasing policy requirements this would be the recommended vendor.

Any questions please contact me.

Prepared by:
Jeff Hammond
C 616-250-3591
jhammond@goayers.com

Ayers Basement Systems
GoAyers.com
TF 866-379-1669
F 517-646-7518
License# 10011-111

Prepared on:
10-22-20

Prepared for:
Cass County
maint@cassco.org
C (269) 506-5179

Job location:
120 North Boadway
Cassopolis, MI 49031

check with client

Project Summary

Lift & Level Uneven Exterior Concrete	\$11,284.90
Total Investment	\$11,284.90
GST	\$338.55
Total Contract Price	\$11,623.45
Deposit Required - 30%	\$3,487.04
Deposit Paid	\$0.00
Amount Due Upon Installation	\$11,623.45

Customer Consent

Any alteration from the above specifications and corresponding price adjustment (if necessary) will be made only at the Customer's request or approval. Completing the work in this Proposal at the time scheduled is contingent upon accidents or delays beyond our control. This Proposal is based primarily on the Customer's description of the problem. This Proposal may be withdrawn if not accepted by the Customer within 120 days.

Authorized Signature _____ Date _____

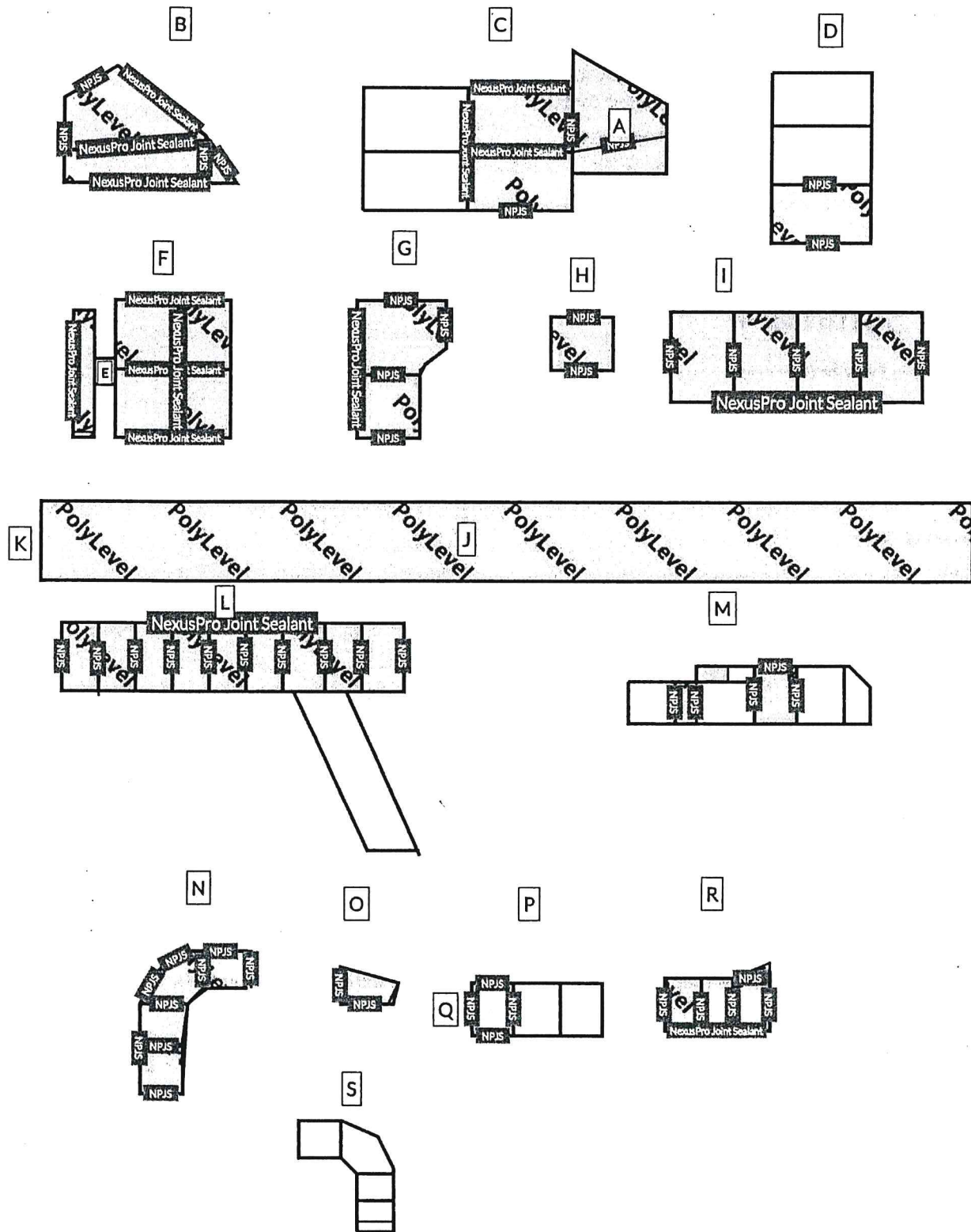
Acceptance of Contract— I am/we are aware of and agree to the contents of this Proposal, the attached Job Detail sheet(s), and the attached Limited Warranty, (together, the "Contract"). You are authorized to do the work as specified in the Contract. I/we will make the payment set forth in this Contract at the time it is due. I/we will pay your service charge of 1-1/3% per month (16% per annum) if my/our account is 30 days or more past due, plus your attorney's fees and costs to collect and enforce this Contract.

Customer Signature _____ Date _____

There may be lawn damage to the approach of egress window locations

Initial _____

Job Details



Type of Wall

A) Crack
Seal Crack

B) Admin Bldg Area 1

Poured Concrete/Sidewalk

Job Details (Continued)

- C) Admin Bldg Area 2
- D) Admin Bldg Area 3
- E) Step
- F) Admin Bldg Area 4
- G) Admin Bldg Area 5
- H) Admin Bldg Area 6

- I) Admin Bldg Area 7
 - J) 15 sidewalk sections with sealant
 - K) Stairs
 - L) Dept of Corrections Area 1
 - M) Animal Shelter Areas 1 & 2
 - N) Courthouse Bldg Area 1
 - O) Courthouse Bldg Area 2
 - P) Courthouse Bldg Area 3
 - Q) Main Entrance Wall
 - R) Courthouse Bldg Area 4
 - S) Courthouse East Ramp from Parking Lot
- Repair near main walkway.

Job Details (Continued)

Specifications

Install PolyLEVEL as indicated on job drawing. Amount of lift is subject to field conditions. Prepare crack to accept Nexus Pro joint sealant. Caulk concrete cracks as noted on job drawing. Caulking may need to be re-applied in the future.

Contractor Will

Customer Will

- 1.) Remove and replace any landscaping that is in the work area.
- 2.) Move items at least 4 feet away from the work area.

Product List

Lift & Level Uneven Exterior Concrete

PolyLEVEL	13 areas
NexusPro Crack Repair	5 ft
NexusPro Joint Sealant	548 ft

PolyLEVEL Areas

Area Title	L x W x D	Notes
Courthouse Area 4	15x5x1	
Admin Bldg Area 2	18x10x1	
Admin Bldg Area 3	6x6x2	
Admin Bldg Area 4	11x15x1	
Admin Bldg Area 5	6x12x1	
Admin Bldg Area 6	6x5x1	
Admin Bldg Area 7	7x6x1	
Admin Bldg Area 8	103x7x1	
Dept of Corrections Area 1	45x5x1	
Animal Shelter Area 1	5x9x1	
Courthouse Area 1	20x5x1	
Courthouse Area 2	3x5x1	
Courthouse Area 3	5x5x1	

Limited Warranty

Standard Exclusions Permitted by State Law – This Foundation Limited Warranty ("Warranty") is made in lieu of and excludes all other warranties, express or implied, and all other obligations on the part of the contractor ("Contractor") to the customer ("Customer"). There are no other verbal or written warranties, no warranties which extend beyond the description on the face hereof, and NO WARRANTIES OF EXPRESS OR IMPLIED MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Some states do not allow the exclusion or limitation of certain warranties, so some of the above exclusions and limitations may not apply to Customer. If a basement wall system is installed, a vapor barrier integrated into the interior drain tile system is required. Failure to install a vapor barrier will void the warranty. If additional feed lines become necessary due to hydrostatic pressure, and it was recommended, they will be added at additional charge. Customer deposits are non-refundable after the three day right to cancel.

General Terms – For the applicable time periods indicated below, this Warranty is transferable at no charge to future owners of the structure on which the work specified in this Contract is completed. This Warranty is in effect if the job specified in this Contract is completed and paid in full and, alternatively, is null and void if full payment is not received. Contractor does not warrant products not mentioned below, but some of such products may be covered by a manufacturer's warranty. All material used is warranted to be as specified in this Contract. All work will be completed in a workmanlike manner according to the standard practices of the industry. Contractor's workers are fully covered by Workers' Compensation insurance.

PolyLevel/NexusPro Sealant – Contractor warrants that the area where the slab of concrete was lifted will not settle more than ¼ inch or that NexusPro crack sealant shall not form a breach for a period of five (5) years from the date of installation. If it does, Contractor will provide the labor and materials to re-level the area at no additional charge to Customer. This Warranty does not include patching or caulking between slabs. This Warranty is void if Customer does not maintain grade around slabs and seal joints between slabs. This warranty is void if downspouts or any other water source provides a washout to undermine the PolyLevel. Also, customer acknowledges that lifting next to a foundation or retaining wall may provide movement on that wall and additional work may be required for an additional charge.

Exclusions From This Warranty – This Warranty does not cover and Contractor specifically disclaims liability for: 1) exterior waterproofing; 2) system damage caused by Customer's negligence, misuse, abuse, or alteration; 3) dust incidental to installation; 4) damage to personal property of any type; 5) utility line breakage; 6) damage caused by mold; 7) failure or delay in performance or damage caused by acts of God (flood, fire, storm, methane gas, etc.), acts of civil or military authority, or any other cause outside of its control; 8) damage done during a lifting operation; 9) basement water seepage; 10) heave or any damages caused by it; or 11) electrical.

Items For Which Customer Is Responsible – Customer is responsible for: 1) making full payment to the crew leader upon completion of the work; 2) preparing the work area for installation; 3) any finish carpentry, painting, paneling, landscaping, etc. that may be necessary after Contractor's work is finished; 4) marking any private lines such as satellite cables, propane lines, sprinkler system lines, etc.; 5) maintaining positive drainage away from the repaired wall(s); 6) keeping gutters clean and in good working order; 7) directing downspouts a sufficient distance away from the repaired wall(s); 8) maintaining proper expansion joints in concrete slabs that are adjacent to the repaired wall(s); and 9) any items mentioned in this Contract under "Customer Will" or "Additional Notes."

Arbitration – In the event of a dispute regarding the performance of the Contract by Ayers Basement Systems, such dispute shall be submitted to an arbitrator mutually agreeable to the parties with the arbitration venue being Eaton County, Michigan. The dispute is to be decided according to the Home Construction Arbitration Rules and Mediation Procedures in effect at such time. Notice of the demand for arbitration shall be provided in writing to Ayers Basement Systems LLC within a reasonable time after the dispute arises, but in no event later than one year after the work under this Contract is completed. The decision of the arbitrator shall be final and binding on the parties and enforceable in a court of competent jurisdiction.

Notice of Right to Cancel

You are entering into a contract. If that contract is a result of, or in connection with a salesman's direct contact with, or call to you at your residence without your soliciting the contract or call, then you have a legal right to void the contract or sale by notifying us within three business days from whichever of the following events occurs last:

1. The date of the transaction, which is: _____ or
2. The date you received this notice of cancellation.

How to Cancel

If you decide to cancel this transaction, you may do so by notifying us in writing at:

Ayers Basement Systems

TF 866-379-1669

F 517-646-7518

GoAyers.com

2505 S. Waverly Hwy.

Lansing, MI 48911

You may use any written statement that is signed and dated by you and states your intentions to cancel, or you may use this notice by dating and signing below. Keep one copy of the notice because it contains important information about your rights.

I wish to cancel.

Owner's Signature

Date

Owner's Signature

Date

The undersigned acknowledges receipt of the two copies of the Notice of Right to Cancel.

Owner's Signature

Date

Owner's Signature

Date

To: Jeff Carmen, Cass County Administrator

From: David Dickey, Facility Director

Date: 6/9/2021

Re: Cleaning Contract

May 20,2021 we sent out five RFP packets to cleaning companies. We also posted the RFP on the Michigan Builders Exchange as well as our website.

May 27,2021 we had a mandatory walk thru, with two companies showing up. The bids were due June 3,2021 and are as follows.

CSM Custodial Services- \$186,883.36

The Cleanest Co. LLC----- \$121,140.00

This RFP is for cleaning at Central Dispatch, County Building, Fitness Center, Law & Courts, Sheriffs Department, and Animal Control. This service is Monday thru Friday, 5 Days per week.

After a second interview it is our recommendation to award the contract to The Cleanest Co. LLC ,for the amount of \$121,140.00. Contract will begin June 21,2021 and be in effect until June 17,2023.

INDEPENDENT CONTRACTOR CUSTODIAL MAINTENANCE AGREEMENT

AGREEMENT entered into this 17th day of June, 2021, by and between the County of Cass ("County") and The Cleanest Co. LLC ("Contractor").

WHEREAS, the County is in need of janitorial and cleaning services for the maintenance and upkeep of:

Animal Control, 323 M-62

Central Dispatch/Emergency Management Center, 130 N. Broadway, (Upstairs)

County Building, 120 N. Broadway Street

Employee Fitness Center, 130 N. Broadway Street, (Downstairs)

Law & Courts Building, 60296 M-62

Sheriff's Department, 321 M-62

located in Cassopolis, Michigan; and

WHEREAS, the Contractor is qualified to provide such services and desires to perform the same.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, it is hereby agreed as follows:

A. Services to be performed by the Contractor:

1. The Contractor shall provide janitorial services to the Animal Control Building, Central Dispatch/Emergency Management Center, County Building, Employee Fitness Center, Law & Courts Building and Sheriff's Department pursuant to and in accordance with the General Conditions (Exhibit A) and the sanitation specification that are incorporated by reference into this Agreement and made a part thereof.
2. The Contractor shall provide, at its own expense, all equipment, labor and cleaning materials required for the performance of the services to be provided under this Agreement.

B. Compensation

1. For performance of the services more fully described in Exhibit A, the County shall pay to Contractor the sum of \$10,095.00, to be paid on or before the 30th day of the month immediately following the month in which the services have been completed.

C. Representations and Warranties of Contractor

1. The Contractor represents and warrants that its performance under this Agreement shall be in a workmanlike manner and shall meet the satisfaction and approval of the County Administrator or his/her designee. The Contractor agrees that a designated representative or agent of the

County shall have the right to inspect Contractor's performance of its services at any time.

2. The Contractor represents and warrants that all of its employees performing services on the County's premises will sign a condition of employment with the Contractor that states that they have never been convicted of any felony or any misdemeanor involving theft or dishonesty. The Contractor shall furnish to Cass County information meeting the above criteria on each employee.
3. The Contractor represents and warrants that it will perform reasonable employment reference checks and obtain a criminal history background check from the Michigan State Police on each employee of the Contractor working on the County's premises. The Contractor shall not employ on the County's premises any employee who has been convicted of any felony or any misdemeanor involving theft or dishonesty, or any employee who has been fired from a job for theft or dishonesty.
4. The Contractor represents and warrants that it shall render the services required by this Agreement in complete compliance with all applicable federal, state and local laws, ordinances, rules and regulations. The Contractor shall also meet all federal, state and local license and authorization requirements.
5. The Contractor represents and warrants that it shall adhere to Federal, state and local laws, ordinances, and regulations prohibiting discrimination with regard to persons seeking employment. The Contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, sexual orientation, handicap, height, weight, marital status, political affiliation or beliefs, or citizenship.

D. Independent Contractor.

1. It is expressly understood and agreed that the Contractor is an Independent Contractor. The personnel employed by the Contractor shall in no way be deemed to be and shall not hold themselves out as the employees, servant, or agents of the County and shall not be entitled to any fringe benefits of the County, such as, but not limited to, health and accident insurance, life insurance, paid sick leave or vacation leave, or longevity. The Contractor shall be responsible for the withholding and payment of all applicable taxes, including but not limited to, income and social security taxes, to the proper federal, state and local governments. The Contractor shall carry worker's compensation and unemployment compensation coverage for its employees, as required by law.

E. Insurance.

1. The Contractor shall procure, pay the premium on, keep and maintain during the term of this Agreement the insurance coverage as required by this paragraph. Workers Compensation and Employer Liability: statutory requirements and employer liability with limits of \$1,000,000. Commercial General Liability: at least \$1,000,000 for each occurrence of Bodily Injury/Property Damage and \$2,000,000 aggregate. Insurance policies obtained by the Contractor for the services it provides hereunder shall name the County as an additional insured. The Contractor shall provide the County with a Certificate of Insurance evidencing the insurance coverage required by this paragraph. The insurance will not be canceled, nor any major changes made in the policy that restrict or reduce the insurance provided or change the name of the insured without first giving ten (10) days notice in writing to Cass County.

F. Term and Termination.

1. The Contractor shall commence performance of the services and obligations required of it under this Agreement on June 21, 2021 and shall continue until June 17, 2023. All submissions for invitation to bid will be itemized with a monthly charge on price page.
2. Either party may terminate this Agreement upon the material breach by the other party of any one or more of the terms and conditions of the Agreement or its Exhibits. The party so failing shall be notified in writing by the other party of the failure and, unless cured or a satisfactory resolution has been agreed upon with thirty (30) calendar days of said written notification, the non-breaching party may terminate this Agreement.
3. This Agreement may be terminated prior to the end of its initial one year term or any succeeding one-year term by mutual written agreement of the parties.
4. In the event of early termination of this Agreement, the County shall reimburse the Contractor for services rendered by the Contractor up to the effective date of termination on a prorated basis, based upon the number of days in the month of the termination.

G. Indemnification.

1. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the County, its officers and employees, from and against costs, losses and damages (including, but not limited to reasonable fees and charges of attorneys and other professionals, and reasonable court or arbitration or other disputed resolution costs) caused solely by the negligent acts, errors, or omissions of the Contractor or Contractor's officers, directors and employees in the performance of Contractor's services under this Agreement.

H. Dispute Resolution.

1. The County and the Contractor agree that they shall diligently pursue resolution of all disagreements for a period of thirty (30) days, using a mutually acceptable form of mediated dispute resolution, prior to exercising their rights under other provisions of this Agreement or under the law. Disagreements consisting of claims, counter-claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement shall be in writing.

I. Waivers.

1. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

J. Modification of Agreement.

1. Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

K. Assignment.

1. The Contractor shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement without the prior written consent of the County.

L. Disregarding Titles.

1. The titles of the paragraph set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

M. Completeness of the Agreement.

1. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof, shall have any validity or bind any of the parties hereto.

N. Invalid Provisions.

1. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

O. Certification.

1. The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

Witness

By: _____
Chair, Board of Commissioners

Dated: _____

Witness

By: _____

Dated: _____

EXHIBIT “A”

Animal Control Building
Central Dispatch/emergency Management Center
County Building
Employee Fitness Center
Law & Courts Building
Sheriff’s Department

I. WASTE:

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Empty waste receptacles		X				
Place waste in area provided by client		X				
Wash/sanitize waste receptacles					X	
Replace plastic liners in wastebaskets-liners to be furnished by client	X					

II. WINDOWS AND GLASS:

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Clean/sanitize entrance door glass for smudges, fingerprints, smears and splashes		X				
Clean/sanitize interior partition and reception glass for fingerprints, small windows		X				
Window clean interior of exterior glass					X	

III. DUSTING:

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Clean/sanitize smudges and fingerprints on doors		X				
Clean/sanitize conference/break room tables		X				
Dust ledges, window sills and shelves				X		
Dust high horizontal surfaces above 6'				X		
Dust low horizontal surfaces below 2'				X		
Dust or vacuum air vent covers, vents					X	
Dust venetian blinds					X	
Knock down cobwebs					X	
Polish bright metal				X		

IV. FLOORS CERAMIC/CONCRETE

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Dust mop				X		
Sweep		X				
Spot mop		X				
Wet mop/sanitize (complete)		X				
Dust baseboards					X	
Wash baseboards						X

V. STAIRWAYS:

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Sweep/spot mop			X			
Mop complete				X		
Hand rails clean or polish			X			
Stairwell doors wash handprints			X			

VI. FLOORS: CARPETED

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Vacuum traffic areas, aisles, customer areas		X				
Vacuum under desks				X		
Carpet extraction cleaning						X
Carpet stain removal	X					

VII. RESTROOMS

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Clean/sanitize toilets, basins, urinals		X				
Clean/sanitize sinks and counters		X				
Sweep floors for debris		X				
Clean/sanitize mirrors		X				
Polish chrome		X				
Mop floors w/disinfectant		X				
Clean/sanitize splash marks from walls-partitions		X				
Re-supply soap, towels, paper, etc. – furnished by client		X				
Clean/sanitize containers (exterior)		X				
Dust pipes & flush meters		X				

VIII. MISCELLANEOUS

	As Needed	Daily	2 Days Week	Weekly	Monthly	Annually
Clean/sanitize drinking fountains		X				
Vacuum fabric				X		
Clean/sanitize plastic mats under desks					X	
Shut off lights, etc., as required		X				
Keep janitor area neat and clean		X				
Locks doors and windows as required		X				
Report observed irregularities: unlocked doors, windows, defective, plumbing, burned out lights, etc.		X				
Wash and dry safety rails		X				
Holding cell areas thoroughly cleaned and& disinfected		X				
Police the main entry form edge of parking lot to main door, pick up butts and debris		X				

Custodial RFP Addendum

Additionally, please separately quote a part time day person on call as needed for Law and Courts Building. Expected hours would be 8 a.m. – 3 p.m. and on call as needed.

PART I – DESCRIPTION OF SERVICES REQUESTED

A. PURPOSE:

The County of Cass is inviting sealed written proposals for Janitorial Services for the Animal Control Building, Central Dispatch/Emergency Management Center, County Building, Employee Fitness Center, Law & Courts Building and Sheriff's Department all located within Cassopolis, Michigan. There are approximately 81,260 "cleanable" square feet.

B. SQUARE FOOTAGE BY LOCATION

Animal Control, 323 M-62, 1,000 ft²
Central Dispatch/Emergency Management Center, 130 N. Broadway (Upstairs), 2,330 ft²
County Building, 120 N. Broadway, 31,000 ft²
Employee Fitness Center, 130 N. Broadway, (Downstairs), 2,330 ft²
Law & Courts Building, 60296 M-62, 42,000 ft²
Sheriff's Department, 321 M-62, 2,500 ft²

C. SCOPE OF WORK

The Contractor shall provide janitorial services to the Animal Control Building, Central Dispatch/Emergency Management Center, County Building, Employee Fitness Center, Law & Courts Building and Sheriff's Department. The Contractor shall provide, at its own expense, all equipment, labor and cleaning materials required for the performance of the services to be provided under this Agreement.

D. OVERVIEW OF WORK TO BE PERFORMED:

The Contractor shall inspect, clean and maintain the contracted buildings in an acceptable condition subject to the approval of the County. The Contractor represents and warrants that its' performance shall be in a workmanlike manner and shall meet the satisfaction and approval of the Director of Building & Grounds. The Contractor agrees that a designated representative or agent of the County shall have the right to inspect Contractor's performance of its' services at any time.

E. PRODUCTS TO BE PROVIDED BY THE COUNTY:

The County will provide the following products:

Roll paper towel	Toilet paper
Soap for dispensers	Deodorant blocks/as needed
Bags	Feminine products
Seat covers	

PART II – PROPOSAL REVIEW AND SELECTION PROCESS

A. TIME FRAME FOR REVIEW AND SELECTION PROCESS:

* RFP distributed	May 20, 2021
* Walk through of all seven (6) locations	May 27, 2021

Meet at 9:00 am at the County Building, 120 N. Broadway, Cassopolis, MI

*Proposals due by 9:00 a.m.	June 3, 2021
*Bid Opening at 9:30 a.m. Kincheloe Room	June 3, 2021

*County Board Authorizes Janitorial Contract

June 17, 2021

*Contract Begins

June 21, 2021

RIGHT OF REFUSAL:

Cass County reserves the right to reject any or all proposals that Cass County deems to be not in the best interest of the County.

B. EVALUATION CRITERIA:

1. Relevant Experience: Relevant experience of the firm. (15%)
2. Qualification of Key Personnel: Employees of the firm to meet County Criteria. (20%)
3. Quality of Work: Contractor will be measured by his/her quality of work verified by references. (25%)
4. Timeliness/Work Plan: The schedule the contractor provides to show how work tasks specified in RFP will be performed in a complete and timely fashion. (20%)
5. Reasonable cost: The reasonableness of the cost for the project in relation to services and products to be provided. (20%)

C. CONTRACT AWARD:

All proposals reviewed shall be subject to evaluation by the County Administrator and the Director of Building and Grounds. Services will be secured through an Independent Contractor by the means of a Custodial Maintenance Agreement approved by Cass County.

PART III – GENERAL INSTRUCTIONS

A. INSTRUCTIONS:

Qualified contractors are invited to submit proposals to Cass County for the janitorial services described in this RFP. Cass County reserves the right to reject any or all proposals and to make any award that it considers to be in the best interest of the County.

B. PROPOSAL SUBMISSION:

To be considered by Cass County, four (4) copies of the complete proposal must be received no later than 9:00 a.m. June 3, 2021. Sealed Proposals should be addressed to:

Cass County Administrator's Office
120 N. Broadway – Suite 200
Cassopolis, MI 49031

Contractors should mark the lower left corner of their submittal envelope with:

RFP: Custodial Maintenance Agreement

Submitted proposals become the property of Cass County and will not be returned. Faxed copies will not be accepted.

C. LATE PROPOSALS:

Any late proposal received by the County will not be considered.

D. QUESTIONS CONCERNING THE RFP:

Inquiries may be made to David Dickey, Director of Building & Grounds, by phone at (269) 506-5179 or by email maint@cassco.org.

E. PROPOSAL FORMAT:

The proposal should include, at a minimum, the following:

1. Work Plan: Describe the proposed approach and activities to be accomplished under the proposal. The description should include the rationale for the approach, any recommended alternatives, time line, and a list of products.
2. Project Staffing and Management: Identify the staff persons who will be responsible for carrying out specific work tasks. Identify the manager responsible for assuring that all work tasks are completed on schedule.
3. Schedule of Hourly Rates: The proposal should include a schedule of hourly rates for special services.
4. Cost Proposal: Identify the total cost for completing work tasks included in the proposal, including: direct and indirect costs. The total should be a monthly charge.
5. Qualifications of Firm and Staff members: State your firm's experience with comparable projects, including the name and telephone numbers of three (3) references.
6. References: The proposal shall include the names of three (3) references including the company's name, a contact person's name, his or her title and their telephone number.

F. ECONOMY OF PREPARATION:

Proposals should be prepared simply and economically, providing a straight forward, concise description of the contractor's ability to meet the requirements of this RFP.

G. PROPOSAL SIGNATURE:

The proposal should be signed by the person in the contractor's organization responsible for the decision as to costs and services being offered.

In the case of a joint proposal, each party should certify as to costs and services being offered by its own organization in connection with this proposal.

H. PRIME CONTRACTOR RESPONSIBILITIES:

The contractor selected will be required to assume responsibility for all services offered in the proposal, regardless of who produces them. The selected contractor shall be the sole point of contact with regard to contractual matters, including payment of any charges resulting from the contract.

I. PROPOSAL PREPARATION COSTS:

All costs incurred for proposal preparation, presentation or contract negotiation is the responsibility of the contractor. Cass County will not pay the cost for any information solicited or received.

J. ACCEPTANCE OF PROPOSAL CONTENTS:

The contents of the proposal of the selected contractor may become contractual obligations if a contract is issued. Failure of the successful contractor to accept these obligations may result in cancellation of the award.

**CASS COUNTY
EXHIBIT A**

GENERAL CONDITION

A. Supervision

The Contractor shall provide competent and adequate supervision at all times to satisfy the requirement and specifications of the contract.

The supervisor shall cooperate fully with the representatives of Cass County and shall be available for inspections of the buildings at times other than during working hours when requested by the County's representatives and adequate notice has been given.

The Contractor shall maintain a check-off schedule detailing when the items required to be completed on a monthly basis or greater are actually completed. It is the sole responsibility of the contractor to maintain the schedule.

B. Employees

The contractor shall employ competent persons, well trained in their area of work assigned.

Employees of the contractor will be required to wear some identification badge/uniform as an employee of the company. The Contractor shall submit to the County representative a list of employees of the Contractor working at each location and this list shall be updated as employees are hired and terminated. Employees of the contractor shall not work in any of the seven locations until being vetted (background check and finger printed) by the Cass County Sheriff and each employee signs a security awareness agreement.

The Contractor will be held accountable for its employees, who shall not disturb papers on desks, open drawers or cabinets, use telephone or data terminals or tamper with personal property.

C. Keys

Keys or the Card Reader System to the building shall be furnished by Cass County and no keys are to be duplicated. All keys and access cards shall be returned at the termination of the contract. All keys are to be stored in a locked room and **under no circumstances** are to be removed from the building.

D. Work Week

All custodial service responsibilities will be performed starting at 4:00 p.m. each day, Monday through Friday for all locations. It shall be understood that cleaning responsibilities shall be performed after activities have ended in conference and common areas to provide for a clean building the following day.

E. Correction of Work

The Contractor shall promptly (within 24 hours) correct all work rejected by the representative of the County as defective or as failing to conform to the custodial service specifications, including failure to execute such work.

R-111-21

CASS COUNTY BOARD OF COMMISSIONERS

2021 CLASSIFICATION AND COMPENSATION STUDY

WHEREAS, the County Board of Commissioners Authorized in October 2018 a study be undertaken to review and update position descriptions and classification; and

WHEREAS, in June 2019 this effort was transferred to County Administration and Elected Officials because the Consultant originally selected lost key personnel assigned and was sold; and

WHEREAS, undertaking this work internally accrued a savings of over \$30,000; and

WHEREAS, since assuming the responsibility to complete the evaluation the working group has held multiple meetings together, and with a review team with every County Leader with employees, including elected and appointed; and

WHEREAS, This Team has completed its work and is in unanimous agreement with its recommendations.

NOW THEREFORE BE IT RESOLVED that the 2021 Classification and Compensation as submitted by the Committee including the County Administrator, Courts Administrator, Finance Director, County Treasurer, Chief Judge, County Clerk, County Prosecutor, Sheriff and the Chair of the Board of Commissioners be adopted and implemented effective June 30 2021.

ADOPTED THIS 17th DAY OF JUNE, 2021

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS



June Meeting Dates and Times

Townships	Date	Time	How
Calvin	06/08/21	6:00 PM	In Person
Howard	06/15/21	7:00 PM	In Person
Jefferson	06/10/21	6:30 PM	Zoom
LaGrange	06/21/21	7:00 PM	Covid Uncertainty-contact Supervisor 269-445-0625
Marcellus	06/15/21	6:00 PM	In Person
Mason	06/08/21	7:00 PM	Zoom
Milton	06/08/21	7:00 PM	Covid Uncertainty-contact Supervisor 269-591-7977
Newberg	06/14/21	7:00 PM	Zoom
Ontwa	06/14/21	7:00 PM	Zoom
Penn	06/14/21	6:30 PM	Covid Uncertainty-contact Supervisor 269-506-6187
Pokagon	06/09/21	7:00 PM	In Person
Porter	06/08/21	7:00 PM	In Person
Silver Creek	06/09/21	7:00 PM	Zoom
Volinia	06/14/21	6:30 PM	In Person
Wayne	06/07/21	7:00 PM	Cancelled
City of Dowagiac			
	06/14/21	7:00 PM	In Person
	06/28/21	7:00 PM	In Person
Villages			
Cassopolis	06/14/21	6:30 PM	In Person
Edwardsburg	06/21/21	7:00 PM	In Person
Marcellus	06/08/21	7:00 PM	In Person
	06/22/21	7:00 PM	In Person
Vandalia	06/14/21	7:00 PM	In Person
Boards & Commissions			
Cass District Library	06/21/21	7:00 PM	Zoom
Cass County Cons Dist	06/14/21	3:00 PM	Zoom
Economic Dev Corp	06/23/21	8:30 AM	Zoom
Historical Commission	06/10/21	5:00 PM	Zoom
Medical Care Facility	06/28/21	10:00 AM	Zoom
Parks Board	06/10/21	9:00 AM	In Person
Planning Commission	06/23/21	4:00 PM	In Person
Road Commission	06/24/21	9:00 AM	Zoom
Transportation	06/14/21	8:00 AM	In Person
VanBuren/Cass Dist			
Health Dept	06/09/21	3:00 PM	260 South St. Lawrence MI
Woodlands	06/22/21	4:00 PM	Zoom

DUE TO COVID THERE ARE TIMES A VILLAGE OR TOWNSHIP WILL CANCEL W/SHORT NOTICE