Cass County
Board of Commissioners

Cass County Board of Commissioners
Zoom Meeting Notice

269-445-4420

Because of concerns over Covid-19, and an Emergency Order declared by the Board of Commissioners, the Cass County Board of Commissioners will hold their Regular meeting on July 15, 2021 in person at 6:30 p.m. However, any member of the public who wishes to participate in the meeting remotely may do so.

Zoom Meeting for Cass County Board of Commissioners

Please copy and paste the link below to join the webinar:
https://us02web.zoom.us/j/86126748690

Or Telephone: 301 715 8592 or 312 626 6799 or 253 215 8782

Webinar ID: 861 2674 8690

Persons with disability needing accommodations for this meeting should contact Carol Bealor at 574-292-0331 or carolb@cassco.org prior to the meeting.

Cass County
Board of Commissioners

REGULAR MEETING OF THE
CASS COUNTY BOARD OF COMMISSIONERS

Commissioner Chambers
120 N. Broadway, Cassopolis
July 15, 2021
6:30 P.M.

CALL TO ORDER - *Chair Dwight Dyes*

INVOCATION - *Commissioner File*

PLEDGE OF ALLEGIANCE - *Commissioner Grice*

ROLL CALL - *Clerk/Register Monica McMichael*

INTRODUCTION OF VISITORS - *Chair Dwight Dyes*

PUBLIC COMMENTS (limit to 3 minutes/person, agenda items only)

APPROVAL OF THE AGENDA - *Commissioner Laylin*

RECOGNITIONS

PRESENTATIONS

1. **Veteran's Report** - *Director Karee Krause*

2. **Area Agency on Aging Annual Report** - *CEO Lynn Kellogg*

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-118-21** - Motion to approve Claims dated July 9, 2021

2. **M-119-21** - Motion to approve the July 1, 2021 Board of Commissioners Regular meeting minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS
District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice
District 7 - Commissioner Jones

APPOINTMENTS COMMITTEE REPORT

BROADBAND COMMITTEE REPORT

REAL ESTATE COMMITTEE REPORT

ADMINISTRATOR'S REPORT - *Administrator Jeff Carmen*

FINANCE REPORT

PUBLIC SAFETY REPORT

COUNTY PARTNERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

NEW BUSINESS

1. **M-120-21**- Motion to approve the following agreements to implement the 2021 Survey Remonumentation Grant:

Tom Stephenson, Grant Representative Surveyor	$ 4,805.00
Abonmarche Consultants, Inc.	$ 6,150.00
Kesler Land Surveying	$ 6,150.00
Jones, Petrie, Rafinski	$ 6,150.00
Marbach, Brady & Weaver, Inc.	$ 7,380.00
Stephenson Land Surveying	$ 6,150.00
Total	$36,785.00

The costs will be reimbursed from the Michigan State Survey and Remonumentation Act Grant for 2021 - *Commissioner Jones*

2. **R-121-21** - Resolution - Contract for Counsel at First Arraignment/Public Defenders Contract - *Commissioner Marchetti*

3. **R-122-21** - Resolution - Michigan Indigent Defense Commission - *Commissioner File*

4. **R-123-21**- Resolution - Cooperative Reimbursement Program - *Commissioner Grice*

5. **M-124-21** - Motion to approve FY2022 Community Corrections Application and Plan - *Commissioner Laylin*

6. **R-125-21** - Resolution - CCSO Reheat Upgrade - *Commissioner Jones*

7. **M-126-21** - Motion to approve the purchase of two 2021 Chevrolet Equinox LT from C. Wimberley, one for $20,885.00 with trade in vehicle to be paid out of the Motor Pool Fund over the next four years and one for $28,510.00 without a trade to be paid out of CCDET line item 271-301-945.010 and process approved by the County Administrator and the availability of funds verified by the Finance Director - *Commissioner Marchetti*

8. **M-127-21** - Motion to approve the FY2022 Area Agency on Aging Annual Implementation Plan - *Commissioner File*

9. **R-128-21** - Resolution - Jail Window Replacement - *Commissioner Grice*

10. **M-129-21** - Motion to appoint Korie Blyveis to the Solid Waste Planning Commission to a two-year term ending June 1, 2023 - *Commissioner Laylin*

11. **M-130-21** - Motion to appoint David Kring to the Cass County Planning Commission to a three-year term ending July 31, 2024 - *Commissioner Jones*

12. **M-131-21** - Motion to appoint Joseph Gross to the Cass District Library board as the Ontwa/Calvin/Porter representative to an unexpired term ending December 31, 2022 - *Commissioner Marchetti*

13. **M-132-21** - Motion to appoint Roseann Marchetti to the Land Bank Authority to a term ending December 31, 2021 - *Commissioner File*

14. **M-133-21** - Motion to approve quarterly budget adjustments - *Commissioner Grice*

PUBLIC COMMENT (3 minute limit - non agenda items)

CLOSED SESSION - Labor negotiations strategy

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

RECOVERIES

Payments
Show me 12 month projections and total one-time payments
from: Month Day Year
to: Month Day Year
☐ Show *only* payments I've entered.
Submit

PAYMENTS - FOR PERIODS: APR 01, 2021 TO JUN 30, 2021

12-MONTH PROJECTIONS	
Compensation - Direct	$1,031,821.92
Compensation - Presumptive	$256,275.24
Compensation - Secondary	$5,304.00
Compensation-IU	$71,708.76
Death pension	$18,465.00
DIC	$36,554.64
NSC pension	$95,184.00
TOTAL:	**$1,515,313.56**

TOTAL ONE-TIME PAYMENTS FROM Apr 01, 2021 TO Jun 30, 2021	
Type	**Amount**
Other	$3,783.59
Retroactive	$3,895.84
TOTAL:	**$7,679.43**

tylerVetraSpec technologies

REPORTS

Today is: Jun. 30, 2021
Logged in: Karee Krause (karee) | Logout

HOME | SEARCH | ADD | RESOURCES | REPORTS | CALENDAR | MY TASKS | GENERAL CONTACT LOG

RECOVERIES

Total monthly awards by date

Show me total monthly awards
from: Month 2021
to: Month 2021
☐ Show *only* payments I've entered.
Submit

TOTAL MONTHLY AWARDS BY DATE - FOR PERIODS: APR 01, 2021 TO JUL 01, 2021

For month	Number of claims	Total Amount
April, 2021	1	$ 2,008.66
June, 2021	2	$ 3,783.59

VetraSpec | www.tylertech.com | 1-877-568-7732 | Help
Use constitutes agreement of the TOS

VETERANS SERVICES 2021

DATE:	CASE #	PHONE	EMAIL	ZOOM	IN PERSON	COMMENTS
1-Jun	6/21/CASSCO-001	X				Received Ltr on Overpayment - what do I do
1-Jun	6/21-CASSCO-002	X				Question on any benefits - ARNG
1-Jun	6/21-CASSCO-003				X	VA 21-0958 - nod
1-Jun	6/21-CASSCO-004	X				va 21-22 poa
1-Jun	6/21-CASSCO-005	X				TC - wanted to know if I can help him with comp
1-Jun	6/21-CASSCO-006	X				Status CK
1-Jun	6/21-CASSCO-007	x				Dowagiac Daily News
1-Jun	6/21-CASSCO-008	x				Cass Vig/edwards
2-Jun	6/21-CASSCO-009	X				Appt 6/8 @ 11
2-Jun	6/21-CASSCO-010				X	Meeting
2-Jun	6/21-CASSCO-011	X				Question on where vet plaque is from 2 yrs ago
2-Jun	6/21-CASSCO-012	X				DHHS worker
2-Jun	6/21-CASSCO-013					APPT N.S
3-Jun	6/21-CASSCO-014				X	Set up appt with individual that I spoke with at lowes
3-Jun	6/21-CASSCO-015				X	Dowagiac VFW pass out business cards
4-Jun	6/21-CASSCO-016				X	Beach Bash- set up table
5-Jun	6/21-CASSCO-017				X	Beach Bash - set up table
7-Jun	6/21-CASSCO-018		X			Reply to emails
7-Jun	6/21-CASSCO-019	X				Return phone calls
7-Jun	6/21-CASSCO-020				X	Widow Benefits
7-Jun	6/21-CASSCO-021				X	Widow- DIC
7-Jun	6/21-CASSCO-022				X	Comp
7-Jun	6/21-CASSCO-023				X	Wanted Housing
7-Jun	6/21-CASSCO-024	X				Sent MI Trust Fund App out - Roof
7-Jun	6/21-CASSCO-025	X				Wants trailer roof fixed - Peace time Vet
8-Jun	6/21-CASSCO-026					Check Claims for Status
8-Jun	6/21-CASSCO-027				X	Widow Benefits
8-Jun	6/21-CASSCO-028				X	Comp
8-Jun	6/21-CASSCO-029	X				TC-Cass Medical to see how many Veterans
8-Jun	6/21-CASSCO-030		x			TC to Timbers to see how many Veterans - sent email
8-Jun	6/21-CASSCO-031				X	Went to Vet to get a signature

9-Jun	6/21-CASCO-032				X	COMP - Indiana Vet
9-Jun	6/21-CASSCO-0033	X				STATUS CK
9-Jun	6/21-CASSCO-034	X				VFW Regional
9-Jun	6/21-CASSCO-035					Faxed Records Request to Lansing
10-Jun	6/21-CASSCO-036					Put Vet in to Vetra and Comp
10-Jun	6/21-CASSCO-037				X	Dowagiac COA
11-Jun	6/21-CASSCO-038				X	Spoke with Vet about his benefits
14-Jun	6/21-CASSCO-039	X				TC to Widow to inform her DIC was approved
14-Jun	6/21-CASSCO-040	X				Returned VFW Edwardsburg Call
14-Jun	6/21-CASSCO-041	X				Returned call - Vet wanted to know what is happening with his claim
14-Jun	6/21-CASSCO-042	X				Vet wanted me to give him property tax exempt - sent him to his township
14-Jun	6/21-CASSCO-043					Appt N.S.
14-Jun	6/21-CASSC0-044	X				Sent App for trust fund - rent
14-Jun	6/21-CASSCO-045				X	Needed info on how to get tax exempt
14-Jun	6/21-CASSCO-046				X	Walk in - SF 180
14-Jun	6/21-CASSCO-047				X	POA - I.U.
14-Jun	6/21-CASSCO-048				X	VA 21-22 & Medical Documentation
14-Jun	6/21-CASSCO-049				X	Wants prior dental bill paid
15-Jun	6/21-CASSCO-050				X	Comp
15-Jun	6/21-CASSCO-051				X	Comp
15-Jun	6/21-CASSCO-052	X				Returned Call - Van Buren Vet
15-Jun	6/21-CASSCO-053					Crane Cemetery
15-Jun	6/21-CASSCO-054					Dewey Cemetery
16-Jun	6/21-CASSCO-055				X	Meeting with Jeff
16-Jun	6/21-CASSCO-056				X	POA & Comp
16-Jun	6/21-CASSCO-057				X	Passed out cards@ ride bike with police
17-Jun	6/21-CASSCO-058	X				Called St. Joseph regarding a Vet
17-Jun	6/21-CASSCO-059				X	Sheriff Department
17-Jun	6/21-CASSCO-060				X	Cass Family Clinic
17-Jun	6/21-CASSCO-062				X	DHHS
21-Jun	6/21-CASSCO-063	x	x			SF 180 & Trust Form app
21-Jun	6/21-CASSCO-064				X	VA 21-22, VA 10-10 EZ

21-Jun	6/21-CASSCO-065	X				Return calls
21-Jun	6/21-CASSCO-066				X	VA 21-22
21-Jun	6/21-CASSCO-067	X				Questions on how to write a claim
21-Jun	6/21-CASSCO-068			X		Zoom for MVAA grant
21-Jun	6/21-CASSCO-069	X	X			Change of Address - 20-572
22-Jun	6/21-CASSCO-070	X				Returning calls
23-Jun	6/21-CASSCO-071				X	VA 21-22 & va 21-526EZ
23-Jun	6/21-CASSCO-072				X	VA 21-22
23-Jun	6/21-CASSCO-073	x				Answered questions for Vet Van Buren
23-Jun	6/21-CASSCO-074					Regional VFW TC Call
23-Jun	6/21-CASSCO-075				X	va 20-0995, DD 214 & Death Cert
23-Jun	6/21-CASSCO-076				X	VA 21-526EZ COMP- Vet got nasty told him he is now banned from the office and he had to leave - phone appts only
23-Jun	6/21-CASSCO-077				X	VA 10-10 EZ Health Dept
23-Jun	6/21-CASSCO-078				X	Cass Village Hall
23-Jun	6/21-CASSCO-079					1000 Flyers for Marcellus Paper - Stuffed
23-Jun	6/21-CASSCO-080				X	va 21-22 poa, VA 21-526EZ
24-Jun	6/21-CASSCO-081				X	Mowed Vets Lawn - not doing well
25-Jun	6/21-CASSCO-082		x			VA 21-4138 x4
28-Jun	6/21-CASSSCO-083				X	Questions on National Parks
28-Jun	6/21--CASSCO-084				X	Comp
28-Jun	6/21-CASSCO-085				X	Commissioner Grice
28-Jun	6/21-CASSCO-086	X				Cass Monument by Design
28-Jun	6/21-CASSCO-087	X				DHHS worker
28-Jun	6/21-CASSCO-088				X	Cass Court House
28-Jun	6/21-CASSCO-089				X	Cass Village Meeting
29-Jun	6/21-CASSCO-090				X	VA 21-22, A 21-526EZ
29-Jun	6/21-CASSCO-091				X	Health Care, VA 21-22
29-Jun	6/21-CASSCO-092	X				Returned 12 calls and documentated case files
29-Jun	6/21-CASSCO-093				X	Health Care, VA 21-22
29-Jun	6/21-CASSCO-094				X	Comp 21-22 & Va 21-526ez
29-Jun	6/21-CASSCO-095	X				South West Behavioral Health
29-Jun	6/21-CASSCO-096	X				DHHS Worker regarding vet

29-Jun	6/21-CASSCO-097	X				Cass COA - Lisa- Reg Vet
29-Jun	6/21-CASSCO-098	X				Area agency on aging -Threasa - Reg Vet
30-Jun	6/21-CASSCO-099				X	Wanted Explaination of Benefits
30-Jun	6/21-CASSCO-100				X	Wanted a personal loan
30-Jun	6/21-CASSCO-101				x	Wheelchair
30-Jun	6/21-CASSCO-102				X	va 21-22 POA, VA 21-526EZ Comp, VA 21-534EZ, Pension A&A, VA 21-0969 Assets
30-Jun	6/21-CASSCO-103	X				Vet needed help understanding Ltr

FY20 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

FY20 Summary of Expenditures by State
Expenditures in $000s

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
ALCONA	1,348	$ 12,482	$ 6,083	$ -	$ 170	$ -	$ -	$ 68	$ 6,162	544
ALGER	813	$ 9,097	$ 5,412	$ -	$ 227	$ -	$ -	$ 32	$ 3,426	339
ALLEGAN	6,290	$ 47,150	$ 25,853	$ -	$ 1,803	$ -	$ -	$ 338	$ 19,157	1,719
ALPENA	2,423	$ 23,655	$ 10,894	$ -	$ 702	$ -	$ -	$ 115	$ 11,944	999
ANTRIM	2,053	$ 15,567	$ 9,137	$ -	$ 370	$ -	$ -	$ 180	$ 5,880	612
ARENAC	1,220	$ 14,943	$ 8,471	$ -	$ 149	$ -	$ -	$ 61	$ 6,262	422
BARAGA	678	$ 9,063	$ 4,099	$ -	$ 157	$ -	$ -	$ 30	$ 4,776	331
BARRY	3,943	$ 30,616	$ 15,639	$ -	$ 982	$ -	$ -	$ 127	$ 13,868	1,201
BAY	7,323	$ 68,084	$ 35,366	$ -	$ 1,662	$ -	$ -	$ 286	$ 30,769	2,443
BENZIE	1,579	$ 12,141	$ 6,969	$ -	$ 193	$ -	$ -	$ 87	$ 4,893	484
BERRIEN	10,289	$ 73,969	$ 40,336	$ -	$ 2,546	$ -	$ -	$ 568	$ 30,519	2,711
BRANCH	2,891	$ 26,236	$ 14,639	$ -	$ 560	$ -	$ -	$ 133	$ 10,904	885
CALHOUN	10,006	$ 138,995	$ 56,834	$ -	$ 3,258	$ -	$ 1,230	$ 295	$ 77,378	3,433
CASS	3,778	$ 24,675	$ 12,554	$ -	$ 437	$ -	$ -	$ 283	$ 11,402	1,177
CHARLEVOIX	2,025	$ 15,833	$ 9,109	$ -	$ 625	$ -	$ -	$ 158	$ 5,941	587
CHEBOYGAN	2,394	$ 23,994	$ 12,496	$ -	$ 380	$ -	$ -	$ 106	$ 11,013	920
CHIPPEWA	3,027	$ 33,537	$ 18,997	$ -	$ 982	$ -	$ -	$ 80	$ 13,479	1,140
CLARE	2,684	$ 29,080	$ 15,628	$ -	$ 424	$ -	$ -	$ 77	$ 12,952	1,070
CLINTON	4,080	$ 26,833	$ 16,885	$ -	$ 1,690	$ -	$ -	$ 286	$ 7,972	805
CRAWFORD	1,418	$ 14,146	$ 7,836	$ -	$ 303	$ -	$ -	$ 70	$ 5,937	531
DELTA	3,461	$ 54,603	$ 26,815	$ -	$ 788	$ -	$ -	$ 290	$ 26,711	1,692
DICKINSON	2,407	$ 58,537	$ 18,818	$ 6,381	$ 772	$ -	$ 970	$ 92	$ 31,504	1,480
EATON	7,276	$ 56,555	$ 33,706	$ -	$ 2,617	$ -	$ -	$ 373	$ 19,859	1,585
EMMET	2,385	$ 19,076	$ 11,613	$ -	$ 636	$ -	$ -	$ 197	$ 6,630	675
GENESEE	24,600	$ 185,798	$ 109,718	$ -	$ 7,703	$ -	$ -	$ 1,254	$ 67,123	5,716
GLADWIN	2,244	$ 24,112	$ 13,008	$ -	$ 346	$ -	$ -	$ 99	$ 10,659	869
GOGEBIC	1,485	$ 17,403	$ 7,534	$ -	$ 354	$ -	$ -	$ 56	$ 9,459	702
GRAND TRAVERSE	6,491	$ 48,528	$ 28,236	$ -	$ 2,717	$ -	$ -	$ 425	$ 17,150	1,728
GRATIOT	2,314	$ 26,194	$ 15,648	$ -	$ 863	$ -	$ -	$ 120	$ 9,562	789
HILLSDALE	3,170	$ 24,641	$ 13,151	$ -	$ 811	$ -	$ -	$ 42	$ 10,637	994
HOUGHTON	2,443	$ 32,971	$ 14,865	$ -	$ 1,299	$ -	$ -	$ 103	$ 16,703	1,169
HURON	2,230	$ 20,372	$ 10,324	$ -	$ 228	$ -	$ -	$ 43	$ 9,778	837
INGHAM	13,778	$ 100,294	$ 53,948	$ -	$ 8,411	$ -	$ -	$ 1,036	$ 36,899	3,055
IONIA	3,788	$ 26,991	$ 16,656	$ -	$ 1,173	$ -	$ -	$ 70	$ 9,091	862
IOSCO	3,024	$ 28,365	$ 13,717	$ -	$ 373	$ -	$ -	$ 215	$ 14,060	1,106
IRON	1,193	$ 20,324	$ 8,401	$ -	$ 78	$ -	$ -	$ 52	$ 11,793	651
ISABELLA	3,468	$ 27,012	$ 13,999	$ -	$ 1,598	$ -	$ -	$ 66	$ 11,348	942
JACKSON	10,472	$ 86,824	$ 43,645	$ -	$ 3,038	$ -	$ -	$ 762	$ 39,379	3,148
KALAMAZOO	14,757	$ 111,458	$ 53,534	$ 514	$ 7,071	$ -	$ 2,236	$ 819	$ 47,286	3,481

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Expenditures in $000s

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
TUSCOLA	3,719	$ 41,071	$ 22,362	$ -	$ 845	$ -	$ -	$ 96	$ 17,768	1,315
VAN BUREN	4,430	$ 42,364	$ 23,107	$ -	$ 1,460	$ -	$ -	$ 183	$ 17,614	1,273
WASHTENAW	15,478	$ 177,379	$ 53,040	$ 15,488	$ 14,490	$ -	$ 2,872	$ 1,495	$ 89,993	3,871
WAYNE	84,102	$ 800,437	$ 328,620	$ 3,692	$ 30,865	$ -	$ 43,752	$ 5,826	$ 387,682	22,579
WEXFORD	2,502	$ 25,608	$ 14,438	$ -	$ 861	$ -	$ -	$ 132	$ 10,177	926
MICHIGAN (Totals)	**567,919**	**$ 4,879,482**	**$ 2,502,220**	**$ 26,130**	**$ 200,169**	**$ -**	**$ 52,887**	**$ 37,234**	**$ 2,060,843**	**156,673**
CONG. DIST (01)	60,016	$ 664,935	$ 338,756	$ 6,381	$ 17,499	$ -	$ 970	$ 3,150	$ 298,179	23,186
CONG. DIST (02)	42,765	$ 312,528	$ 183,188	$ -	$ 13,713	$ -	$ -	$ 2,728	$ 112,900	12,018
CONG. DIST (03)	41,806	$ 355,909	$ 180,271	$ -	$ 14,175	$ -	$ 1,230	$ 2,244	$ 157,990	11,529
CONG. DIST (04)	48,116	$ 424,334	$ 236,626	$ 55	$ 15,042	$ -	$ -	$ 1,938	$ 170,673	14,471
CONG. DIST (05)	44,845	$ 392,561	$ 208,967	$ -	$ 11,699	$ -	$ 1,827	$ 2,055	$ 168,013	12,617
CONG. DIST (06)	43,010	$ 324,782	$ 169,054	$ 129	$ 14,014	$ -	$ 2,236	$ 2,377	$ 136,971	11,302
CONG. DIST (07)	45,047	$ 380,416	$ 191,535	$ 1,580	$ 18,712	$ -	$ -	$ 3,202	$ 165,386	12,542
CONG. DIST (08)	36,497	$ 251,969	$ 138,775	$ 159	$ 16,527	$ -	$ -	$ 3,324	$ 93,183	7,856
CONG. DIST (09)	35,754	$ 267,835	$ 156,694	$ -	$ 14,060	$ -	$ -	$ 2,969	$ 94,112	7,228
CONG. DIST (10)	42,901	$ 328,564	$ 203,096	$ -	$ 13,932	$ -	$ -	$ 2,756	$ 108,780	11,154
CONG. DIST (11)	32,118	$ 224,823	$ 127,248	$ 62	$ 11,016	$ -	$ -	$ 3,060	$ 83,438	6,842
CONG. DIST (12)	33,483	$ 308,658	$ 126,240	$ 14,331	$ 17,727	$ -	$ 2,872	$ 2,581	$ 144,908	8,135
CONG. DIST (13)	32,434	$ 367,755	$ 126,732	$ 3,380	$ 11,903	$ -	$ 41,448	$ 2,247	$ 182,044	9,721
CONG. DIST (14)	29,127	$ 274,411	$ 115,038	$ 52	$ 10,149	$ -	$ 2,303	$ 2,603	$ 144,267	8,072
MICHIGAN (Totals)	**567,919**	**$ 4,879,482**	**$ 2,502,220**	**$ 26,130**	**$ 200,169**	**$ -**	**$ 52,887**	**$ 37,234**	**$ 2,060,843**	**156,673**

INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
POST DATES 06/28/2021 - 07/09/2021
JOURNALIZED
PAID

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 000 TREASURER							
101-000-084.277	DUE FROM CORONAVIRUS FRF	FIRST BANKCARD	CREDIT CARD CHARGES	558497912273801	07/08/21	130.00	118900
101-000-084.277	DUE FROM CORONAVIRUS FRF	CAROL M. BEALOR	REIMBURSEMENT FOR SUPPLIES	06/06/2021	07/09/21	14.91	19487
101-000-084.277	DUE FROM CORONAVIRUS FRF	CAROL M. BEALOR	REIMBURSEMENT FOR SUPPLIES	06/26/21	07/09/21	24.85	19487
			Total For Dept 000 TREASURER			169.76	
Dept 101 BOARD OF COMMISSIONERS							
101-101-980.000	NEW EQUIPMENT	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	398.94	118876
101-101-980.000	NEW EQUIPMENT	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	190.00	118876
101-101-980.000	NEW EQUIPMENT	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	549.00	118876
101-101-980.000	NEW EQUIPMENT	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	14.38	118876
101-101-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	COMPUTER EQUIPMENT	D890993	07/09/21	14.05	19488
101-101-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	COMPUTER EQUIPMENT	D885508	07/09/21	26.20	19488
			Total For Dept 101 BOARD OF COMMISSIONERS			1,192.57	
Dept 136 DISTRICT COURT							
101-136-802.000	DUES/MEMBERSHIP/SUBSCRIP	STATE OF MICHIGAN	CER CERTIFICATION RENEWAL - AUDRA	13369	07/09/21	30.00	118898
			Total For Dept 136 DISTRICT COURT			30.00	
Dept 141 FOC							
101-141-729.001	OFFICE SUPPLIES-CRP GRAN	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	748.28	19495
101-141-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FOC SQUAD FUEL	CFSI-5853	07/09/21	67.19	19502
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIP	BERRIEN COUNTY BAR AS	BERRIEN COUNTY BAR ASSOCIATION DUE	57068	07/09/21	60.00	118894
101-141-861.000	CONFERENCE/MEETINGS/TRAI	FIRST BANKCARD	CREDIT CARD CHARGES	558497912273801	07/08/21	750.00	118900
101-141-930.001	SPECIAL EVENTS	CAROL M. BEALOR	REIMBURSEMENT FOR SUPPLIES	06/06/2021	07/09/21	27.96	19487
			Total For Dept 141 FOC			1,653.43	
Dept 148 PROBATE COURT							
101-148-807.020	INDIGENT LEGAL COSTS (NO	HEIDI BEHNKE	COURT APPOINTED ATTY IN 2017-015-G	06.21.2021	07/09/21	155.20	118895
101-148-807.020	INDIGENT LEGAL COSTS (NO	MARIKAYE LONG	COURT APPOINTED ATTY IN 2013-040-M	6.25.2021	07/09/21	65.00	118897
101-148-807.020	INDIGENT LEGAL COSTS (NO	STEPHEN K. WOODS. P.C	COURT APPOINTED GAL FEE FOR 2021-0	7.6.2021	07/09/21	75.00	19536
101-148-808.000	INTERPRETER FEES	LANGUAGE LINE SERVICE	INTERPRETER FEES FOR THE COURT FOR	10269724	07/09/21	115.13	118900
101-148-982.000	BOOKS	MATTHEW BENDER & CO.,	MI EVIDENCE 2021 COURTROOM MANUAL	25826190	07/09/21	251.59	118897
			Total For Dept 148 PROBATE COURT			661.92	
Dept 149 FAMILY/JUVENILE COURT							
101-149-802.000	DUES/MEMBERSHIP/SUBSCRIP	STATE OF MICHIGAN	CER/CEO # 13397 AND #13322	7921	07/09/21	60.00	118898
101-149-802.000	DUES/MEMBERSHIP/SUBSCRIP	DENISE DUSZYNSKI	REIMBURSEMENT FOR CERT TEST PREP	070921	07/09/21	240.00	19492
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	ELIZABETH RAPALEE LY	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	765.00	19493
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	3,155.96	19494
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	HEIDI ANN DUNCAN	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	725.00	19500
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	JAMES M. MILLER LAW O	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	90.00	19503
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	MAY OBERFELL &LORBER	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	125.00	19510
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	ROBERT KARDATZKE	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	427.50	19522
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	1,480.00	19525
101-149-807.060	LEGAL COSTS-NEGLECT/ABUS	STEPHEN K. WOODS. P.C	NEGLECT/ABUSE - INDIGENT DEFENSE	7921	07/09/21	530.00	19527
101-149-902.000	PUBLIC NOTIFICATION/LEGA	LEADER PUBLICATIONS L	PUBLIC NOTIFICATION #1261022 & #12	ACCT#144446	07/09/21	101.40	19509
			Total For Dept 149 FAMILY/JUVENILE COURT			7,699.86	
Dept 172 ADMINISTRATION							
101-172-980.000	NEW EQUIPMENT	CDW GOVERNMENT, INC.	NEW MONITORS FOR DEPUTY ADMIN	F594101	07/09/21	532.68	19488
			Total For Dept 172 ADMINISTRATION			532.68	
Dept 219 CLERK-REGISTER							
101-219-801.000	PROFESSIONAL/CONTRACTUAL	TYLER TECHNOLOGIES	JURY SUMMONS JUNE 2021 THROUGH MAY	020-129569	07/07/21	8,418.40	118893

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 219 CLERK-REGISTER							
101-219-804.000	JURY FEES	U.S. POSTAL SERVICE	POSTAL PERMIT RENEW & POSTAGE FOR	JUNE 1234567	06/30/21	3,000.00	118883
101-219-804.000	JURY FEES	ANDREA SMALLBONE		Juror 100019	07/02/21	19.91	118884
101-219-804.000	JURY FEES	ANNE ALEXANDER		Juror 100030	07/02/21	69.56	118884
101-219-804.000	JURY FEES	BENJAMIN MEISER		Juror 100011	07/02/21	69.72	118884
101-219-804.000	JURY FEES	BONNIE WOLFGANG		Juror 100038	07/02/21	23.57	118884
101-219-804.000	JURY FEES	BRADLEY HAFNER		Juror 100017	07/02/21	31.49	118884
101-219-804.000	JURY FEES	BRIAN HIPSHER		Juror 100015	07/02/21	31.70	118884
101-219-804.000	JURY FEES	CASEY JOHNSON		Juror 100045	07/02/21	36.46	118885
101-219-804.000	JURY FEES	CHARLES KNIGHT		Juror 100022	07/02/21	103.14	118885
101-219-804.000	JURY FEES	CHARMAYNE MOURNING		Juror 100053	07/02/21	102.18	118885
101-219-804.000	JURY FEES	CHRISTOPHER GARBER		Juror 100043	07/02/21	37.81	118885
101-219-804.000	JURY FEES	CHRISTOPHER LANDON		Juror 100035	07/02/21	108.76	118885
101-219-804.000	JURY FEES	DAN JONES		Juror 100026	07/02/21	36.68	118885
101-219-804.000	JURY FEES	DARRIN PRESSWOOD		Juror 100040	07/02/21	24.06	118885
101-219-804.000	JURY FEES	DAVID GOODLING		Juror 100063	07/02/21	94.58	118885
101-219-804.000	JURY FEES	DAVID LEFOR		Juror 100023	07/02/21	31.87	118885
101-219-804.000	JURY FEES	DEBIE RICHARDSON		Juror 100021	07/02/21	31.18	118885
101-219-804.000	JURY FEES	DENNIS MOERDYK		Juror 100016	07/02/21	70.34	118886
101-219-804.000	JURY FEES	DIANE RODEBUSH		Juror 100051	07/02/21	29.25	118886
101-219-804.000	JURY FEES	DONNA SPIECH		Juror 100049	07/02/21	93.40	118886
101-219-804.000	JURY FEES	GABERIELLE MORROW		Juror 100025	07/02/21	30.10	118886
101-219-804.000	JURY FEES	HENDRIK MELTON		Juror 100069	07/02/21	28.59	118886
101-219-804.000	JURY FEES	JAMES SMITH		Juror 100012	07/02/21	31.86	118886
101-219-804.000	JURY FEES	JASEN SPICE		Juror 100003	07/02/21	89.88	118886
101-219-804.000	JURY FEES	JENNIFER LAPORTE		Juror 100006	07/02/21	92.44	118886
101-219-804.000	JURY FEES	JENNIFER NYSTEDT		Juror 100054	07/02/21	23.67	118886
101-219-804.000	JURY FEES	JILLIAN STARR		Juror 100008	07/02/21	29.76	118886
101-219-804.000	JURY FEES	JOHN HENRY		Juror 100018	07/02/21	19.54	118887
101-219-804.000	JURY FEES	JOHN SALTZMAN		Juror 100046	07/02/21	91.94	118887
101-219-804.000	JURY FEES	JUDITH ACKERMAN		Juror 100064	07/02/21	66.44	118887
101-219-804.000	JURY FEES	JULIE KERSHNER		Juror 100052	07/02/21	37.66	118887
101-219-804.000	JURY FEES	KARI SCHMIDT		Juror 100036	07/02/21	68.26	118887
101-219-804.000	JURY FEES	KEESHA MANNING		Juror 100041	07/02/21	28.26	118887
101-219-804.000	JURY FEES	KELSEA HENSEL		Juror 100050	07/02/21	28.01	118887
101-219-804.000	JURY FEES	KENNETH HOLMES		Juror 100020	07/02/21	90.62	118887
101-219-804.000	JURY FEES	KRISTY KESSICK		Juror 100001	07/02/21	107.14	118887
101-219-804.000	JURY FEES	LARRY GROVER		Juror 100033	07/02/21	31.73	118887
101-219-804.000	JURY FEES	LARRY LIVENGOOD		Juror 100039	07/02/21	33.17	118888
101-219-804.000	JURY FEES	LISA ALWINE		Juror 100009	07/02/21	111.34	118888
101-219-804.000	JURY FEES	MARIE FAIR		Juror 100032	07/02/21	105.92	118888
101-219-804.000	JURY FEES	MARISSA COOK		Juror 100044	07/02/21	99.46	118888
101-219-804.000	JURY FEES	MARY SNYDER		Juror 100065	07/02/21	353.44	118888
101-219-804.000	JURY FEES	MATTHEW SANDEFUR		Juror 100028	07/02/21	26.80	118888
101-219-804.000	JURY FEES	MICHAEL BUMGARNER		Juror 100047	07/02/21	81.00	118888
101-219-804.000	JURY FEES	MICHAEL HARRIS		Juror 100031	07/02/21	96.92	118888
101-219-804.000	JURY FEES	MICHAEL MARSHALL		Juror 100034	07/02/21	25.30	118888
101-219-804.000	JURY FEES	MICHELE GALLIVAN-SWAN		Juror 100037	07/02/21	31.26	118888
101-219-804.000	JURY FEES	NATHAN GRANT-HUSTON		Juror 100057	07/02/21	22.18	118889
101-219-804.000	JURY FEES	NICHOLAS ZIMMERMAN		Juror 100068	07/02/21	16.31	118889
101-219-804.000	JURY FEES	NICOLE LUTZ		Juror 100060	07/02/21	23.66	118889
101-219-804.000	JURY FEES	PATRICK MCDOWELL		Juror 100024	07/02/21	92.20	118889
101-219-804.000	JURY FEES	PAUL BRESLIN		Juror 100067	07/02/21	105.92	118889
101-219-804.000	JURY FEES	RICHARD POMPEY		Juror 100056	07/02/21	27.29	118889

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 219 CLERK-REGISTER							
101-219-804.000	JURY FEES	RICK DONATI		Juror 100013	07/02/21	37.91	118889
101-219-804.000	JURY FEES	ROBERT BORKOWSKI		Juror 100055	07/02/21	23.85	118889
101-219-804.000	JURY FEES	RONALD SINGLETON		Juror 100066	07/02/21	29.99	118889
101-219-804.000	JURY FEES	RUSSELL WHEELER		Juror 100059	07/02/21	25.21	118889
101-219-804.000	JURY FEES	RYAN MARKEL		Juror 100010	07/02/21	25.66	118890
101-219-804.000	JURY FEES	SALVADOR MENDOZA		Juror 100027	07/02/21	26.83	118890
101-219-804.000	JURY FEES	SCOTT BAUER		Juror 100048	07/02/21	29.94	118890
101-219-804.000	JURY FEES	SETH MORRIS		Juror 100029	07/02/21	72.92	118890
101-219-804.000	JURY FEES	SHEILA CLOUD		Juror 100058	07/02/21	29.07	118890
101-219-804.000	JURY FEES	STEPHEN GANSER		Juror 100042	07/02/21	83.30	118890
101-219-804.000	JURY FEES	SUSAN SCHLAMERSDORF		Juror 100062	07/02/21	92.80	118890
101-219-804.000	JURY FEES	TERESA LEWIS		Juror 100007	07/02/21	30.43	118890
101-219-804.000	JURY FEES	THERESA COATES		Juror 100004	07/02/21	16.30	118890
101-219-804.000	JURY FEES	TIFFANY WOLFORD		Juror 100002	07/02/21	23.69	118890
101-219-804.000	JURY FEES	TOM MORNINGSTAR		Juror 100005	07/02/21	29.24	118891
101-219-804.000	JURY FEES	TORINA BAKER-BROWN		Juror 100061	07/02/21	34.37	118891
101-219-804.000	JURY FEES	TROY TURNOCK		Juror 100014	07/02/21	31.24	118891
			Total For Dept 219 CLERK-REGISTER			15,254.88	
Dept 223 CONTROLLER							
101-223-801.000	PROFESSIONAL/CONTRACTUAL	MICHIANA DRUG TESTING	PRE-EMPLOYMENT DRUG TESTS - L ROBI	1946	07/09/21	111.00	19512
101-223-802.000	DUES/MEMBERSHIP/SUBSCRIP	FIRST BANKCARD	CREDIT CARD CHARGES	558497912273801	07/08/21	201.66	118900
101-223-802.000	DUES/MEMBERSHIP/SUBSCRIP	FLEX ADMINISTRATORS,	COBRA ADMINISTRATION FEES - JUNE	226719	07/09/21	84.10	118895
101-223-802.000	DUES/MEMBERSHIP/SUBSCRIP	LABOR LAW CENTER	MICHIGAN LABOR LAW POSTERS	ORDER#100075782	07/09/21	97.80	118896
			Total For Dept 223 CONTROLLER			494.56	
Dept 225 EQUALIZATION							
101-225-801.000	PROFESSIONAL/CONTRACTUAL	ANTHONY MEYAARD	JUNE 2021 EQUALIZATION SERVICES	CASS006	07/09/21	5,333.33	19483
101-225-861.000	CONFERENCE/MEETINGS/TRAI	TAMI STEWART	REIMBURSEMENT FOR WEBINAR REGISTRA	7621	07/09/21	52.00	19529
			Total For Dept 225 EQUALIZATION			5,385.33	
Dept 229 PROSECUTING ATTORNEY							
101-229-729.001	OFFICE SUPPLIES-CRP GRAN	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	185.55	19495
101-229-801.229	PROFESSIONAL/CONTRACTUAL	MGT OF AMERICA INC	2ND QUARTER (APRIL, MAY, JUNE 2020	39763	07/09/21	1,182.00	118897
101-229-801.229	PROFESSIONAL/CONTRACTUAL	WEST GROUP PAYMENT CT	CLEAR PROFLEX 5/1/21-5/31/21	844447920	07/09/21	236.15	118899
101-229-803.000	TRANSCRIPTS	WAYNE COUNTY CLERK	CERTIFIED COPIES VERNEIL GIGGER	21-251	07/09/21	15.00	118899
101-229-805.000	WITNESS FEES/EXPENSES	FIRST BANKCARD	CREDIT CARD CHARGES	558497912273801	07/08/21	293.22	118900
101-229-805.000	WITNESS FEES/EXPENSES	HOTRUM VICTORIA	21-10010-FH - MICHAEL SMITH TRIAL	06152021	07/09/21	13.75	118895
101-229-805.000	WITNESS FEES/EXPENSES	JACKSON TYAMBI	21-10010-FH MICHAEL SMITH TRIAL	06152021	07/09/21	13.22	118896
101-229-805.000	WITNESS FEES/EXPENSES	VANDERWERF JAMES	20-10170-FH PARIS BRADFORD TRIAL	06082021	07/09/21	42.24	118899
101-229-805.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON ZAGON, B. COOPER, L. CO	06152021	07/09/21	134.00	19504
101-229-822.000	PATERNITY EXP. (CHILD SU	ACCURATE SERVE DETROI	SERVICE ON NCP AT 7048 SENATOR STR	21-316-DP	07/07/21	69.00	118893
101-229-822.000	PATERNITY EXP. (CHILD SU	EVOLUTION PROCESS SER	SERVICE FOR NCP AT 8427 CATALINA D	21-275-DP	07/07/21	75.00	118893
101-229-822.000	PATERNITY EXP. (CHILD SU	HPS PROCESS SERVICE	SERVICE ON NCP AT 11321 E 14TH STR	21-319-DZ	07/07/21	49.00	118893
101-229-822.000	PATERNITY EXP. (CHILD SU	JEFF SMITH	SERVICE ON ZAGON, B. COOPER, L. CO	06152021	07/09/21	58.00	19504
101-229-982.000	BOOKS	WEST GROUP PAYMENT CT	LIBRARY PLAN CHARGES 06/01/20-06/3	844538726	07/09/21	208.95	118899
			Total For Dept 229 PROSECUTING ATTORNEY			2,575.08	
Dept 230 GIS							
101-230-727.000	SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	75.00	118876
101-230-727.000	SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	257.24	118876
			Total For Dept 230 GIS			332.24	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 TREASURER							
Dept 233 PURCHASING							
101-233-729.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	79.54	118876
101-233-729.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	56.98	118876
101-233-729.000	OFFICE SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	292.99	19495
101-233-729.131	OFFICE SUPPLY-CIRCUIT CO	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	165.07	19495
101-233-729.148	OFFICE SUPPLY-PROBATE ES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	46.60	19495
101-233-729.149	OFFICE SUPPLY-FAMILY COU	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	262.68	19495
101-233-729.219	OFFICE SUPPLY-CLERK/FILE	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	77.46	19495
101-233-729.223	OFFICE SUPPLY-ADMIN	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	249.99	118876
101-233-729.225	OFFICE SUPPLY-EQUALIZATI	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	135.05	19495
101-233-729.229	OFFICE SUPPLY-PROSECUTOR	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	253.05	19495
101-233-729.253	OFFICE SUPPLY-TREASURER	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	42.04	19495
101-233-730.000	POSTAGE	PITNEY BOWES GLOBAL F	INKK CARTRIDGES FOR POSTAGE MACHIN	1018476998	07/09/21	226.08	19515
101-233-730.000	POSTAGE	PITNEY BOWES GLOBAL F	METER RENTAL AT CCSO	8000-9090-1091-	07/09/21	146.25	19515
101-233-731.000	PAPER SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	1,256.00	19495
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	300.00	118876
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	189.05	19495
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	192.83	19495
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	160.18	19495
101-233-803.315	SUPPORT SERVICES	RAPID SHRED	SHREDDING FEES JUNE	86144	07/09/21	230.00	19518
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	366.01	118883
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	108.24	118883
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	52.21	118883
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	50.21	118883
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	55.38	118883
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	26.33	118883
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	45.67	118883
101-233-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	223881	07/07/21	1,565.44	19537
101-233-900.000	PRINTING & BINDING	KAREE KRAUSE	REIMBURSEMENT FOR BUSINESS CARDS	74061	07/09/21	86.56	118896
101-233-900.000	PRINTING & BINDING	KAREE KRAUSE	REIMBURSMENT FOR PLATE FOR VETERAN	7721	07/09/21	10.00	118896
			Total For Dept 233 PURCHASING			6,727.89	
Dept 253 TREASURER							
101-253-861.000	CONFERENCE/MEETINGS/TRAI	LIVINGSTON COUNTY TRE	MAY 2021 CASH HANDLING TRAINING	063021	07/07/21	70.00	118892
101-253-916.000	SHORT TERM TAX BOND	GREENSTONE INSURANCE	SHORT TERM TAX BOND - SUMMER 2021	GICSTB0193	07/07/21	2,651.00	118892
			Total For Dept 253 TREASURER			2,721.00	
Dept 258 INFORMATION SYSTEMS							
101-258-802.000	DUES/MEMBERSHIP/SUBSCRIP	U.S. BUSINESS SYSTEMS	FLAT RATE CONTRACT - 6/25/21-9/24/	IN173247	07/08/21	3,118.45	118900
101-258-975.088	PC REPLACEMENTS	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	47.62	118876
101-258-988.000	HARDWARE EQUIPMENT & MAI	CDW GOVERNMENT, INC.	REPLACEMENT BATTERY CARTRIDGES	C442967	07/09/21	630.15	19488
101-258-988.000	HARDWARE EQUIPMENT & MAI	CDW GOVERNMENT, INC.	REPLACEMENT BATTERY	D372694	07/09/21	430.20	19488
101-258-988.000	HARDWARE EQUIPMENT & MAI	CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	C434382	07/09/21	832.20	19488
			Total For Dept 258 INFORMATION SYSTEMS			5,058.62	
Dept 265 MAINTENANCE							
101-265-746.010	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS - MAINTENANCE	1433128	07/09/21	188.64	118899
101-265-776.075	MAINTENANCE SUPPLIES	KSS ENTERPRISES	MAINTENANCE SUPPLIES	1305895	07/09/21	374.61	118896
101-265-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL - MAINTENANCE	50126	07/09/21	82.03	19502
101-265-801.060	PEST CONTROL - L&C	ROSE PEST SOLUTIONS	PEST CONTROL	184258C	07/09/21	312.00	19523
101-265-801.203	PEST CONTROL - MDOC	ROSE PEST SOLUTIONS	PEST CONTROL	184258C	07/09/21	84.00	19523
101-265-803.005	CONTRAC - ENERGY AUD SAV	TENURGY LLC	CONTRACTUAL ENERGY AUDIT	CASSCO-15	07/09/21	295.94	19531
101-265-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACUTAL CLEANING - COUNTY BUIL	1	07/09/21	1,625.00	19532
101-265-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACUTAL CLEANING - COUNTY BUIL	1	07/09/21	1,722.50	19532

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Fund 101 TREASURER							
Dept 265 MAINTENANCE							
101-265-804.102	CONTRACTUAL CLEANING - L	THE CLEANEST CO LLC	CONTRACUTAL CLEANING - COUNTY BUIL	1	07/09/21	1,625.00	19532
101-265-804.351	CONTRACTUAL LIFT STATION	VILLAGE OF CASSOPOLIS	CONTRACTUAL LIFT STATION - MARCH/M	179/186	07/09/21	1,000.00	118899
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	69.66	19513
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	41.67	19513
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	58.37	19513
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	64.44	19513
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	70.01	19513
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	14.50	19513
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	12.36	19513
101-265-922.009	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	223.73	118899
101-265-922.010	WATER/SEWER - MAINT. GAR	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	58.67	118899
101-265-922.020	WATER/SEWER - L&C	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	170.81	118899
101-265-922.030	WATER/SEWER - MDOC	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	60.28	118899
101-265-922.040	WATER/SEWER - JAIL	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	12.13	118899
101-265-922.040	WATER/SEWER - JAIL	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	5,802.80	118899
101-265-922.050	WATER/SEWER - ANIMAL CON	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	070721	07/09/21	268.81	118899
101-265-930.075	GENERAL REPAIRS	FIRST BANKCARD	CREDIT CARD CHARGES	558497912273801	07/08/21	34.39	118900
101-265-930.075	GENERAL REPAIRS	CASS AUTO SUPPLY CO,	MAINTENANCE REPAIRS	1622	07/09/21	107.83	118894
101-265-930.075	GENERAL REPAIRS	CASS OUTDOOR POWER EQ	MAINTENANCE REPAIRS	146969	07/09/21	139.38	118894
101-265-930.075	GENERAL REPAIRS	DUNCAN SUPPLY COMPANY	MAINTENANCE REPAIRS	288673901/28796	07/09/21	43.32	118895
101-265-930.075	GENERAL REPAIRS	DUNCAN SUPPLY COMPANY	MAINTENANCE REPAIRS	288673901/28796	07/09/21	134.62	118895
101-265-930.075	GENERAL REPAIRS	GEN-X LIGHTING LLC	BULBS	2483	07/09/21	714.90	118895
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	99127162827	07/09/21	254.01	118895
101-265-930.075	GENERAL REPAIRS	KEITH D CARTER	ELECTRICAL REPAIRS	28417	07/09/21	20.95	118896
101-265-930.075	GENERAL REPAIRS	KEITH D CARTER	ELECTRICAL REPAIRS	28417	07/09/21	725.00	118896
101-265-930.075	GENERAL REPAIRS	SPIN TECHS INC	DRYER REPAIRS AT JAIL	21524	07/09/21	221.72	118898
101-265-930.075	GENERAL REPAIRS	TRANE	SUPPLY FAN REPAIRS AT L&C BLDG	311774737	07/09/21	1,830.17	19533
			Total For Dept 265 MAINTENANCE			18,464.25	
Dept 266 LAW & COURTS SECURITY							
101-266-820.000	DRY CLEANING	GARMENT DISTRICT INC.	DRY CLEANING	37	07/09/21	8.75	118895
			Total For Dept 266 LAW & COURTS SECURITY			8.75	
Dept 282 COURT GRANT PROGRAMS							
101-282-801.010	CONTRACTUAL	TARA SMITH THERAPY SE	MENTAL HEALTH COURT AND SWIFT AND	7921	07/09/21	75.00	118898
101-282-801.010	CONTRACTUAL	BRADLEY WEST	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	48.00	19485
101-282-801.010	CONTRACTUAL	HEATHER PAULEY	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	514.88	19499
101-282-801.010	CONTRACTUAL	MEGHAN DAWSON	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	720.00	19511
101-282-801.010	CONTRACTUAL	MONIQUE DORTCH	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	600.00	19514
101-282-801.010	CONTRACTUAL	PRESTON COLLETT	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	360.00	19516
101-282-801.010	CONTRACTUAL	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	6.00	19519
101-282-801.020	CONTRACTUAL SWIFT & SURE	TARA SMITH THERAPY SE	MENTAL HEALTH COURT AND SWIFT AND	7921	07/09/21	375.00	118898
101-282-801.020	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	875.00	19484
101-282-801.020	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	48.00	19485
101-282-801.020	CONTRACTUAL SWIFT & SURE	CHELSEA SCHOETZOW	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	138.00	19489
101-282-801.020	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	460.00	19490
101-282-801.020	CONTRACTUAL SWIFT & SURE	GRACE MULLER	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	640.00	19496
101-282-801.020	CONTRACTUAL SWIFT & SURE	HEATHER PAULEY	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	162.00	19499
101-282-801.020	CONTRACTUAL SWIFT & SURE	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	174.08	19505
101-282-801.020	CONTRACTUAL SWIFT & SURE	JONI PATZER	SWIFT AND SURE CONTRACTUAL 6/21 -	7921	07/09/21	370.00	19507
101-282-801.020	CONTRACTUAL SWIFT & SURE	PRESTON COLLETT	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	108.00	19516
101-282-801.020	CONTRACTUAL SWIFT & SURE	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	43.68	19519
101-282-801.020	CONTRACTUAL SWIFT & SURE	TASIA ROBERTS	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	1,400.00	19530

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Fund 101 TREASURER							
Dept 282 COURT GRANT PROGRAMS							
101-282-801.090	CONTRACTUAL BYRNE JAG GR	TARA SMITH THERAPY SE	ATC/SC MH TREATMENT	#9	07/09/21	387.50	118898
101-282-801.090	CONTRACTUAL BYRNE JAG GR	PRESTON COLLETT	APRIL 2021 CBT - ATC/SC	6/30/21	07/09/21	100.00	19516
101-282-801.090	CONTRACTUAL BYRNE JAG GR	PRESTON COLLETT	ATC/SC CBT SERVICES	6/1/21	07/09/21	150.00	19516
101-282-801.160	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	675.00	19484
101-282-801.160	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	1,120.00	19490
101-282-801.315	CONTRACTUAL ADULT DRUG C	BARBARA M. HOWES	ATC/SC 6/17 THRU 6/30/21	06/30/21	07/09/21	775.00	19484
101-282-801.315	CONTRACTUAL ADULT DRUG C	BRADLEY WEST	ATC/SC 6/17 THRU 6/30/21	06/30/21	07/09/21	324.00	19485
101-282-801.315	CONTRACTUAL ADULT DRUG C	CHELSEA SCHOETZOW	ATC/SC 6/17 THRU 6/30	6/30/21	07/09/21	588.64	19489
101-282-801.315	CONTRACTUAL ADULT DRUG C	HEATHER PAULEY	ATC/SC 6/17 THRU 6/30/21	06/30/21	07/09/21	320.64	19499
101-282-801.315	CONTRACTUAL ADULT DRUG C	JESSEE SCHOETZOW	ATC/SC 6/17 THRU 6/30	6/30/21	07/09/21	564.80	19505
101-282-801.315	CONTRACTUAL ADULT DRUG C	MONIQUE DORTCH	ATC/SC 6/17 THRU 6/30	6/30/21	07/09/21	1,100.00	19514
101-282-801.315	CONTRACTUAL ADULT DRUG C	PRESTON COLLETT	ATC/SC 6/17 THRU 6/30	06/30/21	07/09/21	787.20	19516
101-282-801.315	CONTRACTUAL ADULT DRUG C	RAYMOND FLEMING	ATC/SC 6/17 THRU 6/30	06/30/21	07/09/21	1,013.24	19519
101-282-801.315	CONTRACTUAL ADULT DRUG C	TASIA ROBERTS	ATC/SC 6/17 THRU 6/30	6/30/21	07/09/21	600.00	19530
			Total For Dept 282 COURT GRANT PROGRAMS			15,623.66	
Dept 288 HOUSEHOLD HAZ WASTE COLLECTION							
101-288-880.000	ADVERTISING/PROMOTION	LEADER PUBLICATIONS L	FLYER INSERT FEES FOR HHW DAY AND	148720	07/09/21	59.20	19509
			Total For Dept 288 HOUSEHOLD HAZ WASTE COLLECTIO			59.20	
Dept 301 OFFICE OF SHERIFF							
101-301-708.000	ETO HOURS PAID	JOSEPH SHETERON	REPLACE PAYROLL CHECK #2207041 FRO	62521	06/28/21	84.45	19479
101-301-727.000	TECHNICAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	106.42	118876
101-301-727.000	TECHNICAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	44.99	118876
101-301-727.000	TECHNICAL SUPPLIES	W. B. HAYDEN & SONS C	SCREWDRIVER	224682	07/09/21	11.99	118899
101-301-727.010	SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	60.16	19495
101-301-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	757469	07/09/21	39.50	118897
101-301-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	CFSI-5846	07/09/21	107.04	19502
101-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	6,101.32	19535
101-301-777.001	VEHICLE REPAIRS/MAINTENA	C. WIMBERLEY FORD-MER	VEH MAINT	57174	07/09/21	141.15	118894
101-301-777.001	VEHICLE REPAIRS/MAINTENA	C. WIMBERLEY FORD-MER	VEH MAINT	58281	07/09/21	56.58	118894
101-301-777.001	VEHICLE REPAIRS/MAINTENA	C. WIMBERLEY FORD-MER	VEHICLE REPAIRS - CCSO	83026	07/09/21	3,361.04	118894
101-301-777.001	VEHICLE REPAIRS/MAINTENA	CASS AUTO SUPPLY CO,	VEH	1-117661	07/09/21	7.49	118894
101-301-777.001	VEHICLE REPAIRS/MAINTENA	CREATIVE VINYL	VEHICLE DETAILING	44644	07/09/21	12.00	118895
101-301-777.001	VEHICLE REPAIRS/MAINTENA	GRAMES TIRE & BATTTER	RIM CHANGE	16864	07/09/21	27.00	19497
101-301-777.001	VEHICLE REPAIRS/MAINTENA	GRAMES TIRE & BATTTER	VEH MAINT	16874	07/09/21	20.95	19497
101-301-777.001	VEHICLE REPAIRS/MAINTENA	GRAMES TIRE & BATTTER	TIRE REPAIR	16882	07/09/21	20.95	19497
101-301-777.001	VEHICLE REPAIRS/MAINTENA	GRAMES TIRE & BATTTER	TIRES	16893	07/09/21	546.00	19497
101-301-777.001	VEHICLE REPAIRS/MAINTENA	GRAMES TIRE & BATTTER	RIM CHANGE	16897	07/09/21	96.00	19497
101-301-820.000	DRY CLEANING	GARMENT DISTRICT INC.	DRY CLEANING	37	07/09/21	210.25	118895
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	103.59	118883
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	104.20	118883
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	309.59	118883
101-301-861.000	CONFERENCE/MEETINGS/TRAI	FIRST BANKCARD	CREDIT CARD 06/2021	558497912203517	07/08/21	468.18	118900
			Total For Dept 301 OFFICE OF SHERIFF			12,040.84	
Dept 304 SECONDARY ROAD PATROL GRANT							
101-304-746.010	UNIFORMS	GARMENT DISTRICT INC.	DRY CLEANING	37	07/09/21	52.00	118895
			Total For Dept 304 SECONDARY ROAD PATROL GRANT			52.00	
Dept 306 HOWARD TOWNSHIP POLICE							
101-306-746.010	UNIFORMS	GARMENT DISTRICT INC.	DRY CLEANING	37	07/09/21	85.00	118895
101-306-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	395.53	19535

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Fund 101 TREASURER							
Dept 306 HOWARD TOWNSHIP POLICE							
			Total For Dept 306 HOWARD TOWNSHIP POLICE			480.53	
Dept 313 SHERIFF SMC SECURITY PROGRAM							
101-313-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	82.00	19535
			Total For Dept 313 SHERIFF SMC SECURITY PROGRAM			82.00	
Dept 331 MARINE SAFETY PROGRAM							
101-331-705.000	TEMPORARY WAGES	MARK MYERS	REPLACE PAYROLL CHECK #2206363 FRO	62521	06/28/21	107.43	19480
101-331-746.010	UNIFORMS	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	90.00	118876
101-331-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	502.09	19535
			Total For Dept 331 MARINE SAFETY PROGRAM			699.52	
Dept 351 JAIL OPERATION							
101-351-735.060	IN COUNTY INMATE MEDICAL	CORRECTIONAL RECOVERY	INMATE MEDICAL	100034022	07/09/21	2,098.84	19491
101-351-735.060	IN COUNTY INMATE MEDICAL	CORRECTIONAL RECOVERY	INMATE MEDICAL	100034031	07/09/21	2,831.14	19491
101-351-745.000	CLOTHING/BEDDING/TOILETR	BOB BARKER CO., INC.	JAIL SUPPLIES	INV1632727	07/09/21	153.00	118894
101-351-746.010	UNIFORMS	GARMENT DISTRICT INC.	DRY CLEANING	37	07/09/21	155.25	118895
101-351-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	779247	07/09/21	54.50	118897
101-351-775.000	CLEANING SUPPLIES	KSS ENTERPRISES	GARBAGE BAGS	1307580	07/09/21	162.47	118896
101-351-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	56.19	19535
101-351-801.054	DRUG TEST/PHYSICAL	MARILYN CHRISTENSEN	PRE EMPLOYMENT PSYCH EXAM	06142021	07/09/21	1,500.00	118897
101-351-803.004	CONTRACTUAL SVC	INTERSECT STUDIO LLC	JAIL WINDOWS UPDATS TO RFP&DRAWING	2044	07/09/21	2,094.15	19501
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC	INMATE MEALS WEEK OF 06/13/21-06/1	108019	07/09/21	3,076.04	19486
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC	INMATE MEALS WEEK OF 06/20/21-06/2	108201	07/09/21	3,262.06	19486
101-351-835.010	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALT	ONSITE JAIL NURSE 08/2021	108181	07/09/21	24,694.07	19482
101-351-861.000	CONFERENCE/MEETINGS/TRAI	FIRST BANKCARD	CREDIT CARD 06/2021	558497912203517	07/08/21	314.08	118900
101-351-980.000	NEW EQUIPMENT	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	36.99	118876
			Total For Dept 351 JAIL OPERATION			40,488.78	
Dept 400 PLANNING COMMISSION							
101-400-708.010	PER DIEM	DAVID KRING	REPLACE PAYROLL CHECK #2207067 FRO	062521	06/28/21	17.62	19478
			Total For Dept 400 PLANNING COMMISSION			17.62	
Dept 430 ANIMAL CONTROL							
101-430-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORM PANTS JACKSON	780774	07/09/21	75.35	118897
101-430-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORM PANTS BATES	780777	07/09/21	75.35	118897
101-430-746.010	UNIFORMS	NYE UNIFORM CO.	UNIFORM PANTS GRAHAM	780776	07/09/21	68.50	118897
101-430-775.000	CLEANING SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	99.99	118876
101-430-775.000	CLEANING SUPPLIES	W. B. HAYDEN & SONS C	SPRAY NOZZLE, BROOM & DUST PAN	226069	07/09/21	32.97	118899
101-430-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	CFSI-5850	07/09/21	271.55	19502
101-430-801.000	PROFESSIONAL/CONTRACTUAL	SHELBY COLEMAN	SPAY/NEUTER DEPOSIT REIMBURSEMENT	04-01-2021-18	07/09/21	10.00	118898
			Total For Dept 430 ANIMAL CONTROL			633.71	
Dept 648 MEDICAL EXAMINER							
101-648-818.020	HOSPITAL AUTOPSIES FEES	WMU HOMER STRYKER MD	AUTOPSY FEES - T HUNT/D VANKIRK/R	01016	07/09/21	12,500.00	118900
			Total For Dept 648 MEDICAL EXAMINER			12,500.00	
Dept 681 VETERANS BURIALS							
101-681-831.001	BURIAL FEES	MAYHEW FUNERAL HOME,	BURIAL REIMBURSEMENT - J HELVEY	7621	07/09/21	300.00	118897
101-681-831.001	BURIAL FEES	ROBIN DANZY	BURIAL REIMBURSEMENT	070721	07/09/21	300.00	118898
			Total For Dept 681 VETERANS BURIALS			600.00	
Dept 682 VETERANS AFFAIRS							
101-682-708.010	PER DIEM	CHRIS BERGEN	REPLACE PAYROLL CHECK #2206729 FRO	62521	06/28/21	37.18	19477

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Fund 101 TREASURER							
Dept 682 VETERANS AFFAIRS							
101-682-729.200	SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	19.24	118876
101-682-861.000	CONFERENCE/MEETINGS/TRAI	M.A.C.V.C.	CONFERENCE REGISTRATION - K KRAUSE	7721	07/09/21	65.00	118896
101-682-880.200	MARKETING / PROMOTION	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/	62521	06/28/21	139.99	118876
101-682-880.200	MARKETING / PROMOTION	4IMPRINT	SUPPLIES FOR BOOTH AT BEACH BASH	ORDER#21078851	07/09/21	430.02	118893
			Total For Dept 682 VETERANS AFFAIRS			691.43	
			Total For Fund 101 TREASURER			152,932.11	
Fund 208 PARKS SPECIAL REVENUE							
Dept 751 PARKS & RECREATION							
208-751-640.000	PARKS REVENUE	KATIE GUIPE	REFUND FOR PARKS RESERVATION	034	07/09/21	50.00	118896
208-751-640.000	PARKS REVENUE	MARIE WILLIAMS	REFUND FOR PARKS RESERVATION	7721	07/09/21	50.00	118897
208-751-640.000	PARKS REVENUE	ROBERT BAILEY	REFUND FOR PARKS RESERVATION	7721	07/09/21	50.00	118898
208-751-640.000	PARKS REVENUE	SANDRA BLACKBURN	REFUND FOR PARKS RESERVATION	7721	07/09/21	50.00	118898
208-751-640.000	PARKS REVENUE	TONYA GRAUL	REFUND FOR CABIN RESERVATION	7721	07/09/21	50.00	118899
208-751-708.010	PER DIEM	DAVID KRING	REPLACE PAYROLL CHECK #2207067 FRO	062521	06/28/21	17.62	19478
208-751-727.000	SUPPLIES	MENARDS - ELKHART	SUPPLIES	12345	07/09/21	62.29	118897
208-751-777.000	MOTOR FUEL/LUBRICANT	C. WIMBERLEY FORD-MER	OIL CHANGE	58356	07/09/21	38.40	118894
208-751-801.145	PARKS PLAN & USE CONTRAC	OCBA	LAWLESS MASTER PLAN	52106	07/09/21	315.00	118897
208-751-803.002	CONTRACTUAL (MOWING/JOY	RICHMOND SANITARY SER	PUMPING VAULTS	5325	07/09/21	520.00	118897
208-751-900.000	PRINTING & BINDING	PRINTLINK SHORT RUN B	PAY ENVELOPES	3051010	07/09/21	421.83	19517
208-751-930.002	EQUIPMENT REPAIRS	CASS AUTO SUPPLY CO,	MAINTENANCE REPAIRS	117543	07/09/21	88.04	118894
208-751-930.015	PARK REPAIRS	UNITED STATES LUMBER	LUMBER	2106	07/09/21	46.48	118899
			Total For Dept 751 PARKS & RECREATION			1,759.66	
			Total For Fund 208 PARKS SPECIAL REVENUE			1,759.66	
Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-801.053	CONTRACTUAL	BARBARA M. HOWES	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	675.00	19484
216-166-801.053	CONTRACTUAL	BRADLEY WEST	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	96.00	19485
216-166-801.053	CONTRACTUAL	CHELSEA SCHOETZOW	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	570.72	19489
216-166-801.053	CONTRACTUAL	CLARENCE JAMES	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	1,200.00	19490
216-166-801.053	CONTRACTUAL	HEATHER PAULEY	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	78.00	19499
216-166-801.053	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	61.08	19505
216-166-801.053	CONTRACTUAL	PRESTON COLLETT	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	810.00	19516
216-166-801.053	CONTRACTUAL	RAYMOND FLEMING	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	6.00	19519
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	GRACE MULLER	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	640.00	19496
216-166-801.220	(SCAO) (MHSDCP) CONTRACT	MEGHAN DAWSON	PROBLEM-SOLVING COURTS 6/17 - 6/30	7921	07/09/21	720.00	19511
			Total For Dept 166 FAMILY DRUG COURT			4,856.80	
			Total For Fund 216 FAMILY DRUG COURT GRANTS			4,856.80	
Fund 233 MARCELLUS TWP POLICE CONTRACT							
Dept 310 COPS FAST GRANT							
233-310-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	232.05	19535
			Total For Dept 310 COPS FAST GRANT			232.05	
			Total For Fund 233 MARCELLUS TWP POLICE CONTRACT			232.05	
Fund 245 PUBLIC IMPROVEMENT FUND							
Dept 244 PUBLIC IMPROVEMENT							
245-244-975.011	NETWORK WIRING-SHERIFF &	KS STATE BANK	CONTRACTUAL PAYMENT	ACCT#3355896	07/09/21	8,758.14	118896
245-244-980.000	NEW EQUIPMENT	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE: PROGRAMMING P	2038	07/09/21	35,540.00	19501

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Fund 245 PUBLIC IMPROVEMENT FUND							
Dept 244 PUBLIC IMPROVEMENT							
			Total For Dept 244 PUBLIC IMPROVEMENT			44,298.14	
			Total For Fund 245 PUBLIC IMPROVEMENT FUND			44,298.14	
Fund 250 REGISTER OF DEEDS AUTOMATION							
Dept 219 CLERK-REGISTER							
250-219-983.000	SOFTWARE MAINT	TYLER TECHNOLOGIES	G2G SOFTWARE SUPPORT AUG 2021 THRO	025-337816	07/07/21	367.50	118893
			Total For Dept 219 CLERK-REGISTER			367.50	
			Total For Fund 250 REGISTER OF DEEDS AUTOMATION			367.50	
Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE COMM.)							
Dept 258 INFORMATION SYSTEMS							
258-258-807.167	INDIGENT DEFENSE RETAINE	GREGORY FELDMAN	INDIGENT DEFENSE - FELDMAN	070121	07/09/21	8,580.00	19498
258-258-807.167	INDIGENT DEFENSE RETAINE	GREGORY FELDMAN	INDIGENT DEFENSE - FELDMAN - CLERI	0701212	07/09/21	289.00	19498
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT KARDATZKE	INDIGENT DEFENSE - KARDATZKE	070121	07/09/21	8,580.00	19522
258-258-807.167	INDIGENT DEFENSE RETAINE	ROBERT KARDATZKE	INDIGENT DEFENSE - KARDATZKE - CLE	0701212	07/09/21	289.00	19522
			Total For Dept 258 INFORMATION SYSTEMS			17,738.00	
			Total For Fund 258 MIDC (MICHIGAN INDIGENT DEFEN			17,738.00	
Fund 260 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
260-430-801.131	SPAY/NEUTER SERVICES	DOWAGIAC ANIMAL HOSPI	SPAY/NEUTER ASSISTANCE MILLER	21195	07/09/21	50.00	118895
260-430-801.131	SPAY/NEUTER SERVICES	KALAMAZOO HUMANE SOCI	SPAY/NEUTER ASSISTANCE KELLY & PAS	1922607	07/09/21	60.00	118896
			Total For Dept 430 ANIMAL CONTROL			110.00	
			Total For Fund 260 ANIMAL CONTROL DONATION FUND			110.00	
Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
261-301-727.000	TECHNICAL SUPPLIES	FIRST BANKCARD	CREDIT CARD 06/2021	558497912203517	07/08/21	25.88	118900
261-301-727.000	TECHNICAL SUPPLIES	GLOBAL OFFICE SOLUTIO	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-102954	07/09/21	189.05	19495
261-301-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0294336	07/09/21	28.16	118899
261-301-801.054	DRUG TEST/PHYSICAL	MARILYN CHRISTENSEN	PRE EMPLOYMENT PSYCH EXAM	06142021	07/09/21	500.00	118897
261-301-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	1,340.79	118883
261-301-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	126.23	118883
261-301-850.000	TELEPHONE	FRONTIER	TELEPHONE (13)	63021	06/30/21	67.33	118883
261-301-852.010	RADIO MAINTENANCE	SMR COMMUNICATIONS, I	ALIGN SIMULCAST SYSTEM AUDIO	27600	07/09/21	1,480.00	19526
261-301-852.010	RADIO MAINTENANCE	SMR COMMUNICATIONS, I	RADIO MAINT 07/21-09/21	27601	07/09/21	1,580.00	19526
261-301-920.000	UTILITIES	CASSOPOLIS VILLAGE TR	DISPATCH WATER/SEWER 05/14/21- 06/	1VC1209	07/09/21	92.34	118894
			Total For Dept 301 OFFICE OF SHERIFF			5,429.78	
			Total For Fund 261 CENTRAL DISPATCH FUND			5,429.78	
Fund 268 CORRECTION OFFICERS TRAINING							
Dept 362 JAIL TRAINING							
268-362-861.000	CONFERENCE/MEETINGS/TRAI	WMCJTC	TASER TRAINING JON SHOUP	4318	07/09/21	100.00	118899
			Total For Dept 362 JAIL TRAINING			100.00	
			Total For Fund 268 CORRECTION OFFICERS TRAINING			100.00	
Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							

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Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-725.050	VEHICLE INSURANCE	CITY OF DOWAGIAC	CCDET QUARTERLY BILLING QTR ENDING	0000003601	07/09/21	2,399.84	118894
271-301-727.012	DRUG TEAM SUPPLIES	W. B. HAYDEN & SONS C	KEYS	226091	07/09/21	9.98	118899
271-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	1,325.96	19535
271-301-801.054	DRUG TEST/PHYSICAL	LAKELAND MEDICAL CENT	ZACH NIXON #994817	1546733	07/09/21	120.05	118896
271-301-811.200	VETERINARY SERVICES/K-9	FIRST BANKCARD	CREDIT CARD 06/2021	558497912203517	07/08/21	119.66	118900
271-301-830.000	DOWAGIAC CONTRACTED WAGE	CITY OF DOWAGIAC	CCDET QUARTERLY BILLING QTR ENDING	0000003601	07/09/21	43,441.97	118894
271-301-831.000	DOWAGIAC CONTRACTED BENE	CITY OF DOWAGIAC	CCDET QUARTERLY BILLING QTR ENDING	0000003601	07/09/21	25,361.31	118894
271-301-850.000	TELEPHONE	SPECTRATEK LAW ENFORC	AT&T 8/12/20-8/11/21	1188758	06/28/21	850.00	118876
271-301-850.000	TELEPHONE	SPECTRATEK LAW ENFORC	AT&T 8/12/19-8/11/20	62921	06/29/21	850.00	118876
271-301-850.000	TELEPHONE	CITY OF DOWAGIAC	CCDET QUARTERLY BILLING QTR ENDING	0000003601	07/09/21	2,975.24	118894
271-301-850.000	TELEPHONE	TRANSUNION RISK & ALT	TLOXP 06/2021	267082-202106-1	07/09/21	233.00	118899
271-301-861.000	CONFERENCE/MEETINGS/TRAI	FIRST BANKCARD	CREDIT CARD 06/2021	558497912203517	07/08/21	468.10	118900
271-301-920.000	UTILITIES	SEMCO ENERGY GAS COMP	NATURAL GAS (1)	070721	07/07/21	7.21	19538
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPER	CCDET UTILITIES 05/15/21-06/15/21	2850801	07/09/21	204.00	19513
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPER	CCDET UTILITIES 05/15/21-06/15/21	2851202	07/09/21	135.13	19513
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPER	CCDET UTILITIES 05/15/21-06/15/21	3813101	07/09/21	43.49	19513
271-301-980.000	NEW EQUIPMENT	KS STATE BANK	CONTRACTUAL PAYMENT	ACCT#3355896	07/09/21	2,189.53	118896
			Total For Dept 301 OFFICE OF SHERIFF			80,734.47	
			Total For Fund 271 C.C. DRUG ENFORCEMENT TEAM			80,734.47	
Fund 272 K-9 DRUG FUND							
Dept 301 OFFICE OF SHERIFF							
272-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 06/2021	72616924	07/09/21	374.91	19535
272-301-811.200	VETERINARY SERVICES/K-9	BERGMAN SMALL ANIMAL	FAUST VET	473642	07/09/21	279.30	118893
272-301-811.200	VETERINARY SERVICES/K-9	COMMUNITY MILLS, INC.	FAUST FOOD	00470493	07/09/21	95.25	118894
			Total For Dept 301 OFFICE OF SHERIFF			749.46	
			Total For Fund 272 K-9 DRUG FUND			749.46	
Fund 284 COMMUNITY CORRECTIONS GRANT							
Dept 362 JAIL TRAINING							
284-362-801.064	CONTRACTUAL COGNITIVE MR	PRESTON COLLETT	JAIL MRT 05/2021	0008	07/09/21	450.00	19516
284-362-801.064	CONTRACTUAL COGNITIVE MR	VALERIE JONES	JAIL CHURCH GROUP 05/2021	0007	07/09/21	450.00	19534
284-362-801.067	PRETRIAL SERVICES & SUPE	HOUSE ARREST SERVICES	GPS, TETHER 05/2021	4864634-MAY	07/09/21	1,661.00	118895
			Total For Dept 362 JAIL TRAINING			2,561.00	
			Total For Fund 284 COMMUNITY CORRECTIONS GRANT			2,561.00	
Fund 290 SOCIAL WELFARE FUND							
Dept 670 SOCIAL SERVICES DEPARTMENT							
290-670-123.000	PREPAID EXPENSE	CHILD & FAMILY SERVIC	ADMIN FEES/OPERATION GOOD CHEER -	7621	07/09/21	50.00	118894
			Total For Dept 670 SOCIAL SERVICES DEPARTMENT			50.00	
			Total For Fund 290 SOCIAL WELFARE FUND			50.00	
Fund 292 FAMILY COURT CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY							
292-662-801.150	COURT WRAPAROUND PROGRAM	ROBERT BROOKS	WRAPAROUND 6/21/21 - 7/1/21	7921	07/09/21	1,540.00	19521
292-662-842.007	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELI	COUNSELING/EVALUATION OF CM #2021	7921	07/02/21	500.00	118891
292-662-842.007	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELI	EVAL/COUNSELING FOR CA, #20210630	9721	07/09/21	500.00	118893
292-662-980.745	CASA OPERATING EXPENSES	CASS COUNTY CASA			07/02/21	25,000.00	118891
			Total For Dept 662 CHILD CARE - FAMILY			27,540.00	

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Fund 292 FAMILY COURT CHILD CARE FUND							
			Total For Fund 292 FAMILY COURT CHILD CARE FUND			27,540.00	
Fund 296 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPER	ELECTRIC (8)	7621	07/09/21	93.40	19513
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPER	NEWTON HOME - ELECTRIC/TELEPHONE	1101301	07/09/21	68.37	19513
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPER	NEWTON HOME - ELECTRIC/TELEPHONE	1101301	07/09/21	59.38	19513
			Total For Dept 803 HISTORICAL COMMISSION			221.15	
			Total For Fund 296 HISTORICAL COMMISSION FUND			221.15	
Fund 297 DHS CHILD CARE							
Dept 663 CHILD CARE - DHS							
297-663-842.001	PARENT AIDE	JESSICA BISHOP	DHHS PARENT AIDE 5/30-6/13 AND 6/	7921	07/09/21	819.00	19506
297-663-842.001	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 6/14/21 - 6/27/21	7921	07/09/21	640.50	19524
			Total For Dept 663 CHILD CARE - DHS			1,459.50	
			Total For Fund 297 DHS CHILD CARE			1,459.50	
Fund 510 CASS CTY LAND BANK AUTHORITY							
Dept 690 CASS COUNTY - PART H PROGRAM							
510-690-930.000	REPAIRS & MAINTENANCE	CITY OF DOWAGIAC	MOWING - FORECLOSED PARCELS	061021	07/07/21	25.00	118892
			Total For Dept 690 CASS COUNTY - PART H PROGRAM			25.00	
			Total For Fund 510 CASS CTY LAND BANK AUTHORITY			25.00	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC	INMATE COMMISSARY SALES WEEK OF 06	03415	07/09/21	961.05	19486
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC	INMATE COMMISSARY SALES WEEK OF 06	108086	07/09/21	2,090.65	19486
595-351-726.020	COMMISSARY SUPPLIES - PH	CENTRIC GROUP LLC	INMATE PHONES 06/2021	CASMI	07/09/21	3,542.56	118894
			Total For Dept 351 JAIL OPERATION			6,594.26	
			Total For Fund 595 JAIL COMMISSARY FUND			6,594.26	
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 253 TREASURER							
616-253-089.999	CHARGEBACKS DUE FROM OTH	DAVID & KERI MEDFORD	BOARD OF REVIEW REFUND	62821	06/28/21	1,054.80	118876
616-253-089.999	CHARGEBACKS DUE FROM OTH	MARLEN WILKINS	DECEMBER 2020 BOARD OF REVIEW	62821	06/28/21	167.40	118876
			Total For Dept 253 TREASURER			1,222.20	
Dept 254 TAX SALE							
616-254-801.016	16 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTION 2	21-332	07/07/21	30.00	118892
616-254-801.017	17 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTION 2	21-332	07/07/21	30.00	118892
616-254-801.018	18 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTION 2	21-332	07/07/21	210.00	118892
616-254-801.018	18 TAX YR SALE EXPENDITU	CITY OF DOWAGIAC	MOWING - FORECLOSED PARCELS	061021	07/07/21	275.00	118892
616-254-801.018	18 TAX YR SALE EXPENDITU	KREIS, ENDERLE, HUDGI	LEGAL MATTERS - 2018 TAX YEAR	325627 NJS	07/09/21	108.00	19508
616-254-801.019	19 TAX YR SALE EXPENDITU	CASS COUNTY CLERK/REG	RECORD CERTIFICATE OF REDEMPTIONS	21-333	07/07/21	2,760.00	118892
616-254-801.019	19 TAX YR SALE EXPENDITU	TITLE CHECK, LLC	PARCEL ADMIN FEES 2019 FORFEITURE	2106-17	07/07/21	2,730.00	118892
616-254-801.019	19 TAX YR SALE EXPENDITU	TITLE CHECK, LLC	PA123 INSPECTIONS	PIV210625-2	07/07/21	18,990.00	118892
616-254-801.019	19 TAX YR SALE EXPENDITU	KREIS, ENDERLE, HUDGI	LEGAL FEES - 2019 TAX FORECLOSURES	325626 NJS	07/09/21	420.00	19508
616-254-801.019	19 TAX YR SALE EXPENDITU	KREIS, ENDERLE, HUDGI	SUPERIOR AMERIHOST HOTEL LLC BANKR	325628 NJS	07/09/21	1,137.00	19508
			Total For Dept 254 TAX SALE			26,690.00	
			Total For Fund 616 TAX REVOLVING CONTROL FUND			27,912.20	

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Fund 638 TAX REVOLVING 2018							
Dept 253 TREASURER							
638-253-701.011	ADMINISTRATION FEES	DAVID & KERI MEDFORD	BOARD OF REVIEW REFUND	62821	06/28/21	10.55	118876
			Total For Dept 253 TREASURER			10.55	
			Total For Fund 638 TAX REVOLVING 2018			10.55	
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-228.005	DUE TO STATE NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEES DUE STATE JUNE 2021	JULY 100000003	07/07/21	12.00	118892
701-000-228.010	DUE STATE - S.E.T. TAX	STATE OF MICHIGAN	STATE EDUCATION/MOBILE HOME TAX	61521	06/28/21	473.80	118876
701-000-228.040	PROBATE JUDGES RETIREMEN	STATE OF MICHIGAN	QUARTERLY RETIREMENT - JUDGE DOBRI	7721	07/09/21	1,817.04	118898
701-000-228.046	TRAILER COACH PARK TAX (	STATE OF MICHIGAN	STATE EDUCATION/MOBILE HOME TAX	61521	06/28/21	2,226.00	118876
701-000-228.058	CIVIL FILING FEE FUND (P	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN	6.30.2021	07/09/21	2,726.00	118898
701-000-228.059	STATE MINIMUM COST (FAM	STATE OF MICHIGAN	FEE TRANSMITTAL FROM CASS COUNTY F	70121	07/02/21	100.00	118891
701-000-228.060	SHARED FEES (PROBATE)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN	6.30.2021	07/09/21	3,050.73	118898
701-000-228.370	CRIME VICTIMS RIGHTS FEE	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	2,561.20	118892
701-000-228.400	R.O.D. REMONUMENTATION F	MICHIGAN DEPARTMENT O	REMON DUE STATE 2ND QTR 2021	JULY 100000002	07/07/21	11,717.56	118893
701-000-228.420	STATE COURT FUND (SCAO)	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	400.00	118892
701-000-228.424	STATE COURT FUND (SCAO)	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN	6.30.2021	07/09/21	335.00	118898
701-000-228.440	CRIME VICTIM ASSMT FEE (	STATE OF MICHIGAN	FEE TRANSMITTAL FROM CASS COUNTY F	70121	07/02/21	45.00	118891
701-000-228.441	STATE REAL ESTATE TRANSF	REAL ESTATE TRANSF.TA	TRANSFER TAX DUE STATE JUNE 2021	JULY 100000004	07/07/21	250,781.25	118893
701-000-228.550	DNA FEES - DUE STATE (CL	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	153.40	118892
701-000-228.561	DUE STATE-E RECORDING FI	STATE OF MICHIGAN	FEES DUE TO THE STATE OF MICHIGAN	6.30.2021	07/09/21	475.00	118898
701-000-228.563	DUE STATE-E RECORDING FI	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	500.00	118892
701-000-228.570	CIVIL JURY DEMAND FEES (	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	50.00	118892
701-000-228.580	CIRCUIT CT FILE ROOM (CL	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	2,499.00	118892
701-000-228.590	JUSTICE SYSTEM FUND (CLE	MICHIGAN DEPARTMENT O	CCFR STATE TRANSMITTAL JUNE 2021	JULY 10000001	07/07/21	2,162.96	118892
701-000-255.000	DEPOSIT PAYABLE-SPAY/NEU	SHELBY COLEMAN	SPAY/NEUTER DEPOSIT REIMBURSEMENT	04-01-2021-18	07/09/21	30.00	118898
701-000-271.000	RESTITUTIONS PAYABLE (CL	ADVANTAGE PLUMBING	RESTITUTION BETTY HEPLER 19-10113-	Restitution 120	06/29/21	25.00	118876
701-000-271.000	RESTITUTIONS PAYABLE (CL	ANNA SHADE	RESTITUTION BRENDA BICKEL 10-10232	Restitution 120	06/29/21	50.00	118876
701-000-271.000	RESTITUTIONS PAYABLE (CL	AUTO OWNERS	RESTITUTION ALISA WEST 13-10167-FH	Restitution 120	06/29/21	30.00	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	AUTO OWNERS	RESTITUTION JUSTIN YOUNG 12-10254-	Restitution 120	06/29/21	11.85	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	AUTO OWNERS	RESTITUTION DEBRA MCDANIEL 18-1004	Restitution 120	06/29/21	16.90	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	AUTO OWNERS	RESTITUTION MICHAEL ENBODEN 18-103	Restitution 120	06/29/21	327.35	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BERNADETTE CALKINS	RESTITUTION DOUGLAS BARBOUR 09-100	Restitution 120	06/29/21	75.00	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BILL & EVELYN HARMAN	RESTITUTION KATIE JONES 14-10127-F	Restitution 120	06/29/21	25.00	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BONNIE & AL MENTING	RESTITUTION AUSTIN BROUWER 15-1000	Restitution 120	06/29/21	20.00	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BORGESS LEE	RESTITUTION CHRISTOPHER BRINKLEY 0	Restitution 120	06/29/21	53.39	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BP GAS STATION	RESTITUTION ALLEN EVANS 96-8860-FH	Restitution 120	06/29/21	6.67	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BRADLEY HILL	RESTITUTION DAVID PROCTOR 19-10085	Restitution 120	06/29/21	50.00	118877
701-000-271.000	RESTITUTIONS PAYABLE (CL	BROTHERHOOD MUTUAL	RESTITUTION OSCAR SCHULTZ 96-8879-	Restitution 120	06/29/21	25.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	BT'S PUB	RESTITUTION CHRISTOPHER BAGGS 95-8	Restitution 120	06/29/21	202.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	CASS COUNTY SHERIFF'S	RESTITUTION DAVID DONLEY 10-10138-	Restitution 120	06/29/21	580.40	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	CASS COUNTY SHERIFF'S	RESTITUTION CHRISTY LAPORTE 19-103	Restitution 120	06/29/21	5.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	CCDET	RESTITUTION MICHAEL ENBODEN 07-102	Restitution 120	06/29/21	63.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	CCDET	RESTITUTION STEPHEN SIMPSON 11-102	Restitution 120	06/29/21	57.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	CHARLES MCCARTHY	RESTITUTION BENJAMIN PHILLIPS 07-1	Restitution 120	06/29/21	28.75	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	DAVID FAIR	RESTITUTION JENNIFER CALDWELL 18-1	Restitution 120	06/29/21	25.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	DAVID STEWART	RESTITUTION TRINITY EASTMAN-SIMON	Restitution 120	06/29/21	20.00	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	DAVID STEWART	RESTITUTION RALENE LAUSCH 19-10059	Restitution 120	06/29/21	292.50	118878
701-000-271.000	RESTITUTIONS PAYABLE (CL	DAVID STOLPE	RESTITUTION JASON THOMPSON 12-1017	Restitution 120	06/29/21	10.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	DOWAGIAC FAMILY DENTI	RESTITUTION VICKI ZACHARY 13-10019	Restitution 120	06/29/21	5.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	DOWAGIAC POLICE DEPT.	RESTITUTION PARIS GARCIA 19-10145-	Restitution 120	06/29/21	29.61	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	DOWAGIAC POLICE DEPT.	RESTITUTION PAUL LESNIAK 97-9020-F	Restitution 120	06/29/21	10.00	118879

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-271.000	RESTITUTIONS PAYABLE (CL	EDWARDSBURG PUBLIC SC	RESTITUTION RYAN REYNOLDS 06-10284	Restitution 120	06/29/21	253.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	EDWARDSBURG-ONTWA POL	RESTITUTION MATTHEW BROWN 20-10160	Restitution 120	06/29/21	130.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	EDWARDSBURG-ONTWA POL	RESTITUTION MASON SEXTON 18-10219-	Restitution 120	06/29/21	231.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	FARM BUREAU INSURANCE	RESTITUTION JON HARWOOD 08-10314-F	Restitution 120	06/29/21	50.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	FARM BUREAU INSURANCE	RESTITUTION ADAM TYSZKA 13-10118-F	Restitution 120	06/29/21	200.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	FIRST UNITED METHODIS	RESTITUTION LIONEL HARTLINE 02-101	Restitution 120	06/29/21	16.00	118879
701-000-271.000	RESTITUTIONS PAYABLE (CL	GUARDIANSHIP & ALTERN	RESTITUTION DENICE JEWELL 16-10078	Restitution 120	06/29/21	30.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	HALE'S HARDWARE	RESTITUTION JOSHUA ORAWIEC 20-1011	Restitution 120	06/29/21	25.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	HCC PUBLIC RISK CLAIM	RESTITUTION CHRISTINE MAHAR 15-102	Restitution 120	06/29/21	45.99	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	HOWARD TOWNSHIP	RESTITUTION CHRISTINE MAHAR 15-102	Restitution 120	06/29/21	254.01	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	JENNIFER WISEMAN	RESTITUTION JASON YEOMANS 04-10209	Restitution 120	06/29/21	20.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	JIM SCHULTZ	RESTITUTION JEREMY BARTALONE 09-10	Restitution 120	06/29/21	51.75	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	JIM VAIL	RESTITUTION KURT DEYOUNG 15-10096-	Restitution 120	06/29/21	50.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	JOHN WALDSCHMIDT	RESTITUTION PATRICK DOMINIAK 91-75	Restitution 120	06/29/21	60.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	JR & KATHY ROHRMAN	RESTITUTION MICHAEL ADAMS 10-10222	Restitution 120	06/29/21	125.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	JUDGE CONVENIENCE STO	RESTITUTION JEFFREY YANT JR 05-101	Restitution 120	06/29/21	150.00	118880
701-000-271.000	RESTITUTIONS PAYABLE (CL	KATHRYN LACOSSE	RESTITUTION BRETT GILPIN 16-10094-	Restitution 120	06/29/21	50.00	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	KATHY MCDONALD	RESTITUTION LIONEL HARTLINE 02-101	Restitution 120	06/29/21	70.56	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	KELLY GROVES	RESTITUTION ERIC MAKI 14-10007-FH	Restitution 120	06/29/21	12.50	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	KENNETH STRICKLAND	RESTITUTION JOSEPH RODICK 12-10229	Restitution 120	06/29/21	5.00	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	KEVIN WEBER	RESTITUTION MICHAEL SMITH 18-10291	Restitution 120	06/29/21	50.00	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	MARATHON GAS STATION	RESTITUTION NIKODA NEFF 19-10317-F	Restitution 120	06/29/21	12.50	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	MARCELLUS FIRE DEPART	RESTITUTION NICOLE OLSEN 12-10118-	Restitution 120	06/29/21	100.00	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	MDHHS	RESTITUTION CINDY RYAN-KELLEY 98-9	Restitution 120	06/29/21	40.00	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	MDHHS	RESTITUTION PEGGY HOOD 10-10290-FH	Restitution 120	06/29/21	15.50	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	MDOC 411445	RESTITUTION JOHN SMITH JR 18-10196	Restitution 120	06/29/21	526.50	118881
701-000-271.000	RESTITUTIONS PAYABLE (CL	POKAGON TRIBAL POLICE	RESTITUTION NATHAN VANDEVENTER 17-	Restitution 120	06/29/21	25.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	RAYMOND MCKENZIE	RESTITUTION DACE KOCHEL 15-10011-F	Restitution 120	06/29/21	125.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	RICHARD SWIFT	RESTITUTION JEFFREY BURKS 98-9412-	Restitution 120	06/29/21	25.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	RICKY ARMSTRONG	RESTITUTION ALLEN HATTON 05-10461-	Restitution 120	06/29/21	40.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	RICKY ARMSTRONG	RESTITUTION JEREMY JOSEPH 05-10470	Restitution 120	06/29/21	30.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	RIVERWOOD CENTER	RESTITUTION LANDON VANWINKLE 13-10	Restitution 120	06/29/21	50.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	ROBBIE & NANCY NORTHR	RESTITUTION JEROMY NORTHROP 18-101	Restitution 120	06/29/21	17.33	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	ROBERT & SHIRLEY NICK	RESTITUTION JAREN WADE 11-10147-FC	Restitution 120	06/29/21	159.91	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	ROBERT WIELAND	RESTITUTION LOUIS RANDALL 13-10260	Restitution 120	06/29/21	200.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	RONALD NATE	RESTITUTION DANNY COLLINS 11-10013	Restitution 120	06/29/21	160.00	118882
701-000-271.000	RESTITUTIONS PAYABLE (CL	SHELL GAS STATION	RESTITUTION JIMMY STACY 19-10141-F	Restitution 120	06/29/21	21.18	118883
701-000-271.000	RESTITUTIONS PAYABLE (CL	THOMAS OWENS	RESTITUTION JEFFREY BURKS 10-10275	Restitution 120	06/29/21	100.00	118883
701-000-271.000	RESTITUTIONS PAYABLE (CL	TIM MEDICH	RESTITUTION JAMES STREETER 19-1010	Restitution 120	06/29/21	67.88	118883
701-000-271.000	RESTITUTIONS PAYABLE (CL	VICTOR & LISA SHANK	RESTITUTION MICHAEL HATCH 18-10032	Restitution 120	06/29/21	250.00	118883
701-000-271.000	RESTITUTIONS PAYABLE (CL	WAGNER FUNERAL HOME	RESTITUTION WILLIAM HENDERSON 17-1	Restitution 120	06/29/21	223.98	118883
701-000-271.000	RESTITUTIONS PAYABLE (CL	WILLIAM WESTRATE	RESTITUTION CHARLES COOPER 13-1012	Restitution 120	06/29/21	200.00	118883
701-000-285.060	DEPOSITS PAYABLE (JUVENI	AUTO OWNERS INS	RESTITUTION FROM MICHAEL NEEDHAM,	70121	07/02/21	25.00	118891
701-000-285.060	DEPOSITS PAYABLE (JUVENI	LAQUITA SMITH	RESTITUTIION FROM MALIA MCGEE	70121	07/02/21	75.00	118891
701-000-285.060	DEPOSITS PAYABLE (JUVENI	SARAH JOHNSON	RESTITUTION FROM NATHAN RAMSEY	70121	07/02/21	25.00	118891
701-000-285.060	DEPOSITS PAYABLE (JUVENI	STEVEN GLASS	RESTITUTION FROM DARIOUS HRADEL	70121	07/02/21	50.00	118891
701-000-285.060	DEPOSITS PAYABLE (JUVENI	TOM BRADEMAS, JR.	RESTITUTION FROM ANTON ROCKETT, FI	7121	07/02/21	25.00	118892
			Total For Dept 000 TREASURER			288,629.95	
			Total For Fund 701 TRUST & AGENCY			288,629.95	

Fund 841 LAKE LEVEL FUND
Dept 275 DRAIN COMMISSIONER

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 841 LAKE LEVEL FUND							
Dept 275 DRAIN COMMISSIONER							
841-275-701.800	EXPENDITURES-DRAIN/LAKE	MIDWEST ENERGY COOPER	#204 -TWIN LAKES PUMP	2584400	07/09/21	911.51	19513
841-275-701.800	EXPENDITURES-DRAIN/LAKE	REAL PRO SOLUTIONS LL	#204 - TWIN LAKES LEVEL - MOWING	LM8213	07/09/21	300.00	19520
841-275-701.800	EXPENDITURES-DRAIN/LAKE	STEPHENSON & ASSOCIAT	#209 BARRON LAKE LEVEL - SURVEYING	21383	07/09/21	250.00	19528
			Total For Dept 275 DRAIN COMMISSIONER			1,461.51	
			Total For Fund 841 LAKE LEVEL FUND			1,461.51	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
		Fund Totals:					
			Fund 101 TREASURER			152,932.11	
			Fund 208 PARKS SPECIAL REVENUE			1,759.66	
			Fund 216 FAMILY DRUG COURT GRANTS			4,856.80	
			Fund 233 MARCELLUS TWP POLICE CONTRA			232.05	
			Fund 245 PUBLIC IMPROVEMENT FUND			44,298.14	
			Fund 250 REGISTER OF DEEDS AUTOMATIO			367.50	
			Fund 258 MIDC (MICHIGAN INDIGENT DEF			17,738.00	
			Fund 260 ANIMAL CONTROL DONATION FUN			110.00	
			Fund 261 CENTRAL DISPATCH FUND			5,429.78	
			Fund 268 CORRECTION OFFICERS TRAININ			100.00	
			Fund 271 C.C. DRUG ENFORCEMENT TEAM			80,734.47	
			Fund 272 K-9 DRUG FUND			749.46	
			Fund 284 COMMUNITY CORRECTIONS GRANT			2,561.00	
			Fund 290 SOCIAL WELFARE FUND			50.00	
			Fund 292 FAMILY COURT CHILD CARE FUN			27,540.00	
			Fund 296 HISTORICAL COMMISSION FUND			221.15	
			Fund 297 DHS CHILD CARE			1,459.50	
			Fund 510 CASS CTY LAND BANK AUTHORIT			25.00	
			Fund 595 JAIL COMMISSARY FUND			6,594.26	
			Fund 616 TAX REVOLVING CONTROL FUND			27,912.20	
			Fund 638 TAX REVOLVING 2018			10.55	
			Fund 701 TRUST & AGENCY			288,629.95	
			Fund 841 LAKE LEVEL FUND			1,461.51	
			Total For All Funds:			665,773.09	

CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING

July 1st, 2021

The County Board of Commissioners met in regular session Thursday, July 1st, 2021, in the Board of Commissioners chambers.

Chair Dwight Dyes called the meeting to order at 6:30 p.m. Commissioner Marchetti provided the Invocation. Commissioner Laylin led the Pledge of Allegiance to the Flag of the United States of America.

Chief Deputy Clerk/Register Heather Harding called roll:

Commissioners Present (6): Ryan Laylin, Annie File, Mike Grice, Dwight Dyes, Roseann Marchetti and Jeremiah Jones.

Commissioners Absent (1): Robert Benjamin.

STAFF PRESENT: County Administrator Jeff Carmen, Finance Director Jennifer Rentfrow, Deputy Finance Director Becky Moore and Chief Deputy Clerk/Register Heather Harding.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

PUBLIC COMMENT
Agenda Items Only

There were none.

APPROVAL OF THE AGENDA

Commissioner Jones moved, seconded by Commissioner File, to approve the Cass County Board of Commissioners Regular Meeting Agenda for July 1st, 2021. Commissioner Marchetti asked that the agenda be amended to include motion M-117-21. A motion to appoint Robert Benjamin to the Woodlands Board for a three-year term ending 3/31/2024. Commissioner Jones withdrew his original motion.

Commissioner Jones moved, seconded by Commissioner File, to approve the Cass County Board of Commissioners Regular Meeting Agenda for July 1st, 2021, with the addition of M-117-21. There was no discussion. Motion carried by voice vote.

RECOGNITIONS

There were none.

PRESENTATIONS

Parks Director Scott Wyman presented the Cass County Parks Annual Report. Robert Parrish spoke about upcoming events with the International Dark Sky at T.K. Lawless Park.

CONSENT AGENDA

Vice Chair Grice moved, seconded by Commissioner Laylin, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

M-112-21

Motion to approve Claims dated June 25, 2021.

M-113-21

Motion to approve the June 17, 2021, Cass County Board of Commissioners Regular Meeting minutes.

There was no discussion.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners: File, Jones, Grice, Dyes, Benjamin, Laylin and Marchetti.

No (0): Commissioners: None.

Absent (1): Commissioners: Benjamin.

The consent agenda passed by roll call vote.

COMMITTEE REPORTS

Commissioners Laylin and Marchetti offered committee reports.

APPOINTMENTS COMMITTEE REPORT

Commissioner Marchetti reported there were several openings that needed to be filled. The next meeting would be held on July 6, 2021.

BROADBAND COMMITTEE REPORT

Commissioner Laylin informed the board that the committee was working with Sister Lakes Cable and Midwest Energy to identify the gaps in coverage in the county. Once those have been identified, they will create a plan to fill the gaps.

REAL ESTATE COMMITTEE REPORT

There was none.

ADMINISTRATOR'S REPORT

County Administrator Jeff Carmen offered the Administrator's Report.

SHERIFF BEHNKE'S PUBLIC SAFETY UPDATE

Sheriff Behnke gave a brief update with handouts regarding the Microbursts/Wind Damage from the previous weekend in Silver Creek Township. He went on to remind everyone to be safe over the upcoming 4th of July holiday weekend.

COUNTY PARTNERS

Christian Lutes introduced the new Transportation Authority Coordinator Robert Durham. Mr. Durham then spoke briefly about his goals.

ELECTED OFFICIALS UPDATE

There was none.

UNFINISHED BUSINESS

M-107-21

Commissioner Grice moved, seconded by Commissioner Marchetti, to postpone M-107-21 indefinitely. Commissioner File asked for clarification on the postponement. Commissioner Grice explained that the board would be seeking more information, and Commissioner Marchetti went on further to explain that action had to be taken on the motion. It allowed for commissioners to vote on the motion at a later date. There was no further discussion. Motion carried by voice vote.

NEW BUSINESS

M-114-21

Commissioner File moved, seconded by Commissioner Grice, to appoint Anna Murphy to the Kinexus board for a three-year term ending June 30, 2024. There was no discussion. Motion carried by voice vote.

M-115-21

Commissioner Laylin moved, seconded by Commissioner Jones, to appoint Arlandar Washington to the Kinexus board for a three-year term ending June 30, 2024. There was no discussion. Motion carried by voice vote.

R-116-21

Commissioner Jones moved, seconded by Commissioner Marchetti, to approve resolution R-116-21:

HYPERCONVERGED INFRASTRUCTURE PROJECT

WHEREAS, Cass County's computing infrastructure is made up of highly intricate components and after an analysis of our current system it was found to be running at maximum capacity with no room for the projected growth and needs of our organization; and

WHEREAS, the Information Systems Department determined our needs moving forward, the Request for Proposal process was followed and two of our current vendors for computing systems and services replied with virtual meetings held with each of them; and

WHEREAS, the Information Systems Department reviewed each proposal thoroughly to determine which of the vendors would be the best option for the county in meeting our future needs and determined that Avalon Technologies would be the most desirable and cost efficient vendor for our future growth and flexibility.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approves Avalon Technologies as the vendor for the Hyperconverged Infrastructure Project to be paid out of the Public Improvement Fund at a cost of $235,844.22 and the process approved by the County Administrator and Funding approved by the Finance Director.

Commissioner Marchetti asked IT Director Jodi Nestich what the timeframe for installation would be. IT Director Nestich indicated six to eight weeks. Commissioner Grice asked about using other sources for funding. County Administrator Carmen indicated that possibly, but the funds have been approved by the Finance Director from the Public Improvement Fund. There was no further discussion.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Jones, Grice, Dyes, Laylin, Marchetti and File.

No (0): None.

Absent (1): Commissioner Benjamin.

M-117-21

Commissioner Marchetti moved, seconded by Commissioner Grice, to appoint Robert Benjamin to the Woodlands Board for a term ending 3/31/2024. There was no discussion. Motion carried by voice vote.

PUBLIC COMMENT

Parks Director Scott Wyman showed off the "Dark Sky Swag" and indicated to see him if interested in purchasing.

CLOSED SESSION

There were none.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioners Marchetti, Dyes, File and Jones made board member comments/announcements.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Jones, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:30 p.m.

Approved: _____
Date

_____ _____
Dwight Dyes, Chair Heather Harding, Chief Deputy Clerk

CASS COUNTY
FINANCE DIRECTOR

TO: CASS COUNTY BOARD OF COMMISSIONERS
FROM: JEN RENTFROW AND BECKY MOORE, CPA / FINANCE
DATE: JUNE 30, 2021
RE: FINANCE REPORT

GENERAL FUND BUDGET TO ACTUAL SUMMARY REPORT

Attached you will find the General Fund Budget to Actual Summary Report. The report reflects the fiscal year budget & year-to-date activity total from October 1, 2020 through June 30, 2021, (FYE 9/30/21).

OTHER FINANCIAL ACTIVITY

We have finished meeting with Elected Officials and Department heads regarding budgeting for FYE 9/30/22. Department revenue and expenditures (to include wages and benefits) has been submitted. We are in the process of reviewing to ensure we have captured everything, and plan to present the budget at the August 5, 2021 Board Of Commissioners meeting.

Department Budgets:

Circuit Court – New Equipment purchased for video courtroom.

Administration – Spending appears high as a result of $209,092 in spending on COVID-19 UV sanitation equipment and other items. However, these will be reimbursed by grant funds. And Professional Fees for Parks Lodge Feasibility Study and survey of Diamond Isle.

GIS – 100% of Training and Equipment purchased early in year.

Survey & Remonumentation Grant – Most of the year's expenditures have been paid at this time.

MSU Extension – 100% of Assessments have been paid, as well as 100% of the annual allocation for the 4-H Program Coordinator.

Drain Commissioner – includes the final $40,000 payment of expenses for the SAW grant that will be reimbursed at 70%. No budget was established for this during budget meetings as the three-year grant was being reconciled at that time.

Soil Conservation – 100% of annual allocation is paid for FY 20/21.

Household Hazardous Waste Collection – Household hazardous waste charges were more than anticipated.

SW Michigan Solid Waste Consortium – 100% of annual allocation has been paid.

Bullet Proof Vest Grant – Vests are on a rotation and ordered once per year and funded approximately 50% by a Federal grant.

Southwest Michigan Planning Commission – 100% of annual allocation has been paid.

Health – 100% of annual allocation is paid in October to Van Buren Cass District Health Department.

Medical Examiner – Autopsies and funeral home transports are up considerably. These have been adjusted.

OTHER

The US Treasury continues to release compliance and reporting guidance regarding the American Rescue Plan Act. We continue to review/monitor the newest guidance being released.

Our December 2020 MERS actuarial valuation report has been received.

Summing up the December 2020 actuarial valuation –

Funding Ratio declined from 71% to 69%
Total assets increased from $25,774,647 to $28,178,674
Unfunded liability increased from $10,711,436 to $12,572,629

Union representatives continue working along-side administration in an effort to resolve the MERS Unfunded Liability issue.

More policy updates will be presented in upcoming BOC meetings for amendment and approval.

We are providing support and assistance as needed to the various BOC committees as they explore the large issues tasked to them.

Jen and Becky continue the shift of Finance Director duties to allow for a seamless transition.

GENERAL FUND REVENUE BUDGET TO ACTUAL SUMMARY
AS OF 6/30/2021 (75% of Fiscal Year 2020-2021)

	ACTUAL @ 6/30/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR JUNE 2021	ACTUAL @ 6/30/21	AVAILABLE BALANCE	% BDGT USED
REVENUE SOURCES LESS GRANT/REIMBURSEMENTS:							
FEES/SERVICES/PERMITS	1,225,609	1,887,170	1,903,190	159,353	1,342,289	560,901	71%
INTEREST & RENTS	91,978	84,000	94,437	1,164	101,662	(7,225)	108%
STATE FUNDING	1,254,949	1,306,728	1,306,728	61,748	1,060,169	246,559	81%
TRANSFERS IN	336,157	378,500	378,500	0	263,731	114,769	70%
TAXES	1,203,587	11,036,730	11,036,730	176	1,107,149	9,929,581	10%
SUB TOTAL	4,112,280	14,693,128	14,719,585	222,441	3,875,000	10,844,585	26%
GRANT/REIMBURSEMENTS:							
GRANTS	1,084,756	2,154,429	2,485,502	46,174	1,272,105	1,213,397	51%
LOCAL CONTRIBUTIONS	36,425	51,739	51,739	4,172	19,126	32,613	37%
REIMBURSEMENTS/OTHER REVENUE	211,484	253,050	274,250	14,798	117,340	156,910	43%
FUND BALANCE ALLOCATION	0	584,973	773,736	0	0	773,736	0%
SUB TOTAL	1,332,665	3,044,191	3,585,227	65,144	1,408,571	2,176,656	39%
TOTAL REVENUES	5,444,945	17,737,319	18,304,812	287,585	5,283,571	13,021,241	29%
TOTAL EXPENSES *(See Detail Below)*	11,986,673	17,737,319	18,304,812	1,135,845	11,888,019	6,416,793	65%

GENERAL FUND EXPENSE BUDGET TO ACTUAL SUMMARY
AS OF 6/30/2021 (75% of Fiscal Year 2020-2021)

	ACTUAL @ 6/30/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR JUNE 2021	ACTUAL @ 6/30/21	AVAILABLE BALANCE	% BDGT USED
101-BOARD OF COMMISSIONERS	110,890	170,163	170,863	12,881	122,446	48,417	72%
131-CIRCUIT COURT	220,912	274,082	294,794	24,791	248,067	46,727	84%
136-DISTRICT COURT	600,725	858,560	866,392	57,128	606,084	260,308	70%
141-FOC	858,442	1,126,334	1,124,711	80,657	778,021	346,690	69%
148-PROBATE COURT	297,200	449,960	450,271	31,498	311,249	139,022	69%
149-FAMILY/JUVENILE COURT	538,569	711,040	713,694	51,623	509,059	204,635	71%
172-ADMINISTRATION	168,507	270,240	475,758	14,225	361,212	114,546	76%
191-ELECTIONS	18,636	49,392	49,392	130	22,717	26,675	46%
210-CIVIL COUNSEL	46,847	50,000	50,000	10,301	29,364	20,636	59%
219-CLERK-REGISTER	380,098	505,660	523,856	39,926	371,422	152,434	71%
223-CONTROLLER	106,864	258,890	259,289	21,506	141,109	118,180	54%
225-EQUALIZATION	156,829	247,853	248,476	19,516	162,464	86,012	65%
229-PROSECUTING ATTORNEY	559,558	817,682	819,833	61,359	582,619	237,214	71%
230-GIS	0	120,000	120,000	17,399	101,065	18,935	84%
231-VICTIM RIGHTS GRANT	73,050	100,676	101,077	6,842	66,450	34,627	66%
233-PURCHASING	152,756	160,000	164,300	10,645	118,340	45,960	72%
234-VICTIM IMPACT PANEL	186	450	450	0	0	450	0%
245-SURVEY & REMONUMENTATION GRANT	44,380	40,000	44,379	0	43,837	542	99%
253-TREASURER	283,735	327,746	328,346	20,665	224,211	104,135	68%
257-MSU EXTENSION	79,734	115,419	115,089	23,987	96,742	18,347	84%
258-INFORMATION SYSTEMS	433,840	874,586	877,376	32,891	413,840	463,536	47%
265-MAINTENANCE	593,427	957,250	957,309	52,357	576,854	380,455	60%
266-LAW & COURTS SECURITY	92,309	147,680	147,680	8,278	55,407	92,273	38%
275-DRAIN COMMISSIONER	133,629	113,957	162,484	7,269	120,940	41,544	74%
280-SOIL CONSERVATION	5,000	5,000	5,000	0	5,000	0	100%
282 - COURT GRANT PROGRAMS	296,709	509,485	689,922	41,384	307,953	381,969	45%
288-HOUSEHOLD HAZ WASTE COLLECTION	0	8,000	8,000	8,916	9,051	(1,051)	113%
289-SW MI SOLID WASTE CONSORTIUM	500	500	500	0	500	0	100%
301-OFFICE OF SHERIFF	1,730,452	2,506,021	2,547,357	181,265	1,707,392	839,965	67%
303-MILTON TOWNSHIP PATROL	8,526	9,079	9,079	0	894	8,185	10%
304-SECONDARY ROAD PATROL GRANT	65,794	94,253	96,371	5,714	67,612	28,759	70%
306-HOWARD TOWNSHIP POLICE	66,415	95,827	102,267	7,043	68,598	33,669	67%

	ACTUAL @ 6/30/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR JUNE 2021	ACTUAL @ 6/30/21	AVAILABLE BALANCE	% BDGT USED
313-SHERIFF SMC SECURITY PROGRAM	11,475	22,204	22,204	475	15,680	6,524	71%
324-SENIOR SAFETY PROGRAM	20,726	29,739	29,739	2,172	20,944	8,795	70%
331-MARINE SAFETY PROGRAM	5,139	20,580	20,580	4,839	9,375	11,205	46%
332-SNOWMOBILE ENF GRANT	0	1,180	1,180	0	0	1,180	0%
334-MARINE LAKE ASSOC PATROL	72	3,500	3,500	0	112	3,388	3%
335-BULLET PROOF VEST GRANT	4,485	4,500	8,640	0	8,517	124	99%
340-MED MARIHUANA OP GRANT	0	0	0	0	0	0	0%
351-JAIL OPERATION	1,961,730	2,841,673	2,841,673	225,028	1,988,115	853,558	70%
400-PLANNING COMMISSION	538	970	970	92	372	598	38%
401-SW MI PLANNING COMM	10,981	16,981	16,981	0	16,981	0	100%
426-EMERGENCY MGT/HOMELAND SECURIT	64,545	86,565	86,449	6,530	61,266	25,183	71%
430-ANIMAL CONTROL	248,253	347,986	347,733	23,411	234,960	112,773	68%
441-PUBLIC WORKS	121	430	430	0	209	221	49%
602-HEALTH	261,032	271,253	271,253	0	266,253	5,000	98%
631-SUBSTANCE ABUSE	15,814	68,978	68,978	0	28,682	40,297	42%
648-MEDICAL EXAMINER	55,008	70,000	71,882	10,810	64,428	7,454	90%
673-MENTAL HEALTH	0	114,000	114,000	0	0	114,000	0%
681-VETERANS BURIALS	7,865	12,900	12,900	300	7,473	5,427	58%
682-VETERANS AFFAIRS	36,385	117,752	117,752	11,992	82,637	35,115	70%
851-INSURANCE/OTHER COSTS	254,686	466,900	474,560	0	200,929	273,631	42%
965-TRANSFERS OUT	903,299	1,263,443	1,269,093	0	650,570	618,523	51%
TOTAL EXPENDITURES	11,986,673	17,737,319	18,304,812	1,135,845	11,888,019	6,416,793	65%

FUND BALANCE ALLOCATION ANALYSIS

UNASSIGNED FUND BALANCE 9/30/15	5,126,404	*PER 9/30/15 Comprehensive Financial Report*
UNASSIGNED FUND BALANCE 9/30/16	5,449,774	*PER 9/30/16 Comprehensive Financial Report*
UNASSIGNED FUND BALANCE 9/30/17	6,011,346	*PER 9/30/17 Comprehensive Financial Report*
UNASSIGNED FUND BALANCE 9/30/18	5,779,269	*PER 9/30/18 Comprehensive Financial Report*
UNASSIGNED FUND BALANCE 9/30/19	6,073,472	*PER 9/30/19 Comprehensive Financial Report*
UNASSIGNED FUND BALANCE 9/30/20	7,950,059	*PER 9/30/20 Comprehensive Financial Report*
ADOPTED FUND BALANCE ALLOCATION	584,973	*Original 2020-2021 Budget as adopted*
	5,650	*Adjustment to MIDC State approved budget*
	174,865	*M-186-20 BOC 1st Q Budget Adjustments*
	8,248	*M-69-21 BOC 2nd Q Budget Adjustments*
	773,736	
EST. UNASSIGNED FUND BALANCE 9/30/21	7,176,323	

PROFESSIONAL SERVICES AGREEMENT

Agreement is hereby made between the County of Cass ("County") and *Thomas A. Stephenson, Surveyor* ("Consultant") to provide professional services to the County under the terms, conditions and provisions as set forth below.

Consultant will provide the following services to the County – professional services as *the Survey & Remonumentation Grant Representative* as detailed on the attached list of services.

The County will pay the Consultant *$4,805.* The Consultant will submit an invoice to the County for services incurred by December 1st with payment to be made no later than 14 days after receipt of the invoice.

The County and Consultant hereby recognize and affirm Consultant's status as an independent contractor and not as an employee of the County. Consultant will be responsible for controlling Consultant's means of production, will set the hours of work, may hire others to work under the agreement, will provide Consultant's own training and may provide similar services to other organizations. The Consultant will be responsible for Consultant's own employment taxes and will maintain worker's compensation and other insurance coverages if required by law. Upon execution of this agreement, Consultant will provide the County with evidence of such insurance in accordance with established County policy.

Consultant shall maintain accurate *Survey & Remonumentation Grant Peer meeting minutes*. All of the *Survey & Remonumentation Grant* records and files in any form (written, tape, digital, computer, etc.) are the property of the County of Cass. The consultant will deliver any of these records and files to the County at the County's request.

The Consultant shall be accountable to the *Survey & Remonumentation Grant Administrator* for remonumentation purposes only.

County and Consultant recognize that Consultant is engaged in Consultant's own independently established business. As such, Consultant is not eligible for, and shall not participate in, any employee pension, health or fringe benefit plan of the County.

This agreement shall cover the period beginning *1/1/2021* and ending *12/31 /2021*. Either party may terminate this agreement, with or without cause, at any time after a sixty (60) days written notice. In the event this agreement is terminated, the Consultant will be paid for services and expenses incurred through the date of termination.

This agreement represents the entire understanding between the parties and may only be amended in writing. This agreement will be interpreted under the laws of the State of Michigan.

Signed this _____.

COUNTY	**CONSULTANT**
_____	_____
Dwight Dyes, Chairperson Board of Commissioners	Thomas A. Stephenson, Surveyor

List of Services

Corners

- Choose remonumentation corners for each grant year
- Assign corners to local surveyors
- Work with Grant Administrator to maintain list and map of monumented corners for each grant year

Grant Application

- With Grant Administrator, complete, review and sign grant application

Contracts

- Distribute and obtain contracts and proof of insurance from participating surveyors
- Oversee monumentation progress throughout grant year

Supplies and Materials

- Order necessary supplies and materials (e.g. monuments and caps)

Peer Group Minutes

- Set meeting dates and agendas
- Notify surveyors and Grant Administrator of meetings
- Distribute previous meeting minutes and current agenda prior to next meeting
- Facilitate meetings
- Maintain minutes
- Act as liaison between the Grant Administrator and peer group members

Land Corner Recordation Certificates (LCRC)

- Affix ratification stamp to each LCRC
- Record LCRCs for each surveyor with the Register of Deeds
- Provide copies of each LCRC with supporting documentation to the Grant Administrator

CASS COUNTY
MONUMENTATION/REMONUMENTATION PROGRAM

AGREEMENT

This agreement is entered into by and between:

Cass County
120 N. Broadway – Suite 111
Cassopolis, MI 49031

And

Abonmarche Consultants, Inc.

the terms and condition of which are as follows:

DEFINITIONS

As used in the Contract:

County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

Grant Administrator – shall mean a person appointed by the County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a Survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant(s).

Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).

Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.

Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.

Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

SAFETY

The Grantee shall provide current documentation of insurance for property damage in the amount of $100,000 worker's compensation, and vehicle coverage in the amount of $100,000/$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for ensuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

TERMS

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

The Grantee must provide all pertinent research data, including maps, drawing, and field notes to other firms that are awarded contracts, and may bill costs incurred to the contracted firm. The types of records searched may include, but shall not be limited to the sources listed in the County Plan.

Upon completion of the research for a corner, the Grantee shall submit the corner for Peer Group ratification by making written request to the County Representative, accompanied by the corner-position documentation. The research data shall be organized and submitted chronologically, along with a copy of the site report. Following ratification of the corner location by the Peer Group, the Grantee shall install the standard marker as provided by the Grantor and shall file a Land Corner Recordation Certificate as required by Act 74 of the Public Acts of 1970, as amended, being sections 54.201 to 54219(d) of the Michigan Compiled Laws.

If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

CONTRACT COMPENSATION

The following types of work shall be compensated for:

a. Research of existing records.
b. Research expenses billed by other firms.
c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
d. Field note reduction and computations of traverses.
e. Clerical
f. Peer Group meeting time presenting corners.
g. $30.00 Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of $1,230 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

PEER GROUP FUNCTIONS

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

a. A chronological research records.
b. Whether visible evidence is in place (pictures).
c. Whether metallic objects were detected below grade.
d. Conditions and topography of the area.

MISCELLANEOUS PROVISIONS

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

DISCRIMINATION

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

INDEMNIFICATION

The Grantee agrees to comply with the following indemnification clause:

> To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

TERMINATION

The Grantor, or the Grantee, may terminate this Agreement at any time in whole or in part by the delivery of a "Notice of Termination" to the other party. Termination may be initiated due to funding reductions, the elimination of funds, or if the project in whole or in part if no longer required because of identified efficiencies and/or economics. The Grantee shall be compensated for the State's share of all expenditures authorized by the grant budget incurred prior to the date of the "Notice of Termination" and for those financial obligations or purchase orders authorized by the grand budget that cannot be canceled. In addition, this agreement can be terminated by the Grantor if the Grantee sails to comply with any of the provisions of this Agreement.

If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

ACCEPTANCE

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2021.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY
BOARD OF COMMISSIONERS

By _____
Chairman

By _____
County Clerk

Date _____

Accepted:

Abonmarche Consultants, Inc.
Surveyor / Company

By Matthew Reinking

Title Project Manager

Witness _____

Date 6/4/2021

Jeff VanBelle, Grant Administrator
Cass County Survey and Remonumentation Program
120 N Broadway, Suite 215
Cassopolis, MI 49031

Dear Mr. VanBelle:

Attached is a signed contract for the 2021 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of $1,230.00 each; $6,150.00 for the 5 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract. The corners to be completed include:

Township	Range	Corner ID
5S	15W	G09
5S	15W	G10
5S	15W	H09
5S	15W	H10
5S	15W	J08

Signature

CASS COUNTY
MONUMENTATION/REMONUMENTATION PROGRAM

AGREEMENT

This agreement is entered into by and between:

Cass County
120 N. Broadway – Suite 111
Cassopolis, MI 49031

And

Kesler Land Surveying, LLC
the terms and condition of which are as follows:

DEFINITIONS

As used in the Contract:

County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

Grant Administrator – shall mean a person appointed by the County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a Survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant(s).

Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).

Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.

Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.

Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

SAFETY

The Grantee shall provide current documentation of insurance for property damage in the amount of $100,000 worker's compensation, and vehicle coverage in the amount of $100,000/$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for ensuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

TERMS

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

The Grantee must provide all pertinent research data, including maps, drawing, and field notes to other firms that are awarded contracts, and may bill costs incurred to the contracted firm. The types of records searched may include, but shall not be limited to the sources listed in the County Plan.

Upon completion of the research for a corner, the Grantee shall submit the corner for Peer Group ratification by making written request to the County Representative, accompanied by the corner-position documentation. The research data shall be organized and submitted chronologically, along with a copy of the site report. Following ratification of the corner location by the Peer Group, the Grantee shall install the standard marker as provided by the Grantor and shall file a Land Corner Recordation Certificate as required by Act 74 of the Public Acts of 1970, as amended, being sections 54.201 to 54219(d) of the Michigan Compiled Laws.

If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

CONTRACT COMPENSATION

The following types of work shall be compensated for:

a. Research of existing records.
b. Research expenses billed by other firms.
c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
d. Field note reduction and computations of traverses.
e. Clerical
f. Peer Group meeting time presenting corners.
g. $30.00 Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of $1,230 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

PEER GROUP FUNCTIONS

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

a. A chronological research records.
b. Whether visible evidence is in place (pictures).
c. Whether metallic objects were detected below grade.
d. Conditions and topography of the area.

MISCELLANEOUS PROVISIONS

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

DISCRIMINATION

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

INDEMNIFICATION

The Grantee agrees to comply with the following indemnification clause:

> To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

TERMINATION

The Grantor, or the Grantee, may terminate this Agreement at any time in whole or in part by the delivery of a "Notice of Termination" to the other party. Termination may be initiated due to funding reductions, the elimination of funds, or if the project in whole or in part if no longer required because of identified efficiencies and/or economics. The Grantee shall be compensated for the State's share of all expenditures authorized by the grant budget incurred prior to the date of the "Notice of Termination" and for those financial obligations or purchase orders authorized by the grand budget that cannot be canceled. In addition, this agreement can be terminated by the Grantor if the Grantee sails to comply with any of the provisions of this Agreement.

If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

ACCEPTANCE

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2021.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY
BOARD OF COMMISSIONERS

By _____
Chairman

By _____
County Clerk

Date _____

Accepted:

Kesler Land Surveying, LLC
Surveyor / Company

Dale L Kesler

By Dale L. Kesler

Title Owner/ Project Manager

Witness Melody L. Kesler

Date 6/15/21

Jeff VanBelle, Grant Administrator
Cass County Survey and Remonumentation Program
120 N Broadway, Suite 215
Cassopolis, MI 49031

Dear Mr. VanBellel:

Attached is a signed contract for the 2021 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of $1,230.00 each; $6,150 for the 5 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract. The corners to be completed include:

Township	Range	Corner ID
8S	15W	J04
8S	15W	K04
8S	15W	K03
8S	15W	L03
8S	15W	M03

Dale Cokeal 6/15/21

Signature

CASS COUNTY
MONUMENTATION/REMONUMENTATION PROGRAM

AGREEMENT

This agreement is entered into by and between:

Cass County
120 N. Broadway – Suite 111
Cassopolis, MI 49031

And

Jones Petrie Rafinski
the terms and condition of which are as follows:

DEFINITIONS

As used in the Contract:

County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

Grant Administrator – shall mean a person appointed by the County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a Survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant(s).

Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).

Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.

Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.

Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

SAFETY

The Grantee shall provide current documentation of insurance for property damage in the amount of $100,000 worker's compensation, and vehicle coverage in the amount of $100,000/$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for ensuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

TERMS

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

The Grantee must provide all pertinent research data, including maps, drawing, and field notes to other firms that are awarded contracts, and may bill costs incurred to the contracted firm. The types of records searched may include, but shall not be limited to the sources listed in the County Plan.

Upon completion of the research for a corner, the Grantee shall submit the corner for Peer Group ratification by making written request to the County Representative, accompanied by the corner-position documentation. The research data shall be organized and submitted chronologically, along with a copy of the site report. Following ratification of the corner location by the Peer Group, the Grantee shall install the standard marker as provided by the Grantor and shall file a Land Corner Recordation Certificate as required by Act 74 of the Public Acts of 1970, as amended, being sections 54.201 to 54219(d) of the Michigan Compiled Laws.

If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

CONTRACT COMPENSATION

The following types of work shall be compensated for:

a. Research of existing records.
b. Research expenses billed by other firms.
c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
d. Field note reduction and computations of traverses.
e. Clerical
f. Peer Group meeting time presenting corners.
g. $30.00 Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of $1,230 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

PEER GROUP FUNCTIONS

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

a. A chronological research records.
b. Whether visible evidence is in place (pictures).
c. Whether metallic objects were detected below grade.
d. Conditions and topography of the area.

MISCELLANEOUS PROVISIONS

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

DISCRIMINATION

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

INDEMNIFICATION

The Grantee agrees to comply with the following indemnification clause:

> To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

TERMINATION

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If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

ACCEPTANCE

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2021.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY
BOARD OF COMMISSIONERS

By _____
Chairman

By _____
County Clerk

Date _____

Accepted:

Jones Petrie Rafinski
Surveyor / Company

By Mikel Currier

Title Project Manager

Witness _____

Date _____

Jeff VanBelle, Grant Administrator
Cass County Survey and Remonumentation Program
120 N Broadway, Suite 215
Cassopolis, MI 49031

Dear Mr. VanBelle:

Attached is a signed contract for the 2021 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of $1,230.00 each; $6,150.00 for the 5 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract. The corners to be completed include:

Township	Range	Corner ID
6S	14W	J09
6S	14W	J10
6S	14W	J11
6S	14W	K10
6S	14W	K11

Signature

CASS COUNTY
MONUMENTATION/REMONUMENTATION PROGRAM

AGREEMENT

This agreement is entered into by and between:

Cass County
120 N. Broadway – Suite 111
Cassopolis, MI 49031

And

_____Marbach, Brady & Weaver, Inc._____
the terms and condition of which are as follows:

DEFINITIONS

As used in the Contract:

County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

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Grantee – shall mean the Monumentation Surveyor (or anyone directly or indirectly employed by it).

Grantor – shall mean the Cass County Board of Commissioners and the State of Michigan.

Job Assignment – shall mean a specific Government Corner to be monumented under the terms of the Agreement.

Peer Group – shall mean not less than three non-associated Surveyors appointed by the County Representative whose duty is to review all data on Government Corners and act as advisors for ratification of corner locations.

SAFETY

The Grantee shall provide current documentation of insurance for property damage in the amount of $100,000 worker's compensation, and vehicle coverage in the amount of $100,000/$300,000 while working for Grantor. The insurance shall cover interests of all parties to this Agreement, and all claims which may arise out of the Grantee's operations under this Agreement.

The Grantee is responsible for insuring that precautions are exercised at all times for the protection of persons and property. The safety provision of all applicable laws for compliance with all Federal and State laws and municipal ordinances and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of work covered by this Agreement.

TERMS

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

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If upon inspection it is found that Monument has been incorrectly placed (not in accordance with the Peer Group's instructions), the Grantee will reset said monument as instructed at no additional charge to the Grantor.

If it is found that a Monument has been correctly placed (in accordance with the Peer Group's instructions), and for some reason must be reset to make a correction, the Grantee will be paid a reasonable fee for making the change.

Unless otherwise authorized by the County Grant Administrator, the Grantee's work is to be completed and the Land Corner Recordation Certificate(s) recorded in the Register of Deeds Office, with three (3) copies of said Certificate(s) and a statement for payment of work given to the Grant Administrator no later than 120 days after the work assignment is issued. Said

statement shall be in accordance with the schedule of fees and charges outlined in this Agreement. If the Grantee fails to meet this deadline, payment may be withheld.

Payment for partial completion of contracts shall not be allowed in order to encourage timely performance of the contract.

A copy of all invoices for direct expenses incurred, such as billing by other firms for providing research data, shall be submitted at the completion of the contract. A statement for payment of work which is submitted by the end of a month shall be paid within thirty (30) days, upon approval of the Cass County Board of Commissioners.

CONTRACT COMPENSATION

The following types of work shall be compensated for:

a. Research of existing records.
b. Research expenses billed by other firms.
c. Field work, including reconnaissance, excavation, traversing, witnessing, marker setting, etc.
d. Field note reduction and computations of traverses.
e. Clerical
f. Peer Group meeting time presenting corners.
g. $30.00 Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of $1,230 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

PEER GROUP FUNCTIONS

The Peer Group shall function as an advisory board for determining the location of corners. The Grantee shall have a licensed surveyor attend the Peer Group meetings with four excused absences per year. The Grantee is responsible for bringing before the Peer Group the following:

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b. Whether visible evidence is in place (pictures).
c. Whether metallic objects were detected below grade.
d. Conditions and topography of the area.

MISCELLANEOUS PROVISIONS

No member of the Legislature of the State of Michigan or any individual employed by the State shall be permitted to share in this Agreement or any benefit that arises therefrom. Any Monumentation Surveyor serving on the State Survey Commission is considered an exception in accordance to an Attorney General's Opinion.

The Grantee shall report to the State Contracting Officer within five days after the end of each month that this Agreement is in effect, the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:

1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
3. Performed services purchased by the State under the provisions of this Agreement during the month.

No report is required for any month during which the Grantee has no employees(s) as described above assigned to work performed under the provisions of this Agreement.

DISCRIMINATION

In accordance with the United States Constitution and all federal legislation and regulations governing fair employment practices and equal employment opportunity, and in accordance with the Michigan Constitution and all state laws and regulation governing fair employment practices and equal employment opportunity, the Grantee agrees that it will not discriminate against any person, employee, or applicant for employment or hire because of their religion, race, color national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

INDEMNIFICATION

The Grantee agrees to comply with the following indemnification clause:

> To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

TERMINATION

The Grantor, or the Grantee, may terminate this Agreement at any time in whole or in part by the delivery of a "Notice of Termination" to the other party. Termination may be initiated due to funding reductions, the elimination of funds, or if the project in whole or in part if no longer required because of identified efficiencies and/or economics. The Grantee shall be compensated for the State's share of all expenditures authorized by the grant budget incurred prior to the date of the "Notice of Termination" and for those financial obligations or purchase orders authorized by the grand budget that cannot be canceled. In addition, this agreement can be terminated by the Grantor if the Grantee sails to comply with any of the provisions of this Agreement.

If at any time, the job assignment awarded under this Agreement is terminated by the County Grant Administrator, expenses incurred to the time of termination shall be eligible for reimbursement.

ACCEPTANCE

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2021.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY
BOARD OF COMMISSIONERS

By _____
Chairman

By _____
County Clerk

Date _____

Accepted:

Marbach, Brady & Weaver, Inc.
Surveyor / Company

By _____

Title President

Witness Sherry L. Dixon

Date June 1, 2021

Jeff VanBelle
~~Bruce Campbell~~, Grant Administrator
Cass County Survey and Remonumentation Program
120 N Broadway, Suite 215
Cassopolis, MI 49031

Dear Mr. VanBelle:

Attached is a signed contract for the 2021 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of $1,230.00 each; $7,380 for the 6 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract. The corners to be completed include:

Township	Range	Corner ID
8S	14W	B4
8S	14W	D4
8S	14W	F4
8S	14W	H4
8S	14W	I6
8S	14W	I7

Signature

CASS COUNTY
MONUMENTATION/REMONUMENTATION PROGRAM

AGREEMENT

This agreement is entered into by and between:

Cass County
120 N. Broadway – Suite 111
Cassopolis, MI 49031

And

_____Stephenson Land Surveying_____
the terms and condition of which are as follows:

DEFINITIONS

As used in the Contract:

County Representative – shall mean the County Surveyor, elected or appointed, with Cass County according to the requirements set forth in Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

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TERMS

This Agreement requires that all survey work be performed in accordance with Act 345 of Public Acts of 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission. From time to time the Peer Group will outline a specific procedure to recover or replace a Government Corner. It is required that these instructions be followed to the best of the Grantee's ability.

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g. $30.00 Document Recordation Fees, P.A. 132 and P.A. 74, as amended.

Contracts shall be on a per corner basis with a fee of $1,230 paid per completed and recorded corner inclusive of all types of work necessary. Common corners will be further compensated the actual costs of document recordation fees.

PEER GROUP FUNCTIONS

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1. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Act 2 and Act 3 of the Public Acts of 1984; and
2. Are less than 62 years of age; and
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The Grantee agrees to comply with the following indemnification clause:

> To the extent that liabilities, obligations, damages, claims, costs, charges and expenses are caused by any negligent act, error, or omission of the Monumentation Surveyor (or anyone directly or indirectly employed by it) arising from the services rendered by the Monumentation Surveyor, the Monumentation agrees to hold harmless and indemnify Cass County and the State of Michigan (and its agents and employees) from and against said liabilities, obligations, damages, claims, costs, charges, and expenses imposed on the Grantee.

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ACCEPTANCE

The performance of this Agreement shall commence upon signature from the Chairman, Cass County Board of Commissioners and shall terminate on December 31, 2021.

County and the Monumentation Surveyor, by signature below, acknowledge that they have read this Agreement, understand it, and agree to all its terms and conditions.

Accepted:

CASS COUNTY
BOARD OF COMMISSIONERS

By _____
Chairman

By _____
County Clerk

Date _____

Accepted:

Stephenson Land Surveying
Surveyor / Company

By _____

Title President

Witness Heather Olson

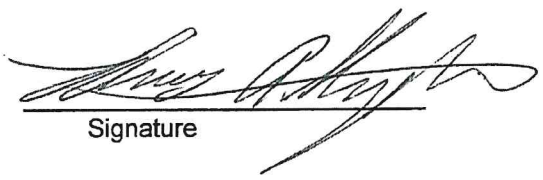
Date June 1, 2021

Jeff VanBelle, Grant Administrator
Cass County Survey and Remonumentation Program
120 N Broadway, Suite 215
Cassopolis, MI 49031

Dear Mr. VanBelle:

Attached is a signed contract for the 2021 Cass County Monumentation/Remonumentation Program. Below are the corners that we are submitting a bid of $1,230.00 each; $6,150 for the 5 corners. This bid includes the research, field investigation, and setting of the monument and recording of the documents and other necessary tasks as identified in the contract. The corners to be completed include:

Township	Range	Corner ID
7S	16W	B01
7S	16W	B02
7S	16W	B04
7S	16W	D02
6S	16W	B13



Signature

R-121-21

BOARD OF COMMISSIONERS
COUNTY OF CASS, MICHIGAN

WHEREAS, Cass County and the Cass County Courts have a contract with independent attorneys, who have been identified as the Cass County Defenders, who provide indigent defense representation in criminal matters, including misdemeanor and felony cases, as well as provision of Managed Assigned Counsel Management attorney services, to oversee case assignments, attorney training, use of experts, and conflict assignments, as required by MIDC, for the term October 1, 2020, through September 30, 2021, with a total contract cost of $334,884; and

WHEREAS, Cass County and the Cass County Courts have a contract with independent attorneys, who have been identified as the Cass County Arraignment attorneys, who provide indigent defense services at first arraignment in criminal matters, for the term October 1, 2020, through September 30, 2021, with a total contract cost of $51,480; and

WHEREAS, annual Michigan Indigent Defense Commission (MIDC) grants provide Cass County with funding for indigent defense costs that were previously borne solely by Cass County with additional indigent defense services now available in Cass County (such as the Cass County arraignment attorneys) paid for solely by the MIDC grant and other indigent defense services maintained in Cass County (such as the Cass County Defenders) paid for on a shared basis between the MIDC grant and Cass County so long as the contracted attorneys comply with the MIDC act requirements including annual minimum training requirements; and

WHEREAS, it is desirable for continuity to extend the existing contracts according to the same terms, including costs, for the next two years, for fiscal year 2022 and fiscal year 2023; and

WHEREAS, the contracts for fiscal year 2022 and fiscal year 2023 will be between the attorneys and Cass County without the Cass County Courts as a party to the contract since the MIDC standards require indigent defense contracts to be handled independently from the judiciary starting with fiscal year 2022.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners authorizes approval of the Contract for Counsel at First Arraignment, FY 2022 & FY 2023, and approval of the Contract for Indigent Defense Representation, FY 2022 & FY 2023, by the Cass County Administrator and the Chair of the Cass County Commissioners, or their designees.

ADOPTED THIS 15th DAY OF JULY, 2021

ATTEST:

Monica McMichael, Clerk/Register

Dwight Dyes, Chair
Cass County Board of Commissioners

COUNTY OF CASS, STATE OF MICHIGAN
CONTRACT FOR COUNSEL AT FIRST ARRAIGNMENT, FY 2022 & FY 2023

I. PARTIES

a. County of Cass, a Michigan Municipal Corporation, ("CASS COUNTY");

b. Two attorneys, who may be identified by the name "Cass County Arraignment Attorneys" (individually and collectively "ATTORNEYS").

II. TERM

The term of this Agreement shall be from October 1, 2021 through and including September 30, 2023, subject to receiving state funding from the state through the Michigan Indigent Defense Commission ("MIDC"). The parties may agree to renew the agreement for an additional time period if additional funding is received from the state through MIDC and if all parties agree to a renewal.

III. COVENANTS OF THE CASS COUNTY ARRAIGNMENT ATTORNEYS:

a. Commencing October 1, 2021, the ATTORNEYS shall:

i. Provide an attorney for all appearances at first arraignment in District Court and provide an attorney for all adjourned initial appearance hearings in District Court (after first arraignment, clients will be provided with a public defender pursuant to the terms of the indigent defense contract already in place in Cass County).
ii. First arraignments are currently held 6 times per week with one arraignment on Monday, Tuesday, Thursday, and Friday (currently at 3:30 pm) and two arraignments on Wednesdays (currently at 9 am and 3:30 pm)—arraignment times are subject to change.
iii. In the event a substitute attorney is needed for the ATTORNEYS, the ATTORNEYS shall make prior contact with assigned Judge and provide the name of the proposed substitute attorney as well as details of the substitute attorney's qualifications along with the proposed dates the substitute attorney would be acting for the ATTORNEYS.

b. The ATTORNEYS shall annually complete at least twelve (12) hours of continuing legal education.
c. All of the ATTORNEYS have and shall continue to have during the term of this contract the following qualifications:

i. Juris Doctorate degree from an ABA accredited law school
ii. License to practice law in Michigan
iii. Member in good standing with the Michigan State Bar Association

iv. Experience in criminal law work
v. Understanding of and willingness to comply with all applicable federal and state statutes, constitution, and case law
vi. Understanding of and willingness to comply with applicable Michigan Court Rules
vii. Understanding of and willingness to comply with the Michigan Rules of Professional Conduct
viii. Understanding of and willingness to comply with ABA Standards of Practice
ix. Maintenance of an office in Cass County
x. Maintenance of appropriate means of contact to the Courts, CASS COUNTY, and Clients, including but not limited to: Telephone, Fax, E-mail address, and Internet access
xi. Compliance with all MIDC Standards, as approved by the Department of Licensing and Regulatory Affairs (LARA).

d. The ATTORNEYS shall conduct all individual client interviews in a private and confidential setting prior to the date of the next court proceedings to the extent reasonably possible—however attorney instructions to clients at arraignment may be given in a group setting if necessary and reasonable in the ATTORNEYS' sole discretion.

e. It shall be the sole responsibility of the ATTORNEYS to compensate any substitute attorney for rendering services on behalf of the ATTORNEYS to carry out the duties agreed to and set forth herein and the ATTORNEYS agree to indemnify and hold CASS COUNTY, its elected and appointed officials, employees, and agents from all claims for payment of fees by any substitute attorney utilized by the ATTORNEYS.

f. The ATTORNEYS shall, at their own expense, protect, defend and indemnify and hold harmless CASS COUNTY, its elected and appointed officials, employees and agents from all claims, damages (including but not limited to direct, indirect, incidental, consequential, special and punitive damages), costs lawsuits and expenses including, but not limited to, all costs from administrative proceedings, court costs, and attorney fees, that may be incurred as a result of any acts, omissions or negligence of the ATTORNEYS, their employees or agents or their subcontractors or sub-subcontractors, or any of their officers, employees or agents which may arise out of this contract (the indemnification responsibilities of the ATTORNEYS shall include the sum of damages, costs and expenses which are in excess of the sum paid out on behalf of or reimbursed to CASS COUNTY, its elected and appointed officials, employees and agents or by the insurance coverage obtained and/or maintained by the selected ATTORNEYS pursuant to the requirements of this contract).

g. The ATTORNEYS shall, at their own expense, carry Professional Liability Insurance at all times this contract is in effect and the ATTORNEYS shall be responsible for insuring all customarily used practice equipment and all materials, which may be used and/or left at the work site such that neither CASS COUNTY shall be responsible for any loss or damage to the tools and materials of the ATTORNEYS. The ATTORNEYS shall procure and maintain during the term of this contract Workers' Compensation Insurance, including Employer's Liability coverage, in accordance with the laws of the state of Michigan at all times a contract is in effect. Upon execution of this contract, the ATTORNEYS shall provide CASS COUNTY with proof of Professional Liability Insurance and Workers' Compensation Insurance (if required by state law) and if any of the required insurance coverages expire during the term of this contract, the ATTORNEYS shall deliver renewal certificates to CASS COUNTY at least ten (10) days prior to the expiration date.

h. The ATTORNEYS have not and shall not offer personal gifts, gratuities, credits, or other benefits of economic value to any of CASS COUNTY's Elected Officials, Department Heads, and/or County employees as a result of their official position or business.

i. The ATTORNEYS, as required by law, shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly related to employment, because of race, color, religion, national origin, age, sex, or disability that is unrelated to an individual's ability to perform the duties of a particular job or position.

j. The ATTORNEYS may maintain a private practice; however, the ATTORNEYS shall give priority to handling their obligations set forth in this contract for appearances at first arraignment over private practice matters and shall not seek adjournment of first arraignment hearings because of a conflict with a case that is part of their private practice.

k. The ATTORNEYS shall not accept anything of value from a defendant the ATTORNEYS are appearing on behalf of.

l. The ATTORNEYS shall keep adequate records of all appearances and services rendered on behalf of clients pursuant to this contract and shall make all financial and administrative records, excluding client-related confidential documents, available to CASS COUNTY and their designees or representatives as may be reasonably directed. This provision, however, shall not be construed so as to require any disclosure which would violate ATTORNEYS' duties under the Rules of Professional Conduct to preserve as confidential client confidences.

m. ATTORNEYS individually and collectively guarantee continued performance of their respective obligations under this contract during the term of this contract

regardless of their present or future organizational composition, and regardless of their employment status relative to any law firms.

n. ATTORNEYS shall not assign, subcontract, or otherwise transfer any of their obligations under this contract without the prior written approval of CASS COUNTY.

IV. COVENANTS OF CASS COUNTY:

CASS COUNTY agrees as follows:

a. To compensate the ATTORNEYS for the performance of the services provided by the ATTORNEYS under the terms of this contract as set forth below.

b. The total sum of $51,480 for the period of October 1, 2021 through and including September 30, 2023.

c. Payment shall be made by CASS COUNTY in equal monthly installments of $4,290 per month, October 1, 2021 through and including September 30, 2023, payable to Duncan & Associates, PLLC, 107 Pennsylvania Avenue, Dowagiac, MI, 49047 as requested by the ATTORNEYS (with said ATTORNEYS dividing up payment as agreed upon by the two (2) attorneys) and such payments received by Duncan & Associates, PLLC shall be considered full, complete and final satisfaction of CASS COUNTY's payment obligations to the ATTORNEYS herein.

d. Monthly payments shall be made in a timely manner, as time is of the essence.

e. In the event a substitute attorney is needed by the ATTORNEYS to fill in at court proceedings, the ATTORNEYS shall obtain consent from their client for a substitution and make prior contact with the assigned Judge and provide the name of the proposed substitute attorney as well as details of the substitute attorney's qualifications along with the proposed dates the substitute attorney would be acting for the ATTORNEYS.

V. TERMINATION

a. This contract may be terminated by CASS COUNTY as to one or more of the ATTORNEYS in the event any of the following occur:

i. If one or more of the ATTORNEYS fails to perform his or her obligations under this contract in a manner satisfactory to CASS COUNTY, provided however, that CASS COUNTY shall not have the right to determine the quality of legal services rendered;

ii. CASS COUNTY finds that one or more of the ATTORNEYS has not provided adequate legal representation for defendants at first arraignment according to the duties set forth herein, applicable court rules, rules of professional conduct, state, and federal law, as well as any other factors CASS COUNTY determines are appropriate;

iii. State legislation is enacted whereby any of the following occur:

1. State funding for indigent defense supersedes county funding and State law or regulation either prohibits the continuation of this contract or will not permit CASS COUNTY to utilize said State funding to defray its obligations under this contract; or

2. Future MIDC standards adopted by LARA will create a substantial additional burden for the ATTORNEYS in the delivery of the services the ATTORNEYS are required to deliver pursuant to this contract.

b. In the event this contract is terminated pursuant to V. a. iii. above, the parties shall be under an affirmative duty to renegotiate this contract in good faith to conform this contract to such legislative requirements so as to permit CASS COUNTY to be eligible for receiving State funding for indigent defense. However, this subsection shall not be construed so as to mandate the parties to reach any agreement.

c. Should this contract be terminated as to one or more of the ATTORNEYS, the terminated ATTORNEY(S) shall be entitled to CASS COUNTY is obligated to pay for the ATTORNEYS' legal services as set forth in this contract and the remaining ATTORNEYS shall be required to handle all contractual obligations including appearances at first arraignment at no additional cost to CASS COUNTY.

VI. DEATH, DISABILITY OR LICENSE SANCTIONS

a. In the event one of the ATTORNEYS dies, becomes disabled, or is otherwise unable to work as an attorney, or suffers the suspension or revocation of his/her license to practice law in the State of Michigan, then the remaining ATTORNEYS and CASS COUNTY shall meet as soon as possible after such event for the purpose of selecting a replacement attorney, if appropriate and necessary, with such appointment to take place within 30 days of the notice of the terminating event. Between the time of such notice and the selection of an appropriate replacement attorney to the extent possible and in conformity with Michigan Court Rules:

i. The remaining ATTORNEYS shall fulfill the obligations set forth in this contract.
ii. All parties to this contract shall operate in conformity with the requirements of this contract regarding requests for substitute attorneys, specifically sections III. a. iii., III. e., and IV. d. herein.

VII. GOVERNING LAW

This contract shall be construed in accordance with the laws of the State of Michigan, the Rules of Professional Conduct for attorneys, the Canons of Judicial Conduct, the Michigan Court Rules, the United States Constitution and the Constitution of the State of Michigan. In the event of a conflict between the common law of the State of Michigan regarding contracts and the Court Rules, Rules of Professional Conduct or Cannons of Judicial Conduct, the later shall be controlling.

VIII. ADMINISTRATION AND NOTICE

When notice is required under the terms of this contract, notice shall be deemed properly served upon a party if it is in writing and mailed, postage prepaid and properly addressed as follows:

If to CASS COUNTY:

Jeff Carmen
Cass County Administrator
120 N. Broadway Street
Cassopolis, MI 49031

If to the ATTORNEYS:

Tricia L. Smith
107 Pennsylvania Avenue
Dowagiac, MI 49047

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated opposite their names:

CASS COUNTY

Dated: _____, 2021

_____
Chair, Cass County Board of Commissioners

Dated: _____, 2021

_____
Cass County Administrator

THE CASS COUNTY ARRAIGNMENT ATTORNEYS

Dated: 6/21, 2021

Tricia L. Smith

Dated: 6/21, 2021

Nicholas R. Hogue

COUNTY OF CASS, STATE OF MICHIGAN
CONTRACT FOR INDIGENT DEFENSE REPRESENTATION, FY 2022 & FY 2023

I. PARTIES

a. County of Cass, a Michigan Municipal Corporation, ("CASS COUNTY");

b. Three independent, non-affiliated attorneys, who may be identified by the name "CASS COUNTY DEFENDERS" (individually and collectively "ATTORNEYS").

II. TERM

The term of this Agreement shall be from October 1, 2021 through and including September 30, 2023, subject to receiving state funding from the state through the Michigan Indigent Defense Commission ("MIDC").

III. DEFINITIONS

a. "Indigent": any person who is unable to afford counsel to represent himself/herself in a Court proceeding and who has been found to be indigent and entitled to a court-appointed attorney at COUNTY expense by a judicial officer of the COURTS.

b. "Misdemeanor": as defined by MCL 761.1(n) and a violation of a penal law of this state that is not a felony or a violation of an order, rule, or regulation of a state agency that is punishable by imprisonment of not more than 1 year or a fine that is not a civil fine as well as ordinance violations which are punishable as misdemeanors. Traffic offenses are not included within the scope of this contract.

c. "Felony": as defined by MCL 761.1(f) and a violation of a penal law of this state for which the offender, upon conviction, may be punished by imprisonment for more than 1 year or an offense expressly designated by law to be a felony.

d. "ATTORNEYS": as used in this contract, means three independent, non-affiliated attorneys, more specifically identified as: Robert A. Kardatzke, Gregory H. Feldman, and Robert W. Drake—collectively known as the "CASS COUNTY DEFENDERS".

e. "MAC MANAGER": as used in this contract, means the Managed Assigned Counsel Manager, Attorney Robert W. Drake, who oversees attorney assignments, attorney use of expert/investigator fees, attorney training mandates, conflict assignments, mentoring, and collaborates with CASS COUNTY and MIDC staff regarding MIDC related oversight and compliance.

f. "APPOINTMENTS": The CASS COUNTY DEFENDERS will be appointed for parties determined to be indigent by a judicial officer of the Court after first arraignment in criminal cases. The scope of representation includes representing the indigent party in all proceedings through initial sentencing in criminal cases identified herein and through final order in civil cases identified herein. ATTORNEYS are responsible for providing representation in Court and outside Court at all critical stages of a case. ATTORNEYS are

responsible for filing motions for the use of expert witnesses and investigators as appropriate and necessary.

Specific Case assignments will be made by the MAC MANAGER who will make assignments taking into consideration caseload, complexity of each case, and the individual skills and experience of each of the ATTORNEYS. Subject to MCR 2.117(B)(3)(b) and any applicable MIDC Standards and the Professional Rules of Conduct, and except in the case of an actual conflict of interest between indigent clients, any one of the ATTORNEYS may appear in Court proceedings for a case assigned to the CASS COUNTY DEFENDERS so long as the ATTORNEYS give priority to handling cases assigned pursuant to the terms of this contract over any other matters the ATTORNEYS may be handling as part of their private practice.

The ATTORNEYS shall not seek adjournments of hearings for cases assigned pursuant to the terms of this contract because of a scheduling conflict with a case that is part of their private practice, and the ATTORNEYS will make it a priority to manage each case assigned to each particular attorney from appointment to conclusion to provide continuity to the persons being represented.

ATTORNEYS shall be in substantial compliance with maximum caseload limits of: Felonies: 150 cases per year, per ATTORNEY or Non-Traffic Misdemeanors: 400 cases per year, per ATTORNEY, or a mixed caseload of proportional sizes as described herein. In the event these caseload limits are exceeded, CASS COUNTY and the ATTORNEYS shall meet to develop a corrective action plan.

The MAC MANAGER shall carry a reduced caseload as approved by MIDC and receive additional compensation if available from the MIDC grant to carry out the MAC MANAGER duties as set forth herein and as approved by MIDC.

IV. COVENANTS OF THE ATTORNEYS:

a. Commencing October 1, 2021 through and including September 30, 2023, the ATTORNEYS shall provide legal defense services as follows:

i. Appearance after first arraignment through sentencing in all new felony and non-traffic misdemeanor criminal matters including juveniles in adult Court as a result of an automatic or traditional waiver subject to the requirement that the MAC MANAGER utilize available MIDC funds to pay for Conflict Counsel to handle misdemeanors as appropriate to address caseload sizes of the ATTORNEYS as well as COVID jury trial backlogs which impact the ATTORNEYS' availability.
ii. Appearance at all hearings related a probation violation(s) after appointment and through sentencing on the probation violation(s)
iii. Appearance at hearings on extradition matters
iv. Appearance at all hearings in paternity matters through entry of the final order after appointment
v. Appearance at all hearings regarding violations of Personal Protection Orders through sentencing
vi. Appearance at all hearings and proceedings regarding Juvenile Delinquency proceedings under MCL 712A.2(a) and (d) as authorized by MCR 3.903(B)(3)

vii. Appearance at all hearings and proceedings regarding appeals from District Court to Circuit Court with the ability to seek additional payment, beyond the terms of this contract, from the MAC MANAGER for such appeals if there are MIDC funds available to cover the costs of such appeals with billing done consistent with the fee schedule for Conflict Counsel at the rate of $100 per hour

specifically excluding providing services for indigent defense counsel at first arraignment which is a separately awarded contract.

The ATTORNEYS shall not be assigned to cases involving minor offenses in the District or Probate Court in which the presiding Judge has expressly ruled that, upon conviction, the punishment would not include incarceration, nor shall the ATTORNEYS be appointed in any child protective proceeding. Except as provided for herein, the ATTORNEYS are not required to provide representation for appeals of convictions, post-trial, or post-sentencing proceedings.

b. In the event a substitute attorney is needed by the ATTORNEYS to fill in at court proceedings, the ATTORNEYS shall obtain consent from their client for a substitution and make prior contact with assigned Judge and provide the name of the proposed substitute attorney as well as details of the substitute attorney's qualifications along with the proposed dates the substitute attorney would be acting for the ATTORNEYS.

c. In the event that the Court enters an Order allowing withdrawal by one of the ATTORNEYS from a case assigned pursuant to this contract, the MAC MANAGER will assign one of the remaining ATTORNEYS to handle the case and the newly assigned ATTORNEY shall file an Appearance with the Court and serve the same on all interested persons except where there is a showing that all ATTORNEYS from the CASS COUNTY DEFENDERS have a conflict of interest after which Conflict Counsel shall be assigned by the MAC MANAGER as specified herein. In the event that one of the ATTORNEYS and his client agree that another ATTORNEY from the CASS COUNTY DEFENDERS should handle a case, the withdrawing ATTORNEY and his client along with the new ATTORNEY shall sign and file a Substitution of Appearance with the Court and serve the same on all interested persons.

d. The ATTORNEYS shall represent indigent defendants arising out of the same transaction or occurrence, except that, in the event of a criminal transaction or occurrence that results in criminal charges against four or more defendants, in which case Conflict Counsel shall be appointed as specified herein.

e. In the event Conflict Counsel needs to be appointed for an indigent individual because of criminal charges being filed against four or more defendants, a conflict of interest by one or more of the ATTORNEYS, or other good cause, the following process shall be utilized:

i. The MAC MANAGER shall be notified of the need for the appointment of Conflict Counsel;

ii. The MAC MANAGER shall develop and maintain a list of private attorneys willing to serve as conflict counsel who also meet the qualifications set forth in paragraphs IV. f.-y., inclusive, as set forth herein;

iii. Conflict Counsel shall be compensated by the COUNTY as approved by the MAC MANAGER as follows:

1. $100 per hour for misdemeanor cases
2. $110 per hour for felony cases
3. $120 per hour for life offense cases

Subject to the maximums set forth on the billing form as well as reimbursement for actual mileage costs, reimbursed at Cass County's standard mileage reimbursement rate, set on January 1st of each year provided that Conflict Counsel utilized the standard billing form attached hereto as Exhibit A which should be completed and submitted for payment to the Cass County employee coordinating payment of MIDC related vouchers, preferably after each client contact, but in all events within 14 days after sentencing occurs.

iv. The obligation of the COUNTY for compensating conflict counsel shall not exceed $16,000 during the term of this twelve (12) month contract. Any compensation owed to conflict counsel in excess of $16,000 during the term of this twelve (12) month contract shall be withheld from the monthly compensation payable to the ATTORNEYS for the last four (4) months of the twelve (12) month contract.

f. All of the ATTORNEYS have and shall continue to have during the term of this contract the following minimum qualifications:

i. Juris Doctorate degree from an ABA accredited law school
ii. Licensed to practice law in Michigan
iii. Member in good standing with the Michigan State Bar Association
iv. Training, experience and skill in criminal law work sufficient to effectively handle cases assigned pursuant to this contract
v. Understand and comply with all applicable federal and state statutes, constitution and case law
vi. Understand and comply with applicable Michigan Court Rules
vii. Understand and comply with the Michigan Rules of Professional Conduct
viii. Understand and comply with ABA Standards of Practice
ix. Maintain an office in Cass County
x. Maintain appropriate means of contact to Court and Clients, including but not limited to:
    1. Telephone
    2. E-mail address
    3. Internet access
xi. Compliance with MIDC Standards as approved by the Department of Licensing and Regulatory Affairs (LARA).

g. The ATTORNEYS shall annually complete at least twelve (12) hours of continuing legal education as required by MIDC as provided in MCL 780.991(2)(e). ATTORNEYS shall have reasonable knowledge of substantive Michigan and federal law, constitutional law, criminal law, criminal procedure, rules of evidence, ethical rules and local practices. ATTORNEYS have a continuing obligation to have reasonable knowledge of changes and

developments in the law. ATTORNEYS shall have reasonable knowledge of forensic and scientific issues that can arise in a criminal case, the legal issues concerning defenses to a crime, and be reasonably able to effectively litigate those issues. ATTORNEYS shall be reasonably able to use office technology commonly used in the legal community and technology used in the applicable court system. ATTORNEYS shall be reasonably able to effectively review materials that are provided in electronic and other formats as well as an ability to effectively investigate, analyze and prepare to defend each case assigned.

h. The ATTORNEYS shall make initial contact with clients in conformity with MIDC standards such that when a client of the ATTORNEYS is in local custody, ATTORNEYS shall conduct an initial, confidential interview within three (3) business days after appointment and when a client of the ATTORNEYS is not in custody, promptly deliver an introductory communication so that clients may follow up to schedule a confidential meeting. For clients in the custody of the Michigan Department of Corrections or detained in custody elsewhere, the ATTORNEYS shall make arrangements for confidential client contact within three (3) business days if videoconference or telephonic access is provided to the ATTORNEYS or if such videoconference or telephonic access is not provided to the ATTORNEYS then as soon as is reasonably practical but in all circumstances prior to the first pretrial hearing.

i. ATTORNEYS shall conduct client interviews throughout the course of representation as necessary to effectively conclude each case by the provision of timely, high quality and effective representation and to keep each client informed throughout the life of each case. The purpose of interviews and ongoing communications is to (1) establish an effective relationship with each indigent client; (2) review the details of all charges; (3) determine whether motions including motions for pretrial release are appropriate; (4) evaluate the need for experts and investigators; (5) evaluate client's physical, mental and other needs including the need for an accommodation because of disability (including sign language interpretation) or the use of a foreign language interpreter; (6) to ensure clients are advised not to discuss the facts and circumstances of their arrest or allegations against them with cellmates, law enforcement, family or anyone else without counsel present; (7) explain the trial process and prepare for trial if necessary; and (8) review the pre-sentence investigation report and sentencing process with the client prior to sentencing.

j. The ATTORNEYS shall conduct all individual client interviews in a private and confidential setting prior to the date of the next court proceedings to the extent reasonably possible.

k. The ATTORNEYS shall evaluate whether each client is capable of participation in his/her representation, understands the charges, and has some basic comprehension of criminal process and procedure. The ATTORNEYS have a continuing obligation to evaluate client capacity and competency, and where appropriate, to file appropriate motions with the Court concerning a client's capacity or competency to stand trial or to enter a plea pursuant to MCR 6.125 and MCL 330.2021. ATTORNEYS shall take appropriate action when there are any questions about a client's competency.

l. When the ATTORNEYS are unable to effectively communicate with clients because of language or communication barriers, the ATTORNEYS shall take whatever steps are

necessary to fully explain the proceedings in a language or form of communication that the client can understand. ATTORNEYS need to take reasonable steps which may include seeking the appointment of a sign language interpreter by making contact with the COURTS' ADA Coordinator or seeking the appointment of a foreign language interpreter by making contact with the COURTS' Language Access Coordinator or taking other action pursuant to MCR 1.111 to assist with pretrial preparation, interviews, investigation, and in-court proceedings.

m. The ATTORNEYS shall conduct an independent evaluation and investigation of each client's charge(s) and the alleged offense(s) as promptly as practicable. When appropriate, the ATTORNEYS shall request reasonable funds to retain an investigator or expert to assist with the client's defense or rebut the prosecution's case consistent with fee schedules approved and funded by MIDC. ATTORNEYS have a continuing duty to evaluate each case for appropriate defense investigations or expert assistance taking into consideration the wishes of each client and the client's version of the facts at issue.

n. It shall be the sole responsibility of the ATTORNEYS to compensate any substitute attorney for rendering services on behalf of the ATTORNEYS to carry out the duties agreed to and set forth herein and the ATTORNEYS agree to indemnify and hold CASS COUNTY, its elected and appointed officials, employees and agents from all claims for payment of fees by any substitute attorney utilized by the ATTORNEYS.

o. The ATTORNEYS shall, at their own expense, protect, defend and indemnify and hold harmless CASS COUNTY, its elected and appointed officials, employees and agents from all claims, damages (including but not limited to direct, indirect, incidental, consequential, special and punitive damages), costs lawsuits and expenses including, but not limited to, all costs from administrative proceedings, court costs, and attorney fees, that may be incurred as a result of any acts, omissions or negligence of the ATTORNEYS, their employees or agents or their subcontractors or sub-subcontractors, or any of their officers, employees or agents which may arise out of this contract (the indemnification responsibilities of the ATTORNEYS shall include the sum of damages, costs and expenses which are in excess of the sum paid out on behalf of or reimbursed to CASS COUNTY, its elected and appointed officials, employees and agents or by the insurance coverage obtained and/or maintained by the selected ATTORNEYS pursuant to the requirements of this contract).

p. The ATTORNEYS shall, at their own expense, carry Professional Liability Insurance at all times this contract is in effect and the ATTORNEYS shall be responsible for insuring all customarily used practice equipment and all materials, which may be used and/or left at the work site such that neither CASS COUNTY shall be responsible for any loss or damage to the tools and materials of the ATTORNEYS. The ATTORNEYS shall procure and maintain during the term of this contract Workers' Compensation Insurance, including Employer's Liability coverage, in accordance with the laws of the state of Michigan at all times a contract is in effect. Upon execution of this contract, the ATTORNEYS shall provide CASS COUNTY with proof of Professional Liability Insurance and Workers' Compensation Insurance (if required by state law) and if any of the required insurance coverages expire during the term of this contract, the ATTORNEYS shall deliver renewal certificates to CASS COUNTY at least ten (10) days prior to the expiration date.

q. The ATTORNEYS have not and shall not offer personal gifts, gratuities, credits or other benefits of economic value to any of CASS COUNTY's Elected Officials, Department Heads, and/or County employees as a result of their official position or business.

r. The ATTORNEYS, as required by law, shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly related to employment, because of race, color, religion, national origin, age, sex, or disability that is unrelated to an individual's ability to perform the duties of a particular job or position.

s. The ATTORNEYS may maintain a private practice; however, the ATTORNEYS shall give priority to handling their obligations set forth in this contract over private practice matters and shall not seek adjournment of hearings on cases subject to this contract because of a scheduling conflict with a case that is part of their private practice.

t. The ATTORNEYS shall not accept anything of value from a defendant the ATTORNEYS are appearing on behalf of pursuant to this contract or from a defendant the CASS COUNTY DEFENDERS were appointed to provide legal services to pursuant to this contract.

u. The ATTORNEYS must maintain written records related to the services performed including minimum written case documentation, for each appointed case, as follows and in substantial conformity with the Indigent Defense Case Tracker, Exhibit B, which shall be submitted along with monthly invoices:

   i. Docket number
   ii. Date appointed
   iii. Defendant Name
   iv. Date of initial interview (whether Defendant was in or out of custody)
   v. Dates of all subsequent contacts
   vi. Dates of all court appearances

v. The ATTORNEYS must immediately notify CASS COUNTY in writing anytime an ATTORNEY becomes aware of a complaint lodged with the Michigan Grievance Commission, providing CASS COUNTY with a copy of the complaint and related materials.

w. The ATTORNEYS shall keep adequate records of all services rendered on behalf of clients pursuant to this contract and shall make all financial and administrative records, excluding client-related confidential documents, available to CASS COUNTY and their designees or representatives as may be reasonably directed. This provision however, shall not be construed so as to require any disclosure which would violate ATTORNEYS' duties under the Rules of Professional Conduct to preserve as confidential client confidences.

x. ATTORNEYS individually and collectively guarantee continued performance of their respective obligations under this contract during the term of this contract regardless of their present or future organizational composition, and regardless of their employment status relative to any law firms.

y. ATTORNEYS shall not assign, subcontract or otherwise transfer any of their obligations under this contract without the prior written approval of CASS COUNTY.

V. COVENANTS OF CASS COUNTY

CASS COUNTY agrees as follows:

a. To compensate the ATTORNEYS for the performance of the services provided by the ATTORNEYS under the terms of this contract as set forth below.

b. To pay the total sum of $308,880 for the three ATTORNEYS for the period of October 1, 2021 through and including September 30, 2023 contingent on receipt of monies from the MIDC.

c. To pay the total sum of $10,404 for the three ATTORNEYS' clerical support staff needs for the period of October 1, 2021 through and including September 30, 2023 contingent on receipt of monies from the MIDC. Clerical support staff shall be independent of any past, or present connection to any of the ATTORNEYS. Clerical support staff shall not have any business interest outside of the proposed contract with any of the ATTORNEYS or any entity associated with the ATTORNEYS or any agent of the ATTORNEYS.

d. To pay the total sum of $15,600 for the MAC MANAGER for the period of October 1, 2021 through and including September 30, 2023 contingent on receipt of monies from the MIDC.

e. Payment of the sum set forth in V. b. above shall be made by CASS COUNTY in equal monthly installments of:

   a. $8,580 per month, October 1, 2021 through and including September 30, 2023, payable to Robert A. Kardatzke;
   b. $8,580 per month, October 1, 2021 through and including September 30, 2023, payable to Gregory H. Feldman; and,
   c. $8,580 per month, October 1, 2021 through and including September 30, 2023, payable to Robert W. Drake

   after each ATTORNEY submits a monthly invoice to the CASS COUNTY employee processing MIDC vouchers in a format in substantial conformity with the invoice attached as Exhibit C.

f. Payment of the sum set forth in V. c. above shall be made by CASS COUNTY in equal monthly installments of:

   a. $289 per month, October 1, 2021 through and including September 30, 2023, payable to Robert A. Kardatzke;
   b. $289 per month, October 1, 2021 through and including September 30, 2023, payable to Gregory H. Feldman; and,
   c. $289 per month, October 1, 2021 through and including September 30, 2023, payable to Robert W. Drake

after each ATTORNEY submits a monthly invoice to the CASS COUNTY employee processing MIDC vouchers for reimbursement of clerical support staff expenses in a format in substantial conformity with the invoice attached as Exhibit D.

g. Payment of the sum set forth in V. d. above shall be made by CASS COUNTY in equal monthly installments of $1,300 per month, October 1, 2021 through and including September 30, 2023, payable to Robert W. Drake after he submits a monthly invoice to the CASS COUNTY employee processing MIDC vouchers in a format in substantial conformity with the invoice attached as Exhibit E.

h. Monthly payments shall be made in a timely manner, as time is of the essence.

i. CASS COUNTY shall be responsible for payment of all witness fees, service of process fees, mileage/transportation costs for witnesses, expert witness fees, independent investigator fees, and/or independent lab testing incurred by the ATTORNEYS and approved by the MAC Attorney, in substantial conformity with applicable fee schedules established by MIDC and approved as allowable expenses by Cass County's MIDC grant.

j. In the event a substitute attorney is needed for the ATTORNEYS, after the ATTORNEYS obtain consent from their client and make prior contact with the presiding Judge and provide the name of the proposed substitute attorney as well as details of the substitute attorney's qualifications along with the proposed dates the substitute attorney would be acting for the ATTORNEYS, the presiding Judge shall timely notify the ATTORNEYS of whether or not the request for substitute attorney is approved or denied (approval will not unreasonably be withheld taking into consideration all of the facts and circumstances of each situation where a request for substitute attorney is made).

k. The indigent criminal defense system shall make all reasonable efforts to provide necessary accommodations to ensure compliance with MIDC standards including the need for private discussions between clients and the ATTORNEYS at facilities controlled by CASS COUNTY and the COURTS including locations at the Law & Courts Building and in the County Jail.

l. The indigent criminal defense system shall make all reasonable efforts to ensure the ATTORNEYS are provided with copies of all relevant documents which are available, including charging documents, police reports, reports/assessments/recommendations regarding pretrial release, and other discoverable material at no cost to the ATTORNEYS.

VI. TERMINATION

a. This contract may be terminated by CASS COUNTY as to one or more of the ATTORNEYS in the event any of the following occur:

i. If one or more of the ATTORNEYS fails to perform his or her obligations under this contract in a manner satisfactory to CASS COUNTY, provided however, that CASS COUNTY shall not have the right to determine the quality of legal services rendered;

ii. CASS COUNTY finds that one or more of the ATTORNEYS has not provided adequate legal representation for defendants at first arraignment according to the duties set forth herein, applicable court rules, rules of professional conduct, state and federal law, as well as any other factors CASS COUNTY determines are appropriate;

iii. State legislation is enacted whereby any of the following occur:

1. State funding for indigent defense supersedes county funding and State law or regulation either prohibits the continuation of this contract or will not permit CASS COUNTY to utilize said State funding to defray its obligations under this contract; or

2. Future MIDC standards adopted by LARA will create a substantial additional burden for the ATTORNEYS in the delivery of the services the ATTORNEYS are required to deliver pursuant to this contract.

b. In the event this contract is terminated pursuant to VI. a. iii. above, the parties shall be under an affirmative duty to renegotiate this contract in good faith to conform this contract to such legislative requirements so as to permit CASS COUNTY to be eligible for receiving State funding for indigent defense. However, this subsection shall not be construed so as to mandate the parties to reach any agreement.

c. Should this contract be terminated as to one or more of the ATTORNEYS, the terminated ATTORNEY(S) shall be entitled to and CASS COUNTY is obligated to pay for the ATTORNEYS' legal services as set forth in this contract and the remaining ATTORNEYS shall be required to handle all contractual obligations including appearances at first arraignment at no additional cost to CASS COUNTY.

VII. DEATH, DISABILITY OR LICENSE SANCTIONS

a. In the event one of the ATTORNEYS dies, becomes disabled, or is otherwise unable to work as an attorney, or suffers the suspension or revocation of his/her license to practice law in the State of Michigan, then the remaining ATTORNEYS and CASS COUNTY shall meet as soon as possible after such event for the purpose of selecting a replacement attorney, if appropriate and necessary, with such appointment to take place within 30 days of the notice of the terminating event. Between the time of such notice and the selection of an appropriate replacement attorney to the extent possible and in conformity with Michigan Court Rules:

i. The remaining ATTORNEYS shall fulfill the obligations set forth in this contract.
ii. All parties to this contract shall operate in conformity with the requirements of this contract regarding requests for substitute attorneys as set forth herein.

VIII. GOVERNING LAW

This contract shall be construed in accordance with the laws of the State of Michigan, the Rules of Professional Conduct for attorneys, the Canons of Judicial Conduct, the Michigan Court Rules, the United States Constitution and the Constitution of the State of Michigan. In the event of a conflict between the common law of the State of Michigan regarding contracts and the Court Rules, Rules of Professional Conduct or Cannons of Judicial Conduct, the later shall be

controlling. Neither the ATTORNEYS nor CASS COUNTY shall be deemed to be the drafting party with respect to the terms of this contract.

IX. ADMINISTRATION AND NOTICE

When notice is required under the terms of this contract, notice shall be deemed properly served upon a party if it is in writing and mailed, postage prepaid and properly addressed as follows:

If to CASS COUNTY:

Jeff Carmen
Cass County Administrator
120 N. Broadway Street
Cassopolis, MI 49031

If to the ATTORNEYS:

Robert W. Drake
Attorney at Law
205 Spaulding Street
Dowagiac, MI 49047

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated opposite their names:

CASS COUNTY

Dated: _____, 2021

Skip Dyes
Chair, Cass County Board of Commissioners

Dated: _____, 2021

Jeff Carmen, Cass County Administrator

THE CASS COUNTY DEFENDERS/ATTORNEYS

Dated: 6/23/2021, 2021

Robert W. Drake

Dated: 6/23/2021, 2021

Gregory H. Feldman

Dated: 06/23, 2021

Robert A. Kardatzke

Exhibit A

CONFLICT COUNSEL BILLING FORM

Defendant: _____ **Case No.:** _____

Conflict Counsel may bill at the following rates:

$100 per hour for misdemeanor cases, capped at $1,000 (trial) & $500 (no trial)
$110 per hour for felony cases, to a maximum of $2,200 (trial) & $1,100 (no trial)
$120 per hour for life offense cases, capped at $2,500 (trial) & $1,200 (no trial)
$250 for probation violations (formal hearing)
$150 for probation violations (informal hearing/sentence only)

Total attorney fees billed (see attached Defense case tracker)

Time:_____ Fee:_____

Mileage for out of county travel to meet with Defendant

Miles:_____ Fee:_____

Mileage = general county rate (currently .58 per mile)

INVOICE TOTAL:_____

I affirm under penalties for perjury that the foregoing representations are true.

Submitted by:_____ Dated:_____

Name:
P#:
Address:

****

DO NOT WRITE BELOW THIS LINE—FOR COURT USE ONLY

CASS COUNTY ACCOUNTS PAYABLE

DEPARTMENT NAME MIDC Conflict Counsel

VENDOR NUMBER _____
DATE RECEIVED _____
DATE FORWARDED _____
DESCRIPTION ATTORNEY FEES
REVIEWED BY _____
APPROVED BY _____
ACCOUNT NUMBER _____
TOTAL: _____

Exhibit B

INDIGENT DEFENSE CASE TRACKER

[Firm Name]

[Street Address]
[City, State Zip]
[Phone]

Date _____
Invoice # _____

Court Appointment Information

Case Number _____ Defendant Name _____
Date Appointed _____ Court Number _____

Initial Interview Information

Was client in custody? ☐ Yes ☐ No
Interview Date _____

Itemized Time and Expenses	Time Start	Time End

Exhibit C

CASS COUNTY DEFENDERS ATTORNEY BILLING STATEMENT

Attorney Fees for MONTH OF _____, 20_____:

TOTAL: $8,580.00

Payable to: _____
(per terms of contract in effect)

By submission of this invoice, I hereby certify that for the time period covered in this billing cycle, and with respect to my indigent defense contract clients, when a client is in local custody, I have conducted an initial confidential interview within three (3) business days after appointment and when a client is not in custody, I promptly delivered an introductory communication so that my client may follow up and schedule a confidential meeting. For clients in the custody of the MDOC or detained in a county other than Cass County, I have arranged for confidential client contact in advance of the first pretrial hearing.

Date:_____ Submitted by:_____
Signature

DEPARTMENT	FUND 258 MIDC
VENDOR NUMBER	_____
DATE RECEIVED	_____
DATE FORWARDED	_____
DESCRIPTION	CONTRACTUAL ATTORNEY SERVICES
REVIEWED BY	_____
APPROVED BY	_____

ACCOUNT NUMBER	AMOUNT
258-258-807.167 (CASS DEFENDERS)	$8,580
TOTAL	$8,580

Exhibit D

CASS COUNTY DEFENDERS CLERICAL SUPPORT BILLING STATEMENT

Clerical Support Fees for MONTH OF _____, 20_____:

TOTAL: $289.00

Payable to: _____
(per terms of contract in effect)

By submission of this invoice, I hereby certify that I have incurred clerical support fees in the amount of $289 or greater for the month billed for.

Date:_____ Submitted by:_____
Signature

DEPARTMENT FUND 258 MIDC
VENDOR NUMBER _____
DATE RECEIVED _____
DATE FORWARDED _____
DESCRIPTION CONTRACTUAL ATTORNEY SERVICES
REVIEWED BY _____
APPROVED BY _____

ACCOUNT NUMBER	AMOUNT
258-258-807.167 (CASS DEFENDERS)	$289
TOTAL	$289

Exhibit E

MIDC MANAGED ASSIGNED COUNSEL (MAC) ATTORNEY BILLING STATEMENT

MAC Fees for MONTH OF _____, 20_____:

Week of _____, 2020, ___ hours (max. 3), at $100 per hour = $_____
Week of _____, 2020, ___ hours (max. 3), at $100 per hour = $_____
Week of _____, 2020, ___ hours (max. 3), at $100 per hour = $_____
Week of _____, 2020, ___ hours (max. 3), at $100 per hour = $_____
Week of _____, 2020, ___ hours (max. 3), at $100 per hour = $_____

TOTAL: $_____

Payable to: Robert W. Drake, 205 Spaulding Street, Dowagiac, MI 49047

Date:_____ Submitted by:_____
Signature

DEPARTMENT FUND 258 MIDC
VENDOR NUMBER 99988
DATE RECEIVED _____
DATE FORWARDED _____
DESCRIPTION CONTRACTUAL MAC ATTORNEY SERVICES
REVIEWED BY _____
APPROVED BY _____

ACCOUNT NUMBER AMOUNT
258-258-807.167 $_____

TOTAL $_____

R-122-21

BOARD OF COMMISSIONERS
COUNTY OF CASS, MICHIGAN

WHEREAS, Cass County has been approved for a Michigan Indigent Defense Commission (MIDC) grant for fiscal year 2022 (October 1, 2021-September 30, 2022) to comply with the MIDC standards pursuant to the MIDC Act (*See* MCL 780.981 – 780.1003); and

WHEREAS, MIDC provided official notice on June 21, 2021, that Cass County's fiscal year 2022 MIDC plan and cost analysis submitted through the MIDC grant application process in the State of Michigan's E-Grams system has been approved by the MIDC; and

WHEREAS, the annual MIDC grants provide Cass County with funding for indigent defense costs that were previously borne solely by Cass County with additional indigent defense services now available in Cass County (such as counsel at first arraignment) paid for solely by the MIDC grant and other indigent defense services maintained in Cass County (such as the indigent defense attorneys handling criminal matters including misdemeanors and felonies) paid for on a shared basis between the MIDC grant and Cass County; and

WHEREAS, the FY 2022 MIDC grant application requests MIDC grant funds of $244,915.60 which when added to Cass County's local share of $251,853.40 provides total funds of $496,769.00 to provide compliance with the MIDC Act; and

WHEREAS, MIDC is in the process of submitting financial estimates and related information to the Department of Licensing and Regulatory Affairs and the State Budget Office to secure funding to distribute Cass County's grant and upon approval of a final budget by the legislature and Governor, the MIDC will provide details regarding distribution of the MIDC grant for fiscal year 2022 to Cass County; and

WHEREAS, a grant contract will be uploaded into the State of Michigan's E-Grams system by the MIDC and it will be electronically housed there and it will require approval by Cass County in the State of Michigan's E-Grams system upon notification of the availability of said grant contract.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners authorizes approval of the MIDC grant contract for fiscal year 2022, effective October 1, 2021, and ending September 30, 2022, in the E-Grams system by the Cass County Finance Director or her designee.

ADOPTED THIS 15th DAY OF JULY, 2021

ATTEST:

Monica McMichael, Clerk/Register

Dwight Dyes, Chair
Cass County Board of Commissioners

Compliance Plan and Cost Analysis Renewal - FY 2022

Applicant

FOR OFFICE USE ONLY: Version # _____ APP # 220004

1. Applicant Information

a.	Applicant Name	Cass County		
b.	Organizational Unit			
c.	Address	120 N Broadway St		
d.	Address 2			
e.	City	Cassopolis	State MI	Zip 49031
f.	Federal ID Number	26-9445448	Reference No.	694454482
g.	Applicant fiscal year (beginning month and day)		October-01	

h. Agency Type

○ City ○ Township ◉ County ○ Village

2. Project Information

a.	Project Name	Compliance Plan and Cost Analysis Renewal - FY 2022		
b.	Is implementing agency same as Applicant		◉ Yes	○ No
c.	Implementing Agency Name			
d.	Project Start Date	Oct-01-2021	End Date	Sep-30-2022
e.	Amount of Funds Requested	$244,915.60	Project Cost	$496,769.00
f.	Agency Local Share:	251,853.40		

FOR OFFICE USE ONLY: Version # _____ APP # 220004

3. Contacts

a. Authorized Official

Name	Jeff Carmen				
Title	County Administrator				
Mailing Address	120 N. Broadway				
City	Cassopolis	State	MI	Zip	49031
Telephone	(269) 445-4420 - 4284			Fax	
E-mail Address	jeffc@cassco.org				

b. Financial Officer

Name	Becky Moore				
Title	Financial Director				
Mailing Address	120 N. Broadway				
City	Cassopolis	State	MI	Zip	49031
Telephone	(269) 445-4474			Fax	
E-mail Address	beckym@cassco.org				

c. Project Director / Primary Contact

Name	Carol Bealor				
Title	Court Administrator				
Mailing Address	60296 M-62				
City	Cassopolis	State	MI	Zip	49031
Telephone	(269) 445-4482			Fax	
E-mail Address	carolb@cassco.org				

Additional Information

FOR OFFICE USE ONLY:	Version # _____	APP # 220004

Submitter Information

Funding Unit/System Name: Cass County

☑ I hereby certify that I am authorized to submit the application and the information and representations contained in the application is true and correct.

Submitted By (include name, title, email address and phone number):

Name: Carol Bealor

Title: Court Administrator

Email Address: carolb@cassco.org

Phone Number: (269) 445-4482

Date: 04/19/2021

Signature: *Carol Bealor*

Delivery System Model

1. What type of indigent defense delivery system do you have currently? (indicate all that apply):

☐ Public Defender Office (county employees)

☐ Public Defender Office (non-profit/vendor model)

☑ Managed Assigned Counsel System (Name of MAC Attorney Manager and P#:) [Robert W. Drake, P71578]

☐ Assigned Counsel System

☑ Contract Defender System

☐ Regionalized system or coordination with other trial court funding units

If you are unsure about your type of indigent defense delivery system, more information can be found in MIDC's report entitled Delivery System Reform Models (2016), posted here: https://michiganidc.gov/resources. Questions can also be directed to your MIDC Regional Manager.

2. Are you proposing to change your type of indigent defense delivery system for next year? Please respond Yes or No. ○ Yes ◉ No

3. If you are changing your indigent defense delivery system, what model do you plan to use next year?

Standard 1 - Training and Education

FOR OFFICE USE ONLY:	Version # _____	APP # 220004

Standard 1 (Page 1)

Training of Attorneys

4. Number of attorneys who accept adult criminal defense assignments as of October 1, 2021 — 5

5. Number of attorneys with less than 2 years of Michigan criminal defense experience as of October 1, 2021 — 0

In the cost analysis, please include a list of names and P#s of all the attorneys who accept adult criminal defense case assignments in your system, including conflict counsel and counsel for youths charged as adults.

6. What is your plan for training attorneys with less than 2 years of Michigan criminal defense experience?

There are no attorneys with less than 2 years of Michigan criminal defense experience. CDAM trial skills training is available to all attorneys.

Standard 1 (Page 2)

7. Please describe your system's training plan, including how compliance will be tracked for reporting requirements:

Attorneys are able to attend trainings of their choice. The MAC attorney tracks compliance.

Standard 1 (Page 3)

8. If an attorney does not complete the required training, how will the system address the noncompliance?

The MAC attorney tracks the attorneys' training and the MAC attorney would notify an attorney who has not done the required training and work with them to get the training done since MIDC funds would not be used to pay an attorney who is not in compliance with the training.

9. Any changes in your funding needs from the prior year for Standard 1? Please respond Yes or No. ○ Yes ◉ No

If yes, please describe in the cost analysis.

Standard 2 - Initial Interview

FOR OFFICE USE ONLY:	Version # _____	APP # 220004

Standard 2 (Page 1)

Initial Client Interviews

10. The MIDC Standards now require the selection and assignments of attorneys to be done independently from the judiciary. How and when are defense attorneys notified of new assignments?

Our MAC attorney gets police reports for defendants needing an assigned attorney and then he does a conflict check and makes an appointment taking into consideration the complexity of the case and each attorney's experience. He provides the police report to the assigned attorney and that attorney then files an appearance with the Court.

Standard 2 (Page 2)

11. How are you verifying that in-custody attorney client interviews occur within three business days?

The MAC attorney reviews compliance on the attorney billing forms.

Standard 2 (Page 3)

12. How are you verifying attorneys' introductory communications with out-of-custody clients?

The MAC attorney reviews compliance on the attorney billing forms.

Standard 2 (Page 4)

13. How are you compensating attorneys for conducting initial interviews? Please include whether you intend to compensate attorneys differently for in-custody and out-of-custody interviews.

It is part of the compensation they receive for the contracted work they do. An analysis of the attorney compensation was done taking into account the resources provided by the MIDC website and this was used to negotiate the contracts in place for the attorneys.

14. Any changes in your funding needs from the prior year for Initial Interviews? Please respond Yes or No. ○ Yes ◉ No

If yes, please describe in the cost analysis.

Standard 2 (Page 5)

Confidential Meeting Spaces

15. How many confidential meeting spaces are in the jail? 1

16. What is the TOTAL amount of confidential meeting spaces in the courthouse? 8

17. How many confidential meeting spaces in the courthouse are for in-custody clients? 2

Please describe these spaces.

15. continued: 1 designated confidential meeting space in the jail--at times, additional areas are provided to meet confidential meeting space needs.

16. continued: 8+--there are 2 conference rooms outside each courtroom and then additional meeting rooms in our building

17. continued: 1-2 areas located by lock up (whether there is 1 or 2 depends on how many in-custody persons are brought over to our facility)

Standard 2 (Page 6)

18. How many confidential meeting spaces in the courthouse are for out-of-custody clients? 8

Please describe these spaces.

8+--there are 2 conference rooms outside each courtroom and then additional meeting rooms in our building

Standard 2 (Page 7)

19. Any changes from the prior year's compliance plan for your confidential meeting spaces? Please respond Yes or No. ○ Yes ◉ No

If Yes, please describe the proposed changes.

20. Any changes from the prior year's funding needs for confidential meeting spaces? Please respond Yes or No. ○ Yes ◉ No

If yes, please describe in the cost analysis.

Standard 3 - Investigation and Experts

FOR OFFICE USE ONLY: Version # _____ APP # 220004

Standard 3 (Page 1)

Experts and Investigators

21. The MIDC Standards now require approval of expert and investigative assistance to be independent from the judiciary. Describe the process of how attorneys request expert witness assistance for their indigent clients:

Our MAC attorney processes requests for experts and investigators.

Standard 3 (Page 2)

22. Any change from the prior year's process to request expert witness assistance? Please respond Yes or No. ○ Yes ◉ No

If yes, please explain the change:

Standard 3 (Page 3)

23. Describe the process of how attorneys request investigative assistance:

The attorneys make the request to the MAC attorney.

Standard 3 (Page 4)

24. Any change from the prior year's process to request investigative assistance? Please respond Yes or No. ○ Yes ◉ No

If yes, please explain the change:

Standard 3 (Page 5)

25. How are attorney requests (whether approved or denied) for experts and investigators tracked by the system? Please include approved and denied requests.

An excel spreadsheet is utilized to track attorney requests.

26. Any change from the prior year's funding needs for Standard 3? Please respond Yes or No. ◉ Yes ○ No

If yes, please describe in the cost analysis.

Standard 4 - Counsel at First Appearance

FOR OFFICE USE ONLY:	Version # _____	APP # 220004

Standard 4 (Page 1)

Counsel at First Appearance and Other Critical Stages

27. The MIDC Standards now require the selection and assignments of attorneys to be done independently from the judiciary. How are you providing counsel at first appearance and all arraignments? Please provide detail for circuit and district court coverage.

There are contracted counsel at first arraignment attorneys. These attorneys are available every day that arraignments are held. The counsel at first arraignment attorneys work out who will cover which day of arraignments and are available to meet with all persons needing a court appointed attorney.

Standard 4 (Page 2)

28. How are you providing counsel at all other critical stages? Please provide details:

After first arraignment, the MAC attorney appoints counsel at other critical stages.

Standard 4 (Page 3)

29. How are you compensating attorneys for Standard 4? Please provide detail for compensating counsel at first appearance and compensating counsel at all other critical stages.

Our counsel at first arraignment attorneys are contracted to provide this service.

Standard 4 (Page 4)

30. Do you have a prison in your County? ○ Yes ◉ No

If Yes, how is counsel provided to people charged with crimes while incarcerated in the prison?

Do you seek reimbursement for the cost of counsel from the Michigan Department of Corrections? ○ Yes ○ No

Standard 4 (Page 5)

31. Are there or will there be any misdemeanor cases where your court accepts pleas without the defendant appearing before a magistrate or a judge? For example, pleas by mail, over the counter pleas, pleas online, etc. Please answer Yes or No. ○ Yes ◉ No

32. Describe how counsel is offered to a defendant making a plea who does not appear before a magistrate or judge:

Standard 4 (Page 6)

33. Any change from the prior year's attorney compensation for Standard 4? Please respond Yes or No. ○ Yes ◉ No

If yes, please describe in the cost analysis.

34. Any change from the prior year's funding needs for Standard 4? Please respond Yes or No. ○ Yes ◉ No

If yes, please describe in the cost analysis.

Standard 5 - Attorney Assignment

FOR OFFICE USE ONLY:	Version # _____	APP # 220004

Standard 5 (Page 1)

The MIDC Standards now require independence from the court including the selection and assignment of attorneys, attorney compensation and approval of requests for expert and investigative assistance.

35. How will attorneys be selected to provide adult indigent criminal defense services in your indigent defense system? Please describe any eligibility requirements needed by the attorneys as well as the selection process:

The MAC attorney is hired by the County on a contract basis. The County also negotiates a contract with the main public defenders and counsel at first arraignment. The MAC attorney does conflict checks and oversees the appointments of the attorneys and handles requests for expert or investigative assistance.

Standard 5 (Page 2)

36. Will the selection process be facilitated by a committee of stakeholders? ○ Yes ◉ No

If so, please list the titles of participating officials, agencies, or departments as appropriate.

Standard 5 (Page 3)

37. Who will approve an attorney's eligibility to receive assigned cases? The MAC Attorney (he will verify that attorneys meet the training requirements and that they have the experience to handle the complexity of case assigned).

38. Who will assign work to the attorneys in the indigent defense system? Please include the person's name, title, employer and/or supervisor.

Person's Name: Robert W. Drake, Attorney

Title: MAC Attorney

Employer and/or Supervisor: Contract attorney, hired by Cass County

39. Who will review and approve attorney billing? Becky Moore, Cass County Finance Director along with the MIDC assistant

40. Who will approve requests for expert and investigative assistance? The MAC attorney, Robert W. Drake

41 Who will review and approve expert and investigative billing? Becky Moore, Cass County Finance Director along with the MIDC assistant

Standard 5 (Page 4)

42. What is your appeal process to resolve any potential conflicts between the assigned attorney and the person(s) assigning casework?

Cass County would consult with corporate counsel to resolve such a conflict.

Standard 5 (Page 5)

43. What is your appeal process to resolve any potential conflicts between the assigned attorney and the person(s) or reviewing/approving billing?

If the billing issue was administrative, then the Cass County Administrator would resolve the conflict; if the issue was regarding the attorney's work or attorney-related issues, then Cass County would consult with corporate counsel to resolve such a conflict.

Standard 5 (Page 6)

44. What is your appeal process to resolve denied or partially denied requests for expert or investigative assistance?

The MAC attorney decides whether to approve requests for experts or investigative assistance. If the attorneys disagree with the MAC attorney, then the County would consult with corporate counsel to resolve such a conflict.

Miscellaneous

FOR OFFICE USE ONLY:	Version # _____	APP # 220004

Personnel

In the cost analysis, please provide detail about all personnel employed by the funding unit. This should include DIRECT SERVICE PROVIDERS (Public Defender Chief, Deputy Chief, Assistant Defenders, and staff of the defender office employed by the system) as well as ANCILLARY STAFF (court clerks, sheriff employees, etc.)

Ancillary Staff

45. In limited circumstances, the MIDC can fund some other system staffing needs if required to implement one of the MIDC standards. These requests are evaluated each year.

46. Do you have any ancillary staff? Please answer Yes or No. ○ Yes ◉ No

If yes, what standard(s) or reporting needs do they meet?

If yes, how are you tracking time for ancillary staff?

47. For existing ancillary staff, are there any personnel positions/hours eliminated, reduced or increased from the prior year? Please answer Yes or No. ○ Yes ○ No

If yes, please explain in the cost analysis.

48. Are any additional ancillary staff positions or hours requested from the prior year? Please answer Yes or No. ○ Yes ◉ No

If yes, please explain in the cost analysis.

Reimbursement Costs for Creating Plan

An indigent criminal defense system may submit to the MIDC an estimate of the cost of developing a plan and cost analysis for implementing the plan under MCL 780.993(2). Please attach documentation of planning time for FY22, if seeking reimbursement under this provision.

Are you requesting reimbursement of planning costs? ○ Yes ◉ No

If yes, do you have receipts showing that non-funding unit employees have been paid? ○ Yes ○ No

What is the amount you are seeking in reimbursement?

Reminders

- You must also complete a cost analysis.
- In order to complete your application, you must submit a list of the attorneys providing services with P numbers.
- If applicable, you must submit documentation supporting your request under MCL 780.993(2) for reimbursement for the cost of compliance planning.

List of the attorneys providing services

Attorneys Accepting Assignments

Name of Attorney	Bar Number	Title	Type of Office	Years Practicin

				g Criminal Defense in Michigan
Drake, Robert	71578	Contract MAC Attorney & Attorney accepting assignments	Private Attorneys	11.0
Feldman, Gregory H.	48645	Contract Attorney accepting assignments	Private Attorneys	20.0
Hogue, Nicholas	81291	Contract Attorney accepting assignments	Private Attorneys	4.0
Kardatzke, Robert Andrew	62994	Contract Attorney accepting assignments	Private Attorneys	15.0
Smith, Tricia	79899	Contract Attorney accepting assignments	Private Attorneys	5.0

Cost Analysis

Instructions for Completion of the Fiscal Year 2022 Cost Analysis

Please complete all sections of the spreadsheet and narrative relevant to your request for grant funds. The cost analysis request is for the total adult criminal indigent defense system cost funded by the state grant, local share, and other funding sources. As noted in the narrative for each budget category, please highlight or make note of a new or changed budget request for FY22. Justification of expenses should include a clear statement as to how the position, contract, or item is a direct expense of the local indigent defense system. The request must include calculations for rates, hours and pricing of requested items. Please refer to the MIDC's GRANT MANUAL for guidance as to allowable costs. Click on 'Show Documents' to view the Grant Manual.

Does or will your system use a vendor/nonprofit model public defender office to provide indigent defense services? ○ Yes ◉ No

FOR OFFICE USE ONLY: Version # _____ APP # 220004

	Line Item	Qty	Rate	Units	UOM	Total	State Grant
Program Expenses							
1	**Personnel**						
	Admin Assistant Notes : This position was previously funded at 20 hrs per week along with doing work for our problem solving courts at 20 hours per week; we didn't have funding to maintain the 20 hours for the problem solving courts due to cuts to our grants; in addition, the MIDC work was not of a high enough volume to provide 20 hours per week worth of work. With the application, reporting and other grant requirements, 260 hours per year, or 5 hours per week, seems more consistent with the workload for the MIDC grant. This is a new position and not supplanting.	260.0000	22.000	1.000	HRS	5,720.00	5,720.00
2	**Fringe Benefits**						
	Consolidated Fringes Notes : Previously fringe benefits were part of our application; we have just reduced the hours of this position and as a result the fringe benefits are reduced too. We have used a rate of 50% to account for health insurance, dental insurance, vision insurance, FICA, MERS (mandatory contribution).	0.0000	50.000	5720.000		2,860.00	2,860.00
Total Program Expenses						8,580.00	8,580.00
Contractual							

	Line Item	Qty	Rate	Units	UOM	Total	State Grant
1	**Contracts for Attorneys**						
	Public Defense Attorney Notes : Main Public Defender Contract We will have a 2 year contract covering FY 22 and FY 23 for this service We negotiate our contracts and the rates of pay based upon information found in MIDC's report Incentivizing Quality Indigent Defense Representation found at: https://michiganidc.gov/wp-content/uploads/2018/06/Incentivizing-Quality-Indigent-Defense-Representation.pdf and the information about Standard 8 on MIDC's website found at: https://michiganidc.gov/standards/#tab-id-8.	3.0000	8869.000	12.000	MTH	319,284.00	319,284.00
	Public Defense Attorney Notes : Counsel at First Arraignment Contract We will have a 2 year contract covering FY 22 and FY 23 for this service We negotiate our contracts and the rates of pay based upon information found in MIDC's report Incentivizing Quality Indigent Defense Representation found at: https://michiganidc.gov/wp-content/uploads/2018/06/Incentivizing-Quality-Indigent-Defense-Representation.pdf and the information about	2.0000	495.000	52.000	WKS	51,480.00	51,480.00

	Line Item	Qty	Rate	Units	UOM	Total	State Grant
	Standard 8 on MIDC's website found at: https://michiganidc.gov/standards/#tab-id-8.						
	Public Defense Attorney Notes : Because of COVID, we are very behind with criminal felony jury trials. We have a backlog of over 150 felony criminal cases as a result of COVID. We plan to have some of our misdemeanors handled on a contracted basis to free up our main public defenders to handle the felony jury trials. The attorneys handling the misdemeanors may bill at the following rates: $100 per hour for misdemeanor cases, capped at $1,000 (trial) & $500 (no trial)	39.0000	1000.000	1.000		39,000.00	39,000.00
	Conflict Case Defense Notes : We have built in $16,000 per year for conflict counsel into our main public defender contract. The attorneys handling the conflict counsel cases may bill at the following rates: $100 per hour for misdemeanor cases, capped at $1,000 (trial) & $500 (no trial) $110 per hour for felony cases, to a maximum of $2,200 (trial) & $1,100 (no trial) $120 per hour for life offense cases, capped at $2,500 (trial) & $1,200 (no trial)	1.0000	16000.000	1.000		16,000.00	16,000.00

	Line Item	Qty	Rate	Units	UOM	Total	State Grant
	$250 for probation violations (formal hearing) $150 for probation violations (informal hearing/sentence only)						
	Public Defense Attorney Notes : We haven't seen any District Court appeals in the last several years. This is an estimated budgetary amount based upon consultation with surrounding counties of similar size.	1.0000	100.000	10.000		1,000.00	1,000.00
	Managed Assigned Counsel Administration Notes : The MAC Administrator is one of our main public defenders and he has a reduced caseload to cover 3 hours per week of MAC administration and then an additional 3 hours per week will be compensated by this MAC administrator line item.	3.0000	100.000	52.000	HRS	15,600.00	15,600.00
Total for Contracts for Attorneys						442,364.00	442,364.00
2	**Contracts for Experts and Investigators**						
	Investigators Notes : We are asking for a slight increase in investigation fees based upon our fees expended in FY 2021 to date. We are also taking into consideration the COVID backlog of over 150 felony cases.	350.0000	60.000	1.000	HRS	21,000.00	21,000.00
	Experts Notes : Expert fees - TBD MIDC guideline rates	1.0000	15000.000	1.000	MIDC	15,000.00	15,000.00

	Line Item	Qty	Rate	Units	UOM	Total	State Grant
Total for Contracts for Experts and Investigators						36,000.00	36,000.00
3	**Contracts for Construction**						
4	**Contracts Other**						
	Translators/Sign Language for defense Notes : This is for translation for attorney client meetings and not for court proceedings. We want to ensure due process for persons with barriers due to language or disability.	20.0000	125.000	1.000	HRS	2,500.00	2,500.00
Total Contractual						480,864.00	480,864.00
Other Expenses							
1	**Equipment**						
2	**Training/Travel**						
	Registration Fees-Training for attys, at $30/hour	5.0000	30.000	12.000	HRS	1,800.00	1,800.00
	Mileage-for atty training Notes : Per standard county rates and policies.	2608.0000	0.575	1.000	MIL	1,499.60	1,499.60
	Lodging-for atty training Notes : Per standard county rates and policies.	1.0000	1000.400	1.000		1,000.40	1,000.40
	Meals-for atty training Notes : Per standard county rates and policies.	1.0000	950.400	1.000		950.40	950.40
	SADO Membership	5.0000	75.000	1.000	MIDC	375.00	375.00
	NAPD Membership	5.0000	40.000	1.000	MIDC	200.00	200.00
	Mileage-for defense witnesses & experts Notes : Per standard county rate and policies.	2608.0000	0.575	1.000	MIL	1,499.60	1,499.60

	Line Item	Qty	Rate	Units	UOM	Total	State Grant
Total for Training/Travel						7,325.00	7,325.00
3	**Supplies/Services**						
Total Other Expenses						7,325.00	7,325.00
TOTAL EXPENDITURES						**496,769.00**	**496,769.00**

	Category	Total	State Grant	Narrative
Program Expenses				
1	Personnel	5,720.00	5,720.00	This position was previously funded at 20 hrs per week along with doing work for our problem solving courts at 20 hours per week; we didn't have funding to maintain the 20 hours for the problem solving courts due to cuts to our grants; in addition, the MIDC work was not of a high enough volume to provide 20 hours per week worth of work. With the application, reporting and other grant requirements, 260 hours per year, or 5 hours per week, seems more consistent with the workload for the MIDC grant. This is a new position and not supplanting.
2	Fringe Benefits	2,860.00	2,860.00	Previously fringe benefits were part of our application; we have just reduced the hours of this position and as a result the fringe benefits are reduced too. We have used a rate of 50% to account for health insurance, dental insurance, vision insurance, FICA, MERS (mandatory contribution).
Total Program Expenses		8,580.00	8,580.00	
Contractual				
1	Contracts for Attorneys	442,364.00	442,364.00	These categories have been part of our grant application in prior years. The main difference for FY 2022 is the request for additional attorney fees to cover the misdemeanor cases so that our main public defenders are freed up to handle the COVID backlog of felony cases.
2	Contracts for Experts and Investigators	36,000.00	36,000.00	We are asking for a slight increase in investigation fees based upon our fees expended in FY 2021 to date. We are also taking into consideration the COVID backlog of over 150 felony cases.
3	Contracts for Construction	0.00	0.00	
4	Contracts Other	2,500.00	2,500.00	This was in our prior grant application.

	Category	Total	State Grant	Narrative
				This is for translation for attorney client meetings and not for court proceedings. We want to ensure due process for persons with barriers due to language or disability.
Total Contractual		480,864.00	480,864.00	
Other Expenses				
1	Equipment	0.00	0.00	
2	Training/Travel	7,325.00	7,325.00	These expenses were in our prior grant application. Increases are slight and due to increases in membership fees.
3	Supplies/Services	0.00	0.00	
Total Other Expenses		7,325.00	7,325.00	
TOTAL EXPENDITURES		**496,769.00**	**496,769.00**	

Source of Funds

	Category	Total	State Grant	Local Share	Other Funding Sources	Narrative
1	**Source of Funds**					
	State Grant Contribution	244,915.60	244,915.60	0.00	0.00	
	Local Share Contribution	251,853.40	0.00	251,853.40	0.00	
	Program Revenue	0.00	0.00	0.00	0.00	
	Previous Year Unspent Funds	0.00	0.00	0.00	0.00	
	Total Source of Funds	496,769.00	244,915.60	251,853.40	0.00	
	Totals	496,769.00	244,915.60	251,853.40	0.00	

R-123-21

BOARD OF COMMISSIONERS
COUNTY OF CASS, MICHIGAN

WHEREAS, the Cass County Prosecutor's Office has a Cooperative Reimbursement Program (CRP) contract with the Office of Child Support (OCS) to provide IV-D establishment services in Cass County, Michigan with an effective date of 10/1/2016 with an initial term of five years which was approved by the Cass County Board of Commissioners Chairperson, Bernie Williamson, and Prosecutor Victor Fitz, providing federal reimbursement of 66% of the Prosecutor's Office's eligible IV-D activities as well as additional federal pass through IV-D incentive money; and

WHEREAS, the Cass County Friend of the Court Office has a Cooperative Reimbursement Program (CRP) contract with the State of Michigan, Office of Child Support (OCS) to provide IV-D establishment-related and enforcement services in Cass County, Michigan with an effective date of 10/1/2016 with an initial term of five years which was approved by the Cass County Board of Commissioners Chairperson, Bernie Williamson, and Chief Judge Susan L. Dobrich, providing federal reimbursement of 66% of the Friend of the Court Office's eligible IV-D activities as well as additional federal pass through IV-D incentive money; and

WHEREAS, OCS has notified its partner IV-D agencies around the state of Michigan, which includes the Cass County Prosecutor's Office and the Cass County Friend of the Court Office, that OCS is exercising the two, one-year extensions for current CRP contracts for Fiscal Year 2022 and Fiscal Year 2023; and

WHEREAS, the CRP contract amendments are electronically housed and require approval in the State of Michigan's E-Grams system.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners authorizes approval in the E-Grams system by the Cass County Prosecutor's Office and the Cass County Friend of the Court Office of the two, one-year extensions of the FY 2017 CRP contract which was effective 10/1/2016, for Fiscal Years 2022 (10/1/21-9/30/22) and 2023 (10/1/22-9/30/23).

ADOPTED THIS 15th DAY OF JULY, 2021

ATTEST:

Monica McMichael, Clerk/Register

Dwight Dyes, Chair
Cass County Board of Commissioners

MICHIGAN DEPARTMENT OF CORRECTIONS

"Committed to Protect, Dedicated to Success"

Office of Community Corrections

Community Corrections Plan and Application
Fiscal Year 2022

CCAB Name: Cass County

Email the application to:

1. MDOC-OCC@michigan.gov
2. Community Corrections Specialist

DUE DATE: May 1, 2021

SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION

Name of CCAB: Cass County | **Federal I.D. Number:** 98-600004838

A: General Contact Information:

	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
Name:	Krista Smith	Rick Behnke	Gregory Feldman	Cass County Administrators Office, Finance Director Becky Moore
Title:	Community Corrections Coordinator	Sheriff	Defense Attorney	
Address:	321 M-62 North	321 M-62 North	69045 M-62, Suite C	120 North Broadway
City:	Cassopolis	Cassopolis	Edwardsburg	Cassopolis
State:	Michigan	Michigan	Michigan	Michigan
Zip:	49031	49031	49112	49031
Phone:	269-445-1212	269-445-1200	269-449-0849	269-445-4474
Fax:	269-445-1254	269-445-1254	269-869-5962	
Email:	kristas@cassco.org	Rickb@cassco.org	attygfeldman@gmail.com	beckym@cassco.org

Type of Community Corrections Board: County Advisory Board
Counties/Cities Participating in the CCAB: **Cass County**
Date application was approved by the local CCAB: **April 30, 2021**
Date application was approved by county board(s) of commissioners and/or city council: **TBD**
Date application was submitted to OCC: **April 30, 2021**

B: CCAB Membership

Representing:	Name	Email
County Sheriff:	Richard Behnke	rickb@cassco.org
Chief of Police:	David Toxopeus	dtoxopeus@dowagiac.org
Circuit Court Judge:	Mark Herman	markh@cassco.org
District Court Judge:	Stacey Rentfrow	staceyr@cassco.org
Probate Court Judge:	Susan Dobrich	sued@cassco.org
County Commissioner(s):	Robert Benjamin	robbenj@cassco.org
Service Area (Up to 3):	Bob Weber Tom Miles	bobw@woodlandsbhn.org tmiles@tccpc.comcastbiz.net
County Prosecutor:	Victor Fitz	victorf@cassco.org
Criminal Defense:	Gregory Feldman	attygfeldman@gmail.com
Business Community:	Minnie Warren	minnie@mintechllc.com
Communications Media:	Sarah Culton	sarah.culton@leaderpub.com
Circuit/District Probation:	Carl Butler	butlerc@michigan.gov
City Councilperson:	vacant	
Workforce Development:	vacant	

1. Does your CCAB have Bylaws? Yes If yes, have they been revised within the last 2 years? **yes**
2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? **New CCAB members are provided with information regarding PA 511 and the objectives of the local CCAB. The CCAB Coordinator also personally contacts each new CCAB member to further discuss the role Community Corrections has in Cass County.**

SECTION II: ANALYSIS & COMPREHENSIVE CORRECTIONS PLAN

Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets Group 2 straddle cell offenders, OUIL-3rd offenders, and probation violators assessed as moderate to high in risk and or needs. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

1) *Key Objectives* – Overall PCR Objective, Group 2 Straddle Objective, and Recidivism Objective(s) - your CCAB may identify other objectives in addition to these required objectives.
2) *Supportive Strategies* – Proposed OCC funded programming and/or services that are intended to support the objectives identified.
3) *Performance Measures* – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

Felony Data Analysis:

OCC will provide CCABs with relevant felony dispositional data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical
- Reference to changes in PCRs compared to prior years
- Other changes in your CCAB/area that influence changes (new stakeholders, new or changing policies and/or procedures, emerging crimes, offender characteristics, etc.)
- Review your past OCC funding proposals for ideas

Your data analysis forms the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.

Example: Objective #1 is intended to impact the overall prison commitment rate (PCR). To address this, your CCAB should analyze local felony dispositional & CCIS data and identified trends or changes that impacted that data. For example, trends and changes may include:

- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues

- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

Your CCAB must then determine its proposed Overall PCR based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its Overall PCR. All strategies that you are requesting funding for must be also be listed on the Budget Cost Description and have a completed Program Description. If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

SAMPLE OBJECTIVE: To reduce the County's Overall Prison Commitment Rate (PCR) to 16% or less.

SAMPLE STRATEGY: C01 Cognitive Programming, G18 Outpatient Treatment Services, and B15 Employment Skills. I25 Gatekeeper will be utilized to screen all offenders for eligibility.

A-1: Using OMNI Felony Disposition data supplied by OCC for the previous two fiscal years:

1. Are overall felony dispositions increasing, decreasing, or stable? Decreasing
2. In the two charts below, please fill in the rates and number of dispositions for the ***previous two fiscal years***. For CCABs with correctional facilities, please remove those dispositions with prisoner status (OMNI Report 3). Describe changes within Sentencing Guideline (SGL) categories identified below, including prison and non-prison dispositions, for State Board Target Populations. Any additional pertinent information necessary to establish a trend beyond 2 years must be included.: **Felony dispositions are much lower for FY 2020 when compared to recent years. Until FY 2020 felony dispositions has remained stable over severl years. Cass County has not held a jury trial in over one year and has a significant backlog in the criminal docket as a result, which has impacted the overall felony dispositions.**

FY 2019 State PCR:	**19.7%**	**Group 2 Rate:**	**12.9%**	**Straddle Cell Rate:**	**24.0%**	**Group 2 Straddle Rate:**	**23.0%**
Overall PCR:	**17.7%**- **59** prison dispositions out of **333** felony dispositions						
Group 1:	**34.8%** - **31** prison dispositions out of **89** felony dispositions						
Group 2:	**11.5%** - **28** prison dispositions out of **244** felony dispositions						
Straddle PCR:	**13.3%** - **11** prison dispositions out of **83** felony dispositions						
Group 1:	**29.2%** - **7** prison dispositions out of **24** felony dispositions						
Group 2:	**6.8%** - **4** prison dispositions out of **59** felony dispositions						

FY 2020 State PCR:	**20.1%**	**Group 2 Rate:**	**13.8%**	**Straddle Cell Rate:**	**24.5%**	**Group 2 Straddle Rate:**	**23.7%**
Overall PCR:	**20.4%**- **48** prison dispositions out of **235** felony dispositions						
Group 1:	**29.7%** - **22** prison dispositions out of **74** felony dispositions						
Group 2:	**16.1%** - **26** prison dispositions out of **161** felony dispositions						
Straddle PCR:	**9.8%** - **6** prison dispositions out of **61** felony dispositions						
Group 1:	**9.1%** - **2** prison dispositions out of **22** felony dispositions						
Group 2:	**10.3%** - **4** prison dispositions out of **39** felony dispositions						

3. Provide information regarding policies, procedures, program operations, pertinent issues or opportunities which emerged, or other factors which have positively/negatively affected the achievement of objectives--for example, local changes regarding early jail release, implementation of required program fees, stakeholders--CCAB manager or staff, judges, magistrates, prosecutor, sheriff, contractor/service providers. Briefly describe the impact and, if negative, how it was addressed. **The services and programming available to offenders both in the jail and in the community provide a continuum of care building on the the tools for successful completion of probation supervision. MDOC Probation Officers are aggressive in their support and supervision of probationers and invested in providing appropriate programming and opportunities for offender success. The various Problem Solving/Treatment Courts also provide eligible offenders the support and accountability to enhance offender success in the community. Beginning on March 1, 2020 Cass County MDOC Probation/Parole Office is participating in a MDOC Pilot Program focused on Risk Based**

Sanctions & Incentives. It is anticipated that this risk-need-responsivity (RNR) model will produce effective outcomes and lower recidivism.

4. Cass County has two new local initiatives that will impact MDOC-OCC objectives. In late 2020 Southwest Michigan Behavioral Health presented local service provider Woodlands Behavioral Health a funding opportunity through the State Opioid Response 2 Grant to provide a Woodlands Behavioral Health employed Case Manager to the jail. The Case Manager is available to engage with individuals in the jail or recently released from jail or otherwise involved with the criminal justice system who have Opioid Use Disorder and/or Stimulant (meth) Use Disorder to assess immediate needs and connect with community-based resources as well as behavioral health services. This position is funded for two years and is anticipated to impact offender success and recidivism. Cass County has also received a three-year Comprehensive Opioid, Stimulant, & Substance Abuse Site-Based Program (COSSAP) Grant. The goal is to employ collaborative and comprehensive "gap filling" approach to develop, implement, and/or expand/enhance, existing trauma-informed evidence-based programming across the criminal justice system. Identifying, responding to, treat and support those impacted by illicit opioids, stimulants, and other substances. Both of these new initiatives will enhance services across all Problem Solving Courts as well as law enforcement overall and will support MDOC-OCC objectives.
5. FY 2021 was challenging as we all were forced to navigate through the ongoing COVID pandemic. Cass County has not held a Jury Trial in over a year, this will impact FY 2021 data. Standard practices and policies were adjusted to accommodate COVID restrictions and mandates. This did impact community-based program enrollment and participation. Pretrial Supervision has been important to keeping the jail population at safe levels to allow for quarantine space in the facility and has seen increased utilization. Communication and collaboration between all stake holders to discuss the challenges and problem solve has been important as the COVID pandemic restrictions continue.

A-2: Felony Analysis - Key Objectives and Strategies

NOTE:

- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives. ***Only proposed programs that impact at least one Key Objective will be considered for funding.***

1. **Key Objective #1 is intended to impact the Overall Prison Commitment Rate – please state the Objective: Reduce the overall PCR to 17% or below.**

List OCC Programs in support of Objective #1:

1. Out-of-Custody Women's Moral Reconation Therapy (MRT) - continuation
2. Out-of-Custody Men's Moral Reconation Therapy (MRT) - continuation
3. Pre-Trial Assessment - continuation
4. Pre-Trial Supervision - continuation

List Non-OCC funded Programs in support of Objective #1

Jail Meth Group
Jail Case Management
Veterans Affairs VJO Coordinator
Adult Treatment/Sobriety Court
Mental Health Court
Family Treatment Court
Family Preservation Program
Swift & Sure Sanctions Probation Program
Peer Support
COSSAP Grant initiatives

2. **Key Objective #2 is intended to impact the Group 2 Straddle Cell Rate – please state the Objective: Maintain the Group 2 Straddle Cell PCR at or below 10%**

List OCC Programs in support of Objective #2:

1. Out-of-Custody Women's Moral Reconation Therapy (MRT) - continuation

2. Out-of-Custody Men's Moral Reconation Therapy (MRT) - continuation **3. Pre-Trial Assessment - continuation** **4. Pre-Trial Supervision - continuation**
List Non-OCC funded Programs in support of Objective #2
Jail Meth Group **Jail Case Management** **Veterans Affairs VJO Coordinator** **Adult Treatment/Sobriety Court** **Mental Health Court** **Family Treatment Court** **Family Preservation Program** **Swift & Sure Sanctions Probation Program** **Peer Support** **COSSAP Grant initiatives**

B: Recidivism Analysis

Public Act 511 mandates that CCABs "Provide improved local services for individuals involved in the criminal justice system with the goal of reducing the occurrence of repeat criminal offenses that result in a term of incarceration or detention in jail or prison." As such, CCABs are required to address recidivism within their comprehensive plan, with a specific emphasis on how the plan is intended to impact the local recidivism rates.

The State Board has defined recidivism as "Probation Violations, either technical or new sentence, resulting in prison," and has identified Probation Violators as being indicative of performance in this area:

i. Probation Violators with a new felony conviction resulting in a prison sentence (PVNS)
ii. Technical Probation Violators resulting in a prison sentence (PVT)

Based on OMNI Report 3, please use the following table to report the number of Probation Violators ***that resulted in a prison disposition*** for each listed category. Regional CCABs should list the Probation Violation Data for each County separately and provide a total, regional rate at the end of each row.

B-1: Using OMNI Felony Disposition data provided by OCC for:

Previous Fiscal Year Recidivism Rates

County Name	**Cass**						**Totals for Region:**
Probation Violation - New Sentence to Prison							
Total	**9**						**9**
Probation Violation – Technical to Prison							
Total	**1**						**1**

B-2: Using OMNI Felony Disposition data supplied by OCC for the previous fiscal years:

1. Are overall felony Probation Violations dispositions increasing, decreasing, or stable? Decreasing
2. Describe changes within the Probation Violation disposition data for the previous two fiscal years, including prison and non-prison dispositions. Report rates with detailed explanation: **The data indicates that the total number of Probation Violations is trending down, with 99 Probation Violations filed in FY 2019 and 61 in FY 2020. The overall PCR for all Probation Violations has increased to 20.83% from 10% in FY 2019. FY 2020 OMNI data indicates a total of 9 prison commitments for PV New Sentence offenders for a PCR of 18.75%, a significant increae over FY 2019. PV Technical offenders totaled 36 for FY 2020, with just one prison commitment. It is likely that COVID restrictions impacted PV filings in FY 2020.**

3. Provide information regarding policies, procedures, program operations, pertinent issues or opportunities which emerged, or other factors which have positively/negatively affected the achievement of objectives--for example, local changes regarding early jail release, implementation of required program fees, stakeholders--CCAB manager or staff, judges, magistrates, prosecutor, sheriff, contractor/service providers. Briefly describe the impact and, if negative, how it was addressed. **The services and programming available to offenders both in the jail and in the community provide a continuum of care building on the the tools for successful completion of probation supervision. MDOC Probation Officers are aggressive in their support and supervision of probationers and invested in providing appropriate programming and opportunities for offender success. The various Problem Solving/Treatment Courts also provide eligible offenders the support and accountability to enhance offender success in the community. Beginning on March 1, 2020 Cass County MDOC Probation/Parole Office is participating in a MDOC Pilot Program focused on Risk Based Sanctions & Incentives. It is anticipated that this risk-need-responsivity (RNR) model will produce effective outcomes and lower recidivism.**
4. **Cass County has two new local initiatives that will impact MDOC-OCC objectives. In late 2020 Southwest Michigan Behavioral Health presented local service provider Woodlands Behavioral Health a funding opportunity through the State Opioid Response 2 Grant to provide a Woodlands Behavioral Health employed Case Manager to the jail. The Case Manager is available to engage with individuals in the jail or recently released from jail or otherwise involved with the criminal justice system who have Opioid Use Disorder and/or Stimulant (meth) Use Disorder to assess immediate needs and connect with community-based resources as well as behavioral health services. This position is funded for two years and is anticipated to impact offender success and recidivism. Cass County has also received a three-year Comprehensive Opioid, Stimulant, & Substance Abuse Site-Based Program (COSSAP) Grant. The goal is to employ collaborative and comprehensive "gap filling" approach to develop, implement, and/or expand/enhance, existing trauma-informed evidence-based programming across the criminal justice system. Identifying, responding to, treat and support those impacted by illicit opioids, stimulants, and other substances. Both of these new initiatives will enhance services across all Problem Solving Courts as well as law enforcement overall and will support MDOC-OCC objectives.**
5. **FY 2021 was challenging as we all were forced to navigate through the COVID pandemic. Cass County has not held a Jury Trial in over a year, this will impact FY 2021 data. Standard practices and policies were adjusted to accommodate COVID restrictions and mandates. This did impact community-based program enrollment and participation. Pretrial Supervision has been important to keeping the jail population at safe levels to allow for quarantine space in the facility and has seen increased utilization. Communication and collaboration between all stake holders to discuss the challenges and problem solve has been important as the COVID pandemic restrictions continue.**

B-3: Recidivism Key Objectives and Strategies

NOTE:

- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will used to impact your Key Objectives. ***Only proposed programs that impact at least one Key Objective will be considered for funding.***

1. **Objective #1 is intended to impact recidivism by targeting: Probation Violators with a new sentence State the Objective: Maintain the prison commitment rate of Probation Violator New Sentence at or below 18% of all prison dispositions**

List OCC Programs in support of Objective #1:

1. Out-of-Custody Women's Moral Reconation Therapy (MRT) - continuation
2. Out-of-Custody Men's Moral Reconation Therapy (MRT) - continuation
3. Pre-Trial Assessment - continuation
4. Pre-Trial Supervision - continuation

List Non-OCC funded Programs in support of Objective #1

Jail Meth Group
Jail Case Management
Veterans Affairs VJO Coordinator
Adult Treatment/Sobriety Court

Mental Health Court
Family Treatment Court
Family Preservation Program
Swift & Sure Sanctions Probation Program
Peer Support
COSSAP Grant initiatives

2. **Objective #2 is intended to impact recidivism by targeting: Technical Probation Violators State the Objective: Maintain the prison commitment rate of Probation Violator Technical at or below 5% of all prison dispositions.**

List OCC Programs in support of Objective #2:

1. Out-of-Custody Women's Moral Reconation Therapy (MRT) - continuation
2. Out-of-Custody Men's Moral Reconation Therapy (MRT) - continuation

List Non-OCC funded Programs in support of Objective #2:

Jail Meth Group
Jail Case Management
Veterans Affairs VJO Coordinator
Adult Treatment/Sobriety Court
Mental Health Court
Family Treatment Court
Family Preservation Program
Swift & Sure Sanctions Probation Program
Peer Support
COSSAP Grant initiatives

C: COMPAS Criminogenic Needs Profile

1. Please list the top 3 needs scales for ***men*** as identified within the COMPAS Criminogenic Needs and Risk Profile provided by OCC. Additionally, identify both the local and OCC strategies that will impact the identified needs scales: **1. Information provided by OCC for FY 2020 indicate the following top needs for MEN:**
2. **1. Substance Abuse**
3. **2. Family Criminality**
4. **3. History of Non-Compliance**

5. Please list the top 3 needs scales for ***women*** as identified within the COMPAS Criminogenic Needs and Risk Profile provided by OCC. Additionally, identify both the local and OCC strategies that will impact the identified needs scales: **1. Information provided by OCC for FY 2020 indicate the following top needs for WOMEN:**
6. **1. Substance Abuse**
7. **2. Criminal thinking/Observation**
8. **3. History of Non-Compliance**
9. **OCC strategies that will impact these areas include Moral Reconation Therapy (MRT) for both men and women, addressing family dynamics, criminal thinking and Substance Abuse. Pretrial Supervision may allow an offender to remain in the community while their case is pending providing opportunities to maintain/continue education and/or employment. The various specialty/problem solving court initiatives also continue to have an impact in these areas by providing support and services to family members. Cass County has developed a strong Peer Support Program that provides a unique level of support and services to offenders. Twin County Community Probation Center is an effective option for offenders to gain skills and work toward a GED or diploma and assist in obtaining employment to allow for independent housing in the community. The Cass County Jail in collaboration with Cassopolis Public Schools offers inmates the opportunity to obtain a Ged or High school diploma while in custody.**

10. Provide information regarding policies, procedures, program operations, pertinent issues or opportunities which emerged, or other factors which have positively/negatively affected the achievement of objectives--for example, local changes regarding early jail release, implementation of required program fees, stakeholders--CCAB manager or staff, judges, magistrates, prosecutor, sheriff, contractor/service providers. Briefly describe the impact and, if negative, how it was addressed. **Cass County has not had any major changes in stakeholders or policy. The major factor impacting all**

standard practices has been COVID pandemic and restrictions. From the Jail to the Courts to MDOC Probation/Parole and service providers, all aspects of the Criminal Justice System worked hard to keep all processes and services in place.

D: Local Practices to Address Probation Violators

Please explain in detail how the CCAB is targeting the needs of felony probation violators, both new sentence and technical. Include both local and OCC funded practices. **OCC funded Men's/Women's MRT is a response option for both technical and new offense probation violations to address criminal thinking and support offender success. Twin County Probation Center is available to provided an increased level of supervison for both technical and new offense probation violators. New offense and technical probation violators are also referred to Problem Solving Court consideration as a response to the violation. Beginning on March 1, 2020 Cass County MDOC Probation/Parole Office is participating in a MDOC Pilot Program focused on Risk Based Sanctions & Incentives. With COMPAS Risks/Needs information, Agents will hold offenders accountable as well as support their success, the new risk-based violation response process will offer sanctions aimed at providing a proportionate response to redirect the negative behavior while targeting the high-risk behaviors/needs to reduce risk and future violations.**

E: Local Vocational/Educational Practices

Please explain in detail what is being done locally to address the local vocational/employment needs of offenders. Remember to consider trade schools, community colleges or universities who offer training to our offenders. Include both local and OCC funded practices. **The Cass County Jail in cooperation with Cassopolis Schools provides educational opportunities in the jail, allowing inmates to earn either their GED or High School Diploma while in jail. MDOC staff review job opening information provided by Michigan Works on a weekly basis to support probationer employment. Many local employers are supportive and flexible with scheduling, which allows employed offenders a better opportunity to accomplish program and/or probation requirements. While employment opportunities exist in the area for probationers a significant barrier to employment in Cass County is transportation, an issue that continues to be discussed with the local county transit agency. Some local businesses are providing transportation to employees to support a consistant workforce. Offenders eligible to participate in the MRT group will gain insight and skills that will enhance their ability to gain and maintain employment. Offenders ordered to Twin County Community Probation Center will complete Job Skills and opportunities to participate in GED classes while at the Probation Center. Southwestern Michigan College is participating in the Michigan Reconnect program, providing tuition to eligible students, opening doors to higher education.**

F: Local Practices to Address Persons with Substance Use Disorder(s)

1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? **Defendants booked into the jail with drug related offenses are identified through the Pretrial Assessment and may be referred to for Problem Solving Court Consideration and screening. Jail Case Manager through Woodlands Behavioral Healthcare is instrumental in this process. Defendants in jail may be referred to Jail Math Group offered by Woodlands Behavioral Healthcare and are screen and assessed for eligiblity.**
2. How do defendants and offenders get referred for a substance use assessment in your area (regardless of funding source)? **Referrals for substance use assessment come directly from MDOC probation, Problem Solving Courts to the local service provider Woodlands Behavioral Healthcare.**
3. After screening, how do defendants and offenders get referred to appropriate ASAM level of care treatment in your area? **Following substance use assessment defendants are provided a treatment plan and referred to appropriate services through Woodlands Behavioral Healthcare.**
4. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **No** If so, please describe in detail:
5. What non-PA 511 funded services are available in your area? Be sure to include treatment court services.
6. **Jail Meth Group**
7. Jail Case Management
8. **Family Treatment Court**
9. **Family Preservation Program**

10. **Adult Treatment/Sobriety Court**
11. **Mental Health Court**
12. **Swift & Sure Sanctions Probation Program**
13. **Peer Support Services**

G: Comprehensive Corrections Plan Summary

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: The jail based programming and education provides a foundation for improved offender success under community supervision. The CCAB Manager works closely with all specialty/problem solving court staff and case managers as well as MDOC Probation Office to identify, refer and divert eligible offenders to these programs. With a few exceptions all current specialty/problem solving court participants have had the benefit of programming/treatment/education while in jail, prior to and/or following acceptance into a treatment court program. The ability to begin treatment services and provide education opportunities to offenders as early as possible followed by the structure and support and additional accountability offered through the treatment court track or traditional probation has a significant impact on offender success; reducing recidivism and contributing to the reduced Prison Commitment Rate for Cass County. The addition of Pre-Trail Assessment & Supervision for FY 2019 has enhanced existing programming by providing eligible pre-trial offenders an opportunity to maintain employment, begin programming and/or education and demonstrate their ability to be successful on probation while their criminal case is pending. With the addition of the Comprehensive Opioid, Stimulant, & Substance Abuse Site-Based Program (COSSAP) Grant Cass County will be able to employ collaborative and comprehensive "gap filling" approach to develop, implement, and/or expand/enhance, existing trauma-informed evidence-based programming across the criminal justice system. Identifying, responding to, treat and support those impacted by illicit opioids, stimulants, and other substances. Both of these new initiatives will enhance services across all Problem Solving Courts as well as law enforcement overall and will support MDOC-OCC objectives.
2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **The local CCAB and stakeholders meet regularly to review progress and identify trends and also obsticles to achieving stated objectives. Weekly communication with the MDOC probation staff and speciality/problem solving courts staff to evaluate needs and gaps in service is important.**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **NA**

Summary of Program Services FY2022

CASS COUNTY						
Program Code	Program & Service Type	Name of Program (Fill in)		Projected Enrollments	Carry overs	Total in Program
Administration	Administration	Administration	Administration	n/a	n/a	n/a
F22	Pretrial Assessment	Pretrial Assessment	F22 - Pretrial Assessment	180		180
F23	Pretrial Supervision	Pretrial Supervision	F23 - Pretrial Supervision	85	45	130
C01	Cognitive	MRT - Men	C01 - MRT - Men	32	8	40
C01	Cognitive	MRT Women	C01 - MRT Women	24	6	30
- -			- - -			0
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IMPORTANT NOTE: AFTER YOU HAVE COMPLETED YOUR COST DESCRIPTIONS SHEET FOR A PROGRAM CODE, AND YOU CHANGE JUST ONE CHARACTER IN THE "NAME OF PROGRAM" DESCRIPTION IN THIS PROGRAM SUMMARY SHEET, YOU WILL NEED TO RESET THE PROGRAM CODE/NAME IN YOUR COST DESCRIPTIONS SHEET, USING THE DROP DOWN. IF YOU DO NOT, IT WILL NOT CARRY FORWARD TO YOUR PROPOSAL, AND YOU MAY NOT RECEIVE FUNDING.

Program Description
Administration

FY: 2022
CCAB: CASS COUNTY

Administration is defined as those activities and related costs that have been incurred for the overall executive and administrative functions of the local office or other expenses of a general nature that do not relate solely to the operation of a specific program as defined/approved within the local plan. They are costs, that by their nature, are administrative in support of the overall duties and functions of the local OCC. This category must also include its share of fringe benefits, costs, operations (utilities, office supplies, travel, etc.), and maintenance expenses.

NOTE:

- No more than one hour may be billed for eligibility screening under Administration. **CCABs receiving I25 Gatekeeper funds may not bill for this service under Administration.**

- A ***SUPPLY*** has a life expectancy of less than a year (paper, toner, folders, drug testing supplies, etc.) while ***EQUIPMENT*** has a life expectancy of more than a year (fax machine, PBT, computer).

1. Local/other contributions to Administrative functions per fiscal year: $ 11,656 **this amount must be reflected in your budget documents within the OCC Funding Application.*
2. How frequently are CCAB meetings held? Quarterly What is included on CCAB meeting agendas? The meeting agenda includes a review of the jail population, sentencing trends, an update on program status and financial review as well as relevent information from MDOC-OCC. CCAB members have the opportunity to address current trends and observations from their various positions,this includes updates from Twin County Community Probation Center, MDOC and local substance abuse services provider.
3. Describe how expenditure reports are processed and verified then forwarded to OCC in Lansing: All monthly invoices submitted are reviewed and approved by the CCAB Manager. By the 30th of each month the CCAB Manager submits expenditures for the month to the County Clerk's Office for payment. The Manager and the County Clerk reconcile any line items as needed. The CCAB Manager prepared and submits the monthly expenditure to OCC; with a copy provided the the County Treasurer's Office.
4. When and how are utilization and expenditures monitored? Utilization and expenditures are reviewed monthly in conjuction with the expenditure report and utilization report preparation.
5. As a contractual requirement, how often does the CCAB manager meet with, visit, and evaluate contracted programs? Monthly The Manager has regular contact in person and via email with contracted services providers to discuss program status, address trends follow up on referrals and evaluate program direction and offenders needs.
6. How often does the CCAB manager meet with program referral sources? (probation supervisors/agents, prosecutor, defense attorney, judges, etc.)? Weekly Explain: The Manager has weekly contact with MDOC probation staff through the Problem Solving Courts and other collaborative meetings.

Program Description

Administration

7. How often is program utilization reviewed? Explain: Utilization and expenditures are reviewed monthly in conjuction with the Utilization report and Monthly Expenditure report.
8. What actions are taken when programs are under or over-utilized? When a program is at capacity, a waiting list may be developed, with priority to straddle cell offenders and probation violators. Utilization is evaluated monthly to ensure that every eligible offender has access to appropriate programming. Under/Over utilization is addressed through a review of local trends and evaluation of offenders needs.
9. Describe when and how the comprehensive corrections plan is developed: Discussions regarding FY 2022 plan have been ongoing throughout the current year.
10. Describe the involvement of other stakeholders or subcommittees in data analysis or comprehensive corrections plan/program development. Core Team meetings with the Problem Solving Courts and other stakeholders are an opportunity to discuss and collaborate and coordinate resources to meet the needs of the target populations. These regular meetings are important to identify gaps in services and where new opportunities are identified and developed.
11. What is your plan to provide orientation and to educate all stakeholders? Explain: Communication is important and regular meetings with stakeholders including Judges, Prosecutor, Jail Administration and staff, MDOC Probation as well as Problem Solving Court Program Coordinator and local service providers are key to the continued success and support of MDOC-OCC initiatives.

Program Description

Group Programming

CCAB: CASS	**FY: 2022**
Local Program Name: MRT - MEN	
Service Provider: Preston Collett	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 32	
For Regional CCABs, projected number of new enrollments per member county:	
Program Location (select all that apply): Jail: ☐ Residential: ☐ Community: ☒	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- **This form is for program activities delivered through a group or class-type structure.**
- **Groups that are cognitive in nature must be separate for both male and female populations.**
- **When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.**
- **Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.**
- **If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).**
- **G00 is an option for "other" group-type programming not specifically identified here (discuss with your coordinator first).**

ANSWER ALL QUESTIONS USING "NA" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. **What is your target population?**		
☒Sentenced Felons	☐Pretrial	☒Other: **Probation Violators**

2. **Describe the program:**	
a.	What is your referral process to this program? **Referrals to this program come directly from MDOC Probation. Sentencing Judge may also specifically order MRT (or other cognitive programming) as a conditon of MDOC Probation. Many eligible Treatment/Speciaility Court participants are referred to this program as a conditon of program participation. MDOC Probation Agents forward CFJ-140 referral along with COMPAS Risk/Needs bar chart to Community Corrections for eligibility screening.**
b.	What assessment is used, identify the tool: **COMPAS**
c.	Who completes the assessment? **MDOC Probation**
d.	P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact (probable to highly probable). Then, identify the number of scales required for eligibility: 2 ☒Criminal Involvement ☐History of Violence ☐Vocational/Ed

Program Description

Group Programming

☒History of Non-Compliance
☐Criminal Opportunity
☒Criminal Personality
☒Cognitive Behavior
☐Leisure and Recreation
☐Social Isolation
☐Family Criminality
☐Current Violence
☐Residential Stability
☒Substance Abuse
☐Criminal Associates/Peers
☐Social Environment

Gender Responsive Scales:

☐Experiences of Abuse as an Adult
☐Experiences of Abuse as a Child
☐Relationship Dysfunction
☐Parental Stress

☒**Felony Probation Violator, regardless of COMPAS Assessment Score**

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Moral Roconation Therapy - MRT**

ii. Identify what skills are taught in this program: **Moral Reconation Therapy (MRT) is a cognitive-behavioral program that leads to enhanced moral reasoning, better decision making, appropriate behaviors. The MRT treatment program moves client from hedonistic (pleasure vs. pain) reasoning levels to levels where concern for social rules and others becomes important.**

iii. Is the group open or closed? Open

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3/12**

v. Minimum number of group sessions attended for successful completion: **12**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them:

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **MRT facilitator has completed Correctional Counseling Inc. MRT facilitator training and has provided a copy of the certification.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **Each participant will sign a log sheet that is updated by the facilitator following each group session, noting MRT step progress and overall participation. Monthly participation reports and updates are provided to referral source and or MDOC Probation Agent**

h. Provide any other pertinent information you feel is necessary: **When deemed necessary to comply with State or local mandates MRT Group may meet remotely via ZOOM video conferencing. Video participation via Zoom can be made available to participaants that are unable to attend in person.**

Program Description

Group Programming

3. Evaluation is part of evidence-based principles which you **must** identify in (a.). You are **required** to develop at least one key performance measure for this program in (b.). Be sure to include the data source, how its tracked and measured.

   a. **Describe how this program meets evidence-based principles: This program uses COMPAS risk/needs information to determine eligibility. The Service Provider is specifically trained in MRT cognitive behavioral treatment methods providing structured consistent evidence-based programming.**

   b. **Program key performance measure(s): This program has been well received by participants who regularly report to MDOC Probation staff the positive impact the MRT group has had. Treatment Court participants receive a post assessment as they complete their time in Treatment Court and those that have completed MRT show fewer sanctions and lower risk of recidivism.**

Program Description

Group Programming

CCAB: CASS	**FY: 2022**
Local Program Name: MRT - WOMEN	
Service Provider: Valerie Jones	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 24	
For Regional CCABs, projected number of new enrollments per member county:	
Program Location (select all that apply): Jail: ☐ Residential: ☐ Community: ☒	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- **This form is for program activities delivered through a group or class-type structure.**
- **Groups that are cognitive in nature must be separate for both male and female populations.**
- **When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.**
- **Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.**
- **If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).**
- **G00 is an option for "other" group-type programming not specifically identified here (discuss with your coordinator first).**

ANSWER ALL QUESTIONS USING "NA" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. **What is your target population?**		
☒Sentenced Felons	☐Pretrial	☒Other: **Probation Violators**

2. **Describe the program:**		
a. What is your referral process to this program? **Referrals to this program come directly from MDOC Probation. Sentencing Judge may also specifically order MRT (or other cognitive programming) as a conditon of MDOC Probation. Many eligible Treatment/Speciaility Court participants are referred to this program as a conditon of program participation. MDOC Probation Agents forward CFJ-140 referral along with COMPAS Risk/Needs bar chart to Community Corrections for eligibility screening.**		
b. What assessment is used, identify the tool: **COMPAS**		
c. Who completes the assessment? **MDOC Probation**		
d. P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact (probable to highly probable). Then, identify the number of scales required for eligibility: 2		
☒Criminal Involvement	☐History of Violence	☐Vocational/Ed

Program Description

Group Programming

☒History of Non-Compliance	☐Family Criminality
☐Criminal Opportunity	☐Current Violence
☒Criminal Personality	☐Residential Stability
☒Cognitive Behavior	☒Substance Abuse
☐Leisure and Recreation	☐Criminal Associates/Peers
☐Social Isolation	☐Social Environment

Gender Responsive Scales:

☐Experiences of Abuse as an Adult
☐Experiences of Abuse as a Child
☐Relationship Dysfunction
☐Parental Stress

☒**Felony Probation Violator, regardless of COMPAS Assessment Score**

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Moral Roconation Therapy - MRT**

ii. Identify what skills are taught in this program: **Moral Reconation Therapy (MRT) is a cognitive-behavioral program that leads to enhanced moral reasoning, better decision making, appropriate behaviors. The MRT treatment program moves client from hedonistic (pleasure vs. pain) reasoning levels to levels where concern for social rules and others becomes important.**

iii. Is the group open or closed? Open

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3/12**

v. Minimum number of group sessions attended for successful completion: **12**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them:

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **MRT facilitator has completed Correctional Counseling Inc. MRT facilitator training and has provided a copy of the certification.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **Each participant will sign a log sheet that is updated by the facilitator following each group session, noting MRT step progress and overall participation. Monthly participation reports and updates are provided to referral source and or MDOC Probation Agent**

h. Provide any other pertinent information you feel is necessary: **When deemed necessary to comply with State or local mandates MRT Group may meet remotely via ZOOM video conferencing. Video participation via Zoom can be made available to participaants that are unable to attend in person.**

Program Description

Group Programming

3. Evaluation is part of evidence-based principles which you **must** identify in (a.). You are **required** to develop at least one key performance measure for this program in (b.). Be sure to include the data source, how its tracked and measured.
a. **Describe how this program meets evidence-based principles: This program uses COMPAS risk/needs information to determine eligibility. The Service Provider is specifically trained in MRT cognitive behavioral treatment methods providing structured consistent evidence-based programming to eligible participants.** b. **Program key performance measure(s): This program has been well received by participants who regularly report to MDOC Probation staff the positive impact the MRT group has had. Treatment Court participants receive a post assessment as they complete their time in Treatment Court and those that have completed MRT show fewer sanctions and lower risk of recidivism.**

Program Description
Pretrial Risk Assessment Services

CCAB: CASS	**FY: 2022**
Local Program Name: Pretrial Assessment	
Service Provider: Krista Smith	
CCIS Service Type: *F22 - Pretrial Assessment*	
Total Projected Number of New Assessments (enrollment): 180	
For Regional CCABs, total projected number of new assessments by member county:	
Program Location (select all that apply): Jail: ☒ Community: ☐	
Program Status: Continuation	
If modification, describe here:	

PRETRIAL RISK ASSESSMENT SERVICES - Provides for risk assessment of pre-adjudicated defendants:

- **Validated assessment for pretrial services supervision eligibility.**
- **Funding under assessment may include the following: the interview with the defendant, criminal history investigation, verification of interview information, and conducting the PRAXIS and subsequent report to include presentation at arraignment.**
- **Enrollment projections should also include an appropriate calculation of staff's time. The total amount of time spent per projected enrollee should balance with the requested funding amount.**

ANSWER ALL QUESTIONS USING "NA" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM

1. **Based on your objective(s), what is your target population?**
☒Pretrial

2. **Describe the program:**	
a.	Describe eligibility criteria, including exclusionary criteria, for an assessment: **Eligibility criteria limits all Pretrial Assessment enrollments to pre-trial felons only, excluding active probationer, active parolee.**
b.	What programs (PA511 and/or locally funded) require this assessment to determine eligibility? **Pretrial Supervision and MRT as well as locally /otherwise funded programming including Adult Drug Court, Sobriety Court, Mental Health Court, Family Treatment Court and Jail Meth Group and Jail Case Management.**
c.	What assessment instrument is proposed? **PRAXIS Pretrial Risk Assessment**
d.	Is the assessment completed through an interview with the defendant or would the defendant fill out a questionnaire for later scoring? **Assessment is complete through an interview with the defendant.**
e.	Is the assessment completed prior to arraignment? Yes
f.	Describe the training, certification process, or credentials of the person(s) doing the assessment(s) which qualify him/her to do them – include dates of training/certification and who conducted the training: **CC Manager completes the Pretrial Assessment and is LEIN Certified and has a BA in Criminal Justice and 30 + years on the Criminal Justice field.**
g.	How much time is anticipated to score one pretrial risk assessment (**not including subsequent development of a recommendation or plan**)? **10 minutes**

Program Description
Pretrial Risk Assessment Services

	h. How much time is estimated to interview the defendant? **30 minutes** Explain your response. **Defendants are interviewed in person (when possible) at the jail, this involves gaining access to the interview area and having defendant escorted to the interview area, completing the assessment interview, and review and signing of release of information document. When in person interviews are restricted, the interview process is completed through ZOOM or phone.**
	i. How much time is estimated to complete a criminal history investigation on the defendant? **20 minutes** Explain your response. **Each assessed defendant is run through LEIN and also through Indiana MY Case Search as Cass County is on the Indiana border.**
	j. How much time is estimated to verify interview information? **10 minutes** Explain your response. **This may involve email/phone calls to verify employment and/or living arrangements. Also contact with District Court Probation or MDOC if defendant has been on supervision in the past.**
	k. How much time is estimated to complete the subsequent report, including the presentation at arraignment/court? **20 minutes** Explain your response. **The information gathered from the defendant during the Pretrial Assessment, the criminal history information and other sources is compiled along with a written recommendation. This is forwarded to the Court, Prosecuting Attorney, and Defense Attorney for review via email or FAX.**
	l. What is the total amount of time required to complete the assessment process? (add the time responses to questions i. through m.) **90 minutes**
	m. Is subsequent verification of information attempted prior to making a recommendation or determining eligibility? Yes
	n. Is the recommendation written? Yes
	o. For defendants who do not gain release, does your County utilize a review process (sequential review)? Choose an item. Explain: **Offenders assessed and deemed eligible for Pretrial Supervision Services that remain in jail are reviewed for bond modifications at each Court appearance or upon Motion to reduce Bond filed by Defense Attorney.**
	p. Is information about the number of completed assessments entered in COMPAS Case Manager and tracked for CCIS purposes? **Yes**
	q. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program:
3.	**Percentage of OCC-funded defendants screened whose release decision matches the pretrial risk assessment? (Concurrence rate) 80%** *For CCABs requesting a new initiative provide the expected or current concurrence rate as defined above.*
4.	Evaluation is part of evidence-based principles which you **must** identify in (a.). You are **required** to develop at least one key performance measure for this program in (b.). Be sure to include the data source, how its tracked and measured.
	a. **Describe how this program meets evidence-based principles: PRAXIS Pretrial Risk Assessment is utilized to establish appropriate level of supervision for Pretrial offenders to ensure community safety and Court appearances. Also screening for**

programming including Adult Drug Court, Sobriety Court, Mental Health Court, Family Treatment Court and Jail Meth Group and Jail Case Management promotes the earliest opportunity for access to services.

b. Program key performance measure(s): Goal to maintain concurrence rate at 80% or better.

Program Description
Pretrial Supervision Services

CCAB: CASS	**FY: 2022**
Local Program Name: Pretrial Supervision	
Service Provider: Krista Smith / House Arrest Services	
CCIS Service Type: *F23 – Pretrial Supervision Services*	
Total Projected New Enrollment: 85 total, with 35 projected for electronic monitoring	
For Regional CCABs, total projected new enrollment by member county:	
Projected Length of Stay in Days: 120	
Program Location (select all that apply): Jail: ☐ Residential: ☐ Community: ☒	
Program Status: Continuation	
If modification, describe here:	

SUPERVISION SERVICES – ***Pretrial supervision should utilize the least restrictive means while working to promote court appearances and public safety.***

- **Funding under Pretrial Supervision Services may include the following: court reminders (if not available through other means), report methodology and frequency that comports with the assessed level of risk and written compliance reports to the Court.**
- **Electronic monitoring is supported for the following: those charged with an OUIL III, victim cases, high risk misdemeanors and non-violent felonies scoring 6 or higher (PRAXIS) and/or a violent felony scoring 3 or higher (PRAXIS).**
- **Supervision programs are not intended to simply provide access to substance abuse testing absent other supervision activities.**
- **You are required to complete a G17 Substance Abuse Testing program description if you are requesting funds for pretrial substance abuse testing, as part of your pretrial supervision plan.**
- **OCC requires that an objective pretrial assessment be used before defendants are referred for pretrial supervision.**

ANSWER ALL QUESTIONS USING "NA" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. **Based on your objective(s), what is your target population?**
☒Pretrial

2. **Describe the program:**
a. A Pretrial risk assessment is mandatory for pretrial supervision services. What are your eligibility criteria based on the assessed risk levels? **Be sure to include assessment scores. Eligibility criteria limits all enrollments to pre-trial felons only, excluding active probationer, active parolee. Only pre-trial felony offenders with a medium to high score on the PRAXIS Pre-Trial Assessment will be enrolled. Court arraigned, convicted, and/or sentenced on a MCL 257.625 – 3rd Offense charge- Operating a motor vehicle under the influence of intoxicating liquor or a controlled substance, or both, 3rd or subsequent offense, under section 625(9)(c) of the Michigan Vehicle Code, 1949 PA 300 - AND - Must score moderate to high in overall risk potential -OR- moderate to high in substance abuse need, when using a State approved actuarial risk/need assessment**

Program Description
Pretrial Supervision Services

b.	If using electronic monitoring (GPS and/or SCRAM) answer and clearly explain the following questions (use NA if not applicable to your program): ****Refer to the first page for information on pretrial EM eligibility information.**
i.	What kind of equipment/system: **GPS Tether, SCRAM, SoberLink**
ii.	Vendor for equipment/service: **House Arrest Services**
iii.	Cost assessed by the vendor per unit/defendant/day (clearly describe): **House Arrest Services daily user fee is $8.25 for a SCRAM unit and $7.50 per day for GPS unit. Both units require a $50.00 hookup/installation/activation fee. SoberLink Alcohol monitor is $5.75 per day with a $25 installation/activation fee.**
iv.	Who does the equipment installation/retrieval? **House Arrest Services or Krista Smith**
v.	Who sets up schedules and/or monitors compliance? **CCAB Manager establishes a curfew if indicated as wellas exclusions zones as inicated. House Arrest Services Monitoring Center monitors compliance and provides daily email reports to local OCC.**
c.	What are your supervision reporting requirements, i.e. frequency and type of reporting? **Defendants on Pretrial Supervision are required to report by phone or TEXT weekly or bi-weekly, and to report immediately any address/phone/employment changes or contact with police. In person reporting may be required as indicated by PRAXIS score and on a case by case basis in place of phone reporting.**
d.	What is your average daily caseload per full time equivalent position (FTE) for pretrial supervision? **51**
e.	What happens during a typical "check-in" and how long is it estimated to take? Court date reminder: ☒ Verification of address: ☒ New criminal contact: ☒ Verification of bond conditions: ☒ Referrals to programs: ☒ Other (describe): **Employment and/or education status. Provide ZOOM information for access to Court hearings.** Time per check in (including the time to complete compliance report documentation) **20 minutes per enrollee**
f.	Does the program design include collateral contacts with family, employer, school, treatment provider, etc.? Yes
g.	This program does not use PA-511 funds for drug/alcohol testing. ***If you select "uses PA-511 funds" then you are required to complete a G17 Substance Abuse Testing program description.***
h.	Pretrial release conditions which include drug/alcohol testing should be limited. Describe the County's plan should a defendant test positive for a controlled substance. What interventions are available and presented to the court and/or defendant: **NA**
i.	How is the County's plan mentioned in (h.) documented per defendant? **NA**

Program Description
Pretrial Supervision Services

j. Are compliance reports shared with MDOC PSI writers? **Pretrial Supervision Status Reports and Discharge Reports are shared with MDOC PSI writers and Supervising Agents.**
k. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: **Over the last several years the population of the Cass County Jail has seen a shift with an increasing number of unsentenced felony inmates awaiting trial, unable to post bond. Pre-Trial Supervision is intended to balance the rights of the accused with the need to protect the community and assure court appearances by providing supervision and support services to pretrial defendants.**
3. **Provide the following information:** *(For CCABs requesting a new initiative, provide the expected or current appearance and public safety rates as defined below)*
a. **What is the appearance rate for those enrolled in pretrial supervision funded through OCC? 82% appearance rate. (The percentage of OCC-funded supervised defendants who make all scheduled court appearances.)**
b. **What is the public safety rate? 85% (The percentage of released defendants on OCC-funded supervision who are not charged with a new criminal offense before adjudication.)**
4. Evaluation is part of evidence-based principles which you **must** identify in (a.). You are **required** to develop at least one key performance measure for this program in (b.). Be sure to include the data source, how its tracked and measured.
a. **Describe how this program meets evidence-based principles: Defendants appropriately asssessed for Pretrial Supervision and provided with the most appropriate and least restrictive supervision ensures that the safety of the community while preserving the rights of the defendant. Pretrial Supervision will allow those defendants appropriate/eligible for community supervision the opportunity to continue employment or education, maintain housing and provide for family while their criminal case is pending; all of these factors reduce an individuals recidivism risk.** b. **Program key performance measure(s): Pretrial Supervision for eligible defendants that will be considered for a Problem Solving Court provides defendants an opportunity to engage in community based services very early in the process to enhance offender success. Defendants on SCRAM or SoberLink alcohol monitoring as part of Pretrial Supervision are more likely to maintain sobriety and continue treatment while on probation. Goal to ensure an appearance rate of 80% or better and a public safety rate of 85% or better.**

R-125-21

CASS COUNTY BOARD OF COMMISSIONERS

CCSO REHEAT UPGRADE

WHEREAS, The Cass County Jail was constructed in 1988 and there have been problems with the heating and cooling since the onset; and

WHEREAS, the systems have improved over the last several years due to upgrades; and

WHEREAS, moving forward for future use the proposal from Trane is to replace the existing cooling only VAV boxes with reheat coils.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approves Trane as the vendor for the CCSO Reheat Upgrade Project to be paid out of Public Improvement Fund line item 245-244-980.000 at a cost of $36,875.00 and the process approved by the County Administrator and Funding approved by the Finance Director.

ADOPTED THIS 15TH DAY OF JULY, 2021

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

To: Jeff Carmen, Cass County Administrator

From: David Dickey: Facility Director

Date: 6/28/21

Re: CCSD Reheat Upgrade

Since construction of the jail in 1988 there have been heating and cooling issues. Over the last several years we have upgraded these systems and have found it much improved. There are four areas that need future attention in the form of reheat VAV boxes. These areas are cold summer and winter because they cannot heat up the supply air.

Trane proposal is to replace the existing cooling only VAV boxes with reheat coils.

Total this project $39,875.00

Will be paid from 245-244-980.000

245-244-980.000

Proposal

TRANE

(Valid for 30 days from Proposal date)

PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.

DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED

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Prepared For:
Dave Dickey
Cass County

Date: June 15, 2021

Proposal Number: 3054176

Job Name:
Cass County Jail 2021 Reheat Coils

US Communities Contract Number: USC 15-JLP-023
US Communities Quote Number: 30-155987-21-001

Delivery Terms:
Freight Allowed and Prepaid - F.O.B. Factory

Payment Terms:
Net 30 Days

Trane proposes to replace (4) Existing Cooling only VAV terminal Units with Hot Water Reheat VAV Terminal Units. VAV-9, 15, 20, 22 will be replaced with Terminal units that have integral Hot Water reheat coil. Pricing includes all mechanical installation labor and material necessary for a complete install.

VAV-9,15 and 20 all have Newer Tracer UC210 Controllers that will be reused. A new Belimo control valve will be added into the new piping and will be controlled thru the existing UC210 Controller. VAV-22 is currently controlled with pneumatic controller therefore a complete DDC Retrofit is included to upgrade the controls.

Includes:
- Low Voltage Control Wiring (Extension of the existing AIR-FI wireless Network)
- Programming/Verification
- Control Drawing Modifications
- Graphics Modifications
- Furnish/Install New Hot Water Piping and Insulation
- Demo the existing Cooling only VAV Units
- Furnish/Install (4) new VAV Units with Reheat
- Furnish/Install complete DDC Retrofit on VAV-22
- Owner Training
- 1 year parts/labor warranty on new components and workmanship

Total Net Price *(Including Applicable Taxes)* **.....$ 39,875.00**

Tax Status:	Taxable	☐	IF EXEMPT PLEASE SUBMIT COMPLETED TAX EXEMPTION CERTIFICATE WITH YOUR SIGNED PROPOSAL OR WITH YOUR PURCHASING DOCUMENTS, KEEP YOUR ORIGINAL ON FILE IN THE OFFICE. YOU WILL BE CHARGED TAX IF A VALID EXEMPTION CERTIFICATE IS NOT ON FILE BEFORE EQUIPMENT, PARTS OR SERVICES ARE PROVIDED. SEE WWW.TAXSITES.COM/STATE-LINKS.HTML FOR TAX FORMS.
	Exempt	☐	

Notes:
1. Price is valid for 30 days from date of proposal.
2. Unless specifically stated, start-ups, service/maintenance, spare parts, labor/refrigerant warranties, and training is not included.
3. All equipment has a 1 year parts only warranty from startup (not to exceed 18 months from shipment) unless otherwise noted.
4. Trane offers a Prepayment Discount Program. Please contact your Trane representative for more information

Sincerely,

Matthew Earl - Trane U.S. Inc.
Phone: (616) 971-1400
jrb

This proposal is subject to your acceptance of the attached Trane terms and conditions.

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CASS COUNTY OFFICE OF SHERIFF

321 M-62 North, Cassopolis, MI 49031 ♦ www.ccso.info ♦ Administration: (269) 445-8644 ♦ Dispatch (269) 445-1560

RICHARD J. BEHNKE, Sheriff

CLINTON D. ROACH, Undersheriff

July 7, 2021

Richard J. Behnke Sheriff RJB

Jeff Carmen, County Administrator

Re: Vehicle Purchase

Attached are quotes for the unmarked vehicle purchase for the Sheriff's Office and Drug Enforcement team. Each of the vehicles were budgeted for purchase this fiscal year. The quotes are from C Wimberley Auto Group and Berger Chevrolet. Berger is a state purchasing qualified vendor. It has been challenging to find vehicles in this post pandemic environment. We have been working on these quotes for four months.

The vehicle for the Sheriff's Office is 2021 Chevrolet Equinox in which a vehicle is being taken for trade. Berger does not take vehicles in trade for State purchasing contracts. The Drug Enforcement Team vehicle has no trade in for consideration.

It is my recommendation that we purchase two Chevrolet Equinox LT from C Wimberley one for $20,885 with trade in vehicle, the other for $28,510 without a trade. Berger quote was a $1,000 cheaper but the C Wimberly quote includes free oil changes and tire rotations that is not offered by Berger. I also think we should try and buy local whenever possible.

If you have any questions, please contact me.

2021 GMC Equinox C Wimberley $20,885 Motorpool paid over 4 years

2021 GMC Equinox C Wimberley, $28,510 CCDET, 271-301-945.010

AUTOMOTIVE GROUP
WIMBERLEY

Date July 6, 2021

Sales Guide GLENN OLSON

GUEST INFORMATION

Name CASS COUNTY SHERIFF OFFICE

Address 321 M-62 NORTH CASSOPOLIS MI, 49031

Home Phone 2694458644 Work Phone 2694451217

E-Mail Address KELLEYS@CASSCO.ORG

VEHICLE DESCRIPTION

Year / Make / Model 2021 CHEVROLET EQUINOX LT Color SUMMIT WHITE

Stock No. MS172974 Miles 1 VIN 3GNAXUEVXMS172974

Option 'A' - Base Retail Payments
Includes Rebates of $0.00

Down Payment

***** Based on an Avg. A.P.R., 45 Days to 1st Payment***

Option 'B' - Base Lease Payments
Includes Lease Cash of $0.00

_____ Miles Per Year

Down Payment

Fast, Friendly, Simple, Fair

Retail Value	$32,640.00
Savings	$4,000.00
Rebate	$0.00
Adjusted Sale Price	$28,640.00
Trade Value	$8,000.00
Trade Difference	$20,640.00
Fees	$245.00
Sales Sub Total	$20,885.00
Tax	$0.00
Trade Balance	$0.00
Net Sales Price	$20,885.00
Down Payment	$0.00
Balance Remaining	$20,885.00

Guest Approval

Management Approval ***With Lender Approval**

Estimated payments based on average APR. Final terms of your loan may differ depending on actual terms of financial institution's acceptance and are negotiable. This is an offer to sell/purchase. See dealership Buyer's Order for final figures, terms and conditions.

◀ PULL THIS STRIP TO EXPOSE ADHESIVE

CHEVROLET

2021 EQUINOX AWD LT 1.5T

EXTERIOR: SUMMIT WHITE
INTERIOR: JET BLACK

ENGINE, 1.5L TURBO DOHC 4-CYL
TRANSMISSION, 6-SPD AUTOMATIC

Visit us at www.chevy.com

STANDARD EQUIPMENT

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN

OWNER BENEFITS
- 3 YEAR/36,000 MILE* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR/60,000 MILE* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT
- *WHICHEVER COMES FIRST SEE CHEVROLET.COM OR DEALER FOR TERMS, DETAILS & LIMITS

PERFORMANCE & MECHANICAL
- TIRE, COMPACT SPARE

SAFETY & SECURITY
- CHEVY SAFETY ASSIST:
  *AUTOMATIC EMERGENCY BRAKING
  *FRONT PEDESTRIAN BRAKING
  *LANE KEEP ASSIST W/ LANE DEPARTURE WARNING
  *FORWARD COLLISION ALERT
  *INTELLIBEAM-AUTO HIGH BEAM
  *FOLLOWING DISTANCE INDICATOR
- STABILITRAK-STABILITY CONTROL SYSTEM W/ TRACTION CONTROL
- TIRE PRESSURE MONITOR (EXCL SPARE TIRE)
- THEFT DETERRENT SYSTEM
- REAR VISION CAMERA
- TEEN DRIVER

EXTERIOR
- WHEELS, 17" ALUMINUM
- HEADLAMPS, HID
- DAYTIME RUNNING LAMPS, LED
- POWER ADJ OUTSIDE MIRRORS, HEATED

INTERIOR
- PREMIUM CLOTH SEAT TRIM
- SEAT ADJUSTER, DRIVER 8-WAY POWER W/ 2-WAY POWER LUMBAR
- SEAT, REAR SPLIT-FOLDING
- AUDIO SYSTEM, 6 SPEAKER
- DRIVER INFO - COLOR DISPLAY
- 4 USB PORTS (2 CONNECTED, 2 CHARGE ONLY)

CONNECTIVITY & TECHNOLOGY
- ONSTAR (R) SERVICES & 4G LTE WI-FI (R) AVAILABLE; SEE ONSTAR.COM FOR TERMS
- SIRIUSXM RADIO CAPABLE, ALL ACCESS TRIAL W/ SUBSCRIPTION SOLD SEPARATELY
- KEYLESS START

MANUFACTURER'S SUGGESTED RETAIL PRICE

STANDARD VEHICLE PRICE	**$29,200.00**

OPTIONS & PRICING

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT SHOWN)

CONFIDENCE & CONVENIENCE PACKAGE	2,045.00
• DRIVER CONVENIENCE PACKAGE:	
• REAR LIFTGATE, POWER	
• REMOTE VEHICLE START	
• DRIVER & FRONT PASSENGER HEATED SEATS	
• AIR CONDITIONING, DUAL ZONE AUTO CLIMATE CONTROL	
• UNIVERSAL HOME REMOTE	
• LEATHER WRAP STEERING WHEEL	
• FRONT FOG LAMP	
• DRIVER CONFIDENCE PACKAGE:	
• LANE CHANGE ALERT WITH SIDE BLIND ZONE ALERT	
• REAR CROSS TRAFFIC ALERT	
• REAR PARK ASSIST	
BLACK BOWTIE EMBLEMS (DEALER INSTALLED)	200.00
TOTAL OPTIONS	$2,245.00
TOTAL VEHICLE & OPTIONS	$31,445.00
DESTINATION CHARGE	1,195.00

TOTAL VEHICLE PRICE*	**$32,640.00**

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

27 MPG combined city/hwy — 25 city, 30 highway

Small SUVs range from 16 to 125 MPG. The best vehicle rates 141 MPGe.

3.7 gallons per 100 miles

You save $0 in fuel costs over 5 years compared to the average new vehicle.

GHG

Annual fuel cost $1,500

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 6 (1 – 10, Best)

Smog Rating (tailpipe only): 7 (1 – 10, Best)

This vehicle emits 330 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs $7,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.70 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code*

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash — Driver ★★★★★, Passenger ★★★★★
Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash — Front seat ★★★★★, Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

Equipped with the safety and security of OnStar.
Visit onstar.com for details.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 38%
MAJOR SOURCES OF FOREIGN PARTS CONTENT: MEXICO 40%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
RAMOS ARIZPE, CZ MEXICO
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: UNITED STATES

This label has been applied pursuant to Federal law – Do not remove prior to delivery to the ultimate purchaser. "Includes Manufacturer's Recommended Pre-Delivery Service. Does not include dealer installed options and accessories not listed above, local taxes or license fees.

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GMSL_PROD_0040 – 04/28/2020

ORDER NO ZWVHG8 SALES CODE E
SALES MODEL CODE 1XY26
DEALER NO 11157
FINAL ASSEMBLY:
RAMOS ARIZPE, CZ MEXICO
VIN 3GNAXUEVXMS172974 REISSUE

DEALER TO WHOM DELIVERED
C. WIMBERLEY
57333 M51 S
DOWAGIAC, MI 49047-9766

AUTOMOTIVE GROUP
WIMBERLEY

Date July 7, 2021

Sales Guide GLENN OLSON

GUEST INFORMATION

Name CASS COUNTY SHERIFF OFFICE

Address 321 M-62 NORTH CASSOPOLIS MI, 49031

Home Phone 2694458644 Work Phone 2694451217

E-Mail Address KELLEYS@CASSCO.ORG

VEHICLE DESCRIPTION

Year / Make / Model 2021 Gmc Terrain AWD Color Any.

Stock No. Miles VIN

Option 'A' - Base Retail Payments
Includes Rebates of $0.00

Down Payment

Fast, Friendly, Simple, Fair

Retail Value	$33,565.00
Savings	$5,300.00
Rebate	$0.00
Adjusted Sale Price	$28,265.00
Trade Value	$0.00
Trade Difference	$28,265.00
Fees	$245.00
Sales Sub Total	$28,510.00
Tax	$0.00
Trade Balance	$0.00
Net Sales Price	$28,510.00
Down Payment	$0.00
Balance Remaining	$28,510.00

**** Based on an Avg. A.P.R., 45 Days to 1st Payment***

Option 'B' - Base Lease Payments
Includes Lease Cash of $0.00

_____ **Miles Per Year**

Down Payment

Guest Approval

Management Approval ***With Lender Approval**

Estimated payments based on average APR. Final terms of your loan may differ depending on actual terms of financial institution's acceptance and are negotiable. This is an offer to sell/purchase. See dealership Buyer's Order for final figures, terms and conditions.

◀ PULL THIS STRIP TO EXPOSE ADHESIVE

GMC

2021 TERRAIN AWD SLE

EXTERIOR: QUICKSILVER METALLIC
INTERIOR: JET BLACK

ENGINE, 1.5L TURBO DOHC 4-CYL
TRANSMISSION, 9-SPD AUTOMATIC

Visit us at www.gmc.com

STANDARD EQUIPMENT

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN

OWNER BENEFITS
- 3 YEAR/36,000 MILE* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR/60,000 MILE* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT
- *WHICHEVER COMES FIRST SEE GMC.COM OR DEALER FOR TERMS, DETAILS & LIMITS

INTERIOR
- AIR CONDITIONING, SINGLE-ZONE MANUAL
- SEATBACK, PASSENGER SIDE, FLAT FOLDING
- POWER WINDOW W/ EXPRESS DRIVER UP/DOWN
- STEERING WHEEL, LEATHER-WRAPPED 4 SPOKE
- AUDIO SYSTEM, 6 SPEAKER
- DRIVER INFO DISPLAY, 4.2" MULTI-COLOR

EXTERIOR
- HEADLAMPS, HIGH INTENSITY DISCHARGE
- DAYTIME RUNNING LAMPS, LED SIGNATURE
- TAIL LAMPS, LED SIGNATURE

SAFETY & SECURITY
- GMC PRO SAFETY:
  - *INTELLIBEAM-AUTO HIGH BEAM
  - *FRONT PEDESTRIAN BRAKING
  - *AUTOMATIC EMERGENCY BRAKING
  - *LANE KEEP ASSIST W/ LANE DEPARTURE WARNING
  - *FORWARD COLLISION ALERT
  - *FOLLOWING DISTANCE INDICATOR
- REAR VISION CAMERA
- TEEN DRIVER
- REAR DR LOCKS,CHILD SECURITY
- THEFT DETERRENT SYSTEM
- TIRE PRESSURE MONITOR, W/ TIRE FILL ALERT (EXCL SPARE TIRE)

PERFORMANCE & MECHANICAL
- ELECTRONIC PRECISION SHIFT
- TRACTION SELECT SYSTEM
- COMPACT SPARE TIRE
- HILL DESCENT CONTROL
- STABILITRAK - STABILITY CONTROL SYSTEM W/ TRACTION CONTROL

CONNECTIVITY & TECHNOLOGY
- ONSTAR (R) SERVICES & 4G LTE WI-FI (R) AVAILABLE; SEE ONSTAR.COM FOR TERMS
- GMC INFOTAINMENT SYSTEM W/ 7" DIAG. COLOR TOUCHSCREEN ADDITIONAL FEATURES FOR COMPATIBLE PHONES INCLUDE: BLUETOOTH AUDIO STREAMING VOICE COMMAND PASSTHROUGH TO PHONE, ANDROID AUTO & APPLE CARPLAY CAPABLE
- USB CHARGING-ONLY PORTS, 2
- 2 USB PORTS, AUXILIARY INPUT JACK
- REMOTE KEYLESS/ REMOTE OPEN

MANUFACTURER'S SUGGESTED RETAIL PRICE

STANDARD VEHICLE PRICE	**$30,100.00**

OPTIONS & PRICING

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT SHOWN)

DRIVER CONVENIENCE PACKAGE:	1,375.00
• SEAT, DRIVER 8-WAY POWER WITH 2-WAY POWER LUMBAR	
• DRIVER & FRONT PASSENGER HEATED SEATS	
• REMOTE VEHICLE START	
• AIR CONDITIONING, DUAL ZONE AUTOMATIC CLIMATE CONTROL	
• ROOF RACK, SIDE RAILS	
QUICKSILVER METALLIC	495.00
REAR LIFTGATE, POWER PROGRAMMABLE	400.00
TOTAL OPTIONS	$2,270.00
TOTAL VEHICLE & OPTIONS	$32,370.00
DESTINATION CHARGE	1,195.00
TOTAL VEHICLE PRICE*	**$33,565.00**

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

26 MPG combined city/hwy — 25 city — 28 highway

Small SUVs range from 16 to 125 MPG. The best vehicle rates 141 MPGe.

3.8 gallons per 100 miles

You **spend $250** more in fuel costs over 5 years compared to the average new vehicle. GDT

Annual fuel cost $1,550

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 5 (1 — 10, Best)

Smog Rating (tailpipe only): 7 (1 — 10, Best)

This vehicle emits 342 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs $7,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $2.70 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code*

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Based on the risk of injury in a side impact.

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Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

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PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 38%
MAJOR SOURCES OF FOREIGN PARTS CONTENT: MEXICO 40%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
SAN LUIS POTOSI, MEXICO
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: UNITED STATES

This label has been applied pursuant to Federal law – Do not remove prior to delivery to the ultimate purchaser. "Includes Manufacturer's Recommended Pre-Delivery Service. Does not include dealer installed options and accessories not listed above, local taxes or license fees.

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ORDER NO ZPTW31 SALES CODE E
SALES MODEL CODE TX826
DEALER NO 26294
FINAL ASSEMBLY:
SAN LUIS POTOSI, MEXICO
VIN 3GKALTEV5ML396022 REISSUE

DEALER TO WHOM DELIVERED
GURLEY-LEEP BUICK GMC
5302 N GRAPE RD
MISHAWAKA, IN 46545-1312

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle $27,312.00

Number of units 1

Total Bid Amount $27,312.00

Vehicle Description:

Year 2021

Make Chevrolet

Model Equinox AWD LT

Vendor:
Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

Cass County

Price includes title fee and delivery.

Signature Robert Evans

Printed Signature Robert M. Evans

Date 7/6/2021

Berger Chevrolet
Robert Evans | 6165759629 | bevans@bergerchevy.com

[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (Complete)

Selected Model and Options

MODEL

CODE	MODEL
1XY26	2021 Chevrolet Equinox AWD 4dr LT w/1LT

COLORS

CODE	DESCRIPTION
GAZ	Summit White (Available on all models including those with (WBL) Redline Edition.)

OPTIONS

CODE	DESCRIPTION
1LT	LT Preferred Equipment Group includes standard equipment
5CY	Tires, P225/65R17 all-season blackwall (AWD only.) (STD)
AR9	Seats, front bucket (STD)
B26	Driver Confidence II Package includes (UD7) Rear Park Assist, (UFG) Rear Cross Traffic Alert and (UKC) Lane Change Alert with Side Blind Zone Alert (Included and only available with (PCP) Confidence & Convenience Package.)
BTV	Remote Start (Included and only available with (ZQ2) Driver Convenience Package.)
CJ2	Air conditioning, dual-zone automatic climate control with individual climate settings for driver and right-front passenger (Included and only available with (ZQ2) Driver Convenience Package.)
FE9	Emissions, Federal requirements
FX6	Axle, 3.87 final drive ratio (AWD only.)
GAZ	Summit White (Available on all models including those with (WBL) Redline Edition.)
H1T	Jet Black, Premium cloth seat trim
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)
KA1	Seats, heated driver and front passenger (Included and only available with (ZQ2) Driver Convenience Package.)
LYX	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (170 hp [127.0 kW] @ 5600 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)
MNH	Transmission, 6-speed automatic, electronically-controlled with overdrive includes Driver Shift Control (STD)
N34	Steering wheel, leather-wrapped 3-spoke (Included and only available with (ZQ2) Driver Convenience Package.)
PCP	Confidence & Convenience Package includes (B26) Driver Confidence II Package and (ZQ2) Driver Convenience Package content
RSB	Wheels, 17" (43.2 cm) aluminum (STD)

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Berger Chevrolet
Robert Evans | 6165759629 | bevans@bergerchevy.com

[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (Complete)

OPTIONS

CODE	DESCRIPTION
SFZ	LPO, Black bowtie emblems, front and rear (Included with (PDV) Chrome Package, LPO or (PDB) Blackout Package, LPO.)
T3U	Fog lamps, front (Included and only available with (ZQ2) Driver Convenience Package or (WN5) Midnight Edition.)
TB5	Liftgate, rear power (Included and only available with (ZQ2) Driver Convenience Package.)
UD7	Rear Park Assist with audible warning (Included and only available with (B26) Driver Confidence II Package.)
UFG	Rear Cross Traffic Alert (Included and only available with (B26) Driver Confidence II Package.)
UG1	Universal Home Remote includes garage door opener, programmable (Included and only available with (ZQ2) Driver Convenience Package.)
UKC	Lane Change Alert with Side Blind Zone Alert (Included and only available with (B26) Driver Confidence II Package.)
ZQ2	Driver Convenience Package includes (BTV) Remote Start, (CJ2) dual-zone automatic climate control, (KA1) driver and front passenger heated seats, (N34) leather-wrapped steering wheel, (UG1) Universal Home Remote, (TB5) power liftgate and (T3U) front fog lamps (Included and only available with (PCP) Confidence & Convenience Package.)

Options Total

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Berger Chevrolet
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[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (Complete)

Standard Equipment

Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking and (TQ5) IntelliBeam headlamps

Mechanical

Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (170 hp [127.0 kW] @ 5600 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)

Transmission, 6-speed automatic, electronically-controlled with overdrive includes Driver Shift Control (STD)

GVWR, 4630 lbs. (2100 kg) (AWD only.)

Axle, 3.87 final drive ratio (AWD only.)

Fuel, gasoline, E15

Automatic Stop/Start

Driver Shift Controls

All-wheel drive (Included and only available with AWD models.)

Suspension, front MacPherson strut

Suspension, rear 4-link

Brakes, 4-wheel antilock, 4-wheel disc 16" front and rear

Brake, electronic parking

Brake lining, high-performance, noise and dust performance

Exhaust, single outlet

Mechanical jack with tools

Exterior

Wheels, 17" (43.2 cm) aluminum (STD)

Tires, P225/65R17 all-season blackwall (AWD only.) (STD)

Wheel, spare, 16" (40.6 cm) steel

Tire, compact spare, T135/70R16 blackwall

Trim, Bright lower window

Active Aero Shutters

Headlamps, high intensity discharge

Headlamp control, automatic on and off with automatic delay

Headlamp control, IntelliBeam auto high beam

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Berger Chevrolet
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[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (✓ Complete)

Exterior

Glass, acoustic, laminated windshield

Glass, deep-tinted, rear

Mirror caps, body-color

Mirrors, outside heated power-adjustable, manual-folding

Liftgate, rear manual

Door handles, body-color

Entertainment

Audio system, Chevrolet Infotainment 3 system, 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)

Audio system feature, 6-speaker system

Noise control system, active noise cancellation

SiriusXM Radio enjoy an All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the SiriusXM app, online and at home on compatible connected devices is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at www.siriusxm.com for complete terms and how to cancel. All fees, content, features, and availability are subject to change.)

Antenna, roof-mounted (Black.)

Bluetooth for phone personal cell phone connectivity to vehicle audio system (Go to my.chevrolet.com/learn to find out which phones are compatible with the vehicle.)

4G LTE Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front bucket (STD)

Seat trim, Premium Cloth

Seat adjuster, driver 8-way power with 2-way power lumbar

Seat adjuster, 2-way power driver lumbar control

Seat adjuster, front passenger 4-way manual

Seat, rear split-folding with center armrest

Head restraints, 2-way adjustable (up/down), front

Seat release levers, 2nd row mechanical release levers in cargo area

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Berger Chevrolet
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[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (Complete)

Interior

Floor mats, carpeted front

Floor mats, carpeted rear

Steering wheel, 3-spoke, deluxe

Steering column, tilt and telescoping

Steering wheel controls, audio, phone interface and driver information center controls

Speedometer, miles/kilometers

Display, driver instrument information enhanced, multi-color

Window, power with driver Express-Up and Down

Window, power with front passenger Express-Down

Windows, power, rear with Express-Down

Door locks, power with lock-out protection

Keyless Open includes extended range Remote Keyless Entry with lock and unlock feature

Keyless Start, push-button

Cruise control, electronic with set and resume speed

Theft-deterrent system, unauthorized entry

Remote panic alarm

USB ports, 2, with auxiliary input jack, located in front center stack storage area

USB charging-only ports, 2, located in the rear of the floor console

Air conditioning, semi-automatic, single-zone

Defogger, rear-window electric

Power outlet, front auxiliary, 12-volt

Mirror, inside rearview manual day/night

Sunglass storage, overhead

Visors, driver and front passenger illuminated vanity mirrors, covered

Assist handle, driver

Assist handle, front passenger

Assist handles, rear outboard

Map pocket, driver seatback

Map pocket, front passenger seatback

Shift lever, chrome-trimmed

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[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (✓ Complete)

Interior

Power outlet, cargo area auxiliary, 12-volt

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

StabiliTrak, stability control system with Traction Control

Daytime Running Lamps, separate cavity, LED

Safety-Interior

Airbags, dual-stage, frontal, driver and right front passenger with Passenger Sensing System, thorax side-impact, seat mounted, driver and right front passenger, roof-rail, side front and rear outboard seating positions (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Rear Vision Camera

Forward Collision Alert

Following Distance Indicator

Front Pedestrian Braking

Lane Keep Assist with Lane Departure Warning

Rear Seat Reminder

Door locks, rear child security, manual

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor, manual learn with Tire Fill Alert (Does not apply to spare tire.)

Horn, dual-note

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[Retail] 2021 Chevrolet Equinox (1XY26) AWD 4dr LT w/1LT (Complete)

WARRANTY

Warranty Note: <<< Preliminary 2021 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Maintenance Note: 1 Year/1 Visit

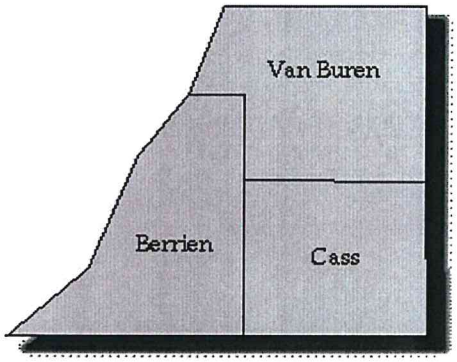
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2020-2022 Multi Year Plan

FY 2022 ANNUAL IMPLEMENTATION PLAN

REGION IV AREA AGENCY ON AGING





Planning and Service Area
Berrien, Cass, Van Buren

Region IV Area Agency on Aging
2900 Lakeview Avenue
St. Joseph, MI 49085
269-983-0177 (phone)
800-442-2803 (toll-free)
800-654-2810 (toll-free info line)
269-983-4028 (fax)
Lynn Kellogg, CEO
www.areaagencyonaging.org

Field Representative Lacey Charboneau
Charboneaul2@michigan.gov
517-241-4100

Printed On: 6/2/2021

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Region IV Area Agency on Aging, Inc. **FY 2022**

Executive Summary

Region IV, Area Agency on Aging, Inc. (RIV AAA) is a private, not-for-profit organization established in 1974 for the business of developing age supportive commerce and services. Region IV AAA plays a major role in planning, funding and delivery of a host of services with a primary focus on individuals with the greatest economic and social needs. Empowerment and independence of the consumer are driving themes behind its efforts.

Region IV AAA is designated by the Michigan Aging and Adult Services Agency (AASA) to plan, develop, and implement services as guided through the federal Older Americans Act (OAA) of 1965 and its subsequent amendments. The Older Michiganians Act (OMA) was enacted by the State of Michigan in 1981 to build upon the efforts of the aging network through State resources.

Governed by an independent Board of Directors, the agency mission is "Offering Choices for Independent Lives" with a vision that "through choice and range of service, every aging adult lives a quality life." This is achieved through advocacy, educating the community, coordinating services, coalition building, business development and using available resources and funding for supportive services.

The corporation manages an array of grants and contracts for service delivery in southwest Michigan. Its primary service area includes Berrien, Cass, and Van Buren counties.

The Region IV Area Agency on Aging Multi-Year Plan (MYP) for the period of October 1, 2019 through September 30, 2022 has set forth a plan to continue to provide and improve upon a comprehensive coordinated system of services to assist aging adults in maintaining independence in their homes and communities.

In FY 2022, Region IV AAA will continue to offer and administer the objectives established in the FY 2020-2022 MYP.

Diversity, Equity and Inclusion (DEI) goals were a key focus in FY 2021. Improving the accessibility of services to minority populations in southwest Michigan inclusive of people of color, persons with disabilities, recent immigrants and LGBTQ+ individuals will continue to be a major focus in FY 2022. Efforts will focus on ensuring AAA staff, providers and sub-contractors are trained in DEI including the ability to recognize unconscious bias; programming and outreach is culturally sensitive and welcoming to all; culturally and linguistically appropriate outreach is directed to non-English-speaking persons and that providers are trained to adapt to diverse cultural needs; and AAA staff, board and volunteers serving the communities of southwest Michigan are reflective of the diverse population of the region.

COVID-19 continues to have significant impact in Region IV AAA's service area. A rapid transition to a near 100% remote workforce was accomplished in March 2020. Staff were provided with equipment and IT support needed to accomplish their work remotely. Employee engagement and satisfaction with a remote vs. in-office work structure is a continued focus. It is anticipated that a blend of remote and in-office work will evolve in FY 2022 allowing Region IV AAA to capitalize on the benefits of a remote workforce while ensuring agency culture, core values and workforce connectivity and service delivery excellence remains high.

Region IV Area Agency on Aging, Inc. **FY 2022**

RIV AAA served as a trusted source of COVID-19 information and access to the vaccine for older adults in the region in FY 2021. The rural nature of the area compounded vaccine effort challenges. Region IV AAA partnered with local health departments and health systems to identify homebound individuals and direct care workers and facilitated vaccine access for those populations. Those efforts will continue throughout the remainder of the pandemic as needed.

RIV AAA launched the Rapid COVID-19 Home and Community Based Services Response program to provide seamless and timely access to services in the home to allow COVID positive older adults to transition home from a hospital stay with support or avoid hospitalization by convalescing at home with supportive care. This reduced hospitalizations and shortened hospital length of stay by allowing COVID patients to transition home sooner freeing up hospital capacity to care for patients who were more severely ill as well as allowing some COVID positive older adults to avoid a hospital stay altogether. RIV AAA partnered with local health systems, health departments and community funders and service providers to accomplish this aim.

Direct Care Workforce challenges continue to be intensified by COVID-19. COVID outbreaks within the workforce and fears of contracting the virus combined with childcare issues, school closures and increased unemployment benefits were identified by service providers as key challenges. In addition to providing PPE, RIV AAA provided premium pay to Direct Care Workers serving COVID positive older adults and younger persons with disabilities in addition to the state supported Direct Care Worker $2 hourly wage increase. Region IV AAA's Provider Unmet Needs fund continues to provide resources to overcome barriers to continued employment DCW experience including, but not limited to gas cards, auto repair, cell phones and cell phone minutes, childcare costs and other individualized barrier reduction items.

A telephone reassurance service, the Friendly Callers program, was developed and operationalized in FY 2020 in response to an increase in social isolation due to the COVID-19 pandemic. In FY 2021 a large number of college students were recruited, trained and matched with seniors in need of a telephone reassurance service. This capitalized on the strengths and benefits of intergenerational programing. The Friendly Caller program will continue in FY 2022 with an aim to increase volunteer recruitment to expand impact.

Region IV AAA's Campus for Creative Aging pivoted to provide all campus offerings on a virtual platform in response to the pandemic. Courses were redesigned, volunteer and staff instructors trained in Zoom and other virtual platforms and seniors engaged in remote learning. Zoom 101 courses were held and one-on-one telephonic coaching sessions provided to increase seniors' ability to access on-line programming. Course offerings were widely expanded and reach to the community grew throughout FY 2021. A blend of in-person and virtual offering of classes will continue in FY 2022.

Access to nutrition was a key barrier to seniors during the pandemic. In partnership with local nutrition providers, Region IV AAA expanded access to home delivered meals and developed and deployed drive thru pick-up systems for congregate meal participants. Staff and volunteers delivered Q-boxes of shelf-stable meals and fresh produce boxes to seniors throughout the pandemic. Personal care kits and PPE, including more than 2,000 masks made by community volunteers, were also provided. RIV AAA will continue to collaborate with nutrition providers to meet evolving nutritional needs and preferences of seniors throughout FY 2022.

The potential for reduced funding over the last few years has afforded Region IV AAA an opportunity to restructure the use of various OAA and state funding sources to accommodate some of the unexpected shifts in

funding. These flexible services are easily turned on and off without having much effect on the individual but are still able to lessen and/or eliminate a barrier.

However, not all funding sources can easily be shifted to adapt to a reduced funding stream and may require the AAA and direct service providers to reduce much needed services. This reduction may have a negative effect on an individual and potentially their ability to continue to lead an independent life in their homes and community. An example would be having to reduce and restructure Care Management and Case Coordination & Support staff which would result in fewer individuals being assessed and less in-home services being authorized.

Region IV AAA will continue to seek additional funding opportunities and community partnerships to sustain and/or grow existing programs and start new programs when viable to meet the needs of the older adult population in our counties. Those potential funding sources include private and public foundations, United Way, health system and health payor contracts among others.

Advocacy efforts for FY2022 will build on progress to date and not differ greatly from the FY 2020-22 MYP. Progress made includes increased consumer engagement through grassroots advocacy efforts as evidenced by increased participation in public policy events such as the Older Michiganians Day/ Senior Action Week state advocacy event and the local Region IV AAA Legislative Forum; both of which were held virtually in the 2021. Further, legislators' awareness and understanding of policy implication have been heightened through AAA staff testimony on pending legislation, one-on-one policy discussions with legislators, facilitated conversations with consumers and townhall participation. Policy analysis, public testimony and facilitated consumer meetings between elected officials will continue.

Significant advocacy efforts and success have focused on: 1) the effort to rebalance Medicaid-funded Long Term Care (LTC) to allow consumers a choice in where they receive LTC service: 2) make Michigan a no -wait state for AASA-funded in-home services; 3) address the Direct Care Workforce challenges; 4) the creation of a Kinship Care Navigator program and Kinship Care Advisory Council; and 5) develop infrastructure and access to affordable Broadband. Those efforts will continue in FY2022 with an added focused effort on federal funding for Title III-B services.

Advocacy efforts will continue to focus on educating appropriators on the value and impact of AAA services and will focus advocacy efforts to avoid cuts to key programs and mitigate impact on older adults by seeking additional funding opportunities to mitigate the impact of federal or state funding cuts.

Region IV Area Agency on Aging, Inc. FY 2022

Access Services

Care Management

Starting Date	10/01/2021	Ending Date	09/30/2022
Total of Federal Dollars		Total of State Dollars	$107,957.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

·Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and preferences of participants and their chosen or legal representative(s).

·Provide telephonic and in-person professional assessment, consultation, care planning, and service monitoring by licensed Nurse and/or Social Worker Supports Coordinators.

·Provide ongoing home and community-based services and supports to meet needs as identified during the person-centered planning process.

·Provide unbiased information and assistance in accessing community resources.

·Engage participants in person-centered emergency preparedness planning.

·Provide seamless transition of participants among programs as changes in eligibility allow.

·Offer opportunities for donation using a sliding scale cost-share model.

·Assure high quality service is being provided through annual client surveys.

·Implement continuous quality improvement efforts to meet or exceed AASA Quality Outcome Measures.

Number of client pre-screenings:	Current Year:	178	Planned Next Year:	178
Number of initial client assesments:	Current Year:	141	Planned Next Year:	141
Number of initial client care plans:	Current Year:	141	Planned Next Year:	141
Total number of clients (carry over plus new):	Current Year:	256	Planned Next Year:	252
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:41	Planned Next Year:	1:41

Case Coordination and Support

Starting Date	10/01/2021	Ending Date	09/30/2022
Total of Federal Dollars	$101,000.00	Total of State Dollars	$40,063.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

·Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and preferences of participants and their chosen or legal representative(s).

·Provide telephonic and in-person professional assessment, consultation, care planning, and service

monitoring by licensed Nurse and/or Social Worker Supports Coordinators.
·Provide ongoing home and community-based services and supports to meet needs as identified during the person-centered planning process.
·Provide unbiased information and assistance in accessing community resources.
·Engage participants in person-centered emergency preparedness planning.
·Provide seamless transition of participants among programs as changes in eligibility allow.
·Offer opportunities for donation using a sliding scale cost-share model.
·Assure high quality service is being provided through annual client surveys.
·Implement continuous quality improvement efforts to meet or exceed AASA Quality Outcome Measures.

Information and Assistance

Starting Date	10/01/2021	Ending Date	09/30/2022
Total of Federal Dollars	$83,000.00	Total of State Dollars	$17,552.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

* Facilitate person-centered access to services for individuals (both professionals and community) by answering all requests in a timely and thorough manner.
* Continue to assess clients for appropriate program referrals.
* Obtain and maintain MMAP counselor status to enhance existing knowledge.
* Maintain a resource database to ensure individuals are provided with an array of current and accurate information to meet the needs of the aging and disabled population in the service area.
* Assure high quality service is being provided by annually surveying client satisfaction levels.
* Continue to extrapolate and analyze data from the I&A data system (WellSky), which documents approximately 1,000 contacts per month, to make outcome-driven decisions.
* Create an I&A peer review documentation process.

Goals:
* Answer, at a minimum, 92% of Info-Line calls live.
* Provide 4 staff trainings during fiscal year 2022.
* Maintain MMAP certification.
* Minimum of 2 I&A staff AIRS certified.
* Perform bi-annual I&A peer reviews.

Options Counseling

Starting Date	10/01/2021	Ending Date	09/30/2022
Total of Federal Dollars		Total of State Dollars	$107,956.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

·Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and

preferences of participants and their chosen or legal representative(s).

·Provide telephonic and in-person professional assessment, consultation, care planning, and service monitoring by licensed Nurse and/or Social Worker Supports Coordinators.

·Provide immediate and short-term home and community-based services and supports to meet needs as identified during the person-centered planning process.

·Provide unbiased information and assistance in accessing community resources.

·Engage participants in person-centered emergency preparedness planning.

·Provide seamless transition of participants among programs as changes in eligibility allow.

Approved MYP Program Development Objectives

Area Agency on Aging Goal

A. Help older adults maintain their health and independence at home and in their community.

Objectives

1. Strengthen and expand access to supports and resources for family caregivers.
   Timeline: 10/01/2019 to 09/30/2022

Progress
FY2020
Continue to fund a successful Respite Chore program in our three county area. In FY2019, chore services were provided to 130 unpaid caregivers. However, due to the COVID-19 pandemic, the program has not been able to gain momentum in FY2020 due to the inability to provide chores.

Continue to support caregivers through the funding of Caregiver Supplemental Services in our three county area. In the first six months of FY2020, 32 caregivers have received supplemental services.

Region IV AAA added an additional trainer to the Creating Confident Caregivers program. The addition of a third trainer has allowed the AAA to assign a trainer to each county to ensure maximum coverage of our three county area.

Continue to provide the 36 Hour Day guide to caregivers as a resource. The guide provides information on the causes of dementia, managing the early stages of dementia, the prevention of dementia, and finding appropriate living arrangements for the person who has dementia when home care is no longer an option.

The Senior Volunteer Program (SVP) surveyed participants who are currently receiving the Grandparents Raising Grandchildren (GRG) newsletter to obtain data on how to further meet the needs of the of this population of older adults. The SVP had also been holding workgroups comprised of 6 GRGs to provide input into developing a program that will be the most responsive to meet their needs. The workgroup has not convened since February 2020 due to COVID-19.

FY2021
- Continued to fund the successful Respite Chore program in our three-county area.
- Continued to support caregivers through the funding of Caregiver Supplemental Services in our three-county area.
- Continued to provide a bi-monthly caregiver newsletter via mail, email, and website.
- Due to COVID-19 and the decision to not offer Creating Confident Caregivers® (CCC®) virtually, Developing Dementia Dexterity (DDD) has been offered in its place as a virtual option. The intent is to begin offering CCC® in person
  once current restrictions are lifted and continue to offer DDD as a virtual option.
- Partnered with Caring Circle to cross promote a Caregiver Support group which was developed by Caring Circle. The AAA works with Caring Circle to offer the support group via Zoom through the Campus for Creative

Aging class
schedule and manage registrations. Average class attendance has been between 10-12 caregivers.

- Partnered with a Nutrition Educator through MSU to hold "Grandparents with Children Cooking Classes" via Zoom through the Campus for Creative Aging. Average class attendance has averaged 12 participants.
- The Senior Volunteer Program has once again started to put resources towards building and revamping the Grandparents Raising Grandchildren's program which was put on hold in February 2020 due to COVID-19.

2. Continue to support and encourage independent living and successful aging of the older population by being able to adapt to their needs.
   Timeline: 10/01/2019 to 09/30/2022

Progress
FY2020
I&A staff attended a full day training on Mental Health First Aid which is a skills-based training course that teaches participants about mental health and substance-use issues.

MMAP Regional Coordinator has been able to meet the needs of many community individuals who are approaching 65 or nearing retirement by offering "New to Medicare" classes as opposed to scheduling one-on-one appointments with counselors. The classes cover such topics as how to enroll, options available, fraud, cost savings, and other Medicare nuances which may ease the enrollment process. In FY2019, classes were held in April, June, and August and had a total of 80 participants. Due to the covid-19 pandemic, the MMAP Regional Coordinator has had to move the "New to Medicare" class from an in-person class to a virtual class. The first virtual class is being held in May with 8 community individuals currently registered to attend.

Region IV AAA contracted with two local Spanish translators to begin the process of translating and offering both marketing and enrollment materials to the Hispanic community.

The Diversity & Inclusion Educator from the OutCenter of SW Michigan presented an on-site workshop, available to both staff and providers, titled "LGBTQ+ Aging and Home Health".

Region IV AAA will continue to utilize regional service definitions (Gap Filling) to allow Supports Coordinators to meet the unique unmet needs identified in the person-centered planning which are not met through the traditional service standards. Provided Gap Filling services to 88 individuals in FY2019 and 25 individuals during the first six months of FY2020.

FY2021

- MMAP Regional Coordinator partnered with the Executive Director of the OutCenter to provide a virtual session of "How to Sign-up for Medicare and Medicaid".
- All MMAP Counselors were required to complete a learning module on "Diversity, Equity, and Inclusion" in order to be recertified.
- Select staff participated in a project funded by MHEF and led by UofM School of Social Work to develop an online program tailored for homebound older adults to improve their mood and social engagement.
- Select staff participated in Question, Persuade, and Refer (QPR) which is a nationally recognized, evidence-based gatekeeper training. The training taught participants how to recognize suicidal language, appropriately respond to the
  person, and take the next step to help the person.

- Due to COVID-19 and the inability to hold classes in person the agency increased the number of Zoom classes offered through the Campus for Creative Aging. In a 9-month period, 1,380 individuals participated in 102 classes; the healthy cooking and Microsoft Office software classes were the most popular.

B. Promote elder and vulnerable adult rights and justice.

Objectives

1. Increase community awareness on the signs of abuse, neglect, and financial exploitation of older adults and how to report suspicious activity.
   Timeline: 10/01/2019 to 09/30/2022

Progress
FY2020
Partnered with the Berrien County Health Department to offer Opioid Education at senior housing complexes. In FY2019, twelve senior housing complexes and 175 residents participated in the education class with 92.7% of the residents indicating that the information provided was beneficial. However, due to COVID-19, the health department did not hold any classes in person in FY2020.

MMAP counselors continued to educate individuals on how to recognize Medicare and Social Security Fraud.

Distributed to congregate meal sites fraud prevention placemats created by the Social Security Administration and Federal Trade Commission.

I&A staff attended an elder abuse training put on by the Michigan Elder Justice Coordinating Council which gave attendees an overview of the dynamics of elder abuse, legal issues, and challenges impacting professionals.

I&A staff attended a presentation put on by the Michigan Alliance for Families titled "Rethinking Guardianship" which covered such topics as strangers as guardians and alternatives to guardianship.

Legal Aid of Western Michigan (LAWM) provided 428 hours of service on 182 unduplicated cases as of March 31, 2020; the most notable issues older adults were seeking assistance on were financial and housing related.

The Long Term Care Ombudsman (LTCO) made 49 nursing home visits as of March 31, 2020; the majority of nursing home complaints were for the quality of care and residents rights.

FY2021
- The successful Opioid Education program was temporarily on hold due to COVID-19 but has begun to gain momentum again. The Certified Prevention Specialist who created the program has been meeting with managers of senior housing complexes and directors of senior centers to begin offering presentations on-site(as allowed) and/or making available information packets for distribution.
- Select staff attended a basic training on "Elder Abuse: Prevention, Intervention, and Remediation" provided by the Nation Center on Law and Elder Rights(NCLER). The training provided an overview of the fundamentals of abuse,

neglect, and exploitation and the signs and signals of abuse that participants can reference in their daily lives and work.

- The Long Term Care Ombudsman (LTCO) presented on recognizing abuse and neglect and how to file a complaint to three different professional groups during the first six months of FY 2021.
- Legal Aid of Western Michigan (LAWM) provided 248 hours of service for 217 unduplicated cases in the first six months of FY2021; the most notable issues older adults were seeking assistance on were related to financial and housing.
- The Campus for Creative Aging offered the following Zoom classes:
  - How to Spot Covid-19 Scams
  - How to Keep Your Computer Safe
  - Scams in 2021: Why are They Successful?

C. Conduct responsible quality management and coordination of Michigan's aging network.

Objectives

1. Continue to be innovative in meeting the needs of the ever-changing landscape of the older population while ensuring service provision remains effective and efficient.
   Timeline: 10/01/2019 to 09/30/2022

Progress

1. Further integrated Office 365 applications with RIV AAA's existing electronic health record platforms to create actionable clinical and administrative dashboards and promote lean, high-quality, and person-centered workflows and service delivery throughout its care management programs. Through innovative integration implementations, staff across a variety of job functions and departments have improved access to the tools and information needed to perform their roles and responsibilities with fewer touches, improved quality and compliance, and less frustration previously caused by limitations of the existing electronic health record (eHR) platforms and fragmented and siloed lines of communication, tools, and access.

2. Established and staffed a Quality Assurance Performance Improvement Manager position to provide leadership, project management, and oversight in the areas of quality improvement, process improvement and outcomes measurement for the broad spectrum of RIV AAA programs and services.

D. More communities will complete an aging-friendly community assessment and receive recognition as a Community for a Lifetime (CFL).

Objectives

1. At least one community within Region IV AAA service area will receive recognition as a CFL.
   Timeline: 10/01/2019 to 09/30/2020

Progress

None

E. Improve the accessibility of services to minority populations in southwest Michigan inclusive of

people of color, persons with disabilities, recent immigrants and LGBTQ+ individuals

Objectives

1. Assure AAA staff and subcontractors are trained in diversity, equity and inclusion, including ability to recognize and address unconscious bias
   Timeline: 10/01/2020 to 09/30/2021

Progress
1. Provided MDHHS Systemic Racism training for staff and providers to establish understanding and a common language around systemic racism including an ability to recognize and address unconscious bias.

2. Provided DEI training for staff, Board, providers & volunteers to establish a common language & understanding of systemic racism and assure cultural competency in agency efforts.

2. Ensure that programming and outreach is culturally sensitive and welcoming to all
   Timeline: 10/01/2020 to 09/30/2021

Progress
1. Collaborated with Van Buren DHHS, InterCare Community Health Network and the Migrant Resource Council to distribute Spanish version of AAA outreach materials inclusive of services available to meet seniors' needs during the COVID-19 pandemic.

2. Collaborated with the Population Health committee of Spectrum health Lakeland and community influencers to distribute culturally appropriate outreach materials to underserved minority populations impacted disproportionally by COVID-19.

3. Provided a virtual presentation on Medicare/Medicaid Assistance Program (MMAP) for the OutCenter which provide services to LGBTQ+ residents of the community.

4. Established a Aging Health Equity & Policy Planning Project in collaboration with key stakeholders in Van Buren County. This project builds on Bronson Health System's 2020 Community Health Needs Assessment (CHNA) and is a community-informed and data-driven plan development process to identify and address the root causes of disparate health outcomes among minority older adults living in Van Buren county and develop an actionable strategic plan to build community capacity and connectedness in order to impact systems-level policy change thereby improving the health of older adults and reducing health care costs.

3. Ensure that culturally and linguistically appropriate outreach is directed to non-English-speaking persons and that providers are trained to adapt to diverse cultural needs.
   Timeline: 10/01/2020 to 09/30/2021

Progress
1. Translated AAA primary outreach materials into Spanish, the second most prevalent spoken language in the region, utilizing a local translator to ensure culturally and linguistically appropriate outreach materials are provided to the community.

Region IV Area Agency on Aging, Inc. **FY 2022**

2. Publicized the Public Hearing in both English and Spanish and distributed Public Hearing Announcement to both English and Spanish print and radio media outlets. Provided live translation services for Spanish-speaking attendees of the AAA Public Hearing.

4. Ensure AAA staff, board and volunteers serving the communities of southwest Michigan are reflective of the diverse population of the region.
   Timeline: 10/01/2020 to 09/30/2021

Progress
1. Added DEI language to job posting and recruitment materials for staff and volunteer positions.

2. Conducted targeted outreach to minority populations for service on AAA Board and Advisory Council.

FY 2022 AREA PLAN GRANT BUDGET

Rev. 3/2/21

Agency: Region IV, Area Agency on Aging, Inc. Budget Period: 10/01/21 to 09/30/22

PSA: 4 Date: 05/10/21 Rev. No.: 0

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	339,073		339,073
2. Fed. Title III-C1 (Congregate)		424,165	424,165
3. State Congregate Nutrition		7,542	7,542
4. Federal Title III-C2 (HDM)		232,256	232,256
5. State Home Delivered Meals		376,172	376,172
8. Fed. Title III-D (Prev. Health)	24,783		24,783
9. Federal Title III-E (NFCSP)	156,514		156,514
10. Federal Title VII-A	7,624		7,624
10. Federal Title VII-EAP	5,134		5,134
11. State Access	22,511		22,511
12. State In-Home	401,348		401,348
13. State Alternative Care	88,482		88,482
14. State Care Management	215,913		215,913
15. St. ANS	35,104		35,104
16. St. N ursing Home Ombs (NHO)	18,004		18,004
17. Local Match			
a. Cash	600,773	34,103	634,876
b. In-Kind	158,015	119,800	277,815
18. State Respite Care (Escheat)	56,874		56,874
19. MATF	94,149		94,149
19. St. CG Support	11,616		11,616
20. TCM/Medicaid & MSO	9,264		9,264
21. NSIP		50,350	50,350
22. Program Income	47,445	191,394	238,839
TOTAL:	2,292,626	1,435,782	3,728,408

ADMINISTRATION

Revenues		Local Cash	Local In-Kind	Total
Federal Administration	130,754	10,054	10,933	151,741
State Administration	22,598			22,598
MATF Administration	9,311	-	-	9,311
St. CG Support Administration	1,149	-	-	1,149
Other Admin				-
Total AIP Admin:	163,812	10,054	10,933	184,799

Expenditures

	FTEs	
1. Salaries/Wages	2.00	98,000
2. Fringe Benefits		34,300
3. Office Operations		52,499
Total:		184,799

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
Custom Care	10,054	Board Travel/Time	7,183
		Advisory Travel/Time	3,750
Total:	10,054	Total:	10,933

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature CFO Title 05/10/21 Date

FY 2022 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Region IV, Area Agency on Agi | Budget Period: 10/01/21 to 09/30/22 | Rev. 3/2/21

PSA: 4 | Date: 05/10/21 | Rev. No.: 0 | page 2 of 3

*Operating Standards For AAA's

Op Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII-EAP	Title VII-A OMB	State Access	State In-Home	St. Alt. Care	State Care Mgmt	State NHO	St. ANS	St. Respite (Escheat)	MATF	St. CG Supp	[illegible] MSG Fund	Program Income	Cash Match	In-Kind Match	TOTAL
A	**Access Services**																			
A-1	Care Management									107,957							30,545		11,996	150,498
A-2	Case Coord/supp	46,000		55,000			22,511					17,552					200		15,674	156,937
A-3	Disaster Advocacy & Outreach Program																			-
A-4	Information & Assis	68,000		15,000								17,552							10,980	111,532
A-5	Outreach																			-
A-6	Transportation	65,000															12,500	800	6,423	84,723
A-7	Options Counseling									107,956									11,996	119,952
B	**In-Home**																			
B-1	Chore	14,197																	1,782	15,979
B-2	Home Care Assis																			-
B-3	Home Injury Cntrl	4,613																	513	5,126
B-4	Homemaking							184,645	54,647										26,588	265,880
B-6	Home Health Aide																			-
B-7	Medication Mgt	1,110							-										124	1,234
B-8	Personal Care	70						75,385	6,330										9,088	90,873
B-9	Assistive Device&Tech	3,963						1,000	4,489										1,051	10,503
B-10	Respite Care	11,807						140,318	7,994				22,810				900	28,500	20,326	232,655
B-11	Friendly Reassure	8,000																	889	8,889
C-10	Legal Assistance	25,000																49,473	4,500	78,973
C	**Community Services**																			
C-1	Adult Day Services	2,664							15,022				34,064	94,149	11,616		3,000	520,000	11,302	691,817
C-2	Dementia ADC																			-
C-6	Disease Prevent/Health Promtion	9,000	24,783	40,000													300	2,000	6,284	82,367
C-7	Health Screening																			-
C-8	Assist to Hearing Impaired & Deaf Cmty																			-
C-9	Home Repair	100																		100
C-11	LTC Ombudsman	5,735			[illegible]	7,624					18,004					[illegible]		-	3,667	44,294
C-12	Sr Ctr Operations																			-
C-13	Sr Ctr Staffing																			-
C-14	Vision Services																			-
C-15	Prevnt of Elder Abuse,Neglect,Exploitation				[illegible]														571	5,705
C-16	Counseling Services																			-
C-17	Creat.Conf.CG® CCC			13,400															1,489	14,889
C-18	Caregiver Supplmt Services			7,114															791	7,905
C-19	Kinship Support Services			10,000															1,112	11,112
C-20	Caregiver E,S,T			16,000															1,778	17,778
*C-8	Program Develop	65,814																	7,313	73,127
	Region Specific																			
	a. GAP Filling Services	8,000																	1,778	9,778
	b.																			-
	c.																			-
	d.																			-
	7. CLP/ADRC Services	-		-																-
Sp Co	8. MATF Adm													9,311						9,311
Sp Co	9. St CG Sup Adm														1,149					1,149
	SUPPRT SERV TOTAL	339,073	24,783	156,514	5,134	7,624	22,511	401,348	88,482	215,913	18,004	35,104	56,874	103,460	12,765	9,264	47,445	600,773	158,015	2,303,086

Planned Services Summary Page for FY 2022		PSA: 4			
Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	$ 150,498	4.03%			x
Case Coordination & Support	$ 156,937	4.20%			x
Disaster Advocacy & Outreach Program	$ -	0.00%			
Information & Assistance	$ 111,532	2.98%			x
Outreach	$ -	0.00%			
Transportation	$ 84,723	2.27%		x	
Option Counseling	$ 119,952	3.21%			x
IN-HOME SERVICES					
Chore	$ 15,979	0.43%	x		
Home Care Assistance	$ -	0.00%			
Home Injury Control	$ 5,126	0.14%	x		
Homemaking	$ 265,880	7.11%	x		
Home Delivered Meals	$ 839,418	22.45%	x	x	
Home Health Aide	$ -	0.00%			
Medication Management	$ 1,234	0.03%	x	x	
Personal Care	$ 90,873	2.43%	x		
Personal Emergency Response System	$ 10,503	0.28%	x		
Respite Care	$ 232,655	6.22%	x	x	x
Friendly Reassurance	$ 8,889	0.24%			x
COMMUNITY SERVICES					
Adult Day Services	$ 691,817	18.50%	x	x	
Dementia Adult Day Care	$ -	0.00%			
Congregate Meals	$ 583,636	15.61%		x	
Nutrition Counseling	$ -	0.00%			
Nutrition Education	$ 111	0.00%	x		
Disease Prevention/Health Promotion	$ 82,367	2.20%		x	x
Health Screening	$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	$ -	0.00%			
Home Repair	$ 100	0.00%			
Legal Assistance	$ 78,973	2.11%		x	
Long Term Care Ombudsman/Advocacy	$ 44,294	1.18%			x
Senior Center Operations	$ -	0.00%			
Senior Center Staffing	$ -	0.00%			
Vision Services	$ -	0.00%			
Programs for Prevention of Elder Abuse,	$ 5,705	0.15%			x
Counseling Services	$ -	0.00%			
Creating Confident Caregivers® (CCC)	$ 14,889	0.40%		x	x
Caregiver Supplemental Services	$ 7,905	0.21%	x		
Kinship Support Services	$ 11,112	0.30%			x
Caregiver Education, Support, & Training	$ 17,778	0.48%		x	
AAA RD/Nutritionist	$ 12,617	0.34%	x		
PROGRAM DEVELOPMENT	$ 73,127	1.96%			x
REGION-SPECIFIC					
a. GAP Filling Services	$ 9,778	0.26%	x		
b.	$ -	0.00%			
c.	$ -	0.00%			
d.	$ -	0.00%			
CLP/ADRC SERVICES	$ -	0.00%			
SUBTOTAL SERVICES	$ 3,728,408				
MATF & ST CG ADMINSTRATION	$ 10,460	0.28%			
TOTAL PERCENT		100.00%	30.04%	48.49%	21.47%
TOTAL FUNDING	$ 3,738,868		$1,122,785	$1,813,321	$802,762

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) $1 are not considered material.

R-128-21

CASS COUNTY BOARD OF COMMISSIONERS

JAIL WINDOW REPLACEMENT

WHEREAS, There are a total of seventy-two security windows at the jail that have failed, seals have been damaged and glass is broken due to what is believed to have been a design flaw in the original windows; and

WHEREAS, with the assistance of Intersect Studios an RFP was sent out and due to the complexity of the project vendors were pre-qualified; and

WHEREAS, a recommendation was received from Intersect Studios with Reliable Glass Installers LLC being the preferred vendor.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approves Reliable Glass Installers, LLC as the vendor for the Jail Window Replacement Project to be paid out of the Public Improvement Fund at a cost of $148,660.00 and the process approved by the County Administrator and Funding approved by the Finance Director.

ADOPTED THIS 15th DAY OF JULY, 2021

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

To: Jeff Carmen, Cass County Administrator

From: David Dickey, Facility Director

Date: 7/8/21

Re: Jail Window Replacement

With the help of intersect Design the County issued a RFP for the replacement of the security window in the Jail. Vendors were prequalified by intersect Design because of the complexity of the project. There are a total of 72 security window that have failed, seals have been damaged and glass is broken. We believe the window failed because of a design flaw that has been corrected in the design of the replacement windows.

Attached is the letter of recommendation from intersect Design.

Reliable Glass Installers, LLC would be the preferred vendor at a cost of $148,660

intersect Design. Strategy. Architecture.

Cass County Jail
Window Replacement
Letter of Recommendation

July 7, 2021

County Administration Office
Cass County
120 North Broadway, Suite 200
Cassopolis, MI 49031

Attn: Dave Dickey
Ref: Jail Windows Replacement, Letter of Recommendation for Award

Dear Mr. Dickey,

Two sealed competitive bids were opened on June 30th, 2021 at 4:00pm at the County Administrative offices for the above referenced project. Two (2) proposals had been received by the bid deadline.

Review of Bids Received
At the time of bid opening, the apparent low bid was submitted by Reliable Glass Installers from Kalamazoo, Michigan, in the overall amount of $148,660. The second bid was received from Jails Correctional Products from Minister, Ohio, in the amount of $228,000.

Recommendation
We recommend you enter into a contract with Reliable Glass Installers for the sum of $148,660, based on the below criteria:

1. Review of proposal and follow up conversation with Reliable for clarification of bid items and scope of work described in proposal. Please see attached *Bid Clarification* letter from Reliable Glass. We believe they have included everything in their bid as requested in the bid documents.
2. Positive reference checks
3. Intersect Studio's good working relationship with Reliable on other projects
4. Low bidder

Should you have any additional questions or need additional information, please don't hesitate to contact me.

Sincerely yours,

Bill LaDitka, Architect, LEED AP
bill@intersect-studio.com
269-944-9279

Attachment: Reliable Glass *Bid Clarification* letter

CASS COUNTY SHERIFF'S OFFICE
JAIL WINDOWS PROJECT
BID FORM

Date: June 29, 2021
Property Owner: Cass County Sheriff's Office
Project: Jail Windows
Name of Contractor: Jails Correctional Products
Contractor Address: 350 S. Ohio St. Minster, OH 45865
Contact Person: Kim Razor
Phone Number: 419-628-4428
Email Address: Krazor@fabcor.com

The undersigned agrees to execute the work and provide all labor, materials, equipment and services necessary to complete the work described in and in accordance with all applicable laws of the State of Michigan and in accordance to all specified requirements as defined with the proposal for the project.

TOTAL CONTRACT PRICE

of: TWO HUNDRED TWENTY EIGHT THOUSAND dollars($ 228,000.00)

The undersigned is prepared to initiate the work on: 7/16/21
The undersigned expects to complete the work by: 1/31/22 EXCLUDING WEATHER DELAYS

The undersigned acknowledges the right of the Owner to accept any proposals, to reject any or all proposals, or to waive any formalities in the bidding. In connection with the project for which this Bid is entered, the undersigned certifies that: 1) he/she is familiar with the contents of the Request for Proposals and the Specifications; 2) he/she has examined the necessary requirements as defined; and 3) he/she is fully informed of the facilities involved. The undersigned certifies that he/she is qualified and trained in the installation aspects for Jail Windows.

The undersigned further agrees:

- To hold this Bid open for ninety (90) days after the day of Bid Opening.
- To enter into and execute a Contract.
- To accomplish the work in accordance with the Contract Documents.

Name of Company: Jails Correctional Products

Signature of Corporate Principal: _____ Date: June 29, 2021

Title of Corporate Principal: Owner

JAILS CORRECTIONAL PRODUCTS A Division of FABCOR, Inc.

350 South Ohio Street, P.O. Box 58
Minster, Ohio 45865
www.fabcor.com

Phone: (419) 628- 4428
Fax: (419) 628- 2899
E-mail: jails@fabcor.com

SCOPE of WORK

Re: Cass County Jail Window Repairs
Cassopolis, MI

Date: June 29, 2021
Quote#: J-21-0025

We propose to furnish and Install the following products as specified in this Scope of Work.

Detention Window Repairs

19 Detention Window Type "A" 24" Wide x 80" High
16 Detention Window Type "B" 24" Wide x 64" High
20 Detention Window Type "C" 64" Wide x 24" High

Removal of exsisting glazing and replacing with 1-5/16" SB60VT #2 (clear) Tempered IG Secur-Tem + Poly.
Replacement of 1/4" x 2-1/4" glazing stops (4 separate pieces) finish painted.
Replacement of adheasive seal strip between glass and mullions and muttons.
Caulk exterior and interior perimeter of window stops.
Replacement of exsisting 1/4" glazing stop screws with 1/4-20 B.H. x 2" torx security screw with pin 6" c/c.
Replacement of 1" x 1" spacer tube with 1" x 1.5" 11GA tube.
Drill & tap new mounting holes for glazing stops (It is assumed that exsisting material will be sufficent for attachement of new glazing stop screws).
Disposal of exsisting glass.

1 Pre-Installation Meeting

Quote Amount (tax included for materials): **$228,000.00**

CASS COUNTY SHERIFF'S OFFICE
JAIL WINDOWS PROJECT
BID FORM

Date: 6/30/21
Property Owner: Cass County Sheriff's Office
Project: Jail Windows
Name of Contractor: Reliable Glass Installers, LLC
Contractor Address: 7776 Douglas Avenue, Kalamazoo, MI 49009
Contact Person: Jeff Ragan
Phone Number: 269-345-8909
Email Address: jeff@reliableglass.com

The undersigned agrees to execute the work and provide all labor, materials, equipment and services necessary to complete the work described in and in accordance with all applicable laws of the State of Michigan and in accordance to all specified requirements as defined with the proposal for the project.

TOTAL CONTRACT PRICE

of: One Hundred Forty Eight Thousand Six Hundred Sixty dollars ($ 148,660)

The undersigned is prepared to initiate the work on: 7/19/21
The undersigned expects to complete the work by: 10/1/21

The undersigned acknowledges the right of the Owner to accept any proposals, to reject any or all proposals, or to waive any formalities in the bidding. In connection with the project for which this Bid is entered, the undersigned certifies that: 1) he/she is familiar with the contents of the Request for Proposals and the Specifications; 2) he/she has examined the necessary requirements as defined; and 3) he/she is fully informed of the facilities involved. The undersigned certifies that he/she is qualified and trained in the installation aspects for Jail Windows.

The undersigned further agrees:

- To hold this Bid open for ninety (90) days after the day of Bid Opening.
- To enter into and execute a Contract.
- To accomplish the work in accordance with the Contract Documents.

Name of Company: Reliable Glass Installers, LLC

Signature of Corporate Principal: _____ Date: 6/30/21

Title of Corporate Principal: Estimator/Project Manager

Reliable
Glass Installers
7776 Douglas • Kalamazoo, MI 49009 • (269) 345-8909 • Fax (269) 345-7799 • www.reliableglass.com

Cass County Jail Window Glazing Replacement

To Whom It May Concern,

We are pleased to provide the attached proposal for the window glazing replacement at the Cass County Jail facility. Our proposal shall be deemed all inclusive for the work outlined in the RFP document. We appreciate your consideration of our proposal and look forward to working with you on this project.

Reliable Glass Installers, LLC is a commercial glazing contractor in Kalamazoo, MI. For over 30 years we have been providing commercial glazing systems for a large variety of projects in Southwest Michigan. Our project team includes Kirk Smit (President), Jayne Mastenbrook (Office Manager), Jeff Ragan (Estimator / Project Manager), Brian Glerum (Estimator / Project Manager), as well as 13 skilled glazing technicians. Our yearly contract sales average $4.5 million with an average project size of around $200,000. For this specific project Jeff Ragan will be the Project Manager in charge. His contact information:

Jeff Ragan
269-345-8909 (office), 269-720-5282 (cell)
jeff@reliableglass.com

Due to the sensitive environment of the work we will work closely with jail personnel to assure that safety and security are the paramount focus during the process. Our plan is to deconstruct one of the existing windows as soon as possible after contract award to verify existing details and determine replacement glass sizes to facilitate material procurement. For each opening being replaced we will remove the existing steel stops and security glazing. The existing steel framing will be cleaned and inspected, then new materials installed. Finish work shall include final exterior caulking and interior caulking (if it is determined that this is necessary). It is anticipated that one three man crew can accomplish 3 complete replacements in one day. We will work closely with staff to determine if multiple crews will be required to lesson the impact of relocating occupants of the facility.

During the site visit for this project it was noted that delamination of the existing glazing is most likely due to moisture in the frame. We believe this to be caused by two main factors, non thermal window framing and lack of weeps in the framing. We plan to address these issues to the greatest extent possible during the replacement process. It was also noted that there are a few areas of concern in regards to degradation of the existing steel framing and water intrusion in the block wall. We plan to work closely with the County Maintenance Supervisor to address these issues as we come across them.

Reliable
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Please see the list of completed projects and client references below for consideration:

Project: Lakeview Schools Riverside Elementary window replacement
650 Riverside Drive
Battle Creek, MI 49015

Contractor: CSM Group
600 East Michigan Ave
Kalamazoo, MI 49007

Dan Fletcher (site superintendent)
269-312-4993
dan.fletcher@csmgroup.com

Project: Kahn Building window replacement
400 John Street
Kalamazoo, MI 49007

Contractor: CSM Group
600 East Michigan Ave
Kalamazoo, MI 49007

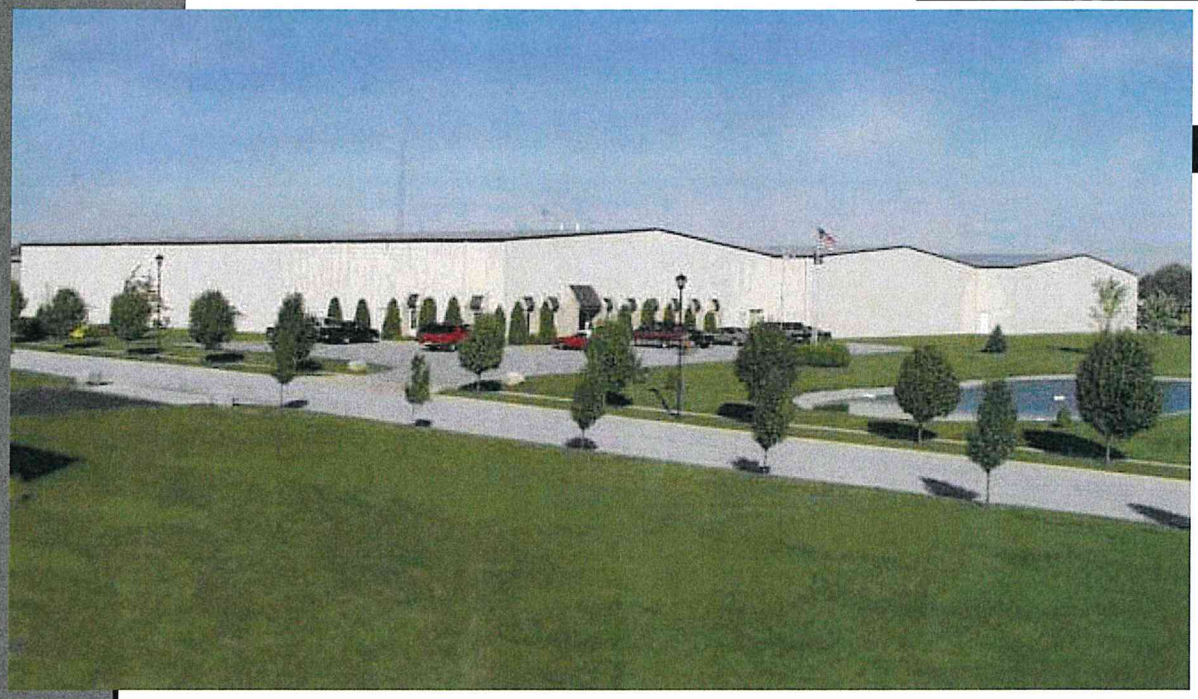
Jake Miller (site superintendent)
269-290-6151
jake.miller@csmgroup.com

Project: Borgess Vertical Expansion
1521 Gull Road
Kalamazoo, MI 49048

Contractor: AVB Construction
4200 West Centre Ave
Portage, MI 49024

Mark Kirschman (site superintendent)
269-323-2022
mkirschman@avbinc.com

JAILS Correctional Products
350 S. Ohio Street, P.O. Box 58, Minster, Ohio
(419) 628-4428 Fax: (419) 628-2899
www.fabcor.com



Experience
Quality
Service

Company History

Fabcor, Inc., located in Minster, Ohio was founded in1986 by father and son team, Robert and Jon Hoying. Fabcor is a thriving metal fabrication company that specializes in custom metal fabrication for the manufacturing industry. In addition to laser cutting, the company performs shearing, punching, rolling, bending, welding and finish painting on a diverse array of metals such as aluminum, cold and hot roll steel.

Fabcor also does business under the name of JAILS Correctional Products which specializes in Detention Equipment Fabrication. The JAILS division provides correctional equipment products to facilities both new and existing across the country and overseas.

Fabcor has experienced tremendous growth since its beginning period where the company has gone from leasing a building in 1985 to building our own facility in 1994 which provided 21,000 sq. ft. of manufacturing space and 3,000 sq. ft. of office space. The original facility included a 22' x 22' down draft paint booth, 30' x 22' metal prep and wash bay and three five-ton overhead cranes. Between 1994 and 1996, other major equipment purchases included a High Definition Plasma, ½ capacity CNC and multiple brake presses. Also around 1994, Fabcor purchased some of the machinery from the Fries Correctional Equipment, Inc. to help further advance its correctional equipment product line.

In 1997, Fabcor expanded the original facility with the addition of a 10,800 sq. ft. weld bay and a grinding area. This addition also included the installation of two ten-ton and one five-ton overhead cranes, along with multiple jib cranes, and fume and dust collectors. During 1997, Fabcor also purchased a 4' x 19" Carlton radial drill, a four head drill and other misc. equipment to assist in the manufacturing processes. The office space was also increased by an additional 3,000 sq. ft. to provide space for our rapidly growing Engineering Department.

Fabcor announced the completion of its second addition in 1998 which added 36,800 sq. ft. to the manufacturing space, resulting in its present size of 72,000 sq. ft. This new addition houses four ten-ton overhead cranes and the first of three lasers. A MAZAK 3000 watt Laser was purchased in July of 1998. This laser includes a 5' by 10' cutting table and was the FIRST and LARGEST of its kind in the U.S.

1999 brought a year of transition with a focus on growth in new sales. Sales were increased by 23% in one year and capital equipment purchases included an 18" capacity saw, an angle and channel shear and a 20' gooseneck trailer.

The new millennium year 2000 proved to be one of the best in the company's 28 year history. Fabcor's name became synonymous with QUALITY metal fabrications. Our markets were expanded and we ventured into several new states.

By the year 2002, a healthy budget was set aside for our information systems. New software for production control, accounting and engineering (both CAD and CAM) was added to assist in the business processes.

Other major new equipment purchases include an Autobreak 3000 (Model AB1009PK) 10 Gauge Folding Machine purchased in 2003 and a Model 300-T Horizontal Boring Mill and a DeVlieg Jig Mill were purchased in 2012.

In 2014 Fabcor purchased the Adige Laser Tube Cutting System. The capability of this high tech laser system allows us to do precision cutting on various types of structural metals such as tube, pipe and angle.



Fabcor's newest acquisition is a state of the art Trumpf 10kW Fiber Laser, one of only 10 in the United States. The capability of this high tech laser system allows us to cut up to 1.25" thick steel sheet and plate. The speed and accuracy of this machine is expected to substantially increase Fabcor's customer base and sales.



Fabcor is still under the ownership of Jon Hoying who became the current President in 2006. Robert Hoying continues to work on a part-time basis, providing assistance in the estimating department. Fabcor has built their business and reputation by providing quality service and on-time deliveries and the company looks forward to a very promising future.

PARTIAL LIST OF COMPLETED PROJECTS – DEC

Project Name: Knox County Detention Center – JCP #137354
Project Location: Barbourville, KY
Contract Amount: $43m854.26
Date Completed: 2020
Owner: Knox County Fiscal Court
Address: Barbourville, KY
Architect: CMW
Phone: 859-254-6623
Customer: Codell Construction
Contact person: Matt Mills
Address: Winchester, KY 40392
Phone: 606-545-2236

Project Name: City Hall & Police Complex – JCP #137566
Project Location: Allen Park, MI
Contract Amount: $164,738.00
Date Completed: 2018
Owner: City of Allen Park
Address: 16630 Southfield Rd., Allen Park, MI 48101
Architect: CDPA Architects
Phone: 734-924-2535
Customer: J.S. Vig Construction Co.
Contact person: Justin Barringer
Address: 16650 Racho Rd., Taylor, MI 48180
Phone: 794-574-1031

Project Name: Thurston Co. Law Enforcement Center – JCP #136413
Project Location: Pender, NE
Contract Amount: $465,478.00
Date Completed: 2017
Owner: Thurston Co. Board of Supervisors
Address:
Architect: Carlson West Povondra Architects
Phone: 402-551-1500
Customer: H & R Construction
Contact person: Greg Topf
Address: 307 E. 39th St. S, Sioux City, NE 68776
Phone: 402-412-3550

Project Name: Kent Co. Correctional Facility– JCP #131567
Project Location: Grand Rapids, MI
Contract Amount: $2,386,275.00
Phase 1 Complete: 2010 - $320,000.00
Phase 2 Complete: 2011 - $430,000.00
Phase 3 Complete: 2013 - $1,636,275.00
Owner: Kent Co. Purchasing
Architect: Tower-Pinkster-Titus Assoc.
Phone: 616-456-9944
Customer: Owen-Ames-Kimball Co..
Contact person: Frank Stanek
Address: 300 Ionia Ave. NW, Grand Rapids, MI
Phone: 616-262-6577

Project Name: Kent County Juvenile Detention-Remodel – JCP #131647
Project Location: Grand Rapids, MI
Contract Amount: $30,582.00
Date Completed: 2011
Owner: County of Kent, Building Authority
Address: 300 Monroe Ave., Grand Rapids, MI
Architect: Design Plus, Inc.
Phone: 616-458-0875
Customer: D & K Engineered Construction
Contact person: Andy Huffman
Address: 1975 Waldorf NW, Grand Rapids, MI
Phone: 616-453-2324

Project Name: Benton Co. Sheriff's Office
Project Location: Warsaw, MO
Contract Amount:$1,390,000.00
Date Completed:
Owner: Benton Co. Comm
Address: Warsaw MO
Architect: HMN Arch.
Phone: (816) 214-4546
Customer: Septagon Construction
Contact person:
Address: Sedalia MO
Phone: 660-827-5955

Project Name: Laurel Co. Correctional Facility
Project Location: London, KY
Contract Amount: $3,037,000.00
Date Completed:
Owner: Laurel Co. Fiscal Court
Address: London KY
Architect: CMW Inc.
Phone: (859) 254-6623
Customer: Codell Construction Company
Contact person:
Address: Lexington KY
Phone: 859-254-6623

Quarterly Adjustments Requiring BOC Approval - Quarter End: June 30, 2021

	Account #	Fund / Dept	Account Name	Cause	R = Revenue E = Expense	Inc	Dec
1	275-301-664.000	Sheriff Justice Training Grant	Expenditures	Overspent budgeted - fund equity available to cover	E	410.00	



July Meeting Dates and Times

Townships	Date	Time	How
Calvin	07/13/21	6:00 PM	In Person
Howard	07/20/21	7:00 PM	In Person
Jefferson	07/08/21	6:30 PM	In Person
LaGrange	07/19/21	7:00 PM	In Person
Marcellus	07/20/21	6:00 PM	In Person
Mason	07/13/21	7:00 PM	In Person
Milton	07/13/21	7:00 PM	In Person
Newberg	07/12/21	7:00 PM	In Person
Ontwa	07/12/21	7:00 PM	In Person
Penn	07/12/21	6:30 PM	In Person
Pokagon	07/14/21	7:00 PM	In Person
Porter	07/13/21	7:00 PM	In Person
Silver Creek	07/14/21	7:00 PM	In Person
Volinia	07/12/21	6:30 PM	In Person
Wayne	07/05/21	7:00 PM	In Person
City of Dowagiac			
	07/12/21	7:00 PM	In Person
	07/26/21	7:00 PM	In Person
Villages			
Cassopolis	07/12/21	6:30 PM	In Person
Edwardsburg	07/19/21	7:00 PM	In Person
Marcellus	07/13/21	7:00 PM	In Person
	07/27/21	7:00 PM	In Person
Vandalia	07/12/21	7:00 PM	In Person
Boards & Commissions			
Cass District Library	07/19/21	7:00 PM	In Person
Cass County Cons Dist	07/12/21	3:00 PM	Zoom
Economic Dev Corp	07/28/21	8:30 AM	In Person
Historical Commission	07/08/21	5:00 PM	In Person
Medical Care Facility	07/26/21	10:00 AM	Zoom
Parks Board	07/08/21	9:00 AM	In Person
Planning Commission	07/08/21	4:00 PM	In Person
Road Commission	07/22/21	9:00 AM	In Person
Transportation	07/12/21	8:00 AM	In Person
VanBuren/Cass Dist Health Dept	07/14/21	3:00 PM	In Person 302 S. Front St. Dowagiac
Woodlands	07/27/21	4:00 PM	In Person