



Cass County Board of Commissioners

Cass County Board of Commissioners Zoom Meeting Notice

269-445-4420

Because of concerns over Covid-19, and an Emergency Order declared by the Board of Commissioners, the Cass County Board of Commissioners will hold their Regular meeting on October 21, 2021 in person at 6:30 p.m. However, any member of the public who wishes to participate in the meeting remotely may do so.

Zoom Meeting for Cass County Board of Commissioners

Please copy and paste the link below to join the webinar:

<https://us02web.zoom.us/j/86126748690>

Or Telephone: 301 715 8592 or 312 626 6799 or 253 215 8782

Webinar ID: 861 2674 8690

Persons with disability needing accommodations for this meeting should contact Carol Bealor at 574-292-0331 or carolb@cassco.org prior to the meeting.



Cass County

Board of Commissioners

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

Commissioner Chambers
120 N. Broadway, Cassopolis
October 21, 2021
6:30 P.M.

CALL TO ORDER - *Chair Dwight Dyes*

INVOCATION - *Commissioner Marchetti*

PLEDGE OF ALLEGIANCE - *Commissioner Jones*

ROLL CALL - *Clerk/Register Monica McMichael*

INTRODUCTION OF VISITORS - *Chair Dwight Dyes*

PUBLIC COMMENTS (limit to 3 minutes/person, agenda items only)

APPROVAL OF THE AGENDA - *Commissioner File*

RECOGNITIONS

PRESENTATIONS

1. **2021 Apportionment Report** - *Equalization Director, Tami Stewart*

2. **Acceptance of Annual Drain Report** - *Drain Commissioner Jeff VanBelle*

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-181-21** - Motion to approve Claims dated October 15, 2021

2. **M-182-21** - Motion to approve the October 7, 2021 Board of Commissioners Regular meeting minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice
District 7 - Commissioner Jones

ADMINISTRATOR'S REPORT - *Administrator Jeff Carmen*

FINANCE REPORT

PUBLIC SAFETY REPORT

PARKS UPDATE

HISTORICAL COMMISSION UPDATE

COUNTY PARTNERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

NEW BUSINESS

1. **R-183-21** - Resolution to adopt the 2021 Apportionment Report - *Commissioner Grice*
2. **M-184-21** - Motion to adopt the 2022 Holiday Schedule - *Commissioner Laylin*
3. **M-185-21** - Motion to approve Special Assessment rolls - *Commissioner Marchetti*
4. **M-186-21** - Motion to approve quarterly budget adjustments - *Commissioner Jones*
5. **R-187-21** - Resolution - Approving Interlocal Agreement and Memorandum of Understanding - *Commissioner File*

PUBLIC COMMENT (3 minute limit - non agenda items)

CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 000 TREASURER							
101-000-601.000	ANIMAL CONTROL REVENUE	VERA DANIELS	REFUND OF DOG ADOPTION FEE	22-515	10/13/21	30.00	1190070
Total For Dept 000 TREASURER						30.00	
Dept 141 FOC							
101-141-729.001	OFFICE SUPPLIES-CRP GRANT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	773.02	19912
101-141-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	POST TO FY 21 FOR SEPT FOC SQUAD FU	CFSI-6567	10/15/21	134.13	19938
101-141-801.310	LOCATOR SERVICE	WEST GROUP PAYMENT CTR	POST TO FY 21 FOR SEPTEMBER 2021 LO	845085704	10/15/21	566.50	1190090
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	CASS COUNTY CLERK/REGI	NOTARY FEE - A MCKEE	2022	10/07/21	10.00	1190025
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	CASS COUNTY CLERK/REGI	NOTARY FEE - T KURIATA	FY2022	10/07/21	10.00	1190026
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	STATE OF MICHIGAN	NOTARY FEE - T KURIATA	10721	10/07/21	10.00	1190027
101-141-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	STATE OF MICHIGAN	NOTARY FEE - A MCKEE	2022	10/07/21	10.00	1190028
101-141-802.044	WEBSITE DESIGN/MAINTENANCE	LAUREL WARD	OCTOBER 2021 - SEPTEMBER 2022 FOC W	1507	10/15/21	1,500.00	19961
101-141-980.000	NEW EQUIPMENT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	959.97	19912
Total For Dept 141 FOC						3,973.62	
Dept 148 PROBATE COURT							
101-148-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	STATE BAR OF MICHIGAN	BAR DUES FOR PROBATE REGISTER, KELL	10.07.2021	10/15/21	390.00	1190084
101-148-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	STATE BAR OF MICHIGAN	BAR DUES FOR JUDGE SUSAN L. DOBRICH	10.7.21	10/15/21	510.00	1190084
101-148-807.020	INDIGENT LEGAL COSTS (NON-	LINDA MACK	COURT APPOINTED ATTY. FEE FOR 2013-	10.1.2021	10/15/21	65.00	1190082
101-148-807.020	INDIGENT LEGAL COSTS (NON-	SARAH SCOGGIN	2021: COURT APPT. ATTY. FEE FOR 20	9.29.2021	10/15/21	100.00	19957
101-148-807.020	INDIGENT LEGAL COSTS (NON-	SARAH SCOGGIN	2021: COURT APPOINTED ATTY. FEE FOR	9.29.21	10/15/21	100.00	19957
101-148-807.020	INDIGENT LEGAL COSTS (NON-	SARAH SCOGGIN	2021: COURT APPOINTED ATTORNEY FEE	09.29.21	10/15/21	100.00	19957
101-148-808.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	INTERPRETER FEES FOR COURTS FOR THE	10349532	10/15/21	149.63	1190081
Total For Dept 148 PROBATE COURT						1,414.63	
Dept 149 FAMILY/JUVENILE COURT							
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	HEIDI ANN DUNCAN	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	255.00	19934
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ROBERT KARDATZKE	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	90.00	19941
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ELIZABETH RAPALEE LYO	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	465.00	19943
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	MAY OBERFELL & LORBER	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	75.00	19944
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	1,985.00	19945
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	LUKE D NOFSINGER	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	180.00	19948
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	1,040.00	19957
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE - INDIGENT DEFENSE	101521	10/15/21	270.00	19964
Total For Dept 149 FAMILY/JUVENILE COURT						4,360.00	
Dept 172 ADMINISTRATION							
101-172-727.001	SUPPLIES - COVID-19	FOSTER, SWIFT, COLLINS	LEGAL COUNSEL - CIVIL MATTERS/LABOR	816418/817889	10/11/21	3,565.00	1190030
Total For Dept 172 ADMINISTRATION						3,565.00	
Dept 191 ELECTIONS							
101-191-727.191	LOCAL UNIT EXPENSE	ELECTIONSOURCE	ELECTION RESULTS SYSTEM YEARLY LICE	21-2644	10/12/21	1,500.00	1190043
101-191-727.191	LOCAL UNIT EXPENSE	ELECTIONSOURCE	NOVEMBER 2021 ELECTION PROGRAMMING	21-2752	10/12/21	28.20	1190044
101-191-902.000	PUBLIC NOTIFICATION/LEGAL	MARCELLUS NEWS	ADVERTISEMENT FOR ROAD COMMISSION B	1069	10/11/21	103.13	1190034
101-191-902.000	PUBLIC NOTIFICATION/LEGAL	LEADER PUBLICATIONS LL	ROAD COMMISSION BOARD MEMBER ADVERT	1321270/1321273	10/15/21	58.18	19942
101-191-902.000	PUBLIC NOTIFICATION/LEGAL	LEADER PUBLICATIONS LL	ROAD COMMISSION BOARD MEMBER ADVERT	1321270/1321273	10/15/21	5.00	19942
Total For Dept 191 ELECTIONS						1,694.51	
Dept 210 CIVIL COUNSEL							
101-210-807.000	LEGAL FEES	FOSTER, SWIFT, COLLINS	LEGAL COUNSEL - CIVIL MATTERS/LABOR	816418/817889	10/11/21	25,630.50	1190030
Total For Dept 210 CIVIL COUNSEL						25,630.50	
Dept 219 CLERK-REGISTER							
101-219-749.000	COURT COLLECTIONS PROGRAM	DMC TECHNOLOGY GROUP,	6 MONTH SUBSCRIPTION FOR COLLECTION	32270	10/12/21	250.00	1190042

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Fund 101 TREASURER							
Dept 219 CLERK-REGISTER							
101-219-749.000	COURT COLLECTIONS PROGRAM	THIRD PARTY WITHHOLDIN	STATE TAX GARNISHMENTS CCFR COLLECT	OCTOBER 100006	10/12/21	1,212.00	1190052
Total For Dept 219 CLERK-REGISTER						1,462.00	
Dept 225 EQUALIZATION							
101-225-801.000	PROFESSIONAL/CONTRACTUAL	ANTHONY MEYAARD	CONTRACTUAL EQUALIZATION SERVICES -	CASS009	10/15/21	5,333.33	19911
101-225-861.000	CONFERENCE/MEETINGS/TRAINING	MICHIGAN ASSOC OF EQUA	TRAINING REGISTRATION - T STEWART	FY2022	10/11/21	30.00	1190035
Total For Dept 225 EQUALIZATION						5,363.33	
Dept 229 PROSECUTING ATTORNEY							
101-229-729.001	OFFICE SUPPLIES-CRP GRANT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	175.06	19912
101-229-801.229	PROFESSIONAL/CONTRACTUAL	WEST GROUP PAYMENT CTR	CLEAR PROFLEX 9/1-9/30/21	845101601	10/13/21	236.15	1190066
101-229-801.229	PROFESSIONAL/CONTRACTUAL	WEST GROUP PAYMENT CTR	CLEAR PROFLEX 7/1/21-7/31/21	844773902	10/13/21	236.15	1190066
101-229-802.000	DUES/MEMBERSHIP/SUBSCRIPTION	PAAM	2022 PAAM MEMBERSHIP DUES	DUES 0601-26	10/13/21	7,751.00	1190060
101-229-802.000	DUES/MEMBERSHIP/SUBSCRIPTION	STATE BAR OF MICHIGAN	LICENSE RENEWAL REMITTANCE FOR RYAN	446565	10/13/21	315.00	1190064
101-229-802.000	DUES/MEMBERSHIP/SUBSCRIPTION	STATE BAR OF MICHIGAN	LICENSE RENEWAL FEE FOR DEVANTE JAW	438017	10/13/21	315.00	1190064
101-229-802.000	DUES/MEMBERSHIP/SUBSCRIPTION	STATE BAR OF MICHIGAN	LICENSE RENEWAL FEE FOR TIFFINY ELI	432951	10/13/21	315.00	1190064
101-229-802.000	DUES/MEMBERSHIP/SUBSCRIPTION	STATE BAR OF MICHIGAN	LICENSE RENEWAL FEE FOR THOMAS NELS	446558	10/13/21	315.00	1190064
101-229-805.000	WITNESS FEES/EXPENSES	FLOYD MICHELLE	WITNESS FEE FOR TRIAL - DAVION BANK	10052021	10/13/21	13.44	1190057
101-229-805.000	WITNESS FEES/EXPENSES	LEMASTERS AUSTIN	WITNESS FEE FOR TRIAL DOUGLAS BARBO	09282021	10/13/21	7.68	1190059
101-229-805.000	WITNESS FEES/EXPENSES	SALTMAN ADAM	WITNESS FEE FOR TRIAL BRIAN MCKANE	09282021	10/13/21	7.92	1190061
101-229-805.000	WITNESS FEES/EXPENSES	SCOTT ANDRE	WITNESS FEE FOR TRIAL DAVION BANKS	10052021	10/13/21	13.92	1190062
101-229-805.000	WITNESS FEES/EXPENSES	SCOTT JAMIE	WITNESS FEE FOR TRIAL DAVION BANKS	10052021	10/13/21	13.92	1190063
101-229-805.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON BRANDON BUTTITTA (NA) AN	09282021	10/15/21	132.00	19923
101-229-822.000	PATERNITY EXP. (CHILD SUPPORT)	EVOLUTION PROCESS SERV	SERVICE ON NCP AT 1311 EDGEcombe AV	21-474-DP	10/11/21	75.00	1190037
101-229-822.000	PATERNITY EXP. (CHILD SUPPORT)	FLORIDA CENTRAL PROCES	SERVICE ON NCP AT 8109 LITTLE TREE	21-478-DS	10/11/21	50.00	1190038
101-229-822.000	PATERNITY EXP. (CHILD SUPPORT)	JUDICIAL ATTORNEY SERV	SERVICE ON NCP AT 5628 VICKSBURG DR	21-513-DP	10/11/21	75.00	1190039
101-229-822.000	PATERNITY EXP. (CHILD SUPPORT)	LOUISVILLE METRO PROCE	SERVICE ON NCP AT 9215 ARISTIDES DR	21-379-DS	10/11/21	75.00	1190040
101-229-982.000	BOOKS	WEST GROUP PAYMENT CTR	LIBRARY PLAN CHARGES 08/01/2021-08/	844862670	10/13/21	208.95	1190066
101-229-982.000	BOOKS	WEST GROUP PAYMENT CTR	LIBRARY PLAN CHARGES 10/1/21-10/31/	845198100	10/13/21	223.58	1190066
Total For Dept 229 PROSECUTING ATTORNEY						10,554.77	
Dept 231 VICTIM RIGHTS GRANT							
101-231-727.010	SUPPLIES	PREFERRED PRINTING, IN	VICTIM UNIT ENVELOPES WITH POSTAGE	33793	10/15/21	562.55	19919
101-231-729.000	OFFICE SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	138.65	19912
101-231-836.000	DIRECT VICTIM NEEDS	MARIE ANDERSON	REIMBURSEMENT FOR GAS CARDS FOR VI	DIRECTVICTIMNEED	10/15/21	50.00	19910
Total For Dept 231 VICTIM RIGHTS GRANT						751.20	
Dept 233 PURCHASING							
101-233-729.000	OFFICE SUPPLIES	HARDINGS FRIENDLY MARK	MEETING SUPPLIES	100521	10/11/21	38.92	1190031
101-233-729.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	16.92	1190067
101-233-729.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	36.64	1190067
101-233-729.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	59.75	1190067
101-233-729.000	OFFICE SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	286.00	19912
101-233-729.136	OFFICE SUPPLY-DISTRICT COURT	ROBERT BUDLONG	FILE FOLDERS - DISTRICT COURT	021154	10/13/21	1,154.00	1190095
101-233-729.136	OFFICE SUPPLY-DISTRICT COURT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	88.25	19912
101-233-729.148	OFFICE SUPPLY-PROBATE EST	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	162.80	19912
101-233-729.223	OFFICE SUPPLY-ADMIN	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	112.85	19912
101-233-729.229	OFFICE SUPPLY-PROSECUTOR	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	159.72	19912
101-233-730.000	POSTAGE	U.S. POSTAL SERVICE	FUNDS FOR PRE-PAID RETURNED ITEMS	101221	10/13/21	300.00	1190068
101-233-730.000	POSTAGE	PITNEY BOWES GLOBAL FI	INK CARTRIDGES FOR MAIL MACHINES	10190126805	10/15/21	482.16	19918
101-233-731.000	PAPER SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	1,399.60	19912
101-233-731.000	PAPER SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	1,343.14	19912
101-233-731.000	PAPER SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	(656.60)	19912

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Fund 101 TREASURER							
Dept 233 PURCHASING							
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	100.89	1190067
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	602.98	1190067
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	181.00	1190067
101-233-732.000	COMPUTER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	183.85	1190067
101-233-803.315	SUPPORT SERVICES	RAPID SHRED	SHREDDING FEES - SEPT W/INCLUDES 31	86840	10/15/21	1,795.00	19924
101-233-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	230187	10/07/21	1,510.45	19909
101-233-850.000	TELEPHONE	VERIZON WIRELESS	CELL PHONE CHARGES - 2 MAINT/1 AC -	9889879555	10/11/21	273.99	1190029
Total For Dept 233 PURCHASING						9,632.31	
Dept 258 INFORMATION SYSTEMS							
101-258-980.000	NEW EQUIPMENT	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	67.20	1190067
101-258-987.030	SOFTWARE MAINT-DOG LICENSE	ROSERUSH SERVICES LLC	SHELTERPRO ANNUAL RENEWAL FY 2022	5696	10/15/21	9,540.00	19922
101-258-987.130	HIGH SPEED INTERNET ACCESS	MERIT NETWORK	YEARLY RENEWAL FOR INTERNET SERVICE	90342	10/12/21	19,350.00	1190046
Total For Dept 258 INFORMATION SYSTEMS						28,957.20	
Dept 265 MAINTENANCE							
101-265-777.070	PROPANE FUEL	MARATHON OIL COMPANY	FUEL - MAINTENANCE	74700804	10/13/21	294.46	1190094
101-265-801.000	PEST CONTROL - COURTHOUSE	ROSE PEST SOLUTIONS	FY 2022 PEST CONTROL IN FULL W/5%DI	SB3861	10/15/21	1,447.80	19921
101-265-801.052	PEST CONTROL - SHERIFF/JAIL	ROSE PEST SOLUTIONS	FY 2022 PEST CONTROL IN FULL W/5%DI	SB3861	10/15/21	2,781.60	19921
101-265-801.052	PEST CONTROL - SHERIFF/JAIL	ROSE PEST SOLUTIONS	FY 2022 PEST CONTROL IN FULL W/5%DI	SB3861	10/15/21	741.00	19921
101-265-801.060	PEST CONTROL - L&C	ROSE PEST SOLUTIONS	FY 2022 PEST CONTROL IN FULL W/5%DI	SB3861	10/15/21	1,561.80	19921
101-265-801.550	PEST CONTROL - ANIMAL CONTROL	ROSE PEST SOLUTIONS	FY 2022 PEST CONTROL IN FULL W/5%DI	SB3861	10/15/21	467.40	19921
101-265-804.102	CONTRACTUAL CLEANING - L&C	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	#8	10/15/21	2,256.55	19959
101-265-804.125	CONTRACTUAL CLEANING - CO	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	#8	10/15/21	1,665.54	19959
101-265-804.133	CONTRACTUAL CLEANING - DC	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	#8	10/15/21	290.00	19959
101-265-804.140	CONTRACTUAL CLEANING - SH	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	#8	10/15/21	134.32	19959
101-265-804.150	CONTRACTUAL CLEANING - AN	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	#8	10/15/21	53.73	19959
101-265-804.351	CONTRACTUAL LIFT STATION	VILLAGE OF CASSOPOLIS	CONTRACTUAL LIFT STATION	201	10/06/21	2,541.00	1190012
101-265-852.000	VEHICLE MAINTENANCE	ELTON JOHNSON	TIRES - MAINTENANCE VEHICLE	72609244	10/13/21	700.00	1190093
101-265-920.009	ELECTRICITY - COURTHOUSE	INDIANA MICHIGAN POWER	ELECTRIC (6)	101321	10/13/21	273.97	19967
101-265-920.040	ELECTRICITY - JAIL	INDIANA MICHIGAN POWER	ELECTRIC (6)	101321	10/13/21	8,671.62	19967
101-265-920.050	ELECTRICITY - ANIMAL CONTROL	INDIANA MICHIGAN POWER	ELECTRIC (6)	101321	10/13/21	2,013.65	19967
101-265-920.060	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (6)	101321	10/13/21	20.81	19967
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	77.85	19916
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	41.75	19916
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	68.71	19916
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	64.07	19916
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	71.34	19916
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	15.49	19916
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	12.98	19916
101-265-920.070	ELECTRICITY - LIFT STATION	INDIANA MICHIGAN POWER	ELECTRIC (6)	101321	10/13/21	51.49	19967
101-265-920.080	ELECTRICITY - L&C	INDIANA MICHIGAN POWER	ELECTRIC (6)	101321	10/13/21	11,545.97	19967
101-265-921.020	NATURAL GAS - MAINT. GARAGE	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	101321	10/13/21	71.52	19966
101-265-921.030	NATURAL GAS - L&C	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	101321	10/13/21	1,000.60	19966
101-265-921.033	NATURAL GAS - MDOC	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	101321	10/13/21	32.84	19966
101-265-921.040	NATURAL GAS - JAIL	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	101321	10/13/21	1,268.72	19966
101-265-921.050	NATURAL GAS - ANIMAL CONTROL	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	101321	10/13/21	187.84	19966
101-265-930.075	GENERAL REPAIRS	CASS AUTO SUPPLY CO, I	MAINTENANCE REPAIRS	1622	10/06/21	174.43	1190007
101-265-930.075	GENERAL REPAIRS	SPIN TECHS INC	WASHER REPAIRS	093021	10/06/21	242.91	1190011
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS -2021	9067115437/90648	10/07/21	71.18	1190013
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS -2021	9067115437/90648	10/07/21	458.16	1190013
101-265-930.075	GENERAL REPAIRS	WATSON'S TREE SERVICE,	WOOD CHIPS	90847	10/07/21	64.00	1190014
101-265-930.075	GENERAL REPAIRS	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	109.99	1190067

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Fund 101 TREASURER							
Dept 265 MAINTENANCE							
101-265-930.075	GENERAL REPAIRS	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	34.99	1190067
101-265-930.075	GENERAL REPAIRS	W. B. HAYDEN & SONS CO	MAINTENANCE REPAIRS	093021	10/13/21	1,567.32	1190097
101-265-930.075	GENERAL REPAIRS	KENDALL ELECTRIC, INC.	ELECTRICAL SUPPLIES	93021	10/15/21	152.50	19915
Total For Dept 265 MAINTENANCE						43,301.90	
Dept 275 DRAIN COMMISSIONER							
101-275-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	MACDC (MI ASSOC.DRAIN	MEMBERSHIP DUES - J VAN BELLE	5294	10/12/21	250.00	1190045
Total For Dept 275 DRAIN COMMISSIONER						250.00	
Dept 282 COURT GRANT PROGRAMS							
101-282-801.010	CONTRACTUAL	PRESTON COLLETT	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	108.00	19930
101-282-801.010	CONTRACTUAL	MONIQUE DORTCH	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	184.00	19933
101-282-801.010	CONTRACTUAL	BRANDY JONES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	88.28	19940
101-282-801.010	CONTRACTUAL	GRACE MULLER	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	400.00	19947
101-282-801.010	CONTRACTUAL	HEATHER PAULEY	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	75.06	19950
101-282-801.010	CONTRACTUAL	KIMBERLY PEET	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	460.00	19951
101-282-801.010	CONTRACTUAL	CHELSEA SCHOETZOW	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	142.64	19955
101-282-801.010	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	58.80	19956
101-282-801.010	CONTRACTUAL	REDDEN TODD	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	59.76	19960
101-282-801.010	CONTRACTUAL	BRADLEY WEST	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	91.00	19962
101-282-801.020	CONTRACTUAL SWIFT & SURE	PRESTON COLLETT	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	90.00	19930
101-282-801.020	CONTRACTUAL SWIFT & SURE	MEGHAN DAWSON	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	90.00	19932
101-282-801.020	CONTRACTUAL SWIFT & SURE	RAYMOND FLEMING	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	101.74	19935
101-282-801.020	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	300.00	19937
101-282-801.020	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	230.00	19939
101-282-801.020	CONTRACTUAL SWIFT & SURE	JONI PATZER	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	370.00	19949
101-282-801.020	CONTRACTUAL SWIFT & SURE	HEATHER PAULEY	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	158.42	19950
101-282-801.020	CONTRACTUAL SWIFT & SURE	KIMBERLY PEET	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	230.00	19951
101-282-801.020	CONTRACTUAL SWIFT & SURE	TASIA ROBERTS	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	620.00	19953
101-282-801.020	CONTRACTUAL SWIFT & SURE	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	31.50	19956
101-282-801.020	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	136.50	19962
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN HEATHER PAULEY	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	65.76	19950
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN KIMBERLY PEET	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	230.00	19951
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN CHELSEA SCHOETZOW	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	360.00	19955
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN JESSEE SCHOETZOW	ATC/SC 10/1 THRU 10/6/21	10/6/21	10/15/21	353.50	19956
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN REDDEN TODD	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	178.76	19960
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN BRADLEY WEST	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	219.52	19962
101-282-801.160	CONTRACTUAL SWIFT & SURE (	BARBARA M. HOWES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	300.00	19937
101-282-801.160	CONTRACTUAL SWIFT & SURE (	CLARENCE JAMES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	560.00	19939
101-282-801.315	CONTRACTUAL ADULT DRUG COI	PRESTON COLLETT	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	342.00	19930
101-282-801.315	CONTRACTUAL ADULT DRUG COI	MONIQUE DORTCH	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	460.00	19933
101-282-801.315	CONTRACTUAL ADULT DRUG COI	RAYMOND FLEMING	ATC/SC 10/1 THRU 10/6/21	10/06/21	10/15/21	999.28	19935
101-282-801.315	CONTRACTUAL ADULT DRUG COI	BARBARA M. HOWES	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	400.00	19937
101-282-801.315	CONTRACTUAL ADULT DRUG COI	TASIA ROBERTS	ATC/SC 10/1 THRU 10/6/21	100621	10/15/21	300.00	19953
Total For Dept 282 COURT GRANT PROGRAMS						8,794.52	
Dept 301 OFFICE OF SHERIFF							
101-301-727.000	TECHNICAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/COMPUTER SUPPLIES/M	101231	10/13/21	39.47	1190067
101-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	5,346.19	19965
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	CREATIVE VINYL	REFLECTIVE GRAPHICS FOR SQUAD CAR	45270	10/06/21	190.00	1190008
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	JIM D'S BODY SHOP, INC	VEHICLE REPAIRS - CCSO	WORKFILE ID 722A	10/06/21	2,262.60	1190009
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	C. WIMBERLEY	VEH MAINT	41672	10/15/21	39.78	1190074
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	C. WIMBERLEY FORD-MERC	VEH MAINT	61195	10/15/21	40.20	1190075

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Fund 101 TREASURER							
Dept 301 OFFICE OF SHERIFF							
101-301-777.001	VEHICLE REPAIRS/MAINTENANCE	CRAMES TIRE & BATTERY TIRES		17530	10/15/21	576.00	19936
Total For Dept 301 OFFICE OF SHERIFF						8,494.24	
Dept 304 SECONDARY ROAD PATROL GRANT							
101-304-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	403.34	19965
Total For Dept 304 SECONDARY ROAD PATROL GRANT						403.34	
Dept 306 HOWARD TOWNSHIP POLICE							
101-306-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	331.27	19965
Total For Dept 306 HOWARD TOWNSHIP POLICE						331.27	
Dept 313 SHERIFF SMC SECURITY PROGRAM							
101-313-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	71.20	19965
Total For Dept 313 SHERIFF SMC SECURITY PROGRAM						71.20	
Dept 331 MARINE SAFETY PROGRAM							
101-331-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	202.12	19965
Total For Dept 331 MARINE SAFETY PROGRAM						202.12	
Dept 351 JAIL OPERATION							
101-351-735.060	IN COUNTY INMATE MEDICAL (CORRECTIONAL RECOVERY	INMATE MEDICAL		100034122	10/15/21	1,180.26	19931
101-351-745.000	CLOTHING/BEDDING/TOILETRIES	BOB BARKER CO., INC.	JAIL SUPPLIES	INV1676108	10/15/21	14.52	1190073
101-351-745.000	CLOTHING/BEDDING/TOILETRIES	BOB BARKER CO., INC.	JAIL SUPPLIES	INV1632724	10/15/21	153.00	1190073
101-351-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0306494	10/15/21	45.63	1190088
101-351-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	303.80	19965
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 09/26/21-10/02	110625	10/15/21	2,821.84	19929
101-351-835.010	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTH	ONSITE JAIL MEDICAL 11/2021	110889	10/15/21	24,694.07	19926
101-351-835.010	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTH	09/2021 BILLING RECONCILIATION	111463	10/15/21	(1,230.96)	19926
101-351-835.010	CONTRACTUAL DOCTOR	ADVANCED CORREC HEALTH	ONSITE JAIL MEDICAL	111464	10/15/21	142.88	19926
Total For Dept 351 JAIL OPERATION						28,125.04	
Dept 430 ANIMAL CONTROL							
101-430-727.000	TECHNICAL SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	65.05	19912
101-430-775.000	CLEANING SUPPLIES	W. B. HAYDEN & SONS CO	BRUSH	227289	10/15/21	24.99	1190089
101-430-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	CFSI-6564	10/15/21	398.79	19938
101-430-777.001	VEHICLE REPAIRS/MAINTENANCE	TRUE'S TOWING	TOWING FOR UNIT 93	21-08199	10/15/21	79.00	1190087
101-430-801.000	PROFESSIONAL/CONTRACTUAL SERVICES	BERGMAN SMALL ANIMAL P	VETERINARY CARE, SPAY/NEUTER ASSIST.	476643	10/15/21	10.00	1190071
101-430-811.200	VETERINARY SERVICES/K-9 SERVICES	ZOETIS US LLC	KETASET	9014492914	10/15/21	109.10	1190092
Total For Dept 430 ANIMAL CONTROL						686.93	
Dept 648 MEDICAL EXAMINER							
101-648-818.000	EXAMINER FEES	WMU HOMER STRYKER MD	S MEDICAL EXAMINER/AUTOPSY FEES 09/20	INV02855	10/15/21	4,887.00	1190091
101-648-818.010	MED EXAM INVESTIGATOR FEES	WMU HOMER STRYKER MD	S MEDICAL EXAMINER/AUTOPSY FEES 09/20	INV02855	10/15/21	5,852.00	1190091
Total For Dept 648 MEDICAL EXAMINER						10,739.00	
Dept 681 VETERANS BURIALS							
101-681-831.001	BURIAL FEES	LEONARD HEROY	BURIAL REIMBURSEMENT	FY 2021	10/11/21	300.00	1190032
Total For Dept 681 VETERANS BURIALS						300.00	
Dept 682 VETERANS AFFAIRS							
101-682-802.000	DUES/MEMBERSHIP/SUBSCRIPTIONS	M.A.C.V.C.	2002 MEMBERSHIP DUES - K KRAUSE	FY 2022	10/11/21	75.00	1190033
Total For Dept 682 VETERANS AFFAIRS						75.00	
Dept 851 INSURANCE/OTHER COSTS							

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Fund 101 TREASURER							
Dept 851 INSURANCE/OTHER COSTS							
101-851-725.000	PROPERTY/LIABILITY	INSURANCE MICHIGAN MUNICIPAL	RIS POLICY PERIOD 7/1/21-7/1/22	M0001266	10/11/21	62,577.25	1190036
Total For Dept 851 INSURANCE/OTHER COSTS						62,577.25	
Total For Fund 101 TREASURER						261,740.88	
Fund 208 PARKS SPECIAL REVENUE							
Dept 751 PARKS & RECREATION							
208-751-727.000	SUPPLIES	CASS AUTO SUPPLY CO, I	MAINTENANCE REPAIRS	120339	10/13/21	9.99	1190055
208-751-727.000	SUPPLIES	W. B. HAYDEN & SONS CO	SUPPLIES	56784	10/13/21	99.94	1190065
208-751-727.000	SUPPLIES	ONE WAY PRODUCTS	BATHROOM SUPPLIES	85678	10/15/21	52.00	19917
208-751-777.000	MOTOR FUEL/LUBRICANT	C. WIMBERLEY FORD-MERC	OIL CHANGE	61477	10/13/21	46.47	1190054
208-751-777.000	MOTOR FUEL/LUBRICANT	J & H OIL COMPANY	FUEL	09876	10/15/21	709.19	19914
208-751-803.003	CONTRACT SVCS - PARK EVENT	GARRETT LABORATORIES I	WATER TESTS	79132	10/13/21	156.00	1190058
208-751-930.001	SPECIAL EVENTS	AYERS DISTRIBUTING	EGGS FOR HALLOWEEN EVENT	120010	10/13/21	278.00	1190053
208-751-930.001	SPECIAL EVENTS	ECKLER'S PRODUCE AND G	PUMPKINS FOR HALLOWEEN EVENT	14287	10/13/21	500.00	1190056
Total For Dept 751 PARKS & RECREATION						1,851.59	
Total For Fund 208 PARKS SPECIAL REVENUE						1,851.59	
Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-800.053	WOODLANDS	WOODLANDS BEHAVIORAL H	AUGUST WOODLANDS OJJDP GRANT	101521	10/15/21	984.00	19963
216-166-801.053	CONTRACTUAL	PRESTON COLLETT	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	360.00	19930
216-166-801.053	CONTRACTUAL	MEGHAN DAWSON	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	504.00	19932
216-166-801.053	CONTRACTUAL	BARBARA M. HOWES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	300.00	19937
216-166-801.053	CONTRACTUAL	CLARENCE JAMES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	480.00	19939
216-166-801.053	CONTRACTUAL	SARAH WEBB	OJJDP INDIVIDUAL THERAPY FOR 10/5-6	101521	10/15/21	150.00	19954
216-166-801.053	CONTRACTUAL	CHELSEA SCHOETZOW	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	384.64	19955
216-166-801.220	(SCAO) (MHSDCP) CONTRACTUAL	MONIQUE DORTCH	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	391.00	19933
216-166-801.220	(SCAO) (MHSDCP) CONTRACTUAL	BRANDY JONES	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	44.59	19940
216-166-801.220	(SCAO) (MHSDCP) CONTRACTUAL	GRACE MULLER	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	400.00	19947
216-166-801.220	(SCAO) (MHSDCP) CONTRACTUAL	HEATHER PAULEY	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	32.94	19950
216-166-801.220	(SCAO) (MHSDCP) CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	59.50	19956
216-166-801.220	(SCAO) (MHSDCP) CONTRACTUAL	REDDEN TODD	PROBLEM SOLVING COURTS 10/1/21 - 10	101521	10/15/21	88.88	19960
Total For Dept 166 FAMILY DRUG COURT						4,179.55	
Total For Fund 216 FAMILY DRUG COURT GRANTS						4,179.55	
Fund 233 MARCELLUS TWP POLICE CONTRACT							
Dept 310 COPS FAST GRANT							
233-310-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	297.04	19965
Total For Dept 310 COPS FAST GRANT						297.04	
Total For Fund 233 MARCELLUS TWP POLICE CONTRACT						297.04	
Fund 245 PUBLIC IMPROVEMENT FUND							
Dept 244 PUBLIC IMPROVEMENT							
245-244-980.000	NEW EQUIPMENT	TRANE	JAIL FILTRATION SYSTEM PROJECT	312030154	10/13/21	5,000.00	1190096
245-244-980.000	NEW EQUIPMENT	TRANE	JAIL REHEAT UPGRADE	311958032	10/13/21	5,000.00	1190096
245-244-980.000	NEW EQUIPMENT	TRANE	JAIL REHEAT UPGRADE	312030140	10/13/21	6,500.00	1190096
Total For Dept 244 PUBLIC IMPROVEMENT						16,500.00	
Total For Fund 245 PUBLIC IMPROVEMENT FUND						16,500.00	

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Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE COMM.)							
Dept 258 INFORMATION SYSTEMS							
258-258-807.021	EXPERT INVESTIGATOR FEES	RADDE INVESTIGATIVE&S	INVESTIGATION FEES	15422	10/06/21	179.70	1190010
258-258-807.070	CONFLICT COUNSEL	THOMAS BECKER	CONFLICT COUNSEL	FY 2021	10/15/21	470.00	19925
258-258-807.071	COUNSEL AT FIRST ARRAIGNME	HEIDI DUNCAN	COUNSEL AT FIRST ARRAIGNMENT	OCTOBER 2021	10/04/21	4,290.00	19905
258-258-807.167	INDIGENT DEFENSE RETAINER	GREGORY FELDMAN	INDIGENT DEFENSE RETAINER	OCTOBER 2021	10/04/21	289.00	19906
258-258-807.167	INDIGENT DEFENSE RETAINER	GREGORY FELDMAN	INDIGENT DEFENSE RETAINER	OCTOBER 2021	10/04/21	8,580.00	19906
258-258-807.167	INDIGENT DEFENSE RETAINER	ROBERT W DRAKE	CONTRACTUAL MAC ATTORNEY SERVICES	092221	10/05/21	1,500.00	1190005
Total For Dept 258 INFORMATION SYSTEMS						15,308.70	
Total For Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE)						15,308.70	
Fund 260 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
260-430-801.131	SPAY/NEUTER SERVICES	BERGMAN SMALL ANIMAL P	VETERINARY CARE, SPAY/NEUTER ASSIST.	476643	10/15/21	80.00	1190071
260-430-801.131	SPAY/NEUTER SERVICES	FEDORE LARGE ANIMAL VE	SPAY/NEUTER ASSISTANCE, LAYMAN	56531	10/15/21	40.00	1190077
260-430-801.131	SPAY/NEUTER SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE REIMBURSEMENT	402101	10/15/21	40.00	1190080
260-430-801.131	SPAY/NEUTER SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER REIMBURSEMENT	402115	10/15/21	40.00	1190080
260-430-801.131	SPAY/NEUTER SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER REIMBURSEMENT	402122	10/15/21	40.00	1190080
260-430-802.049	VETERINARY SERVICES	BERGMAN SMALL ANIMAL P	VETERINARY CARE, SPAY/NEUTER ASSIST.	476643	10/15/21	443.29	1190071
Total For Dept 430 ANIMAL CONTROL						683.29	
Total For Fund 260 ANIMAL CONTROL DONATION FUND						683.29	
Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
261-301-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	#8	10/15/21	125.18	19959
261-301-852.010	RADIO MAINTENANCE	SMR COMMUNICATIONS, IN	QRTLY RADIO MAINT 10/21-12/21	27716	10/15/21	1,580.00	19958
261-301-920.000	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC (1)	101221	10/12/21	18.34	19968
261-301-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	101321	10/13/21	38.97	19966
Total For Dept 301 OFFICE OF SHERIFF						1,762.49	
Total For Fund 261 CENTRAL DISPATCH FUND						1,762.49	
Fund 263 CONCEALED PISTOL LICENSING							
Dept 219 CLERK-REGISTER							
263-219-729.000	OFFICE SUPPLIES	PLASCO ID HOLDINGS LLC	SCANNING SUPPLIES	278189	10/15/21	175.00	19913
Total For Dept 219 CLERK-REGISTER						175.00	
Total For Fund 263 CONCEALED PISTOL LICENSING						175.00	
Fund 269 LAW LIBRARY FUND							
Dept 145 LAW LIBRARY							
269-145-729.006	SUPPLIES & MATERIALS	WEST GROUP PAYMENT CTR	LAW LIBRARY PRINT MATERIAL CHARGES	845194795	10/15/21	295.07	1190090
269-145-802.000	DUES/MEMBERSHIP/SUBSCRIPTI	WEST GROUP PAYMENT CTR	2021 - FEES FOR WESTLAW ONLINE SUBS	845098156	10/15/21	1,300.69	1190090
Total For Dept 145 LAW LIBRARY						1,595.76	
Total For Fund 269 LAW LIBRARY FUND						1,595.76	
Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-727.012	DRUG TEAM SUPPLIES	EMCS, INC.	DRUG TRAK 5 MAINT AGREEMENT	15311	10/15/21	650.00	1190083
271-301-727.012	DRUG TEAM SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COPY PAPER	CSUM103035	10/15/21	62.02	19912
271-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	1,251.91	19965
271-301-850.000	TELEPHONE	TRANSUNION RISK & ALT.	TLOXP 09/2021	267082-202109-1	10/15/21	242.10	1190086
271-301-853.000	SECURITY	HAAS SYSTEMS, INC.	CCDET ANNUAL ALARM	15533	10/15/21	718.20	1190078

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Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-920.000	UTILITIES	SEMCO ENERGY GAS COMPA	NATURAL GAS - CCDET	2021	10/07/21	9.03	19908
271-301-920.000	UTILITIES	SEMCO ENERGY GAS COMPA	NATURAL GAS - CCDET	2021	10/07/21	15.47	19908
271-301-920.000	UTILITIES	MICHIANA RECYCLING & D	CCDET GARBAGE SVC 11/21-01/22	2901682	10/15/21	82.50	19946
271-301-944.020	BUILDING LEASE	BIG C LUMBER INC	CCDET RENT 10/2021-03/2022	10072021	10/15/21	17,886.00	1190072
Total For Dept 301 OFFICE OF SHERIFF						20,917.23	
Total For Fund 271 C.C. DRUG ENFORCEMENT TEAM						20,917.23	
Fund 272 K-9 DRUG FUND							
Dept 301 OFFICE OF SHERIFF							
272-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	273.02	19965
Total For Dept 301 OFFICE OF SHERIFF						273.02	
Total For Fund 272 K-9 DRUG FUND						273.02	
Fund 276 911 DISPATCH TRAINING FUND							
Dept 301 OFFICE OF SHERIFF							
276-301-701.000	EXPENDITURES	WRIGHT EXPRESS	FUEL 09/2021	74709756	10/15/21	24.20	19965
Total For Dept 301 OFFICE OF SHERIFF						24.20	
Total For Fund 276 911 DISPATCH TRAINING FUND						24.20	
Fund 292 FAMILY COURT CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY							
292-662-801.150	COURT WRAPAROUND PROGRAM	ROBERT BROOKS	WRAPAROUND SERV ICES 9/24/21 - 10/	101521	10/15/21	1,940.00	19928
Total For Dept 662 CHILD CARE - FAMILY						1,940.00	
Total For Fund 292 FAMILY COURT CHILD CARE FUND						1,940.00	
Fund 296 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ENGINEER STAKING QUOTE - RELOCATE U	25779	10/14/21	100.00	1190098
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ELECTRIC (8)	2021	10/15/21	118.21	19916
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ELECTRIC/TELEPHONE - NEWTON HOME	2021	10/15/21	61.29	19916
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ELECTRIC/TELEPHONE - NEWTON HOME	2021	10/15/21	55.09	19916
Total For Dept 803 HISTORICAL COMMISSION						334.59	
Total For Fund 296 HISTORICAL COMMISSION FUND						334.59	
Fund 297 DHS CHILD CARE							
Dept 663 CHILD CARE - DHS							
297-663-842.001	PARENT AIDE	JESSICA BISHOP	DHHS PARENT AIDE 9/20/21 - 10/3/21	101521	10/15/21	509.25	19927
297-663-842.001	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 9/20/21 - 10/3/21	101521	10/15/21	619.50	19952
Total For Dept 663 CHILD CARE - DHS						1,128.75	
Total For Fund 297 DHS CHILD CARE						1,128.75	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 09/	110515	10/15/21	1,537.39	19929
595-351-726.020	COMMISSARY SUPPLIES - PHO	CENTRIC GROUP LLC	INMATE PHONES 09/2021	CASMI	10/15/21	4,263.79	1190079
Total For Dept 351 JAIL OPERATION						5,801.18	
Total For Fund 595 JAIL COMMISSARY FUND						5,801.18	

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Fund 650 FITNESS CENTER							
Dept 000 TREASURER							
650-000-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING #8		10/15/21	125.18	19959
Total For Dept 000 TREASURER						125.18	
Total For Fund 650 FITNESS CENTER						125.18	
Fund 661 MOTOR POOL FUND							
Dept 000 TREASURER							
661-000-148.000	VEHICLE/EQUIP COST	CREATIVE VINYL	NEW VEH GRAPHICS	45299	10/15/21	629.60	1190076
661-000-148.000	VEHICLE/EQUIP COST	CREATIVE VINYL	NEW VEH GRAPHICS	45312	10/15/21	629.60	1190076
Total For Dept 000 TREASURER						1,259.20	
Total For Fund 661 MOTOR POOL FUND						1,259.20	
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-228.005	DUE TO STATE NOTARY FEES (MICHIGAN DEPARTMENT OF NOTARY FEES DUE STATE SEPTEMBER 202		OCTOBER 100002		10/12/21	14.00	1190047
701-000-228.010	DUE STATE - S.E.T. TAX STATE OF MICHIGAN		SET/MOBILE HOME TAX - SEPTEMBER 202	SET-091521	10/06/21	1,651,889.17	1190006
701-000-228.058	CIVIL FILING FEE FUND (PROBATE COURT FEES DUE TO STATE FOR		10.1.2021		10/05/21	2,395.00	1190004
701-000-228.059	STATE MINIMUM COST (FAMI STATE OF MICHIGAN		FEE TRANSMITTAL FOR CASS COUNTY FAM	10521	10/07/21	110.00	1190024
701-000-228.060	SHARED FEES (PROBATE) STATE OF MICHIGAN		PROBATE COURT FEES DUE TO STATE FOR	10.1.2021	10/05/21	1,264.17	1190004
701-000-228.061	DUE TO STATE CORR OFFICER STATE OF MICHIGAN		LCOT - BOOKING FEES 3RD QTR FY2021	22-516	10/13/21	374.00	1190069
701-000-228.063	DUE TO STATE - SEX OFFENSE STATE OF MICHIGAN		SOR 09/2021	551-591317	10/15/21	90.00	1190085
701-000-228.065	DUE TO STATE-FINGERPRINTS STATE OF MICHIGAN		LIVESCAN FP 09/2021	551-591530	10/15/21	865.00	1190085
701-000-228.160	PISTOL PERMITS (CLERK) MICHIGAN STATE POLICE-		CPL NEW & RENEW SEPTEMBER 2021	551-591231	10/12/21	2,966.00	1190050
701-000-228.370	CRIME VICTIMS RIGHTS FEES MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	1,433.42	1190048
701-000-228.400	R.O.D. REMONUMENTATION FEE MICHIGAN DEPARTMENT OF		REMON FEES DUE STATE 3RD QUARTER	OCTOBER 100005	10/12/21	11,540.26	1190049
701-000-228.420	STATE COURT FUND (SCAO) (MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	200.00	1190048
701-000-228.421	JUVENILE COURT MOTION FEES STATE OF MICHIGAN		FEE TRANSMITTAL FOR CASS COUNTY FAM	10521	10/07/21	10.00	1190024
701-000-228.424	STATE COURT FUND (SCAO) (STATE OF MICHIGAN		PROBATE COURT FEES DUE TO STATE FOR	10.1.2021	10/05/21	200.00	1190004
701-000-228.440	CRIME VICTIM ASSMT FEE (PF STATE OF MICHIGAN		FEE TRANSMITTAL FOR CASS COUNTY FAM	10521	10/07/21	45.00	1190024
701-000-228.441	STATE REAL ESTATE TRANSFER REAL ESTATE TRANSF. TAX		TRANSFER TAX DUE STATE SEPTEMBER 20	OCTOBER 100003	10/12/21	247,863.75	1190051
701-000-228.550	DNA FEES - DUE STATE (CLEF MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	125.12	1190048
701-000-228.561	DUE STATE-E RECORDING FILM STATE OF MICHIGAN		PROBATE COURT FEES DUE TO STATE FOR	10.1.2021	10/05/21	425.00	1190004
701-000-228.563	DUE STATE-E RECORDING FILM MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	675.00	1190048
701-000-228.570	CIVIL JURY DEMAND FEES (CIMI MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	25.00	1190048
701-000-228.580	CIRCUIT CT FILE ROOM (CLEF MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	3,332.00	1190048
701-000-228.590	JUSTICE SYSTEM FUND (CLERK MICHIGAN DEPARTMENT OF		CCFR STATE TRANSMITTAL SEPTEMBER 20	OCTOBER 100004	10/12/21	1,496.29	1190048
701-000-255.000	DEPOSIT PAYABLE-SPAY/NEUTER BERGMAN SMALL ANIMAL P		VETERINARY CARE, SPAY/NEUTER ASSIST.	476643	10/15/21	205.00	1190071
701-000-265.010	BONDS PAYABLE (CLERK) CASS COUNTY CLERK/REGI		BOND TO BE APPLIED TO F&C 20-10332-	OCTOBER 100001	10/12/21	1,000.00	1190041
701-000-285.060	DEPOSITS PAYABLE (JUVENILE AUTO OWNERS INS		RESTITUTION FROM M. NEEDHAM, CLAIM	10521	10/07/21	25.00	1190021
701-000-285.060	DEPOSITS PAYABLE (JUVENILE STEVEN GLASS		RESTITUTION FROM DARIOUS HRADEL	10521	10/07/21	50.00	1190022
701-000-285.060	DEPOSITS PAYABLE (JUVENILE PARAGON SUBROGATION SE		RESTITUTION FROM C. SALGUERO, CLAIM	10521	10/07/21	25.00	1190023
Total For Dept 000 TREASURER						1,928,643.18	
Total For Fund 701 TRUST & AGENCY						1,928,643.18	
Fund 841 LAKE LEVEL FUND							
Dept 275 DRAIN COMMISSIONER							
841-275-701.800	EXPENDITURES-DRAIN/LAKE	MIDWEST ENERGY COOPERA	#204 - TWIN LAKES DRAIN - ELECTRIC	2021	10/15/21	107.44	19916
841-275-701.800	EXPENDITURES-DRAIN/LAKE	REAL PRO SOLUTIONS LLC	#204 TWIN LAKE LEVEL - MOWING	LM8266	10/15/21	100.00	19920
Total For Dept 275 DRAIN COMMISSIONER						207.44	
Total For Fund 841 LAKE LEVEL FUND						207.44	

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Fund Totals:							
			Fund 101 TREASURER			261,740.88	
			Fund 208 PARKS SPECIAL REVENUE			1,851.59	
			Fund 216 FAMILY DRUG COURT GRANTS			4,179.55	
			Fund 233 MARCELLUS TWP POLICE CONTRAC			297.04	
			Fund 245 PUBLIC IMPROVEMENT FUND			16,500.00	
			Fund 258 MIDC (MICHIGAN INDIGENT DEFE			15,308.70	
			Fund 260 ANIMAL CONTROL DONATION FUND			683.29	
			Fund 261 CENTRAL DISPATCH FUND			1,762.49	
			Fund 263 CONCEALED PISTOL LICENSING			175.00	
			Fund 269 LAW LIBRARY FUND			1,595.76	
			Fund 271 C.C. DRUG ENFORCEMENT TEAM			20,917.23	
			Fund 272 K-9 DRUG FUND			273.02	
			Fund 276 911 DISPATCH TRAINING FUND			24.20	
			Fund 292 FAMILY COURT CHILD CARE FUND			1,940.00	
			Fund 296 HISTORICAL COMMISSION FUND			334.59	
			Fund 297 DHS CHILD CARE			1,128.75	
			Fund 595 JAIL COMMISSARY FUND			5,801.18	
			Fund 650 FITNESS CENTER			125.18	
			Fund 661 MOTOR POOL FUND			1,259.20	
			Fund 701 TRUST & AGENCY			1,928,643.18	
			Fund 841 LAKE LEVEL FUND			207.44	
Total For All Funds:						2,264,748.27	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

October 7, 2021

The Cass County Board of Commissioners met for their Regular Meeting on Thursday, October 7, 2021, in Commissioner Chambers.

Chair Dyes called the meeting to order at 6:30 p.m. Commissioner File provided the Invocation. Commissioner Jones led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Annie File, Skip Dyes, Roseann Marchetti, Robert Benjamin, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: Ryan Laylin.

STAFF PRESENT: County Administrator Jeff Carmen, Deputy County Administrator Matthew Newton, Finance Director Jennifer Rentfrow and Clerk/Register Monica McMichael.

PUBLIC HEARING

Chair Dyes opened the hearing regarding Michigan Community Development Block Grant (CDBG) Funding at 6:33 p.m. Deputy County Administrator Matt Newton explained the County received \$57,152 in grant funding and would partner with the City of Dowagiac for administration. There were no public comments. Commissioner Benjamin moved, seconded by Commissioner Marchetti, to close the public hearing. Motion carried by voice vote.

PUBLIC COMMENT (Agenda Items Only)

Jefferson Township Supervisor Dean Hass thanked the county for cooperating with Jefferson Township and Midwest Energy Cooperative for broadband coverage.

APPROVAL OF THE AGENDA

Commissioner Marchetti moved, seconded by Commissioner Jones, to approve the October 7, 2021, Cass County Board of Commissioner's Agenda. Discussion followed. Commissioner Marchetti moved, seconded by Commissioner Jones to approve the amended agenda.

The Chair instructed the Clerk to call roll:

Yes (4): Commissioners Jones, Marchetti, Dyes and File.

No (2): Commissioners Benjamin and Grice.

Absent (1): Commissioner Laylin.

Motion to approve the amended agenda carried by roll call vote.

RECOGNITIONS

Deputy County Administrator Matt Newton recognized local artist Vivian Purkhiser for donating artwork to the county.

PRESENTATIONS

None.

CONSENT AGENDA

Vice Chair Grice moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-164-21) A motion to approve Claims dated September 17, 2021.

(M-165-21) A motion to approve the September 9, 2021 Board of Commissioners Special Meeting Minutes and the September 16, 2021 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Dyes, Marchetti, Benjamin, Grice and Jones.

No (0): None.

Absent (1): Commissioner Laylin.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners File, Marchetti and Jones offered Committee Reports.

ADMINISTRATOR'S REPORT

Administrator Carmen presented the Administrator's Report.

PUBLIC SAFETY UPDATE

Sheriff Behnke provided a Public Safety Update.

COUNTY PARTNERS

None.

ELECTED OFFICIALS UPDATE

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

R-166-21

Commissioner Jones moved, seconded by Commissioner File, to approve the following resolution:

APPROVING MEMORANDUM OF UNDERSTANDING FOR THE CITY OF DOWAGIAC TO ADMINISTER EMERGENCY REPAIR LOAN PROGRAM ON BEHALF OF CASS COUNTY

WHEREAS, The Cass County Board of Commissioners established an Emergency Repair Loan Program utilizing Community Develop Block Grant funding through the Michigan Economic Development Corporation; and

WHEREAS, Program Income of more than \$35,000.00 per year must be expensed upon continued Emergency Repair Loan activities or be returned to the State of Michigan; and

WHEREAS, the County seeks to partner with the City of Dowagiac to administer the Emergency Repair Loan Program to ensure said funds continue to benefit the residents of the County.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners approve for the Chairperson of the Cass County Board of Commissioners to execute Memorandum of Understanding - Emergency Loan Program by and between the County of Cass and the City of Dowagiac.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Dyes, Marchetti, Benjamin, Grice, Jones and File.

No (0): None.

Absent (1): Commissioner Laylin.

Resolution R-166-21 carried by roll call vote.

M-167-21

Commissioner Jones moved, seconded by Commissioner File, to appoint Sheriff Richard Behnke to the Community Corrections Advisory Board for a term ending September 30, 2025. Motion carried by voice vote.

M-168-21

Commissioner File moved, seconded by Commissioner Marchetti, to appoint Judge Mark Herman to the Community Corrections Advisory Board for a term ending September 30, 2025. Motion carried by voice vote.

M-169-21

Commissioner Laylin moved, seconded by Commissioner Marchetti, to appoint Judge Susan Dobrich to the Community Corrections Advisory Board for a term ending September 30, 2025. Discussion followed. Motion carried by voice vote.

M-170-21

Commissioner Marchetti moved, seconded by Commissioner Grice, to appoint Judge Stacey Rentfrow to the Community Corrections Advisory Board for a term ending September 30, 2025. Motion carried by voice vote.

M-171-21

Commissioner Grice moved, seconded by Commissioner Marchetti, to appoint Prosecutor Victor Fitz to the Community Corrections Advisory Board for a term ending September 30, 2025. Discussion followed. Motion carried by voice vote.

M-172-21

Commissioner Jones moved, seconded by Commissioner Grice, to appoint Bob Weber to the Community Corrections Advisory Board for a term ending September 30, 2025. Motion carried by voice vote.

Election of County Board of Canvassers Members

Clerk/Register Monica McMichael explained the appointment process for Members of the County Board of Canvassers as required by MCL 168.24c(2). The Chairs of the local Democratic and Republican Parties each provided the Clerk with the names of three individuals willing to serve on the Board of Canvassers. Democratic Party nominees included Mary Ann Crete, Carolyn Kelly and Felomina Patton. Republican Party nominees included Miriam Bollweg and J.D. Glaser and Mary Howie. Clerk/Register McMichael informed the board that Mary Ann Crete and Miriam Bollweg were current members of the board and were willing to be re-appointed. Because they had the required training and years of experience, Clerk/Register McMichael asked board members to re-appoint Ms. Crete and Ms. Bollweg to the Board of Canvassers.

Clerk/Register McMichael called roll for the Democratic Member of the Board of Canvassers:

Commissioner File: Mary Ann Crete
Commissioner Jones: Felomina Patton
Commissioner Grice: Mary Ann Crete
Chair Dyes: Felomina Patton
Commissioner Marchetti: Mary Ann Crete
Commissioner Benjamin: Mary Ann Crete

Clerk/Register McMichael then called roll for the Republican Member of the Board of Canvassers:

Commissioner Jones: J.D. Glaser
Commissioner Grice: Miriam Bollweg
Chair Dyes: Miriam Bollweg
Commissioner Marchetti: Miriam Bollweg
Commissioner Benjamin: Miriam Bollweg
Commissioner File: Miriam Bollweg

M-173-21

Commissioner File moved, seconded by Commissioner Jones, to appoint Mary Ann Crete to the Cass County Board of Canvassers for a term ending October 31, 2025. Motion carried by voice vote.

M-174-21

Commissioner File moved, seconded by Commissioner Jones, to appoint Miriam Bollweg to the Cass County Board of Canvassers for a term ending October 31, 2025. Motion carried by voice vote.

R-175-21

Commissioner Marchetti moved, seconded by Commissioner File, to approve the following resolution:

FY2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT

WHEREAS, the State of Michigan FY2021 Emergency Management Performance Grant Agreement

between the Michigan Department of State Police Emergency Management Homeland Security Division

and County of Cass has been submitted to the Cass County Board of Commissioners for approval.

NOW THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners on behalf of the County of Cass hereby accepts and binds the County of Cass to the terms and conditions of the Agreement and authorizes Dwight W. Dyes and Jeff Carmen to execute the Agreement.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Marchetti, Benjamin, Grice, Jones, File and Dyes.

No (0): None.

Absent (1): Commissioner Laylin.

Resolution R-175-21 carried by roll call vote.

R-176-21

Commissioner Grice moved, seconded by Commissioner Marchetti, to approve the following resolution:

APPROVING THE JEFFERSON TOWNSHIP PILOT FIBER PROJECT

WHEREAS, the County Board of Commissioners established a Broadband Committee to explore options to facilitate expanded broadband access throughout Cass County via collaboration, partnerships, and initiatives; and

WHEREAS, Midwest Energy & Communications has proposed a pilot project in collaboration with Jefferson Township for fiber installation on Davis Lake St; and

WHEREAS, the costs of the proposed project would be divided equally between Cass County and Jefferson Township; and

WHEREAS, the Broadband Committee recommends the approval of the proposed project.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to approve the Jefferson Township Pilot Fiber Project at a cost of \$62,500.00.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Benjamin, Grice, Jones, File, Dyes and Marchetti.

No (0): None.

Absent (1): Commissioner Laylin.

Resolution R-176-21 carried by roll call vote.

M-178-21

Commissioner Jones moved, seconded by Commissioner File, to appoint Lauren Thurston to the Economic Development Corporation Board for an unexpired term ending September 30, 2027. Motion carried by voice vote.

M-179-21

Commissioner File moved, seconded by Commissioner Jones, to appoint Matthew Bussler to the Historical Commission for a three-year term ending July 1, 2024. Motion carried by voice vote.

M-180-21

Commissioner Marchetti moved, seconded by Commissioner Grice, to appoint Rick Russwurm to the Economic Development Corporation Board for a six-year term ending September 30, 2027. Motion carried by voice vote.

PUBLIC COMMENT

Cass County Sheriff's Office (CCSO) employee and county resident Zachary Nixon spoke against changing the MERS retirement systems from defined benefit to defined contribution. He went on to discuss the affect the change would have on CCSO staffing and public safety.

County employee and Attorney Leigh Feldman offered data regarding the MERS defined benefit plan and urged board members to retain the current retirement system in order to retain employees.

CCIEA President Fern Smith reported the union currently had five grievances. She stated that it was scary to think she would not be paid if she contracted Covid. She also suggested that board members fact check the information she provided regarding defined benefit and defined contribution retirement plans.

County employee and resident Linda Kramb asked the board to keep their promise to employees and retain the MERS defined benefit retirement program.

County resident and recently retired county employee Mary Parmley suggested the county conduct an audit to determine the actual unfunded liability.

County resident Beth Pompey stated that Cass County Sheriff's Office (CCSO) employees worked through the pandemic. She went on to share the physical, mental and emotional trauma experienced by first responders. She urged commissioners to maintain the current retirement plan for CCSO employees.

CCIEA Vice President April McKee reported on the diminishing employee morale in the county. She stated that MERS was not a union issue but rather an employee issue.

County resident and employee Lizzie Mesko suggested commissioners do their own research regarding County Administration and the promise to employees of a defined benefit pension. She asked commissioners to keep the current pension plan.

Cass County Republican Party Chair Mark Howie urged commissioners to consider what employees were stating regarding the retirement plan. He also asked commissioners to contact him with input regarding commissioner district reapportionment.

County resident Jean Schultz informed commissioners that she had enjoyed her time serving on the Historical Commission and working to restore the Newton Home. She asked board members to consider purchasing the Red Brick Schoolhouse from Cassopolis Public Schools and to work to preserve one-room schoolhouses and local history. She added that the Newton House would be open to the public November 7, 2021, from 1:00 p.m. until 4:30 p.m.

Cass County Sheriff's Office employee Makenzie Kreiner shared information on how the change to a defined contribution pension plan would affect the Sheriff's Office. She stated that road deputies would leave, which could put deputies and citizens in danger.

Commissioner Benjamin requested that Board Member Comments and Announcements occur before moving in to closed session.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commissioner Jones offered his appreciation for all first responders as they put their lives on the line for the public good every day. He added his support for employees of the Cass County Sheriff's Office and offered his understanding of the mental stress experienced by first responders.

Commissioner Benjamin requested that a discussion item for Commissioner goals be added to the November 5, 2021 Workshop Agenda. He would like to map out priorities and measurable goals. He also stated that he would like to put a mechanism in place to monitor employee morale.

CLOSED SESSION

M-177-21

Commissioner File moved, seconded by Commissioner Marchetti, to enter into a closed session to review Opioid litigation with Attorney Barry Conybeare and to include Clerk/Register Monica McMichael, Matt Newton, Jennifer Rentfrow and Becky Moore.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Grice, Jones, File, Dyes, Marchetti and Benjamin.

No (0): None.

Absent (1): Commissioner Laylin

Motion to enter closed session carried by roll call vote. The meeting moved to closed session at 8:01 p.m.

The meeting returned to open session at 8:20 p.m.

ADJOURNMENT

Commissioner Benjamin moved, seconded by Commissioner Jones, to adjourn. Motion carried by voice vote.

The meeting adjourned at 8:20 p.m.

Approved: _____
Date

Dwight Dyes, Chair

Monica McMichael, Clerk/Register

Administrator's Report October 15, 2021, Carmen and Newton

Individual Meetings In-Person and Virtual

Parks Board

EDC: Chair

CCMCF Solar Project

Tri County Head Start: Project Development interest in Annex Building

Historic Courthouse Project Committee: Cost and Delivery Options

Coordinating Committee for Psychiatric Services

MSU Extension: staffing and Facilities

MSU Extension Staffing

MERS

Clerk/Treasurer/Prosecutor

Sheriff

CDET Board Meeting

Employee Exit Interview

Transit Director re: DOC Move

Commissioner Grice

Commissioner Benjamin

Commissioner Laylin

CCMCF Development: Postponed-to be rescheduled

Historic Commission

Appointments Committee

Property Committee

Personnel

Personnel

Compensation: External Survey

Negotiations Scheduling

Agenda

CASS COUNTY

FINANCE DIRECTOR

TO: CASS COUNTY BOARD OF COMMISSIONERS
FROM: JENNIFER RENTFROW / FINANCE
DATE: SEPTEMBER 30, 2021
RE: FINANCE REPORT

GENERAL FUND BUDGET TO ACTUAL SUMMARY REPORT:

Attached you will find the General Fund Budget to Actual Summary Report. The report reflects the fiscal year budget & year-to-date activity total from October 1, 2020 through Sept 30, 2021, (FYE 9/30/21).

**Please note this is a preliminary report and is subject to change as it continues to be reviewed in depth to prepare for closing year-end and audit preparations.*

NOTES:

Union representatives continue working along-side Administration in an effort to resolve the MERS Unfunded Liability issue.

More policy updates will be presented in upcoming BOC meetings for amendment and approval.

We are providing support and assistance as needed to the various BOC committees as they explore the large issues tasked to them.

**GENERAL FUND REVENUE BUDGET TO ACTUAL SUMMARY
AS OF 9/30/2021 (100% of Fiscal Year 2020-2021)**

	ACTUAL @ 9/31/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR SEPT 2021	ACTUAL @ 9/30/21	AVAILABLE BALANCE	% BDGT USED
REVENUE SOURCES LESS GRANT/REIMBURSEMENTS:							
FEES/SERVICES/PERMITS	1,885,669	1,887,170	1,962,725	168,558	1,932,307	30,418	98%
INTEREST & RENTS	131,046	84,000	94,437	3,302	135,314	(40,877)	143%
STATE FUNDING	1,441,053	1,306,728	1,306,728	0	1,656,296	(349,568)	127%
TRANSFERS IN	452,783	378,500	378,500	0	402,851	(24,351)	106%
TAXES	11,114,288	11,036,730	11,036,730	3,552,158	6,918,362	4,118,368	63%
SUB TOTAL	15,024,840	14,693,128	14,779,120	3,724,018	11,045,130	3,733,990	75%
GRANT/REIMBURSEMENTS:							
GRANTS	2,935,572	2,154,429	2,485,502	147,501	1,823,154	662,348	73%
LOCAL CONTRIBUTIONS	49,702	51,739	51,739	3,266	47,007	4,732	91%
REIMBURSEMENTS/OTHER REVENUE	372,037	253,050	669,250	25,781	303,236	366,014	45%
FUND BALANCE ALLOCATION	0	584,973	491,856	0	0	491,856	0%
SUB TOTAL	3,357,311	3,044,191	3,698,347	176,548	2,173,397	1,524,950	59%
TOTAL REVENUES	18,382,152	17,737,319	18,477,467	3,900,566	13,218,527	5,258,940	72%
TOTAL EXPENSES (See Detail Below)	1,166,935	1,263,443	1,269,093	57,221	1,016,314	252,779	80%

**GENERAL FUND EXPENSE BUDGET TO ACTUAL SUMMARY
AS OF 9/30/2021 (100% of Fiscal Year 2020-2021)**

	ACTUAL @ 9/31/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR SEPT 2021	ACTUAL @ 9/30/21	AVAILABLE BALANCE	% BDGT USED
101 - BOARD OF COMMISSIONERS	148,422.94	170,163.00	177,733.00	17,790.36	158,476.27	19,256.73	89%
131 - CIRCUIT COURT	280,692.76	274,082.00	333,194.00	22,690.59	325,491.33	7,702.67	98%
136 - DISTRICT COURT	823,479.71	858,560.00	866,392.00	67,964.86	831,592.84	34,799.16	96%
141 - FOC	1,142,908.21	1,126,334.00	1,124,710.73	82,354.85	1,058,466.75	66,243.98	94%
148 - PROBATE COURT	398,131.30	449,960.00	450,271.00	31,049.91	419,531.33	30,739.67	93%
149 - FAMILY/JUVENILE COURT	676,541.30	711,040.00	712,094.00	4,399.59	644,479.41	67,614.59	91%
172 - ADMINISTRATION	234,183.10	270,240.00	475,758.00	24,880.70	431,571.87	44,186.13	91%
191 - ELECTIONS	32,659.01	49,392.00	49,392.00	196.83	22,913.35	26,478.65	46%
210 - CIVIL COUNSEL	67,016.18	50,000.00	66,500.00	25,630.50	66,415.27	84.73	100%
219 - CLERK-REGISTER	505,182.22	505,660.00	525,056.00	41,452.53	524,929.66	126.34	100%
223 - CONTROLLER	152,691.47	258,890.00	259,289.00	27,585.93	208,748.70	50,540.30	81%
225 - EQUALIZATION	219,519.87	247,853.00	248,476.00	20,175.66	232,399.75	16,076.25	94%
229 - PROSECUTING ATTORNEY	750,304.62	817,682.00	819,618.00	67,100.31	802,953.26	16,664.74	98%
230 - GIS	0.00	120,000.00	161,765.00	18,404.36	161,688.22	76.78	100%
231 - VICTIM RIGHTS GRANT	97,238.99	100,676.00	101,077.00	7,410.97	90,992.31	10,084.69	90%
233 - PURCHASING	206,560.39	160,000.00	166,115.00	(9,784.60)	140,977.88	25,137.12	85%
234 - VICTIM IMPACT PANEL	186.24	450.00	450.00	0.00	0.00	450.00	0%
245 - SURVEY & REMONUMENTATION GRANT	44,380.00	40,000.00	44,379.00	0.00	43,836.74	542.26	99%
253 - TREASURER	365,737.00	327,746.00	328,346.00	24,542.38	318,825.81	9,520.19	97%
257 - MSU EXTENSION	101,504.03	115,419.00	115,089.00	2,167.30	104,527.00	10,562.00	91%
258 - INFORMATION SYSTEMS	601,832.70	874,586.00	877,376.00	53,537.93	545,668.98	331,707.02	62%
265 - MAINTENANCE	925,712.27	957,250.00	957,309.00	112,717.42	854,403.22	102,905.78	89%
266 - LAW & COURTS SECURITY	114,234.65	147,680.00	147,680.00	11,526.28	94,363.47	53,316.53	64%
275 - DRAIN COMMISSIONER	182,530.88	113,957.00	162,484.00	7,430.74	146,838.56	15,645.44	90%
280 - SOIL CONSERVATION	5,000.00	5,000.00	5,000.00	0.00	5,000.00	0.00	100%
282 - COURT GRANT PROGRAMS	443,310.07	509,485.00	689,922.00	90,194.13	479,431.26	210,490.74	69%
288 - HOUSEHOLD HAZ WASTE COLLECTION	5,429.66	8,000.00	10,420.00	360.00	10,405.63	14.37	100%
289 - SW MI SOLID WASTE CONSORTIUM	500.00	500.00	500.00	0.00	500.00	0.00	100%
301 - OFFICE OF SHERIFF	2,370,865.88	2,506,021.00	2,547,357.00	219,743.51	2,378,026.22	169,330.78	93%
303 - MILTON TOWNSHIP PATROL	8,880.49	9,079.00	9,079.00	0.00	894.09	8,184.91	10%
304 - SECONDARY ROAD PATROL GRANT	91,332.06	94,253.00	96,371.00	6,788.59	91,898.45	4,472.55	95%
306 - HOWARD TOWNSHIP POLICE	91,651.50	95,827.00	102,267.00	7,624.96	96,472.87	5,794.13	94%

	ACTUAL @ 9/31/20	2020-2021 ORIGINAL	2020-2021 AMENDED	ACTIVITY FOR SEPT 2021	ACTUAL @ 9/30/21	AVAILABLE BALANCE	% BDGT USED
313 - SHERIFF SMC SECURITY PROGRAM	13,442.91	22,204.00	22,204.00	898.73	19,252.64	2,951.36	87%
324 - SENIOR SAFETY PROGRAM	28,201.94	29,739.00	29,739.00	2,288.31	28,778.07	960.93	97%
331 - MARINE SAFETY PROGRAM	18,439.87	20,580.00	20,580.00	3,256.54	19,649.75	930.25	95%
332 - SNOWMOBILE ENF GRANT	0.00	1,180.00	1,180.00	0.00	0.00	1,180.00	0%
334 - MARINE LAKE ASSOC PATROL	291.00	3,500.00	3,500.00	822.47	2,719.30	780.70	78%
335 - BULLET PROOF VEST GRANT	9,660.00	4,500.00	8,640.00	0.00	8,516.50	123.50	99%
340 - MEDICAL MARIHUANA OPERATION GRAN	19,521.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
351 - JAIL OPERATION	2,632,237.82	2,841,673.00	2,854,173.00	392,376.25	2,854,136.44	36.56	100%
400 - PLANNING COMMISSION	538.25	970.00	970.00	0.00	587.43	382.57	61%
401 - SW MI PLANNING COMM	10,981.00	16,981.00	16,981.00	0.00	16,981.00	0.00	100%
426 - EMERGENCY MGT/HOMELAND SECURIT	86,473.28	86,565.00	93,949.00	10,757.27	93,518.34	430.66	100%
430 - ANIMAL CONTROL	338,994.19	347,986.00	347,733.00	41,577.19	340,311.44	7,421.56	98%
441 - PUBLIC WORKS	120.80	430.00	430.00	0.00	425.83	4.17	99%
602 - HEALTH	261,032.00	271,253.00	271,253.00	0.00	266,253.00	5,000.00	98%
631 - SUBSTANCE ABUSE	81,276.78	68,978.00	68,978.00	28,431.50	57,113.00	11,865.00	83%
648 - MEDICAL EXAMINER	75,060.12	70,000.00	117,382.00	12,889.00	117,326.43	55.57	100%
673 - MENTAL HEALTH	114,000.00	114,000.00	114,000.00	114,000.00	114,000.00	0.00	100%
681 - VETERANS BURIALS	14,184.60	12,900.00	12,900.00	917.52	9,590.52	3,309.48	74%
682 - VETERANS AFFAIRS	66,463.75	117,752.00	117,752.00	7,213.14	105,924.61	11,827.39	90%
851 - INSURANCE/OTHER COSTS	328,536.99	466,900.00	474,560.00	0.00	326,083.69	148,476.31	69%
965 - TRANSFERS OUT	1,166,935.04	1,263,443.00	1,269,093.20	57,220.79	1,016,313.99	252,779.21	80%
TOTAL EXPENDITURES	16,355,011	17,737,319	18,477,467	1,658,585	16,690,202	1,787,264	90%

FUND BALANCE ALLOCATION ANALYSIS

UNASSIGNED FUND BALANCE 9/30/15	5,126,404	PER 9/30/15 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/16	5,449,774	PER 9/30/16 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/17	6,011,346	PER 9/30/17 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/18	5,779,269	PER 9/30/18 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/19	6,073,472	PER 9/30/19 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/20	7,950,059	PER 9/30/20 Comprehensive Financial Report
ADOPTED FUND BALANCE ALLOCATION	584,973	Original 2020-2021 Budget as adopted
	5,650	Adjustment to MIDC State approved budget
	174,865	M-186-20 BOC 1st Q Budget Adjustments
	8,248	M-69-21 BOC 2nd Q Budget Adjustments
	(395,000)	DOC Building & Timber Sale
	113,120	4th Q Budget Adjustments
	491,856	
EST. UNASSIGNED FUND BALANCE 9/30/21	7,458,203	

**CASS COUNTY BOARD OF COMMISSIONERS
RESOLUTION APPROVING THE 2021 APPORTIONMENT REPORT
PURSUANT TO MICHIGAN COMPILED LAW 211.37**

WHEREAS, Michigan Compiled Law 211.36 requires each Township Clerk to submit to the County Clerk on, or before, September 30 each year a statement which sets forth the amount of money to be raised in the Township by taxation; and

WHEREAS, Michigan Compiled Law 211.37 requires the County Board of Commissioners to hold an apportionment session and approve an Apportionment Report in October of each year; and

WHEREAS, at the annual apportionment session, the County Board of Commissioners must examine documents and records submitted to the Board that show the amount of money to be raised by ad valorem levies in each Township for school, highway, Township, and all other purposes as authorized by law and authorize and require the correction of any defects or omissions with regard to those levies; and

WHEREAS, the action of the County Board of Commissioners concerning the spread of these levies is final, except in situations where a change is made to the equalization of the County through an equalization appeal to the Michigan Tax Tribunal; and

WHEREAS, the Apportionment Report approved by the County Board of Commissioners for 2021 will be the official authorization for its 59 taxing authorities within the County to levy property taxes in 2021; and

WHEREAS, the Cass County Equalization Department has prepared an Apportionment Report for consideration by the County Board of Commissioners; and

WHEREAS, the proposed Apportionment Report, if approved, will provide final authorization for the levy of property taxes upon which taxing authorities depend to provide educational, health, economic development, public safety, and other services which are important to the well-being of the county's economy and Cass County residents; and

NOW, THEREFORE, BE IT RESOLVED that the attached 2021 Apportionment Report showing the millage levies apportioned to various taxing authorities in Cass County for the year 2021 is hereby approved in accordance with Michigan Compiled Law 211.37; and

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners, under the authority of Michigan Compiled Law 211.37, directs that the millage rates specified in the attached 2021 Apportionment Report for Township, school, highway, and all other purposes as authorized by law shall be spread against the taxable value of properties on the proper assessment rolls of the Townships, Wards, and Cities in the County.

ADOPTED THIS 21st DAY OF October, 2021

ATTEST:

Monica McMichael, Clerk
COUNTY OF CASS

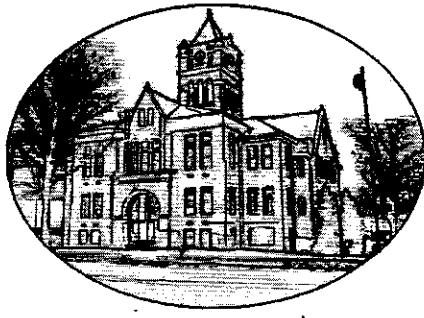
Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS



2022 HOLIDAY SCHEDULE

The Cass County Buildings will be closed on the following dates in observance of the recognized holidays as follows:

<u>Holiday</u>	<u>Observed on:</u>
New Year's Day	Friday, December 31, 2021
Martin Luther King Day	Monday, January 17
Presidents' Day	Monday, February 21
Good Friday	Friday, April 15
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Veterans' Day	Friday, November 11
Thanksgiving	Thursday, November 24
Day after Thanksgiving	Friday, November 25
Christmas Eve	Friday, December 23
Christmas Day	Monday, December 26
New Year's Eve	Friday, December 30



www.casscountymi.org

Cass County Drain Commissioner

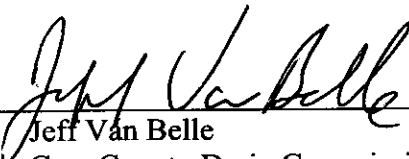
Jeff Van Belle
120 N. Broadway
Cassopolis, MI 49031
Phone (269) 445-4428
Fax (269) 445-4495
jeffv@cassco.org

CERTIFICATION OF FINAL APPORTIONMENT ROLL

Following are the Apportionment Rolls for 2021. The Rolls are kept in the Drain Commissioners Records in the Drain Office. Attachment A shows the breakdown for each individual drain.

DRAIN	ASSESSMENT PERIOD
Kingsbury Drain – LaGrange Township	Year 2 of 2
Mud Lake Drain – Howard & Jefferson Twp's	Year 1 of 1
Pine Lake Drain – Wayne & Silver Creek Twp's	Year 1 of 1
Union Stateline Drain / Calvin, Mason, Porter Twp	Year 1 of 1
Goose & Mud Lake Drain – Jefferson Township	Year 1 of 1
Dibble Drain – Howard & Milton Townships	Year 3 of 3
Smith Lake Intercounty Drain – Pokagon Twp	Year 1 of 1
Pleasant Lake Drain – Jefferson & Ontwa Twp's	Year 1 of 1
Mud & Pine Lake Drain – Marcellus Township	Year 1 of 1
Twin Lakes Level – Wayne Township	Year 1 of 1
Barron Lake Level – Howard Township	Year 1 of 1
Regal Place Plat	Year 1 of 1
MacMillan Dam	Year 1 of 1

Dated: October 12, 2021


Jeff Van Belle
Cass County Drain Commissioner

County Drains

Lake Levels

Survey Remonumentation

Quarterly Adjustments Requiring BOC Approval - Quarter End:

Sept 2021

Account #		Fund / Dept	Account Name	Cause	R = Revenue E = Expense	Inc	Dec
1	260-430-980.000	Animal Control Donation Fund	New Equipment	Vehicle Tablet Mounting & Printing Equipment (Fund Equity available to cover)	E	7,800.00	
2	101-131-703.000	Circuit Court	Wages Salaried Employees	Higher wages than anticipated	E	38,400.00	
3	101-210-807.000	Civil Counsel	Legal Fees	Legal fees were higher than expected	E	16,500.00	
4	101-219-804.000	Clerk-Register	Jury Fees	Expenses slightly higher than anticipated	E	1,200.00	
5	101-230-703.010	GIS	Full Time Wages	New Department - Expenses higher than anticipated	E	24,500.00	
6	101-288-880.000	Household Hazard Wagst Collection	Advertising/Promotion	Flyers for the last collection put us over budget	E	520.00	
7	101-351-703.010	Jail Operation	Full Time Wages	Higher wages than anticipated	E	12,500.00	
8	101-426-703.000	Emergency Management	Wages Salaried Employee	New Director Wages	E	7,500.00	
9	101-648-818.000	Medical Examiner	Examiner Fees	Examiner fees higher than budgeted for	E	8,000.00	
10	101-648-818.020	Medical Examiner	Hospital Autopsies	Autopsies higher than budgeted for	E	4,000.00	
11	101-682-801.000	Veterans Affairs	Professional/Contractual Service	Sept Deltal Dental Invoices that couldn't be collected under grant	E	2,650.00	
12	101-965-999.245	Transfers	Transfer to Public Improvement	Sale of Timber	R	95,000.00	
13	290-670-708.010	Social Services Dept	Per Diems	Per Diems were not included in original budget	E	105.00	

CASS COUNTY BOARD OF COMMISSIONERS

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CASS COUNTY CENTRAL DISPATCH DEPARTMENT AND THE ST. JOSEPH CENTRAL DISPATCH DEPARTMENT AND A MEMORANDUM OF UNDERSTANDING BETWEEN THE CASS COUNTY CENTRAL DISPATCH DEPARTMENT AND SUMMIT LIFE, INC.

WHEREAS, the Cass County Central Dispatch Department plans to build an Astro Site Repeater in collaboration with Motorola; and

WHEREAS, the ASR will provide an adaptable and affordable platform for mission critical communication in both Cass County and St. Joseph County; and

WHEREAS, an Interlocal Agreement has been proposed between the Cass County Central Dispatch Department and the St. Joseph County Central Dispatch Department to facilitate a 50% cost sharing of the construction of the proposed ASR over a 5-year period and 50% of the yearly costs of any maintenance, repairs, and utilities; and

WHEREAS, the ASR will be located on the east side of Baldwin Prairie Road in Union, MI (just north of the Porter Township Administration Building) on property owned by Summit Life, Inc.; and

WHEREAS, a Memorandum of Understanding has been proposed between Summit Life, Inc. and the Cass County Central Dispatch Department to provide for the site development for the ASR on said property; and

WHEREAS, both the Interlocal Agreement and Memorandum of Understanding have been reviewed and approved by the Cass County Central Dispatch Department, Cass County Civil Council, and Cass County Sheriff.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to authorize the Chair of the Cass County Board of Commissioners to execute the Interlocal Agreement between the Cass County Central Dispatch Department and the St. Joseph County Central Dispatch Department and to approve the Memorandum of Understanding between the Cass County Central Dispatch Department and Summit Life Inc. contingent upon the satisfaction of all terms specified in both agreements.

ADOPTED THIS 21st DAY OF OCTOBER 2021

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS



MEMORANDUM OF UNDERSTANDING

Between Summit Life,
Inc. and
Cass County Central Dispatch Department

This agreement is between Summit Life, Inc., and the Cass County Central Dispatch Department.

I. PURPOSE & SCOPE

The purpose of this MOU is to define the relationship between Summit Life, Inc., and Cass County through its Cass County Central Dispatch Department and the site development for the Astro Site Repeater (ASR) to begin on _____, 2021. Specifically, both parties agree to work collaboratively with Motorola to complete this project within the projected timeline, beginning _____, 2021.

II. BACKGROUND

The Cass County Central Dispatch Department plans to build (with Motorola) an ASR on Summit's property (just north of the Porter Township Administration Building, on the east side of Baldwin Prairie Road, Union, MI). Summit Life, Inc. is a nonprofit organization located in Union, Michigan.

The site is described as:

- 100'x100' fenced compound
- Approximately 50' access road, east side of Baldwin Prairie Road
- 320' self-supporting tower
- 12'x26' shelter with indoor 50KW generator, 3 antennas, tower top amp, 2 GPS's and associated transmission lines.

The proposed ASR solution will provide an adaptable and affordable platform for mission critical communications in Cass County and St. Joseph County, Michigan. The proposed site consists of the RF site equipment, a tower, shelter, indoor generator, DC power and backup system, Nokia microwave hop to 5302 (Jones site) and the standard MPSCS upgrades, including dual HVAC system.

III. RESPONSIBILITIES OF SUMMIT LIFE, INC. UNDER THIS MOU

Summit Life, Inc. will be responsible for:

- Ensuring that it has clear title to the property with no liens or encumbrances.
- Leasing the site location for this project pursuant to a formal lease agreement as is usual and customary to the industry to be negotiated between the parties. Summit agrees to an initial 5 year lease term with 6 additional 5 year lease option periods. The Lease or a Memorandum of Lease will be recorded with the Register of Deeds.
- Allowing accessibility of the property.
- Should Summit Life, Inc., for any reason, sell the property, a clause will be written in to allow the Cass County Central Dispatch Department to continue to use the site location for the remainder of any lease or option period.

IV. RESPONSIBILITIES OF THE CASS COUNTY CENTRAL DISPATCH DEPARTMENT UNDER THIS MOU

The Cass County Central Dispatch Department will be responsible for:

- The costs incurred with this project, alleviating Summit Life, Inc., of any financial obligations for the project.
- The upkeep of the project including all access and maintenance associated with same.
- Donate to Summit Life, Inc. with 15 portable radios, chargers, and 2 additional radios for Summit Life, Inc.'s gator vehicles for the term of the lease or any option periods.
- Providing a full release and waiver agreement (but not including Summit's negligence or willful misconduct) to include, but not be limited to, the agreement to defend, indemnify and hold Summit Life, Inc. harmless (to the extent permitted by law) regarding any and all actions. This document shall include a venue and reasonable attorney fee provision.
- Removing the ASR if, for any reason, it is obsolete or no longer needed by the Cass County Central Dispatch Department.

V. BOTH PARTIES MUTUALLY UNDERSTAND AND AGREE UPON THE FOLLOWING:

This agreement is contingent upon each side fulfilling its duties and responsibilities as outlined within this MOU. This Agreement is also contingent upon the Cass County Central Dispatch Department reaching an agreement of St. Joseph County Central Dispatch Department regarding the project.

VI. FUNDING

This project will be entirely funded by the Cass County Central Dispatch Department. Summit Life, Inc. will incur no costs associated with this project.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of authorized officials for Summit Life, Inc. and the Cass County Central Dispatch Department. It shall begin on _____, 2021 so long as a satisfactory lease agreement has been negotiated.

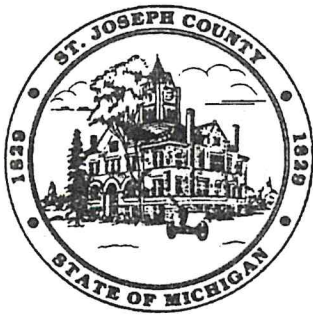
Summit Life, Inc.

Cass County Central Dispatch Department

Date

Date

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ST. JOSEPH COUNTY E-911 CENTRAL DISPATCH

620 E. Main, P.O. Box 66
Centreville, MI 49032-0066
Telephone: (269) 467-4195
Fax: (269) 467-4375

DIRECTOR,
E-Mail:

Dennis M. Brandenburg
brandenburgd@stjosephcountymi.org

INTERLOCAL AGREEMENT BETWEEN ST JOSEPH COUNTY CENTRAL DISPATCH AND CASS COUNTY CENTRAL DISPATCH

This is an inter-local agreement (the "Agreement") between the County of St. Joseph ("St. Joseph County"), by and through its County Central Dispatch department (the "SJCCD") and the County of Cass ("Cass County"), by and through its County Central Dispatch department (the "CCCD").

I. PURPOSE

The SJCCD and CCCD enter this Agreement to provide a cooperative working arrangement for the construction, installation of related equipment, use, ownership, and maintenance of a new radio communication tower (the "Tower") and the addition of the Tower to the state-wide Michigan Public Safety Communication System (MPSCS) 800 MHz system.

The purpose of this agreement is to establish responsibilities for the costs of construction for a communication tower and the installation of related equipment, and the maintenance of such tower and equipment, to confirm the location of the tower, and to secure the necessary cooperation and information from the respective agencies.

II. BACKGROUND

The CCCD has identified a communication tower location to the north of the Porter Township Hall on Baldwin Prairie Rd at the property having a tax parcel number of _____ (the "Location"). This Location would be a key site for the construction of a radio communication tower for its county-wide communications system. SJCCD offers to assist in the purchase, construction, installation and maintenance of the necessary equipment to add this tower to the MPSCS state-wide system. This Location has been endorsed by the MPSCS and Motorola Solutions to be extremely beneficial for the respective agencies.

The Urban Cooperation Act, Act 7, Public Acts of Michigan, 1967, as amended ("Act 7") authorizes public agencies within the State of Michigan to jointly exercise any power, privilege, or authority the agencies share in common and that each might exercise separately.

St. Joseph County and Cass County are each public agencies within the meaning of Act 7 and are each authorized to construct, install, use, own and maintain radio communications systems for public safety purposes.

Motorola has quoted the project at \$1,799,997 on (DATE)_____.

III. TERM

This Agreement shall become effective upon the occurrence of each of the following events: (a) the approval by the Board of Commissioners of Cass County; (b) the approval by the Board of Commissioners of St. Joseph County; (c) the filing of the executed Agreement with (i) the Cass County Clerk, (ii) the St. Joseph County Clerk, (iii) the Secretary of State; (d) the approval and execution of the contract between CCCD and Motorola for the construction of the Tower (the "Motorola Contract"); and (e) CCCD obtaining the right to use the property for the Tower.

This Agreement shall expire ten (10) years from the date of effectiveness of the Agreement; *provided that*, SJCCD may terminate the Agreement upon written notice to CCCD prior to such ten (10) year term upon the occurrence of any of the following: (x) the failure to complete construction of the Tower, (y) the failure to make reasonably satisfactory progress in the construction of the Tower in a reasonable period of time, or (z) fail to properly maintain the Tower to the extent the Tower is rendered unusable or unfit for SJCCD's purposes. Upon the occurrence of the date of effectiveness of this Agreement, the parties will execute the acknowledgement attached as Exhibit A. This Agreement shall automatically renew for additional terms of five (5) years each unless a party provides the other party with written notice of termination not less than one (1) year prior to the end of the then existing term or additional term, as applicable. Such notice will be effective at the end of the term or additional term, as applicable.

In the event of the termination of the Agreement as provided above, CCCD shall reimburse SJCCD an amount equal to the actual amount paid by St. Joseph County hereunder, divided by ten, and multiplied by each year or portion thereof that remains in the ten years of the initial term.

IV. DESCRIPTION OF SERVICES

A. SJCCD agrees to:

- a. Promptly pay for one-half (1/2) of the costs to construct the Tower and install the necessary equipment; such costs include costs of construction, and costs of permits, licenses, zoning variances and related matters. Such payments from SJCCD to CCCD will be made within thirty (30) days of receiving an invoice (which will be provided monthly by CCCD) from CCCD. With each invoice, CCCD will provide to SJCCD an accounting for the costs to construct the Tower and install the necessary equipment (including costs of permits, licenses, zoning variances and related matters). SJCCD may request documents supporting each invoice.
- b. Deliver payments to CCCD in five equal annual payments starting on the first anniversary after the Motorola Contract is executed and on each anniversary thereafter until the total amount has been paid.
- c. CCCD shall be the sole owner of this communication tower and all related equipment. CCCD shall be responsible in the first instance for all maintenance, upkeep, utility costs (electric, natural or LP gas for the generator) and all other costs related to the communication Tower and related equipment. Provided, however, that SJCCD will pay one-half (1/2) of all yearly costs of maintenance, repair, replacement and operation of the communication Tower

and related equipment and one-half (1/2) of the costs of utilities and insurance for the communication Tower and related equipment. CCCD will pay such costs in the first instance and then twice each year shall provide an invoice (with appropriate supporting documents) to SJCCD for such costs incurred during the prior six (6) months. SJCCD will pay the invoice within thirty (30) days of receipt.

- d. If CCCD benefits for adding infrastructure to the MPSCS system as is normal practice. SJCCD shall receive 50% of said infrastructure credit. CCCD shall receive the other 90% of said infrastructure credit.

B. CCCD agrees to:

- a. Purchase or otherwise obtain the right to use the real property at the Location.
- b. Subject to reimbursement as provided in this Agreement, secure all permits, licensing, and zoning variances if necessary, for the development and construction of the communication tower and related equipment at this Location.
- c. Subject to reimbursement as provided in this Agreement, construct the communication Tower and related equipment at the Location by [Insert Date or agreed upon timeframe]
- d. Subject to reimbursement as provided in this Agreement, repair, maintain, and replace the communication and related equipment and system.
- e. Subject to reimbursement as provided in this Agreement, maintain and pay for all utilities serving the communication Tower and related equipment.
- f. Allow SJCCD the full use and enjoyment of the Tower for all authorized purposes during the term.
- g. Employ and provide all necessary staffing for the proper operation and maintenance of the Tower and related equipment; provided that, each of SJCCD and CCCD shall employ its own personnel for its own emergency dispatch operations.
- h. Subject to reimbursement as provided in this Agreement, assume all responsibility and liability related to the ownership and maintenance of the Tower without waiving governmental immunity.
- i. Subject to reimbursement as provided in this Agreement, obtain appropriate casualty and liability insurance naming CCCD, SJCCD, St. Joseph County and Cass County as additional or named insureds.

- C. If any dispute arises between the parties relating to this Agreement, the Sheriff of Cass County and the Dispatch Director of St. Joseph County shall meet and attempt to resolve the dispute. If such efforts are unsuccessful, the parties shall attempt to mediate the dispute promptly with an agreed upon third party mediator. If such efforts to resolve the dispute fails, the parties may pursue any right or remedy, including litigation.

[Signatures on next page]

In Witness Whereof, the parties hereto have executed this Agreement on ____ day of _____
2021.

CASS COUNTY

ST. JOSEPH COUNTY

By: _____
Its: Cass County Board of Commissioners
Chair
120 N Broadway
Cassopolis, MI 49031

By: _____
Its: St Joseph County Board of Commissioners
Chairman
125 E Main St
Centreville, Michigan 49032

EXHIBIT A

Acknowledgement of Date of Effectiveness

Date of Effectiveness: _____

CASS COUNTY

By: _____
Print Name: _____
Its: _____

ST. JOSEPH COUNTY

By: _____
Print Name: _____
Its: _____

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86067:00004:5858285-1



October Meeting Dates and Times

Townships	Date	Time	How
Calvin	10/12/21	6:00 PM	In Person
Howard	10/19/21	7:00 PM	In Person
Jefferson	10/14/21	6:30 PM	In Person
LaGrange	10/18/21	7:00 PM	In Person
Marcellus	10/19/21	6:00 PM	In Person
Mason	10/12/21	7:00 PM	In Person
Milton	10/12/21	7:00 PM	In Person
Newberg	10/11/21	7:00 PM	In Person
Ontwa	10/11/21	7:00 PM	In Person
Penn	10/11/21	6:30 PM	In Person
Pokagon	10/13/21	7:00 PM	In Person
Porter	10/12/21	7:00 PM	In Person
Silver Creek	10/13/21	7:00 PM	In Person
Volinia	10/11/21	6:30 PM	In Person
Wayne	10/04/21	7:00 PM	In Person
City of Dowagiac			
	10/11/21	7:00 PM	In Person
	10/25/21	7:00 PM	In Person
Villages			
Cassopolis	10/11/21	6:30 PM	In Person
Edwardsburg	10/18/21	7:00 PM	In Person
Marcellus	10/12/21	7:00 PM	In Person
	10/26/21	7:00 PM	In Person
Vandalia	10/11/21	7:00 PM	In Person
Boards & Commissions			
Cass District Library	10/18/21	6:00 PM	In Person
Cass County Cons Dist	10/11/21	3:00 PM	In Person at Council on Aging, Decatur Rd.
Economic Dev Corp	10/27/21	8:30 AM	In Person
Historical Commission	10/14/21	5:00 PM	In Person
Medical Care Facility	10/25/21	10:00 AM	Zoom
Parks Board	10/14/21	9:00 AM	In Person
Planning Commission	10/27/21	4:00 PM	In Person
Road Commission	10/28/21	9:00 AM	In Person
Transportation	10/11/21	8:00 AM	In Person
VanBuren/Cass Dist			
Health Dept	10/13/21	3:00 PM	In Person 490 S. Paw Paw St., Lawrence, MI
Woodlands	10/26/21	4:00 PM	In Person