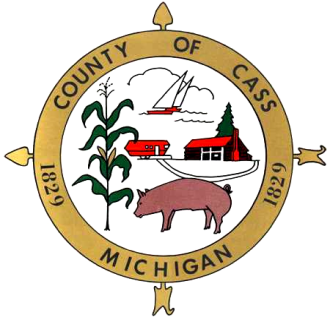




Cass County Board of Commissioners

Cass County Board of Commissioners Zoom Meeting Notice

269-445-4420

Because of concerns over Covid-19, and an Emergency Order declared by the Board of Commissioners, the Cass County Board of Commissioners will hold their Regular meeting on January 20, 2022 at 5:00 p.m. However, any member of the public who wishes to participate in the meeting remotely may do so.

Topic: Board of Commissioners Meeting

Please click the link below to join the webinar:

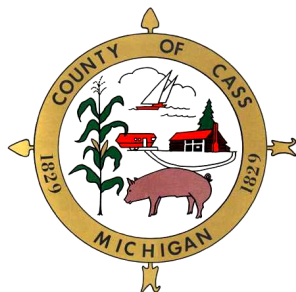
<https://us02web.zoom.us/j/82320761224>

Or Telephone:

US: +1 646 558 8656 or +1 301 715 8592

Webinar ID: 823 2076 1224

Persons with disability needing accommodations for this meeting should contact Sarah Mathews at 269-445-1149 or sarahm@cassco.org prior to the meeting.



Cass County Board of Commissioners

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

January 20, 2022
5:00 P.M.

CALL TO ORDER - *Chair Dwight Dyes*

INVOCATION - *Commissioner Marchetti*

PLEDGE OF ALLEGIANCE - *Commissioner File*

ROLL CALL - *Clerk/Register Monica McMichael*

INTRODUCTION OF VISITORS - *Chair Dwight Dyes*

PUBLIC COMMENTS (limit to 3 minutes/person)

APPROVAL OF THE AGENDA - *Commissioner Grice*

RECOGNITIONS

PRESENTATIONS

1. West Michigan Sustainable Business Forum - *Daniel Schoonmaker*

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. M-06-22 - Motion to approve Claims dated January 7, 2022

2. M-07-22 - Motion to approve the January 6, 2022 Board of Commissioners Regular meeting minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice
District 7 - Commissioner Jones

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT

FINANCE REPORT

PUBLIC SAFETY REPORT

COUNTY PARTNERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

NEW BUSINESS

1. **M-08-22** - Motion to appoint James Dodd to the Southwest Michigan Planning Commission to a two-year term ending December 31, 2023 - *Commissioner Marchetti*
2. **M-09-22** - Motion to approve hardware update costs for three (3) 9-1-1 workstations at a cost of \$37,582.33 to be paid from the 9-1-1 fund Balance - *Commissioner File*
3. **M-10-22** - Proclamation - Cass County School Choice Week - *Commissioner Marchetti*
4. **M-11-22** - Motion to approve the following Policy updates and revisions: - *Commissioner Benjamin*
 - a. Access to Personnel Records – Revision
 - b. Deferred Compensation Emergency Withdrawal – Rescind
 - c. Deferred Compensation Plan – Rescind
 - d. Wage & Salary Administration – Revision
 - e. Wire Phone Lines – Rescind
5. **R-12-22** - Resolution - Materials Management County Engagement - *Commissioner Marchetti*
6. **R-13-22** - Resolution - Establishing the Cass County Capital Projects Committee - *Commissioner File*

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 141 FOC							
101-141-861.000	CONFERENCE/MEETINGS/TRAINING	RICHARD KNILL	THINKZOOM TRAINING ACCESS FOC	12194	01/07/22	93.75	20268
101-141-980.000	NEW EQUIPMENT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	319.99	20269
Total For Dept 141 FOC						413.74	
Dept 148 PROBATE COURT							
101-148-807.020	INDIGENT LEGAL COSTS (NON-CHARLES L. CLAPP		COURT APPOINTED ATTORNEY FEE FOR 20.12.27.2021		01/07/22	137.50	20260
Total For Dept 148 PROBATE COURT						137.50	
Dept 149 FAMILY/JUVENILE COURT							
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	HEIDI ANN DUNCAN	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	180.00	20265
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	GREGORY FELDMAN	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	3,370.00	20266
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ROBERT KARDATZKE	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	440.00	20277
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	MAY OBERFELL & LORBER	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	90.00	20282
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	ELIZABETH MCCREE	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	2,115.00	20283
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	LUKE D NOFSINGER	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	90.00	20287
101-149-807.060	LEGAL COSTS-NEGLECT/ABUSE	STEPHEN K. WOODS. P.C.	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	360.00	20304
101-149-902.000	PUBLIC NOTIFICATION/LEGAL	LEADER PUBLICATIONS LL	PUBLIC NOTIFICATION, ACCT 144446; I	1722	01/07/22	50.70	20280
Total For Dept 149 FAMILY/JUVENILE COURT						6,695.70	
Dept 172 ADMINISTRATION							
101-172-802.000	DUES/MEMBERSHIP/SUBSCRIPTION	DOWAGIAC DAILY NEWS	SUBSCRIPTION RENEWAL	010422	01/07/22	78.00	1191038
Total For Dept 172 ADMINISTRATION						78.00	
Dept 225 EQUALIZATION							
101-225-801.000	PROFESSIONAL/CONTRACTUAL	ANTHONY MEYAARD	DECEMBER 2021 EQUALIZATION SERVICES	CASS012	01/07/22	5,333.33	20255
Total For Dept 225 EQUALIZATION						5,333.33	
Dept 229 PROSECUTING ATTORNEY							
101-229-805.000	WITNESS FEES/EXPENSES	JEFF SMITH	SERVICE ON CARRIE HANSFORD ANTHONY	11272021	01/07/22	260.00	20296
Total For Dept 229 PROSECUTING ATTORNEY						260.00	
Dept 231 VICTIM RIGHTS GRANT							
101-231-729.000	OFFICE SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	18.65	20269
Total For Dept 231 VICTIM RIGHTS GRANT						18.65	
Dept 233 PURCHASING							
101-233-729.000	OFFICE SUPPLIES	HARDINGS FRIENDLY MARK	MEETING SUPPLIES	01012022	01/07/22	24.96	1191043
101-233-729.000	OFFICE SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	52.97	20269
101-233-729.131	OFFICE SUPPLY-CIRCUIT COURT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	57.55	20269
101-233-729.136	OFFICE SUPPLY-DISTRICT COURT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	50.25	20269
101-233-729.149	OFFICE SUPPLY-FAMILY COURT	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	460.22	20269
101-233-729.219	OFFICE SUPPLY-CLERK/FILE	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	139.53	20269
101-233-729.223	OFFICE SUPPLY-ADMIN	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	97.57	20269
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	216.12	20269
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	108.06	20269
101-233-732.000	COMPUTER SUPPLIES	GLOBAL OFFICE SOLUTION	OFFICE SUPPLIES/COMPUTER SUPPLIES	CSUM-103113	01/07/22	269.24	20269
101-233-803.315	SUPPORT SERVICES	RAPID SHRED	CONTRACTUAL SHREDDING - DECEMBER	87567	01/07/22	230.00	20300
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	107.49	1191004
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	50.88	1191004
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	50.38	1191004
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	55.01	1191004
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	26.45	1191004
101-233-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	45.83	1191004
101-233-850.000	TELEPHONE	TELNET WORLDWIDE	LONG DISTANCE - COUNTY BUILDINGS	237400	01/06/22	730.61	20306

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Fund 101 TREASURER							
Dept 233 PURCHASING							
101-233-900.000	PRINTING & BINDING	KCI	FEES FOR PERSONAL PROPERTY STATEMEN	306356	01/07/22	484.46	1191047
101-233-934.000	MAINTENANCE AGREEMENT	D.L. GALLIVAN OFFICE S	INK CARTRIDGES - GIS	07390	01/07/22	513.70	1191036
101-233-934.000	MAINTENANCE AGREEMENT	D.L. GALLIVAN OFFICE S	STAPLE CARTRIDGE FOR COPIER	107790	01/07/22	95.50	1191036
101-233-934.000	MAINTENANCE AGREEMENT	D.L. GALLIVAN OFFICE S	CONTRACTUAL COPIER FEES	IN107622	01/07/22	2,057.89	1191036
Total For Dept 233 PURCHASING						5,924.67	
Dept 245 SURVEY & REMONUMENTATION GRANT							
101-245-801.202	PEER GROUP SERVICES	DALE L. KESLER	PER DIEMS - PERR GROUP MEETINGS SUR	121021	01/07/22	120.00	20279
101-245-801.812	CONTRACTUAL SURVEY SERVICE	JONES PETRIE RAFINSKI	BALANCE DUE FROM SURVEY	41465	01/07/22	4,012.50	20276
Total For Dept 245 SURVEY & REMONUMENTATION GRANT						4,132.50	
Dept 258 INFORMATION SYSTEMS							
101-258-980.000	NEW EQUIPMENT	ALPHACARD	CARDS FOR DOOR ACCESS SYSTEM	6741188	01/07/22	405.79	1191026
Total For Dept 258 INFORMATION SYSTEMS						405.79	
Dept 265 MAINTENANCE							
101-265-746.010	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS - MAINTENANCE	1433128	01/07/22	199.06	1191059
101-265-777.070	PROPANE FUEL	MARATHON OIL COMPANY	FUEL - MAINTENANCE	77340490	01/07/22	239.86	20281
101-265-803.005	CONTRAC - ENERGY AUD SAV	TENURGY LLC	CONTRACTUAL ENERGY AUDIT SAVINGS SP	CASSCO-111	01/07/22	379.39	20298
101-265-803.080	CONTRACTUAL ALARM MONITOR	HAAS SYSTEMS, INC.	REPLACE GARAGE DOOR SENSOR AT AC	15781	01/07/22	119.79	1191042
101-265-804.102	CONTRACTUAL CLEANING - L&C	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDIN	13	01/07/22	5,146.51	20299
101-265-804.125	CONTRACTUAL CLEANING - CO	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDIN	13	01/07/22	3,798.61	20299
101-265-804.133	CONTRACTUAL CLEANING - DC	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDIN	13	01/07/22	145.00	20299
101-265-804.140	CONTRACTUAL CLEANING - SH	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDIN	13	01/07/22	306.34	20299
101-265-804.150	CONTRACTUAL CLEANING - AN	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDIN	13	01/07/22	122.54	20299
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	83.43	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	41.63	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	71.91	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	137.70	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	71.34	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	15.49	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	12.98	20285
101-265-920.060	ELECTRICITY - PARKS	MIDWEST ENERGY COOPERA	ELECTRIC (8)	010522	01/07/22	112.51	20285
101-265-922.009	WATER/SEWER - COURTHOUSE	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	231.38	1191061
101-265-922.010	WATER/SEWER - MAINT. GARAC	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	68.46	1191061
101-265-922.020	WATER/SEWER - L&C	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	175.81	1191061
101-265-922.030	WATER/SEWER - MDOC	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	70.51	1191061
101-265-922.040	WATER/SEWER - JAIL	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	12.74	1191061
101-265-922.040	WATER/SEWER - JAIL	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	4,570.40	1191061
101-265-922.050	WATER/SEWER - ANIMAL CONT	VILLAGE OF CASSOPOLIS	WATER/SEWER (7)	010422	01/07/22	175.81	1191061
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	833226046	01/07/22	74.26	1191041
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	833226046	01/07/22	913.92	1191041
101-265-930.075	GENERAL REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	833226046	01/07/22	38.31	1191041
101-265-930.075	GENERAL REPAIRS	UNITED STATES LUMBER C	MAINTENANCE REPAIRS	ACCT 2-17920	01/07/22	102.34	1191046
101-265-930.075	GENERAL REPAIRS	SPIN TECHS INC	WASHING MACHING REPAIRS AT CCSO	22245	01/07/22	386.56	1191054
101-265-930.075	GENERAL REPAIRS	KENDALL ELECTRIC, INC.	ELECTRICAL SUPPLIES	10984	01/07/22	10.91	20278
101-265-930.075	GENERAL REPAIRS	R. W. LAPINE INC.	REPAIR FREEZER AT JAIL	010422	01/07/22	1,096.25	20290
101-265-930.075	GENERAL REPAIRS	R. W. LAPINE INC.	REPAIR FREEZER AT JAIL	010422	01/07/22	420.00	20290
Total For Dept 265 MAINTENANCE						19,351.75	
Dept 275 DRAIN COMMISSIONER							
101-275-861.000	CONFERENCE/MEETINGS/TRAIN	MACDC (MI ASSOC.DRAIN	WINTER CONFERENCE FEES	12282021	01/07/22	310.00	1191049
Total For Dept 275 DRAIN COMMISSIONER						310.00	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 TREASURER							
Dept 282 COURT GRANT PROGRAMS							
101-282-801.010	CONTRACTUAL	AREA CHURCHES TOGETHER	OJJDP, MHC, COSSAP SAFE AND SOBER L	1722	01/07/22	840.00	1191027
101-282-801.010	CONTRACTUAL	PRESTON COLLETT	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	198.00	20261
101-282-801.010	CONTRACTUAL	MONIQUE DORTCH	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	92.00	20264
101-282-801.010	CONTRACTUAL	RAYMOND FLEMING	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	3.25	20267
101-282-801.010	CONTRACTUAL	BRANDY JONES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	212.35	20275
101-282-801.010	CONTRACTUAL	GRACE MULLER	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	800.00	20286
101-282-801.010	CONTRACTUAL	KIMBERLY PEET	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	800.00	20289
101-282-801.010	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	130.06	20295
101-282-801.010	CONTRACTUAL	BRADLEY WEST	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	130.00	20303
101-282-801.020	CONTRACTUAL SWIFT & SURE	PRESTON COLLETT	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	216.00	20261
101-282-801.020	CONTRACTUAL SWIFT & SURE	RAYMOND FLEMING	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	656.32	20267
101-282-801.020	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	625.00	20270
101-282-801.020	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	460.00	20274
101-282-801.020	CONTRACTUAL SWIFT & SURE	JONI PATZER	SWIFT AND SURE FINANCIAL 12/20 - 12	1722	01/07/22	390.00	20288
101-282-801.020	CONTRACTUAL SWIFT & SURE	KIMBERLY PEET	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	200.00	20289
101-282-801.020	CONTRACTUAL SWIFT & SURE	KIMBERLY PEET	SWIFT AND SURE ASSESSMENTS	1722	01/07/22	100.00	20289
101-282-801.020	CONTRACTUAL SWIFT & SURE	TASIA ROBERTS	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	1,000.00	20292
101-282-801.020	CONTRACTUAL SWIFT & SURE	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	45.50	20295
101-282-801.020	CONTRACTUAL SWIFT & SURE	BRADLEY WEST	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	284.52	20303
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN STEPHANIE ALLEN	ATC/SC 12/16/21 THRU 12/29/21	122921	01/07/22	36.00	20254
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN PRESTON COLLETT	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	360.00	20261
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN RAYMOND FLEMING	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	593.79	20267
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN KIMBERLY PEET	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	200.00	20289
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN KIMBERLY PEET	ATC ASSESSMENTS/CBT 12/21 THRU 12/2	123021	01/07/22	80.00	20289
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN CHELSEA SCHOETZOW	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	744.64	20294
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN JESSEE SCHOETZOW	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	184.94	20295
101-282-801.090	CONTRACTUAL BYRNE	JAG GRAN BRADLEY WEST	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	380.54	20303
101-282-801.160	CONTRACTUAL SWIFT & SURE	AREA CHURCHES TOGETHER	OJJDP, MHC, COSSAP SAFE AND SOBER L	1722	01/07/22	1,880.00	1191027
101-282-801.160	CONTRACTUAL SWIFT & SURE	BARBARA M. HOWES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	825.00	20270
101-282-801.160	CONTRACTUAL SWIFT & SURE	CLARENCE JAMES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	1,120.00	20274
101-282-801.315	CONTRACTUAL ADULT DRUG COI	PRESTON COLLETT	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	360.00	20261
101-282-801.315	CONTRACTUAL ADULT DRUG COI	MONIQUE DORTCH	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	1,035.00	20264
101-282-801.315	CONTRACTUAL ADULT DRUG COI	BARBARA M. HOWES	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	575.00	20270
101-282-801.315	CONTRACTUAL ADULT DRUG COI	TASIA ROBERTS	ATC/SC 12/16 THRU 12/29/21	122921	01/07/22	800.00	20292
101-282-803.315	CIVIL & HOUSING ASSISTANCE	AREA CHURCHES TOGETHER	ATC - TRANSITIONAL HOUSING	123121	01/07/22	1,060.00	1191027
101-282-860.315	TRAVEL ADULT DRUG COURT GF	BARBARA M. HOWES	FLIGHT REIMBURSEMENT FOR R. FLEMING	NADCP 2021	01/07/22	412.80	20270
Total For Dept 282 COURT GRANT PROGRAMS						17,830.71	
Dept 301 OFFICE OF SHERIFF							
101-301-727.000	TECHNICAL SUPPLIES	PRO SAFETY INNOVATIONS	AED PADS	1990	01/07/22	269.08	1191052
101-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	4,616.77	20305
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	C. WIMBERLEY FORD-MERC	VEH MAINT	63352	01/07/22	60.15	1191031
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	C. WIMBERLEY FORD-MERC	VEH MAINT	63397	01/07/22	19.95	1191031
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	CASS AUTO SUPPLY CO, I	VEH MAINT	1-122112	01/07/22	5.99	1191033
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	CASS AUTO SUPPLY CO, I	VEH MAINT	1-122114	01/07/22	159.14	1191033
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	HEATH ALLAN SEELYE	VEH MAINT	2964	01/07/22	146.28	20271
101-301-777.001	VEHICLE REPAIRS/MAINTENANC	HEATH ALLAN SEELYE	VEH MAINT	2966	01/07/22	609.50	20271
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	103.43	1191004
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	308.58	1191004
Total For Dept 301 OFFICE OF SHERIFF						6,298.87	
Dept 304 SECONDARY ROAD PATROL GRANT							
101-304-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	477.75	20305

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Fund 101 TREASURER							
Dept 304 SECONDARY ROAD PATROL GRANT							
Total For Dept 304 SECONDARY ROAD PATROL GRANT						477.75	
Dept 306 HOWARD TOWNSHIP POLICE							
101-306-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	370.67	20305
Total For Dept 306 HOWARD TOWNSHIP POLICE						370.67	
Dept 313 SHERIFF SMC SECURITY PROGRAM							
101-313-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	104.97	20305
Total For Dept 313 SHERIFF SMC SECURITY PROGRAM						104.97	
Dept 351 JAIL OPERATION							
101-351-727.000	TECHNICAL SUPPLIES	PRO SAFETY INNOVATIONS	AED PADS	1990	01/07/22	67.27	1191052
101-351-735.060	IN COUNTY INMATE MEDICAL (	VAN BUREN/CASS DISTRIC	INMATE DENTAL	JEFFREY ALWINE	01/07/22	75.00	1191060
101-351-735.060	IN COUNTY INMATE MEDICAL (	CORRECTIONAL RECOVERY	INMATE MEDICAL	Q1-100034205	01/07/22	10,881.30	20262
101-351-735.060	IN COUNTY INMATE MEDICAL (	CORRECTIONAL RECOVERY	INMATE MEDICAL	Q1-100034214	01/07/22	786.80	20262
101-351-745.000	CLOTHING/BEDDING/TOILETRIF	BOB BARKER CO., INC.	INMATE SUPPLIES	INV1707907	01/07/22	170.69	1191030
101-351-745.000	CLOTHING/BEDDING/TOILETRIF	BOB BARKER CO., INC.	INMATE SUPPLIES	INV1710225	01/07/22	148.76	1191030
101-351-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0316356	01/07/22	45.05	1191059
101-351-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	224.46	20305
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 12/12/21-12/18	112610	01/07/22	2,278.36	20258
101-351-814.000	PRISONER BOARD (MEALS)	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 12/19/21-12/25	112783	01/07/22	2,404.36	20258
Total For Dept 351 JAIL OPERATION						17,082.05	
Dept 430 ANIMAL CONTROL							
101-430-775.000	CLEANING SUPPLIES	CAMDENS APPLIANCE	WASHING MACHINE	78615	01/07/22	999.99	1191032
Total For Dept 430 ANIMAL CONTROL						999.99	
Dept 648 MEDICAL EXAMINER							
101-648-860.610	FUNERAL HOME TRANSPORTS	CONNELLY CHAPEL WAGNER	REMOVAL/TRANSFER OF REMAINS	12152021	01/07/22	500.00	20302
Total For Dept 648 MEDICAL EXAMINER						500.00	
Dept 682 VETERANS AFFAIRS							
101-682-803.200	CONTRACT SVCS - DENTAL	VAN BUREN/CASS DISTRIC	VETERANS DENTAL FEES	010422	01/07/22	3,235.33	1191060
101-682-803.200	CONTRACT SVCS - DENTAL	CASSOPOLIS DENTAL	VETERANS DENTAL FEES	010322	01/07/22	215.00	20259
Total For Dept 682 VETERANS AFFAIRS						3,450.33	
Total For Fund 101 TREASURER						90,176.97	
Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-727.053	SUPPLIES	BARBARA M. HOWES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	1,143.95	20270
216-166-801.053	CONTRACTUAL	AREA CHURCHES TOGETHER	OJJDP, MHC, COSSAP SAFE AND SOBER L	1722	01/07/22	1,856.00	1191027
216-166-801.053	CONTRACTUAL	MONIQUE DORTCH	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	845.25	20264
216-166-801.053	CONTRACTUAL	RAYMOND FLEMING	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	196.39	20267
216-166-801.053	CONTRACTUAL	BARBARA M. HOWES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	675.00	20270
216-166-801.053	CONTRACTUAL	BRANDY JONES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	41.79	20275
216-166-801.053	CONTRACTUAL	SARAH WEBB	OJJDP INDIVIDUAL THERAPY SESSIONS/D	1722	01/07/22	225.00	20293
216-166-801.053	CONTRACTUAL	CHELSEA SCHOETZOW	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	946.24	20294
216-166-801.053	CONTRACTUAL	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	495.74	20295
216-166-801.053	CONTRACTUAL	BRADLEY WEST	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	55.12	20303
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	PRESTON COLLETT	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	666.00	20261
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	RAYMOND FLEMING	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	23.08	20267
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	CLARENCE JAMES	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	1,200.00	20274
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	GRACE MULLER	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	800.00	20286

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Fund 216 FAMILY DRUG COURT GRANTS							
Dept 166 FAMILY DRUG COURT							
216-166-801.220	(SCAO) (MHSDCP) CONTRACTU	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 12/16 - 12/2	1722	01/07/22	88.06	20295
			Total For Dept 166 FAMILY DRUG COURT			9,257.62	
			Total For Fund 216 FAMILY DRUG COURT GRANTS			9,257.62	
Fund 233 MARCELLUS TWP POLICE CONTRACT							
Dept 310 COPS FAST GRANT							
233-310-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	290.55	20305
			Total For Dept 310 COPS FAST GRANT			290.55	
			Total For Fund 233 MARCELLUS TWP POLICE CONTRACT			290.55	
Fund 245 PUBLIC IMPROVEMENT FUND							
Dept 244 PUBLIC IMPROVEMENT							
245-244-980.000	NEW EQUIPMENT	INTERSECT STUDIO LLC	BALANCE DUE TO TYPO ON INVOICE	2038	01/07/22	617.36	20273
			Total For Dept 244 PUBLIC IMPROVEMENT			617.36	
			Total For Fund 245 PUBLIC IMPROVEMENT FUND			617.36	
Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE COMM.)							
Dept 258 INFORMATION SYSTEMS							
258-258-807.167	INDIGENT DEFENSE RETAINER	ROBERT KARDATZKE	INDIGENT DEFENSE COUNSEL	JANUARY 2022	01/07/22	8,580.00	20277
258-258-807.167	INDIGENT DEFENSE RETAINER	ROBERT KARDATZKE	INDIGENT DEFENSE COUNSEL	JANUARY 2022	01/07/22	289.00	20277
			Total For Dept 258 INFORMATION SYSTEMS			8,869.00	
			Total For Fund 258 MIDC (MICHIGAN INDIGENT DEFENSE)			8,869.00	
Fund 260 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
260-430-801.131	SPAY/NEUTER SERVICES	DOWAGIAC ANIMAL HOSPIT	SPAY/NEUTER ASSISTANCE, WALKER	25069	01/07/22	40.00	1191037
			Total For Dept 430 ANIMAL CONTROL			40.00	
			Total For Fund 260 ANIMAL CONTROL DONATION FUND			40.00	
Fund 261 CENTRAL DISPATCH FUND							
Dept 301 OFFICE OF SHERIFF							
261-301-775.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0315508	01/07/22	32.78	1191059
261-301-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	13	01/07/22	285.50	20299
261-301-850.000	TELEPHONE	FRONTIER	TELEPHONE - COUNTY BUILDINGS	010322	01/03/22	124.68	1191004
261-301-852.010	RADIO MAINTENANCE	SMR COMMUNICATIONS, IN	RADIO MAINT 01/2022 - 03/2022	27802	01/07/22	1,580.00	20297
261-301-861.000	CONFERENCE/MEETINGS/TRAINING	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	48.38	20305
261-301-922.000	WATER / SEWER	CASSOPOLIS VILLAGE TRE	DISPATCH WATER/SEWER 11/16/21-12/15	1VC1209	01/07/22	124.66	1191034
			Total For Dept 301 OFFICE OF SHERIFF			2,196.00	
			Total For Fund 261 CENTRAL DISPATCH FUND			2,196.00	
Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-727.012	DRUG TEAM SUPPLIES	TRI-TECH, INC.	CCDET DRUG TEST KITS	584054	01/07/22	307.95	1191058
271-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	642.04	20305
271-301-850.000	TELEPHONE	FRONTIER	CRIME LINE 12/22/21-01/21/22	2694458149082395	01/07/22	56.55	1191039
271-301-920.000	UTILITIES	SEMCO ENERGY GAS COMPA	NATURAL GAS CCDET (3)	010522	01/05/22	266.83	20307
271-301-920.000	UTILITIES	MICHIANA RECYCLING & D	CCDET GARBAGE SVC 02/2022 - 04/2022	3072519	01/07/22	91.50	20284
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPERA	CCDET UTILITIES 11/15/21-12/15/21	2850801	01/07/22	169.83	20285

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Fund 271 C.C. DRUG ENFORCEMENT TEAM							
Dept 301 OFFICE OF SHERIFF							
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPERA	CCDET UTILITIES 11/15/21-12/15/21	2851202	01/07/22	118.44	20285
271-301-920.000	UTILITIES	MIDWEST ENERGY COOPERA	CCDET UTILITIES 11/15/21-12/15/21	3813101	01/07/22	48.51	20285
271-301-944.020	BUILDING LEASE	BIG C LUMBER INC	CCDET RENT 01/01/22-03/31/22	01032022	01/07/22	2,595.00	1191029
Total For Dept 301 OFFICE OF SHERIFF						4,296.65	
Total For Fund 271 C.C. DRUG ENFORCEMENT TEAM						4,296.65	
Fund 272 K-9 DRUG FUND							
Dept 301 OFFICE OF SHERIFF							
272-301-777.000	MOTOR FUEL/LUBRICANT	WRIGHT EXPRESS	FUEL 12/2021	77327398	01/07/22	442.63	20305
Total For Dept 301 OFFICE OF SHERIFF						442.63	
Total For Fund 272 K-9 DRUG FUND						442.63	
Fund 283 COMMUNITY DEVELOPMENT GRANT							
Dept 707 COMM DEVELOPMENT HOUSING GRANT							
283-707-700.050	PROGRAM INCOME EXPENDITURE	CITY OF DOWAGIAC	ADMINISTRATION FEES - 331 POKAGON S'	7919	01/07/22	1,872.00	1191035
283-707-700.050	PROGRAM INCOME EXPENDITURE	FUTURE CONSTRUCTION OF	REROOF HOME AT 331 POKAGON ST DOWAG	7919	01/07/22	10,400.00	1191040
Total For Dept 707 COMM DEVELOPMENT HOUSING GRANT						12,272.00	
Total For Fund 283 COMMUNITY DEVELOPMENT GRANT						12,272.00	
Fund 284 COMMUNITY CORRECTIONS GRANT							
Dept 362 JAIL TRAINING							
284-362-801.064	CONTRACTUAL COGNITIVE MRT	PRESTON COLLETT	JAIL MRT 11/2021	12012021	01/07/22	450.00	20261
284-362-801.064	CONTRACTUAL COGNITIVE MRT	PRESTON COLLETT	JAIL MRT WORKBOOKS	WORKBOOKS	01/07/22	271.09	20261
Total For Dept 362 JAIL TRAINING						721.09	
Total For Fund 284 COMMUNITY CORRECTIONS GRANT						721.09	
Fund 292 FAMILY COURT CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY							
292-662-801.150	COURT WRAPAROUND PROGRAM	ROBERT BROOKS	WRAPAROUND/BASIC GRANT FOR 12/20 -	1722	01/07/22	580.00	20257
292-662-801.150	COURT WRAPAROUND PROGRAM	KARA COX	WRAPAROUND PROGRAM 12/17 - 12/28/21	1722	01/07/22	340.00	20263
292-662-842.007	BASIC GRANT - COUNSELING	RICK LEWIS	COUNSELING FOR DS 11/24 - 12/22/21	1722	01/07/22	540.00	1191048
292-662-842.007	BASIC GRANT - COUNSELING	ROBERT BROOKS	WRAPAROUND/BASIC GRANT FOR 12/20 -	1722	01/07/22	640.00	20257
Total For Dept 662 CHILD CARE - FAMILY						2,100.00	
Total For Fund 292 FAMILY COURT CHILD CARE FUND						2,100.00	
Fund 296 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ELECTRIC (3)	152022	01/07/22	62.36	20285
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ELECTRIC (3)	152022	01/07/22	52.44	20285
296-803-701.000	EXPENDITURES	MIDWEST ENERGY COOPERA	ELECTRIC (3)	152022	01/07/22	473.14	20285
Total For Dept 803 HISTORICAL COMMISSION						587.94	
Total For Fund 296 HISTORICAL COMMISSION FUND						587.94	
Fund 297 DHS CHILD CARE							
Dept 663 CHILD CARE - DHS							
297-663-842.001	PARENT AIDE	JESSICA BISHOP	DHHS PARENT AIDE 12/13 - 12/27/21	1722	01/07/22	357.00	20256
297-663-842.001	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 12/13 - 12/26/21	1722	01/07/22	876.75	20291
Total For Dept 663 CHILD CARE - DHS						1,233.75	

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Fund 297 DHS CHILD CARE							
Total For Fund 297 DHS CHILD CARE						1,233.75	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 12/	112499	01/07/22	1,247.53	20258
595-351-726.000	SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 12/	112671	01/07/22	1,986.50	20258
595-351-727.000	TECHNICAL SUPPLIES	DONALD HUGHES	FIRE INSPECTION	112B	01/07/22	100.00	20272
Total For Dept 351 JAIL OPERATION						3,334.03	
Total For Fund 595 JAIL COMMISSARY FUND						3,334.03	
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 253 TREASURER							
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	APRIL MYERS & ROGER MO	DEC. 2021 BOARD OF REVIEW 14-130-36	22-578	01/05/22	1,314.98	1191005
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	BRADLEY & MICHELE DUNL	DEC. 2021 BOARD OF REVIEW 14-110-21	22-564	01/05/22	988.02	1191006
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	CAMARON KOSACHUK & LIN	DEC. 2021 BOARD OF REVIEW 14-020-23	22-577	01/05/22	1,104.03	1191008
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	EDWARD & KELLY REED	DEC. 2021 BOARD OF REVIEW 14-100-01	22-562	01/05/22	181.80	1191009
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	EDWARD & KELLY REED	DEC. 2021 BOARD OF REVIEW 14-100-01	22-562	01/05/22	181.80	1191009
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	GREGORY & TAMMY HALEY	DEC. 2021 BOARD OF REVIEW 14-041-12	22-573	01/05/22	441.50	1191010
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	JAMES & SHEILA PEDERSE	DEC. 2021 BOARD OF REVIEW 14-041-25	22-572	01/05/22	75.52	1191011
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	JAMES PEDERSEN TRUST	DEC. 2021 BOARD OF REVIEW 14-041-25	22-571	01/05/22	1,192.60	1191012
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	JEROME & KIMBERLY KEMN	DEC. 2021 BOARD OF REVIEW	22-576	01/05/22	478.14	1191013
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	JONATHAN & CRYSTAL MOR	DEC. 2021 BOARD OF REVIEW 14-020-42	22-575	01/05/22	1,250.79	1191014
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	KATHRYN J WARD	DEC. 2021 BOARD OF REVIEW 14-130-00	22-581	01/05/22	1,574.00	1191015
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	MARRAM KEMNITZ & ROBER	DEC. 2021 BOARD OF REVIEW 14-041-17	22-570	01/05/22	213.03	1191016
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	MARRAM KEMNITZ & ROBER	DEC. 2021 BOARD OF REVIEW 14-041-17	22-570	01/05/22	209.07	1191016
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	MARRAM KEMNITZ & ROBER	DEC. 2021 BOARD OF REVIEW 14-041-17	22-570	01/05/22	265.43	1191016
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	PETER & VIRGINIA ROONE	DEC. 2021 BOARD OF REVIEW 14-040-17	22-574	01/05/22	95.52	1191020
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	PETER & VIRGINIA ROONE	DEC. 2021 BOARD OF REVIEW 14-040-17	22-574	01/05/22	93.74	1191020
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	PETER & VIRGINIA ROONE	DEC. 2021 BOARD OF REVIEW 14-040-17	22-574	01/05/22	90.09	1191020
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	ROBERT & JESSICA WANTO	DEC. 2021 BOARD OF REVIEW 14-100-00	22-561	01/05/22	220.05	1191021
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	SARAH ST CIN & CLARA	DEC. 2021 BOARD OF REVIEW 14-130-01	22-580	01/05/22	262.52	1191022
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	SARAH ST CIN & CLARA	DEC. 2021 BOARD OF REVIEW 14-130-01	22-580	01/05/22	258.60	1191022
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	SARAH ST CIN & CLARA	DEC. 2021 BOARD OF REVIEW 14-130-01	22-580	01/05/22	250.86	1191022
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	SARAH ST CIN & DALE BR	DEC. 2021 BOARD OF REVIEW 14-130-01	22-579	01/05/22	391.51	1191023
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	TRINA MURRAY	DEC. 2021 BOARD OF REVIEW 14-110-02	22-565	01/05/22	746.92	1191024
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	ZACHARY & OLIVIA BELIN	DEC. 2021 BOARD OF REVIEW 14-100-01	22-563	01/05/22	495.40	1191025
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	ZACHARY & OLIVIA BELIN	DEC. 2021 BOARD OF REVIEW 14-100-01	22-563	01/05/22	510.76	1191025
616-253-089.999	CHARGEBACKS DUE FROM OTHEF	ZACHARY & OLIVIA BELIN	DEC. 2021 BOARD OF REVIEW 14-100-01	22-563	01/05/22	520.47	1191025
Total For Dept 253 TREASURER						13,407.15	
Total For Fund 616 TAX REVOLVING CONTROL FUND						13,407.15	
Fund 620 TAX REVOLVING 2020							
Dept 253 TREASURER							
620-253-701.011	ADMINISTRATION FEES	JEROME & KIMBERLY KEMN	DEC. 2021 BOARD OF REVIEW	22-576	01/05/22	19.13	1191013
620-253-701.011	ADMINISTRATION FEES	SARAH ST CIN & DALE BR	DEC. 2021 BOARD OF REVIEW 14-130-01	22-579	01/05/22	15.66	1191023
620-253-701.011	ADMINISTRATION FEES	TRINA MURRAY	DEC. 2021 BOARD OF REVIEW 14-110-02	22-565	01/05/22	29.88	1191024
620-253-885.000	INTEREST PAID	TRINA MURRAY	DEC. 2021 BOARD OF REVIEW 14-110-02	22-565	01/05/22	74.69	1191024
Total For Dept 253 TREASURER						139.36	
Total For Fund 620 TAX REVOLVING 2020						139.36	
Fund 650 FITNESS CENTER							
Dept 000 TREASURER							

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Fund 650 FITNESS CENTER							
Dept 000 TREASURER							
650-000-803.075	CONTRACTUAL CLEANING	THE CLEANEST CO LLC	CONTRACTUAL CLEANING COUNTY BUILDING	13	01/07/22	285.50	20299
Total For Dept 000 TREASURER						285.50	
Total For Fund 650 FITNESS CENTER						285.50	
Fund 701 TRUST & AGENCY							
Dept 000 TREASURER							
701-000-228.058	CIVIL FILING FEE FUND (PRO STATE OF MICHIGAN		CASS COUNTY PROBATE COURT - FEES DU	1.2.2022	01/07/22	2,250.00	1191056
701-000-228.059	STATE MINIMUM COST (FAMI STATE OF MICHIGAN		FEE TRANSMITTAL FROM CASS COUNTY JU	1422	01/07/22	248.00	1191055
701-000-228.060	SHARED FEES (PROBATE) STATE OF MICHIGAN		CASS COUNTY PROBATE COURT - FEES DU	1.2.2022	01/07/22	1,473.12	1191056
701-000-228.424	STATE COURT FUND (SCAO) (I STATE OF MICHIGAN		CASS COUNTY PROBATE COURT - FEES DU	1.2.2022	01/07/22	245.00	1191056
701-000-228.440	CRIME VICTIM ASSMT FEE (PF STATE OF MICHIGAN		FEE TRANSMITTAL FROM CASS COUNTY JU	1422	01/07/22	67.50	1191055
701-000-228.561	DUE STATE-E RECORDING FILI STATE OF MICHIGAN		CASS COUNTY PROBATE COURT - FEES DU	1.2.2022	01/07/22	375.00	1191056
701-000-274.080	IN LIEU OF TAXES (TREASURE CALVIN TWP. TREASURER		SWAMPLAND PILT PAYMENT FY 2022	22-568	01/05/22	4.77	1191007
701-000-274.080	IN LIEU OF TAXES (TREASURE MASON TWP. TREASURER		SWAMPLAND PILT PAYMENT FY 2022	22-569	01/05/22	1.22	1191017
701-000-274.080	IN LIEU OF TAXES (TREASURE NEWBERG TOWNSHIP CLERK		SWAMPLAND PILT PAYMENT FY2022	22-566	01/05/22	20.05	1191018
701-000-274.080	IN LIEU OF TAXES (TREASURE PENN TOWNSHIP		SWAMPLAND PILT PAYMENT FY 2022	22-567	01/05/22	14.99	1191019
701-000-285.060	DEPOSITS PAYABLE (JUVENILE AUTO OWNERS INS		RESTITUTION FROM MICHAEL NEEDHAM, F	1422	01/07/22	25.00	1191028
701-000-285.060	DEPOSITS PAYABLE (JUVENILE HOMEWORKS RESTORATION		RESTITUTION FROM JAYDEN SCHILTZ, #1	1422	01/07/22	15.00	1191044
701-000-285.060	DEPOSITS PAYABLE (JUVENILE SARAH JOHNSON		RESTITUTION FROM NATHAN RAMSEY	1422	01/07/22	50.00	1191045
701-000-285.060	DEPOSITS PAYABLE (JUVENILE MDHHS - CRIME VICTIM S		RESTITUTION FROM MICHAEL MYERS, #03	1422	01/07/22	5.00	1191050
701-000-285.060	DEPOSITS PAYABLE (JUVENILE PARAGON SUBROGATION SE		RESTITUTION FROM CAMERON SALGUERO, #	1422	01/07/22	50.00	1191051
701-000-285.060	DEPOSITS PAYABLE (JUVENILE TOM BRADEMAS, JR.		RESTITUTION FROM NATHAN GOINS AND A	1421	01/07/22	50.00	1191057
Total For Dept 000 TREASURER						4,894.65	
Total For Fund 701 TRUST & AGENCY						4,894.65	
Fund 801 DRAIN FUND							
Dept 275 DRAIN COMMISSIONER							
801-275-701.800	EXPENDITURES-DRAIN/LAKE	PETER VANDOP	#61 - RED RUN DRAIN ENGINEERING FEE	1	01/07/22	246.50	20301
Total For Dept 275 DRAIN COMMISSIONER						246.50	
Total For Fund 801 DRAIN FUND						246.50	
Fund 841 LAKE LEVEL FUND							
Dept 275 DRAIN COMMISSIONER							
841-275-701.800	EXPENDITURES-DRAIN/LAKE	SPICER GROUP INC	DOWAGIAC RIVER INTERCOUNTY DRAIN EN	200585	01/07/22	15,000.00	1191053
841-275-701.800	EXPENDITURES-DRAIN/LAKE	MIDWEST ENERGY COOPERA	#204 TWIN LAKES PUMP	DRAIN	01/07/22	108.39	20285
Total For Dept 275 DRAIN COMMISSIONER						15,108.39	
Total For Fund 841 LAKE LEVEL FUND						15,108.39	

DB: Cass County

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 TREASURER			90,176.97	
			Fund 216 FAMILY DRUG COURT GRANTS			9,257.62	
			Fund 233 MARCELLUS TWP POLICE CONTRAC			290.55	
			Fund 245 PUBLIC IMPROVEMENT FUND			617.36	
			Fund 258 MIDC (MICHIGAN INDIGENT DEFE			8,869.00	
			Fund 260 ANIMAL CONTROL DONATION FUND			40.00	
			Fund 261 CENTRAL DISPATCH FUND			2,196.00	
			Fund 271 C.C. DRUG ENFORCEMENT TEAM			4,296.65	
			Fund 272 K-9 DRUG FUND			442.63	
			Fund 283 COMMUNITY DEVELOPMENT GRANT			12,272.00	
			Fund 284 COMMUNITY CORRECTIONS GRANT			721.09	
			Fund 292 FAMILY COURT CHILD CARE FUND			2,100.00	
			Fund 296 HISTORICAL COMMISSION FUND			587.94	
			Fund 297 DHS CHIL D CARE			1,233.75	
			Fund 595 JAIL COMMISSARY FUND			3,334.03	
			Fund 616 TAX REVOLVING CONTROL FUND			13,407.15	
			Fund 620 TAX REVOLVING 2020			139.36	
			Fund 650 FITNESS CENTER			285.50	
			Fund 701 TRUST & AGENCY			4,894.65	
			Fund 801 DRAIN FUND			246.50	
			Fund 841 LAKE LEVEL FUND			15,108.39	
Total For All Funds:						170,517.14	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

January 6, 2022

The Cass County Board of Commissioners met for their Regular Meeting on Thursday, January 6, 2022, in Commissioner Chambers. Due to COVID-19 concerns, all public participation was offered via Zoom.

Clerk/Register Monica McMichael called the meeting to order at 6:30 p.m. Commissioner Jones provided the Invocation. Commissioner Grice led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Skip Dyes, Roseann Marchetti, Robert Benjamin, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: County Administrator Jeff Carmen, Finance Director Jennifer Rentfrow and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors present introduced themselves.

ORGANIZATIONAL BUSINESS

Clerk/Register Monica McMichael opened the floor for nominations for Chair of the Board of Commissioners for a one-year term.

Commissioner Marchetti nominated Commissioner Dyes.

Commissioner Grice nominated Commissioner Jones.

Commissioner File nominated Commissioner Laylin.

Commissioner Marchetti moved, seconded by Commissioner Grice, to close nominations. Motion to close nominations carried by voice vote. Clerk/Register McMichael read the votes that were cast by secret ballot:

Commissioner Dyes received two votes.

Commissioner Jones received three votes.

Commissioner Laylin received two votes.

Clerk/Register McMichael explained that the vote required a majority of the seven board members, which was four votes. Because no commissioner received the necessary number of votes, Clerk/Register McMichael asked commissioners to cast their vote again.

Commissioner Dyes received two votes.
Commissioner Jones received three votes.
Commissioner Laylin received two votes.

Commissioner Laylin withdrew his name from consideration for Chair. The commissioners voted again, as follows:

Commissioner Dyes received four votes.
Commissioner Jones received three votes.

Commissioner Dyes was elected Chair of the Cass County Board of Commissioners.
Clerk/Register McMichael turned the meeting over to Chair Dyes.

Chair Dyes opened the floor for nominations for Vice Chair of the Board of Commissioners, a one-year term.

Commissioner File nominated Commissioner Laylin.
Commissioner Jones nominated Commissioner Grice.
Commissioner Dyes nominated Commissioner Marchetti.

The Chair closed the floor for nominations and instructed the Clerk to call roll:

Commissioner Laylin:	Commissioner Laylin
Commissioner File:	Commissioner Laylin
Commissioner Dyes:	Commissioner Marchetti
Commissioner Marchetti:	Commissioner Marchetti
Commissioner Benjamin:	Commissioner Grice
Commissioner Grice:	Commissioner Grice
Commissioner Jones:	Commissioner Grice

The Chair instructed the Clerk to call roll again as no commissioner received the necessary votes (four) to be elected as Vice Chair.

Commissioner File:	Commissioner Laylin
Commissioner Dyes:	Commissioner Grice
Commissioner Marchetti:	Commissioner Marchetti
Commissioner Benjamin:	Commissioner Grice
Commissioner Grice:	Commissioner Grice
Commissioner Jones:	Commissioner Grice
Commissioner Laylin:	Commissioner Laylin

With four votes, Commissioner Grice was elected Vice Chair of the Cass County Board of Commissioners.

PUBLIC COMMENT

Conservation District Director Korie Blyveis offered an update that included an employment opportunity.

Michigan State University Extension Director Julie Pioch commended Clerk/Register McMichael for handling the opening of the meeting.

APPROVAL OF THE AGENDA

Commissioner File moved, seconded by Commissioner Grice, to approve the January 6, 2022, Cass County Board of Commissioner's Agenda. Commissioner Jones moved, seconded by Commissioner File, to amend the agenda to remove resolution R-228-21. Discussion followed. Motion to amend the agenda carried by voice vote. Chair Dyes then called for a vote to approve the agenda as amended. Motion carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

None.

CONSENT AGENDA

Vice Chair Grice moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-1-22) A motion to approve Claims dated December 24, 2021.

(M-2-22) A motion to approve the December 16, 2021 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Dyes, Marchetti, Benjamin, Grice, Jones, Laylin and File.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Laylin, Marchetti, Benjamin and Jones offered Committee Reports.

APPOINTMENTS COMMITTEE REPORT

Commissioner Marchetti discussed changes to the committee application. She also stated that three seats on the Economic Development Commissioner and the Woodlands Board would soon expire.

ADMINISTRATOR'S REPORT

Administrator Carmen presented the Administrator's Report.

PUBLIC SAFETY UPDATE

Sheriff Behnke provided a Public Safety Update.

COUNTY PARTNERS

Road Commissioner Director Robert Thompson informed commissioners that county plows started at 5:00 a.m. after a snowfall. He went on to discuss County Road intersections with a high number of crashes. The intersection of Pokagon Highway and Dailey Road had the highest number of crashes in the county.

ELECTED OFFICIALS UPDATE

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-3-22

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve the Memorandum of Understanding with Van Buren Conservation District for the 2022 Scrap Tire Cleanup Grant Program. Motion carried by voice vote.

M-4-22

Commissioner Jones moved, seconded by Commissioner Marchetti, to approve the 2022 Board of Commissioners meeting date and time schedule. Discussion followed. Commissioner Laylin moved, seconded by Commissioner Jones, to amend the meeting start time to 5:00 p.m. and to remove the August 4, 2022, Regular Meeting Date. Motion to amend motion M-4-22 carried by voice vote. Chair Dyes then called for a voice vote to approve the motion as amended. Motion carried by voice vote.

M-5-22

Commissioner File moved, seconded by Commissioner Benjamin, to approve the Agreement between the Marcellus Township, the County of Cass and the Office of Sheriff, Cass County to run from January 1, 2022 through December 31, 2022. Motion carried by voice vote.

Discussion – Board of Commissioners Assignment List

Administrator Carmen distributed a list of boards and commissions. Discussion followed regarding determining which boards were appointed by the Chair, which required a motion approved by the board or, if any commissioner may attend. Discussion followed. Commissioner Grice suggested the board maintain status quo but should contact Chair Dyes with any changes or concerns before the end of January.

Chair Dyes asked commissioners to set goals for the next year.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commissioner Jones asked that the Vice Chair be more involved with meetings. Any meeting the Chair attended, the Vice Chair should also attend.

Commissioner Marchetti announced that Daniel Schoonmaker would attend the next board meeting via Zoom to discuss his role as facilitator of the County Solid Waste Grant.

ADJOURNMENT

Commissioner Jones moved, seconded by Commissioner Laylin, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:31 p.m.

Approved: _____
Date

Chair Skip Dyes

Monica McMichael, Clerk/Register



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

ADMINISTRATOR'S REPORT – January 14th, 2022, CARMEN AND NEWTON

Meetings – In-Person & Virtual

- Facilities
- Swearing In Ceremony – Court Administrator Mathews
- Jail Window Walkthrough
- Policy Committee
- Personnel
- Employment Interview
- Appointments Committee
- Chair Dyes
- Christian Lutes, Medical Care Facility
- Vacancy Committee
- MSU Extension
- Bond Refinancing
- Chair Dyes
- Vice-Chair Grice
- Bond Refinancing
- Sheriff Behnke
- Mike Overly, MERS
- Mike Sepic
- COVID-19
- Personnel
- Personnel
- Employment Interview
- NaCo Leadership Academy
- Parks Board
- Historical Commission
- Huntington Bank
- Initial Call with POLC

CASS COUNTY

FINANCE DIRECTOR

TO: CASS COUNTY BOARD OF COMMISSIONERS
FROM: JENNIFER RENTFROW / FINANCE
DATE: DECEMBER 31, 2021
RE: FINANCE REPORT

GENERAL FUND BUDGET TO ACTUAL SUMMARY REPORT

Attached you will find the General Fund Budget to Actual Summary Report. The report reflects the fiscal year budget & year-to-date activity total from October 1, 2021 through December 31, 2021, (FYE 9/30/22).

**Please note this is a preliminary report and is subject to change as it continues to be reviewed in depth to prepare for closing year-end and audit preparations.*

FINANCIAL ACTIVITY

Department Budgets:

Administration – Legal Counsel bills are causing this budget variance. There are several grievances right now that are COVID related.

Civil Counsel – Legal bills are higher than budgeted.

Elections – Legal counsel due to apportionment challenge.

Emergency Management – Wages are higher than budgeted due to staffing changes.

Health – 100% of annual allocation has been paid.

Insurance – Insurance appears high as we have paid $\frac{3}{4}$ of our policy for the policy year.

Soil Conservation – 100% of expenditures have been paid for the year.

Survey & Remonumentation Grant – Most of the year's expenditures have been paid at this time.

Veterans – This appears low due to staffing changes.

Notes:

This is an extremely busy time of year with many deadlines looming. The auditors are scheduled to be here the week of Jan 3, 2022.

The Michigan Legislature has appropriated an additional \$900,000 to enhance the work that the counties awarded grants through the FY22 MVAA County Veteran Service Fund grant. We have just received notification that Cass County is being granted an additional sum of \$ 10,307.00 to our previous grant award!

GENERAL FUND REVENUE BUDGET TO ACTUAL SUMMARY
AS OF 12/31/2021 (25% of Fiscal Year 2021-2022) Pending Audit

	ACTUAL @ 12/31/20	2021-2022 ORIGINAL	2021-2022 AMENDED	ACTIVITY FOR DEC 2021	ACTUAL @ 12/31/21	AVAILABLE BALANCE	% BDGT USED
REVENUE SOURCES LESS GRANT/REIMBURSEMENTS:							
FEES/SERVICES/PERMITS	384,511.90	1,932,920.00	1,932,920.00	162,106.45	410,581.74	1,522,338.26	21%
INTEREST & RENTS	18,765.70	149,500.00	149,500.00	3,996.11	6,816.94	142,683.06	5%
STATE FUNDING	466,249.54	1,705,612.00	1,705,612.00	317,204.52	476,152.36	1,229,459.64	28%
TRANSFERS IN	137,250.00	320,000.00	320,000.00	124,750.00	124,750.00	195,250.00	39%
TAXES	112,567.53	11,475,000.00	11,475,000.00	(3,616,658.00)	367,504.70	11,107,495.30	3%
SUB TOTAL	1,119,345	15,583,032	15,583,032	(3,008,601)	1,385,806	14,197,226	9%
GRANT/REIMBURSEMENTS:							
GRANTS	(77,328.13)	2,373,920.00	2,373,920.00	267,630.64	68,214.54	2,305,705.46	3%
LOCAL CONTRIBUTIONS	4,311.95	185,088.00	185,088.00	2,393.55	2,393.55	182,694.45	1%
REIMBURSEMENTS/OTHER REVENUE	17,916.56	325,550.00	325,550.00	5,598.16	15,688.91	309,861.09	5%
FUND BALANCE ALLOCATION	0.00	1,232,967.00	1,232,967.00	0.00	0.00	1,232,967.00	0%
SUB TOTAL	(55,100)	4,117,525	4,117,525	275,622	86,297	4,031,228	2%
TOTAL REVENUES	1,064,245	19,700,557	19,700,557	(2,732,979)	1,472,103	18,228,454	7%
TOTAL EXPENSES (See Detail Below)	4,599,388	19,700,557	19,700,557	2,263,480	4,787,095	14,913,462	24%

GENERAL FUND EXPENSE BUDGET TO ACTUAL SUMMARY
AS OF 12/31/2021 (25% of Fiscal Year 2021-2022) Pending Audit

	ACTUAL @ 12/31/20	2021-2022 ORIGINAL	2021-2022 AMENDED	ACTIVITY FOR DEC 2021	ACTUAL @ 12/31/21	AVAILABLE BALANCE	% BDGT USED
101 - BOARD OF COMMISSIONERS	33,336.76	171,411.00	171,411.00	10,456.05	31,897.97	139,513.03	19%
131 - CIRCUIT COURT	66,256.91	353,975.00	353,975.00	32,202.93	81,042.67	272,932.33	23%
136 - DISTRICT COURT	220,136.91	936,575.00	936,575.00	92,963.23	226,644.70	709,930.30	24%
141 - FOC	309,081.10	1,305,949.00	1,305,949.00	125,879.41	326,534.98	979,414.02	25%
148 - PROBATE COURT	112,390.83	447,545.00	447,545.00	45,463.59	117,139.43	330,405.57	26%
149 - FAMILY/JUVENILE COURT	195,188.72	811,860.00	811,860.00	69,983.21	175,446.17	636,413.83	22%
172 - ADMINISTRATION	236,070.61	247,175.00	247,175.00	41,813.16	84,844.23	162,330.77	34%
191 - ELECTIONS	17,679.89	37,900.00	37,900.00	11,544.00	15,294.38	22,605.62	40%
210 - CIVIL COUNSEL	27,155.00	50,000.00	50,000.00	3,646.50	18,407.50	31,592.50	37%
219 - CLERK-REGISTER	147,733.78	653,615.00	653,615.00	53,285.44	133,841.12	519,773.88	20%
223 - CONTROLLER	57,550.55	352,305.00	352,305.00	34,471.30	87,240.76	265,064.24	25%
225 - EQUALIZATION	50,574.68	270,730.00	270,730.00	27,204.89	65,495.17	205,234.83	24%
229 - PROSECUTING ATTORNEY	213,297.15	928,772.00	928,772.00	90,284.80	235,001.24	693,770.76	25%
230 - GIS	37,185.78	424,630.00	424,630.00	26,779.52	97,120.09	327,509.91	23%
231 - VICTIM RIGHTS GRANT	24,534.97	106,618.00	106,618.00	10,247.93	25,355.26	81,262.74	24%
233 - PURCHASING	50,997.74	177,400.00	177,400.00	7,716.68	43,235.73	134,164.27	24%
234 - VICTIM IMPACT PANEL	0.00	450.00	450.00	0.00	0.00	450.00	0%
245 - SURVEY & REMONUMENTATION GRANT	43,836.74	44,600.00	44,600.00	33,162.50	33,824.19	10,775.81	76%
253 - TREASURER	84,209.57	438,000.00	438,000.00	46,948.09	100,687.10	337,312.90	23%
257 - MSU EXTENSION	47,667.97	121,460.00	121,460.00	3,900.06	9,484.74	111,975.26	8%
258 - INFORMATION SYSTEMS	148,792.53	817,570.00	817,570.00	84,423.97	192,196.90	625,373.10	24%
265 - MAINTENANCE	167,779.37	1,080,819.00	1,080,819.00	75,479.05	190,088.77	890,730.23	18%
266 - LAW & COURTS SECURITY	18,303.36	135,842.00	135,842.00	16,235.63	39,083.82	96,758.18	29%
275 - DRAIN COMMISSIONER	71,884.24	123,882.00	123,882.00	10,644.76	25,485.66	98,396.34	21%
280 - SOIL CONSERVATION	0.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100%
282 - COURT GRANT PROGRAMS	81,844.08	711,452.00	711,452.00	34,010.04	102,520.53	608,931.47	14%
288 - HOUSEHOLD HAZ WASTE COLLECTION	0.00	9,500.00	9,500.00	0.00	0.00	9,500.00	0%
289 - SW MI SOLID WASTE CONSORTIUM	0.00	500.00	500.00	(1,973.33)	(1,973.33)	2,473.33	-395%
301 - OFFICE OF SHERIFF	607,311.81	2,683,485.00	2,683,485.00	229,928.08	557,122.36	2,126,362.64	21%
303 - MILTON TOWNSHIP PATROL	0.00	9,079.00	9,079.00	0.00	0.00	9,079.00	0%
304 - SECONDARY ROAD PATROL GRANT	22,863.26	100,707.00	100,707.00	10,005.57	22,937.60	77,769.40	23%
306 - HOWARD TOWNSHIP POLICE	23,992.33	100,812.00	100,812.00	12,778.76	27,360.24	73,451.76	27%
313 - SHERIFF SMC SECURITY PROGRAM	4,770.57	23,401.00	23,401.00	2,514.71	6,768.65	16,632.35	29%

	ACTUAL @ 12/31/20	2021-2022 ORIGINAL	2021-2022 AMENDED	ACTIVITY FOR DEC 2021	ACTUAL @ 12/31/21	AVAILABLE BALANCE	% BDGT USED
324 - SENIOR SAFETY PROGRAM	7,484.28	28,248.00	28,248.00	3,553.38	8,336.32	19,911.68	30%
331 - MARINE SAFETY PROGRAM	2,617.49	32,790.00	32,790.00	-	149.53	32,640.47	0%
334 - MARINE LAKE ASSOC PATROL	-	2,400.00	2,400.00	-	-	2,400.00	0%
335 - BULLET PROOF VEST GRANT	-	5,800.00	5,800.00	-	-	5,800.00	0%
340 - MEDICAL MARIHUANA OPERATION GRAN	0.00	0.00	0.00	0.00	0.00	0.00	0%
351 - JAIL OPERATION	695,533.22	3,008,625.00	3,008,625.00	299,990.88	742,669.61	2,265,955.39	25%
400 - PLANNING COMMISSION	-	970.00	970.00	-	-	970.00	0%
401 - SW MI PLANNING COMM	-	4,981.00	4,981.00	-	-	4,981.00	0%
426 - EMERGENCY MGT/HOMELAND SECURIT	21,684.20	70,917.00	70,917.00	9,694.26	23,883.29	47,033.71	34%
430 - ANIMAL CONTROL	85,362.49	359,070.00	359,070.00	40,942.15	97,146.35	261,923.65	27%
441 - PUBLIC WORKS	-	450.00	450.00	217.33	217.33	232.67	48%
602 - HEALTH	266,253.00	249,566.00	249,566.00	266,253.00	266,253.00	(16,687.00)	107%
631 - SUBSTANCE ABUSE	-	58,721.00	58,721.00	6,848.92	6,848.92	51,872.08	12%
648 - MEDICAL EXAMINER	22,198.90	125,500.00	125,500.00	7,488.00	22,728.00	102,772.00	18%
673 - MENTAL HEALTH	-	114,000.00	114,000.00	-	28,500.00	85,500.00	25%
681 - VETERANS BURIALS	1,295.00	12,000.00	12,000.00	300.00	1,152.00	10,848.00	10%
682 - VETERANS AFFAIRS	16,782.85	165,042.00	165,042.00	8,430.79	16,167.29	148,874.71	10%
851 - INSURANCE/OTHER COSTS	134,226.14	493,000.00	493,000.00	62,577.25	187,731.75	305,268.25	38%
965 - TRANSFERS OUT	223,523.30	1,285,458.00	1,285,458.00	310,183.35	310,183.35	975,274.65	24%
TOTAL EXPENDITURES	4,599,388	19,700,557	19,700,557	2,263,480	4,787,095	14,913,462	24%

FUND BALANCE ALLOCATION ANALYSIS

UNASSIGNED FUND BALANCE 9/30/15	5,126,404	PER 9/30/15 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/16	5,449,774	PER 9/30/16 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/17	6,011,346	PER 9/30/17 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/18	5,779,269	PER 9/30/18 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/19	6,073,472	PER 9/30/19 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/20	7,950,059	PER 9/30/20 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/21	7,789,314	Pre-audit - estimated

ADOPTED FUND BALANCE ALLOCATION 1,232,967 *Original 2021-2022 Budget as adopted*

1,232,967

EST. UNASSIGNED FUND BALANCE 9/30/21 6,717,092



CASS COUNTY OFFICE OF SHERIFF

321 M-62 North, Cassopolis, MI 49031 ♦ www.ccsso.info ♦ Administration: (269) 445-8644 ♦ Dispatch (269) 445-1560

RICHARD J. BEHNKE, Sheriff

CLINTON D. ROACH, Undersheriff

TO: Jeff Carmen, County Administrator
FROM: Richard J. Behnke, Sheriff *RJB*
DATE: January 11, 2022

RE: Hardware Refresh of 3 Dispatch Positions

Please find a quote for update the hardware in the 3 9-1-1 workstations from Indigital. They are the current provider for the dispatch work stations and this is a update to the system, not a replacement. There is no need for competitive bids for the update and no other company can provide the update for consideration.

I am requesting that the Board of Commissioners approve this update to be paid from the 9-1-1 fund balance thought the Public Improvement Fund.

If you have any questions, do not hesitate to contact me.

RJB/rb

Attachments: Quote

Hardware Refresh of 3 Solacom Positions

Cass County, Michigan
Jennifer Robinson, ENP
911 Dispatch Coordinator
269-445-1248
jennyr@cassco.org



11/04/2021

Larry Stidham
VP Sales & Marketing
(260) 469-2151
lstidham@indigital.net

Line	Part Number	Description	QTY	Item	Extended
1		Solacom Guardian			
		Solacom Provided Station Hardware			
2	P-PAC-BASE	PAC II Spare kit	3	\$1,149.33	\$3,447.99
3	P-SUPV_JACK	Supplemental / Supervisor Jack Box	3	\$403.20	\$1,209.60
4		Total:			\$4,657.59
		Solacom provided Support			
5	MT-SSGUARD-01	Position Software Support - Year 1	3	\$1,444.44	\$4,333.32
6		Total:			\$4,333.32
		INDigital Supplied Hardware Components			
7	Planar Helium PCT2235 Touch Screen 22" LCD	Low profile 22" Touchscreen with Helium stand	3	\$254.65	\$763.95
8	Dell 3420 Precision Workstation. (3 yr Warranty included)	Small Form Factor, Windows 10 Pro, Intel Xeon E-2124G, 4 Core, 8MB Cache, 3.4GHz, 4.5Ghz Turbo, 8GB 1x8GB 2666MHz DDR4 ECC Memory, 2.5" 512GB SATA Class 20 Solid State Drive, on board ethernet, keyboard, mouse	3	\$1,229.08	\$3,687.24
9	IN460127	Genovation 683-U 24-keys	3	\$146.67	\$440.01
10	LogitechZ130	Logitech Z130 5Watt Speakers	3	\$33.33	\$99.99
11	1100 - Xonar D-X Soundcard	Xonar D-X Soundcard	3	\$110.81	\$332.43
12		INDigital Workstation install Kit	3	\$133.33	\$399.99
13		Total:			\$5,723.61
14		Primary CPE Totals:			\$14,714.52
		Supplemental Hardware and Services			
Line	Part Number	Description	QTY	Item	Extended
15		INDigital TIG (Telephony Integration Gateway)	1	\$6,400.00	\$6,400.00
16		Total			\$6,400.00
		Headsets			
17	1050 - Plantronics Wireless Basestation	Plantronics Wireless Base CA12CD-S PTT Adapter	3	\$472.80	\$1,418.40
18		Total			\$1,418.40
Line	Part Number	Description	QTY	Item	Extended
		Miscellaneous			
19	1200 - Perle ioLAN DS1	Perle ioLAN DS1	3	\$206.77	\$620.31
20	1300 - Cisco 2960 Series Switch	Cisco 2960 Series Switch	2	\$1,388.53	\$2,777.06
21		Total:			\$3,397.37
		INDIGITAL LABOR COMPONENTS			
22		Additional Installation Hours (Supplemental)	15	\$90.00	\$1,350.00
23		Shipping and Handling Charges	1	\$500.00	\$500.00
24		Total			\$1,850.00
25		Total Supplemental			\$13,065.77
26		Sub-total			\$27,780.36
		INDigital Support & Maintenance			
27		INDigital First Year Hardware Support (Mandatory)	1	\$6,801.97	\$6,801.97
28		Total for Support & Maintenance			\$6,801.97
		Annual Network Services			
29		INDigital Annual Hosted Controller Services	3	\$1,000.00	\$3,000.00
30		Total for Network Services			\$3,000.00
		Grand Total			\$37,582.33
31		Quote is good for 90 days			
		Annual Services Beginning Year Two			
32		Solacom Position Software Support per year	3	\$1,444.44	\$4,333.32
33		INDigital Annual Maintenance & Support	1	\$6,801.97	\$6,801.97
34		INDigital Annual Hosted Controller Service	3	\$1,000.00	\$3,000.00
35					
36		Total Annual Services			\$14,135.29



Cass County Board of Commissioners

PROCLAMATION OF CASS COUNTY SCHOOL CHOICE WEEK

WHEREAS, All children in Cass County should have access to the highest quality education possible; and

WHEREAS, Cass County recognizes the important role that an effective education plays in preparing all students in Cass County to be successful students; and

WHEREAS, quality education is critically important to the economic vitality of Cass County; and

WHEREAS, Cass County is home to a multitude of high-quality public and non-public schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and

WHEREAS, Cass County has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

NOW, THEREFORE, the Cass County Board of Commissioners does hereby recognize January 23-29, 2022 as Cass County School Choice Week, and we call this observance to the attention of all of our citizens.

ADOPTED THIS 20th DAY OF JANUARY, 2022

ATTEST:

Monica McMichael, Clerk-Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

Access To Personnel Records

~~The Bullard Plawecki Employee right to Know Act defines these records which must be in an employee's personnel file.~~

An employee's personnel records may be kept at the Office of the County Administrator, the office of the employee's Department head, the office of the elected official who supervises the employee, or in the case of a court employee at the office of the Chief Judge.

An employee **may review his or her own personnel records which are kept in a particular office by making a written request to the head of that office. The office will permit the employee to review the personnel records by appointment within a reasonable time after receiving a written request.** ~~has the right to review the contents of his/her confidential employee personnel file between the hours of 10:00 am and 4:00 pm, Monday-Friday (except holidays) at the Office of the County Administrator, 120 North Broadway Suite 116, Cassopolis, Michigan. The employee shall first make an appointment.~~

An employee may **only** review **personnel records in the office which provides the records.** ~~the file in the Office of the County Administrator only—the file~~ **Personnel records** may not be removed from ~~the~~ **that office** for any reason. ~~No items~~ Employees may be **not** altered, removed, or destroyed **personnel records.** Copies of documents in the file may be made at the standard copy rate.

Upon written request the office will make a copy of personnel records at the employee's expense. The office will charge the employee the actual incremental cost of duplicating the records.

~~This is only part of the personnel file. Other files may be in the elected Official's, Department Head's, or Judge's possession. An employee may contact their Elected Official, Department Head, or Judge to review the contents of a personnel file kept by the elected Official, Department Head, or Judge.~~

ADOPTED: 06/22/1994

AMENDED: 03/06/2003

AMENDED: _____

Deferred Compensation Plans Emergency Withdrawal

PROPOSED TO BE RESCINDED

Cass County administers three deferred compensation plans for current employees (ICMA, Sun Life, The Equitable) and one plan for the former employees of the Cass County Health Department (PEBSCO).

A deferred compensation plan is a vehicle which allows employees to accumulate retirement savings on a tax-favored basis. Federal and State income tax is deferred on these accounts until they are withdrawn. Amounts can be withdrawn from these plans if an employee retires, leaves employment for any reason, or has an unforeseeable emergency, which is defined as a severe financial hardship resulting from a sudden illness, disability, or accidental property loss, subject to strict IRS guidelines.

Any employee requesting an emergency withdrawal should complete the enclosed application forms and submit them to the Administrator's office. The Administrator's office will make the final determination as to whether or not the request meets the requirements established by the IRS for emergency withdrawals.

If you have any questions regarding this policy, please contact John Murphy, Finance/Benefits Officer.

ADOPTED: 03/13/97

Deferred Compensation Plan

PROPOSED TO BE RESCINDED

M-54-97

Over the years Cass County has joined up with three separate deferred compensation systems. Keeping track of the three plans is difficult for our staff. In fact, most employers offer one deferred compensation plan rather than three.

Finance-Benefits Officer John Murphy suggests that Cass County have only one deferred compensation plan. The County Administrator recommends that only one plan be offered to new employees and to current employees who chose to defer income for the first time. He further recommends that the other plans be phased out as people retire in the future.

The plan that we recommend is the ICMA Deferred Compensation Plan. The ICMA Retirement Corporation is a nationally recognized not-for profit corporation founded in 1972. ICMA specializes in establishing and maintaining retirement plans exclusively for state and local government employees. ICMA offers excellent customer support, superior investor education materials and leading-edge technology. ICMA has over \$5 billion in assets under management.

A motion to offer only the ICMA Deferred Compensation Plan to new employees and to existing employees who chose to defer income for the first time and to phase out the Equitable Deferred Compensation Plan and the Sun Life Deferred Compensation Plan as employees retire in the future.

ADOPTED: 04/08/1997

Wage and Salary Administration

SECTION 1: ADMINISTRATOR

All changes in salaries and wages must be approved by the elected official or department head and the County Administrator in writing.

SECTION 2: ESTABLISHMENT OF PAY PLAN

The County Administrator shall review the pay scale annually and submit recommendations for changes to the Board of Commissioners. The official pay plan for employees in classified positions shall be the salary rate ranges as approved by the Board of Commissioners annually with the approval of the budget.

SECTION 3: HIRING RATES

The starting compensation for a newly hired employee shall be the Start Step or Step 1 of the appropriate pay grade as indicated in the current salary table or labor contract **per the most recent adopted Cass County Class Comp Study**. The Administrator may authorize the initial hiring of an employee up to the midpoint of the pay grade if justified by pertinent documentation from the elected official or department head. The documentation must contain specific reasons for the requested action. If, in the opinion of the Administrator, there is insufficient justification to approve the request, he/she may request additional justification and forward the request to the Board of Commissioners for consideration.

SECTION 4: STEP INCREASES

- A) Step increases shall not be automatic but shall be based upon the department head/elected official's evaluation and recommendation. Within the adopted salary schedule for the County, step increases are meant to be a recognition for satisfactory performance and continued efficient service.
- B) An elected official or department head may withhold a recommendation for a step increase for an employee on the basis of an unsatisfactory rating of the employee's performance, work habits, attendance, attitude, or willingness to perform duties. The elected official or department head shall advise the employee **in writing by October 1st, or CB Contract specific date**, of the recommendation to withhold a step increase and the reason(s) therefore. A copy of said communication shall be forwarded to the County Administrator and a copy placed in the employee's personnel file.

SECTION 5: WAGE RATES FOR PROMOTED EMPLOYEES

Upon promotion an employee shall be placed at the starting step of his/her new pay grade except in cases where the starting step would not be an increase in pay. The promoted employee shall be placed at such step in the new pay grade as may be necessary to give an increase in pay.

SECTION 6: WAGE RATES FOR RECLASSIFIED EMPLOYEES

- A) When an employee is reclassified to a classification in a **higher** salary grade, his/her salary shall be adjusted to the lowest step in the grade for the new classification which results in an increase in pay.
- B) When an employee is reclassified to a classification in the same salary grade, his/her salary shall remain at the same step and result in no change of pay.**
- C) When an employee is reclassified to a classification in a lower salary grade, his/her salary shall be adjusted to the step on the new pay grade which results in the smallest decrease in pay.**

SECTION 7: WAGE RATES FOR DEMOTED EMPLOYEES

- A) The rate of pay of an employee who may be demoted as a result of discipline and not reclassification, shall be placed at the step which results in the smallest decrease in pay.
- B) For all non-disciplinary demotions, an employee demoted to a lower grade in the same occupational class, i.e.: Clerk Typist II to Clerk Typist I, shall be transferred to the step on the new pay grade which results in the smallest decrease in pay. If the demotion is to a different occupational class, the employee shall move to the step on the new pay grade which results in the smallest decrease in pay.

ADOPTED: 03/17/2005

MENDED: _____

Wire Phone Lines

PROPOSED TO BE RESCINDED

On an "as needed" basis, the County has provided fax machines at the home of certain employees and officials for the conduct of County business. Both installation and monthly charges for the wire phone line have been the responsibility of the employee.

If an employee or official does not have a wire phone line at their home and the County desires for the employee to receive faxes at home, the County may install a wire phone line and pay the monthly charges for it. The wire phone line in this case shall only be used for County business on the fax machine.

If an employee or official leaves County employment, the County will immediately take possession of the fax machine and cancel any county-installed wire phone lines.

ADOPTED: 08/01/2001

CASS COUNTY BOARD OF COMMISSIONERS

R-12-22

RESOLUTION APPROVING MATERIALS MANAGEMENT COUNTY ENGAGEMENT PROPOSAL WITH THE WEST MICHIGAN SUSTAINABLE BUSINESS FORUM

WHEREAS, the Cass County Board of Commissioners acknowledges the need to adopt sustainable materials management as a modern alternative to solid waste management throughout the County; and

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is incentivizing counties to educate stakeholders on forthcoming opportunities and potential requirements through the EGLE Materials Management County Engagement Grant; and

WHEREAS, the West Michigan Sustainable Business Forum (WMSBF) has submitted a proposal to execute the grant on behalf of Cass County; and

WHEREAS, the grant award shall cover the full cost of the proposal with no additional costs to Cass County; and

WHEREAS, the WMSBF shall utilize the grant to perform the following tasks:

1. Research and data collection in support of the EGLE Mega Data Project.
2. Outreach to and host educational activities for public and private stakeholders in the region, including correspondence with the 30+ Cass County communities.
3. Research and interviews with relevant stakeholders to create an assessment of future material management needs in Cass County, as outlined in the grant requirements.
4. Deliver a report of findings to the Cass County Board of Commissioners and other authorities.
5. Facilitate discussions among regional partners.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to approve the Proposal for Materials Management County Engagement to permit West Michigan Sustainable Business Forum to seek and execute the EGLE Materials Management County Engagement Grant on its behalf.

ADOPTED THIS 20TH DAY OF JANUARY, 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

Proposal for Materials Management County Engagement in Cass County

Prepared by Daniel Schoonmaker
West Michigan Sustainable Business Forum
November 29, 2021

The Michigan Department of Environment, Great Lakes and Energy is incentivizing counties to educate stakeholders on forthcoming opportunities and potential requirements to adopt sustainable materials management as a modern alternative to solid waste management. The EGLE Materials Management County Engagement grant seeks to create partnerships within regions and counties, understand current materials management gaps and challenges, highlight future changes to the planning process, and outline steps that can occur at the county/regional level to assist with the development of future materials management programs and infrastructure.

A \$12,000 grant will support outreach to public and private stakeholders, research of current practices in Cass County, educational events, and an outline for future planning needs. The county's Designated Planning Authority has agreed to review a proposal from West Michigan Sustainable Business Forum to execute this grant on its behalf. Based in Grand Rapids with offices in St. Joseph and Muskegon, WMSBF is the region's leading organization for sustainable materials management and the creation of a circular economy.

If Cass County opts to participate, the Forum will perform the following tasks in accordance with the parameters outlined in the grant requirements, with a detailed work plan on the next page:

1. Research and data collection in support of the EGLE Mega Data Project.
2. Outreach to and host educational activities for public and private stakeholders in the region, including correspondence with the 30+ Cass County communities.
3. Research and interviews with relevant stakeholders to create an assessment of future material management needs in Cass County, as outlined in the grant requirements.
4. Deliver a report of findings to the DPA and other authorities.
5. Facilitate discussions among regional partners.

Cass County will be responsible for approximately 25 hours of staff support over the course of year to supply available data and information on existing agreements and ordinances, consult on local matters, review assessment materials, provide oversight, and participate in meetings as relevant and required. WMSBF will coordinate with the DPA and provide updates to the Solid Waste Planning Committee or equivalent, if desired. This is consistent with time county personnel is already spending on these matters.

Why Should Cass County Participate? Designating WMSBF to receive this grant will allow for increased engagement and education of private and public stakeholders, aligned with the strategic intent of the county. Although the scope of this proposal is limited to engagement in Cass County, it will be part of a multi-county initiative that has been developed in coordination with the respective county DPA representatives. It will allow it to have a voice in these important regional discussions, at no direct cost to the county. If desired, these efforts can support complementary initiatives currently underway by various community groups in the county.

Work Plan: Activities and Deliverables

This work plan has been adapted from the diary of activities listed on the grant solicitation (see attachment). Unless noted otherwise, WMSBF is responsible for all tasks.

Pre-Application and Administration

- *County DPA* receives proposal and provides necessary approvals, including a letter of commitment.
- Facilitate correspondence between participating counties and formalize a concept brief for regional collaboration that will be provided as part of the application package.
- Submit the grant proposal.
- Deliver a report of findings to the DPA and other authorities.
- Facilitate discussions among regional partners.

Research and data collection in support of the EGLE Mega Data Project

- Serve as point of contact for RRS.
- Review data collected and summarized in “MMP County Profile - Current Conditions Summary”.
- Review list of material management programs compiled by RRS. Provide feedback on service gaps.

Outreach to and host educational activities for public and private stakeholders in the region

- Promote completion of the Emerge Municipal Measurement Program by sending materials to municipalities through various modes of communication.
- Develop a list of key contacts for all communities in the county, conduct initial outreach and be available for dialogue with all interested parties. Coordinate with other key initiatives in the county.
- Publicize workshop opportunities to municipalities and other stakeholders, including but not limited to those recommended by EGLE, RRS, MRC. Suggest potential planning committee members.
- Host up to 6 workshops, events and trainings for private and public stakeholders, in collaboration with the DPA on topics determined of interest through initial engagement. Coordinate with EGLE, collaborating counties, and other appropriate partners on content, as appropriate.
- Document event outcomes: Meetings notes, agendas, brainstorming topics, attendee lists.

Materials management needs assessment

- Review current county/municipal agreements and ordinances
- Conduct interviews with relevant public and private stakeholders in the county.
- Using interviews, policy review, existing county research studies, and Mega Data Project as reference point, create an assessment report that outlines
 - Top 5 needs to increase opportunities for materials management
 - A “wishlist” of the Top 3 potential materials management programs or infrastructure investments.
 - Summary of opportunities for improved contracting, ordinances, and/or sustainable funding mechanisms.
 - Potential impacts to the county from the elimination of import/export authorizations.
 - Opportunities for advanced sustainability practices in future materials management planning: energy recovery and savings, decarbonization, sustainability, pollution prevention, social equity, and climate resiliency.

CASS COUNTY BOARD OF COMMISSIONERS

R-13-22

RESOLUTION ESTABLISHING THE CASS COUNTY CAPITAL PROJECTS COMMITTEE

WHEREAS, the Cass County Board of Commissioners is responsible for the oversight and approval of county-wide capital projects and initiatives; and

WHEREAS, it is desirable to procedurally develop the County's capital project needs; and

WHEREAS, the Capital Projects Committee will be responsible for reviewing requests/plans for future capital projects and monitoring capital projects underway; and

WHEREAS, the Committee will engage in other related projects as determined by the Board of Commissioners; and

WHEREAS, the Committee will make recommendations to the Board of Commissioners on major capital projects/expenditures and issues impacting the County of Cass.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to establish the Capital Projects Committee. The Capital Projects Committee shall consist of the Chair of the Board of Commissioners, a member of the Board of Commissioners appointed by the Chair, the County Administrator or their designee, the Finance Director, the County Treasurer, the County Clerk/Register, the Facilities Director, and Department Heads or County Partner Professionals as may be applicable for each project under review.

ADOPTED THIS 20TH DAY OF JANUARY, 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS



January Meeting Dates

Townships	Date	Time	How
Calvin	01/11/22	6:00 PM	In Person
Howard	01/18/22	7:00 PM	In Person
Jefferson	01/13/22	6:30 PM	In Person
LaGrange	01/17/22	7:00 PM	In Person
Marcellus	01/18/22	6:00 PM	In Person
Mason	01/11/22	7:00 PM	In Person
Milton	01/11/22	7:00 PM	In Person
Newberg	01/10/22	7:00 PM	In Person
Ontwa	01/10/22	7:00 PM	In Person
Penn	01/10/22	6:30 PM	In Person
Pokagon	01/12/22	7:00 PM	In Person
Porter	01/11/22	7:00 PM	In Person
Silver Creek	01/12/22	7:00 PM	In Person
Volinia	01/10/22	6:30 PM	In Person
Wayne	01/03/22	7:00 PM	In Person
City of Dowagiac			
	01/10/22	7:00 PM	In Person
	01/24/22	7:00 PM	In Person
Villages			
Cassopolis	01/10/22	6:30 PM	In Person
Edwardsburg	01/17/22	7:00 PM	In Person
Marcellus	01/11/22	7:00 PM	In Person
	01/25/22	7:00 PM	In Person
Vandalia	01/10/22	7:00 PM	In Person
Boards & Commissions			
Cass District Library	01/17/22	6:00 PM	In Person
Cass County Cons Dist	01/10/22	3:00 PM	In Person at Council on Aging, Decatur Rd.
Economic Dev Corp	01/26/22	8:30 AM	In Person
Historical Commission	01/13/22	5:00 PM	In Person
Medical Care Facility	01/24/22	10:00 AM	Zoom
Parks Board	01/13/22		In Person
Planning Commission	01/26/22	4:00 PM	In Person
Road Commission	01/20/22	9:00 AM	In Person
Transportation	01/10/22	8:00 AM	In Person
VanBuren/Cass Dist			
Health Dept	01/12/22	3:00 PM	In Person 302 S. Front St. Dowagiac, MI
Woodlands	01/25/22	4:00 PM	In Person