



CASS COUNTY BOARD OF COMMISSIONERS

ZOOM MEETING NOTICE

Because of concerns over Covid-19 and an Emergency Order declared by the Board of Commissioners, the Cass County Board of Commissioners will hold their Regular meeting on July 7, 2022 at 5:00 p.m. However, any member of the public who wishes to participate in the meeting remotely may do so.

Topic: Board of Commissioners Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89770765223>

Or One tap mobile:

US: +13126266799,, 89770765223# or +16465588656,, 89770765223#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 897 7076 5223

Persons with disability needing accommodations for this meeting should contact Sarah Mathews at 269-445-1149 or sarahm@cassco.org prior to the meeting.



CASS COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

July 7, 2022

5:00 PM

CALL TO ORDER - *Chair Dyes*

INVOCATION – *Commissioner Jones*

PLEDGE OF ALLEGIANCE – *Commissioner File*

ROLL CALL - *Clerk/Register Monica McMichael*

INTRODUCTION OF VISITORS – *Chair Dyes*

PUBLIC COMMENTS (limit 3 minutes/person)

APPROVAL OF THE AGENDA – *Commissioner Jones*

RECOGNITIONS

PRESENTATIONS (Limit to 10 minutes)

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-131-22** - Motion to approve Claims dated June 24, 2022
2. **M-132-22** - Motion to approve the June 16, 2022 Board of Commissioners Regular meeting minutes and the June 23, 2022 Special Meeting minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice
District 7 - Commissioner Jones

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT

PUBLIC SAFETY REPORT

COUNTY PARTNERS (Limit to 5 minutes)



CASS COUNTY BOARD OF COMMISSIONERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

1. **M-133-22** – Motion to approve the MERS Transition Plan for non-elected, non-union employees as amended to include the Health Care Savings Plan with a 4% County contribution and an Employer DC contribution of 12% beginning on 10/01/22 and increasing by 1% on January 1st of each year up to 15% on January 1, 2025 – *Vice-Chair Grice*

NEW BUSINESS

1. **M-134-22** – Motion to appoint Darren Bettinger to the Historical Commission to an unexpired term ending July 1, 2024 – *Commissioner File*
2. **M-135-22** – Motion to appoint Annie File to the Historical Commission to a three-year term ending July 1, 2025 – *Commissioner File*
3. **M-136-22** – Motion to appoint Jean Schultz to the Historical Commission to a three-year term ending July 1, 2025 – *Commissioner File*
4. **M-137-22** – Motion to appoint Dianna McGrew to the Historical Commission to a three-year term ending July 1, 2025 – *Commissioner File*
5. **M-138-22** – Motion to approve FY 2023 Area Agency on Aging Annual Implementation Plan – *Commissioner Jones*
6. **R-139-22** – Resolution PA 152 Compliance – *Vice-Chair Grice*
7. **R-140-22** – Resolution Authorizing Transition of Credit Card Services to Huntington Bank Commercial Credit Program – *Commissioner Jones*
8. **R-141-22** – Resolution in opposition to proposed Wagner-Peyser Act rule change – *Commissioner File*
9. **R-142-22** – Resolution in opposition to Michigan Senate Bills 597 and 598 – *Vice-Chair Grice*
10. **M-143-22** – Motion to approve a cleaning contract with the Cleanest Co LLC from July 7, 2022 until July 30, 2027 at a cost of \$16,650.00 per month and the process approved by the County Administrator – *Commissioner Jones*
11. **M-144-22** – Motion to approve recommendations from Salary Committee as follows: - *Vice-Chair Grice*
 - a. Reclassify Executive Assistant Human Resources at Grade 11 to Human Resources & Payroll Director at Grade 13.
 - b. Classify Human Resources Assistant at Grade 6.
 - c. Classify Helpdesk Technician II at Grade 8.
 - d. Reclassify Office Manager -IT from Grade 8 to Grade 10.
 - e. Approve Step Increase for IT Director from Step 4 to Step 9.



CASS COUNTY BOARD OF COMMISSIONERS

- 12. R-145-22** – Resolution to Provide GIS Road and Address Point Data to Cass County School Districts for Use in Their Transportation Software – *Commissioner File*
- 13. M-146-22** – Motion to approve the transfer of Maintenance Department Truck to the Parks Department, the disposal of the current Parks Truck through auction, and the procurement of new Maintenance Vehicle through MiDeal Program at a price not to exceed \$53,000.00 – *Commissioner Jones*

CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

06/24/2022 03:21 PM
User: JackieT
DB: Cass County

INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
POST DATES 06/13/2022 - 06/24/2022
JOURNALIZED
PAID

Page: 1/13

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000 GENERAL							
101-000-640.913	GIS SERVICES REVENUE	JASON SMITH	REFUND FOR 911 ADDRESS APPLICATION	2022-35	06/24/22	200.00	1192909
101-000-640.914	PARKS REVENUE	TIANNA WARBLE	REFUND FOR PARKS RENTAL	22-796	06/15/22	50.00	1192858
101-000-640.914	PARKS REVENUE	CALVIN CENTER CHURCH	REFUND FOR PARKS RENTAL	11422	06/24/22	50.00	1192876
101-000-640.914	PARKS REVENUE	JAMES LOEHR	REFUND FOR CABIN RENTAL	JUNE 10	06/24/22	50.00	1192907
101-000-640.914	PARKS REVENUE	JASON HENDRICK	REFUND FOR PARKS RENTAL	4822	06/24/22	50.00	1192908
101-000-640.914	PARKS REVENUE	JAY ALLISON	REFUND FOR PARKS RENTAL	12422	06/24/22	50.00	1192910
101-000-640.914	PARKS REVENUE	JENNIFER RENTFROW	REFUND FOR CABIN RENTAL	041	06/24/22	50.00	1192911
101-000-640.914	PARKS REVENUE	JILL BECKER	REFUND FOR PARKS RENTAL	32522	06/24/22	50.00	1192912
101-000-640.914	PARKS REVENUE	KARENA WOZNIAK	REFUND FOR PARKS RENTAL	025	06/24/22	50.00	1192913
101-000-640.914	PARKS REVENUE	MIKE TERRY	REFUND FOR PARKS RENTAL	52022	06/24/22	50.00	1192928
101-000-640.914	PARKS REVENUE	NEW JOURNEY U M CHURCH	REFUND FOR PARKS RENTAL	019	06/24/22	50.00	1192933
101-000-640.914	PARKS REVENUE	RUTH SEMONES	REFUND FOR CABIN RENTAL	JUNE 1	06/24/22	50.00	1192940
101-000-640.914	PARKS REVENUE	SANDRA KNAPP	REFUND FOR PARKS RENTAL	024	06/24/22	50.00	1192942
101-000-640.914	PARKS REVENUE	SARA VANDERJAGT	REFUDN FOR PARKS RENTAL	012422	06/24/22	50.00	1192943
Total For Dept 000 GENERAL						850.00	
Dept 172 ADMINISTRATOR							
101-172-801.000	PROFESSIONAL SERVICES	APPRAISAL GROUP II INC	APPRAISAL REPORT - PROPOSED SPLIT F	APRIL 12 2022	06/17/22	2,300.00	1192865
101-172-865.000	CONFERENCES / MEETINGS /	PORKY'S PARTY PLACE	MEETING SUPPLIES	JUNE	06/23/22	73.61	1192972
101-172-865.000	CONFERENCES / MEETINGS /	HARDINGS FRIENDLY MARK	MEETING SUPPLIES	060122	06/24/22	45.63	1192898
Total For Dept 172 ADMINISTRATOR						2,419.24	
Dept 191 ACCOUNTING DEPT							
101-191-955.000	DUES / MEMBERSHIP / SUBSC	GOVERNMENT FINANCE OFF	MEMBERSHIP DUES - ADMINISTRATOR/TRE.	0249269	06/24/22	595.00	1192896
Total For Dept 191 ACCOUNTING DEPT						595.00	
Dept 215 CLERK							
101-215-811.000	JUROR FEES	MICHIGAN DEPARTMENT OF UNCLAIMED PROPERTY STATE OF MICHIGA	22-801		06/24/22	38.98	1192926
Total For Dept 215 CLERK						38.98	
Dept 228 INFORMATION TECHNOLOGY							
101-228-855.000	SOFTWARE SUBSCRIPTIONS	AVALON TECHNOLOGIES IN	BLOCK HOURS FOR AVALON SUPPORT	8246	06/24/22	2,200.00	20947
101-228-901.001	COPIER CHARGES	D.L. GALLIVAN OFFICE S	COPIER CHARGES	IN115734	06/24/22	1,474.81	1192883
101-228-901.001	COPIER CHARGES	MACQUARIE EQUIPMENT CA	COPY MACHINE LEASE PAYMENTS	34306	06/24/22	194.20	1192922
101-228-967.000	EQUIPMENT < \$20,000	CLEVERBRIDGE	SSH SERVER LICENSE	337753409	06/24/22	99.75	1192880
101-228-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORP	3 DESKTOP PC'S AND SSD'S	B15388550	06/24/22	2,876.23	1192945
101-228-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORP	SERVER ROOM AND DESKTOP UPS BATTERI	B15397194	06/24/22	1,923.60	1192945
101-228-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORP	IT OFFICE EQUIPMENT	B15387530	06/24/22	530.00	1192945
Total For Dept 228 INFORMATION TECHNOLOGY						9,298.59	
Dept 233 PURCHASING							
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	306.24	21003
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	42.77	21003
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	21.98	21003
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	(6.99)	21003
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	(21.98)	21003
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	170.07	21003
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	(14.00)	21003
101-233-727.902	OFFICE SUPPLIES - DISTRICT	ROBERT BUDLONG	SUPPLIES - FILE FOLDERS	022091	06/24/22	969.00	1192957
101-233-727.902	OFFICE SUPPLIES - DISTRICT	PRINTLINK SHORT RUN BU	SUPPLIES - ENVELOPES	309065	06/24/22	433.80	20991
101-233-727.904	OFFICE SUPPLIES - FAMILY (J.	P. COOKE COMPANY	STAMPERS - JUDGE BEALOR	709234	06/24/22	63.10	1192905
101-233-729.000	POSTAGE	UPS	UPS CHARGES	565232	06/24/22	162.58	1192962
101-233-729.000	POSTAGE	PITNEY BOWES GLOBAL FI	MAINTENANCE AGREEMENT FOR POSTAGE M	1020854737	06/24/22	166.77	20990

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 233 PURCHASING							
101-233-733.000	COMPUTER / COPIER SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	25.55	21003
101-233-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	CELL PHONE CHARGES (2 - 1 MAINT/1 A	9908037727	06/24/22	8.09	1192964
101-233-850.973	TELEPHONE / INTERNET - MDC	MITEL NET SOLUTIONS	TELPEHONE - MDOC	62222	06/22/22	164.72	21008
Total For Dept 233 PURCHASING						2,491.70	
Dept 243 PROPERTY DESCRIPTION DEPT							
101-243-955.000	DUES / MEMBERSHIP / SUBSC	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATIO	5584979122738014	06/15/22	75.00	1192852
Total For Dept 243 PROPERTY DESCRIPTION DEPT						75.00	
Dept 262 ELECTIONS							
101-262-801.000	PROFESSIONAL SERVICES	FOSTER, SWIFT, COLLINS	LEGAL COUNSEL - CCIEU GRIEVANCES/UL	835114	06/24/22	4,021.00	1192892
Total For Dept 262 ELECTIONS						4,021.00	
Dept 265 BUILDINGS & GROUNDS							
101-265-735.000	MAINTENANCE SUPPLIES	CASS OUTDOOR POWER EQU	WEED KILLER SPRAYER	152836	06/24/22	507.98	1192879
101-265-735.000	MAINTENANCE SUPPLIES	CREATIVE VINYL	SIGN FOR SHOP	46721	06/24/22	169.00	1192882
101-265-735.000	MAINTENANCE SUPPLIES	CREATIVE VINYL	SHOP SIGNS	46713	06/24/22	379.00	1192882
101-265-735.000	MAINTENANCE SUPPLIES	ETNA SUPPLY COMPANY	PIPE AND FITTING SUPPLY	S104579244.001	06/24/22	691.06	1192888
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	MAINT SUPPLIES	80259875-00	06/24/22	600.62	1192970
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	VAC PUMP	80263278-00	06/24/22	634.00	1192970
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	COIL GUN	80263277-01	06/24/22	94.80	1192970
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	CO2	80263277-00	06/24/22	206.20	1192970
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	MAINTENANCE SUPPLIES	80259920-00	06/24/22	3,012.44	1192970
101-265-735.000	MAINTENANCE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	609.99	21003
101-265-827.000	MAINTENANCE	JEFFRY LOCKE	PLOW/MOW AND TRIM LAW & COURTS	339	06/24/22	1,260.00	1192919
101-265-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	ELECTRIC (6)	061322	06/13/22	13.90	20941
101-265-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	ELECTRIC (5)	061522	06/15/22	38.08	20943
101-265-920.970	ELECTRICITY - L&C BUILDING	INDIANA MICHIGAN POWER	ELECTRIC (6)	061322	06/13/22	8,687.26	20941
101-265-920.971	ELECTRICITY - COUNTY BUILDING	INDIANA MICHIGAN POWER	ELECTRIC (5)	061522	06/15/22	3,189.99	20943
101-265-920.972	ELECTRICITY - ANIMAL CONT	INDIANA MICHIGAN POWER	ELECTRIC (6)	061322	06/13/22	1,289.11	20941
101-265-920.974	ELECTRICITY - SHERIFF JAIL	INDIANA MICHIGAN POWER	ELECTRIC (6)	061322	06/13/22	7,494.85	20941
101-265-920.974	ELECTRICITY - SHERIFF JAIL	INDIANA MICHIGAN POWER	ELECTRIC (5)	061522	06/15/22	1,737.20	20943
101-265-920.975	ELECTRICITY - MAINTENANCE	INDIANA MICHIGAN POWER	ELECTRIC (5)	061522	06/15/22	78.35	20943
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (6)	061322	06/13/22	18.73	20941
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (5)	061522	06/15/22	7.97	20943
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (2)	6162022	06/16/22	68.27	20944
101-265-921.970	NATURAL GAS - L&C BUILDING	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	62222	06/14/22	1,868.79	21007
101-265-921.971	NATURAL GAS - COUNTY BUILDING	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	62222	06/14/22	186.40	21007
101-265-921.972	NATURAL GAS - ANIMAL CONT	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	62222	06/14/22	556.82	21007
101-265-921.974	NATURAL GAS - SHERIFF JAIL	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	62222	06/14/22	2,958.27	21007
101-265-921.975	NATURAL GAS - MAINTENANCE	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	62222	06/14/22	505.98	21007
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	LADDER HANGERS FOR SHOP	S104584591.001	06/24/22	355.40	1192888
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	BATHROOM PIPING	S104579148.001	06/24/22	508.57	1192888
101-265-936.000	BUILDING & GROUNDS REPAIRS	FERGUSON ENTERPRISES L	REPAIR JAIL SHOWER	6494540	06/24/22	668.74	1192890
101-265-936.000	BUILDING & GROUNDS REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS - BALANCE FROM	9150511799	06/24/22	668.00	1192897
101-265-936.000	BUILDING & GROUNDS REPAIRS	ELECTROTORQUE INC	AIR CONDITIONER FAN MOTOR - ROAD CO	0128780-IN	06/24/22	501.29	1192927
101-265-936.000	BUILDING & GROUNDS REPAIRS	WATSON'S TREE SERVICE,	CLEAN WOOD CHIPS	09217	06/24/22	40.00	1192966
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	COMPRESSOR - MEDICAL CARE FACILITY	80263263-00	06/24/22	1,581.90	1192970
101-265-936.000	BUILDING & GROUNDS REPAIRS	BEHLER-YOUNG COMPANY	VINYL BALCK HOISE - MEDICAL CARE FA	13649455	06/24/22	413.55	20949
101-265-936.000	BUILDING & GROUNDS REPAIRS	R. W. LAPINE INC.	BOILER REPAIRS AT L & C BLDG	39447	06/24/22	2,992.78	20992
101-265-936.000	BUILDING & GROUNDS REPAIRS	R. W. LAPINE INC.	LEAK AT JAIL	39623	06/24/22	714.00	20992
Total For Dept 265 BUILDINGS & GROUNDS						45,307.29	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 266 ATTORNEY / CORP COUNSEL							
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS	LEGAL COUNSEL - CCIEU GRIEVANCES/UL	835114	06/24/22	3,864.00	1192892
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS	LEGAL COUNSEL - CCIEU GRIEVANCES/UL	835114	06/24/22	1,053.50	1192892
101-266-805.000	LEGAL SERVICES	FOSTER, SWIFT, COLLINS	LEGAL COUNSEL - CCIEU GRIEVANCES/UL	835114	06/24/22	10,847.40	1192892
Total For Dept 266 ATTORNEY / CORP COUNSEL						15,764.90	
Dept 276 COURT GRANTS							
101-276-728.214	DEPARTMENTAL SUPPLIES	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - MAY 2022	2322	06/24/22	1,218.00	20977
101-276-801.205	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES,	ATC/SC SERVICES	5815419-MAY	06/24/22	262.75	1192903
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	177.12	20972
101-276-801.205	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - MAY 2022	2322	06/24/22	2,054.00	20977
101-276-801.205	PROFESSIONAL SERVICES	TIFFANY MONDSCHIEIN	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	91.89	20980
101-276-801.205	PROFESSIONAL SERVICES	HEATHER PAULEY	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	1,064.31	20987
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	75.00	20988
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	596.94	20989
101-276-801.205	PROFESSIONAL SERVICES	CHELSEA SCHOETZOW	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	808.92	20998
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	559.00	21005
101-276-801.214	PROFESSIONAL SERVICES	AREA CHURCHES TOGETHER	ATC/SC HOUSING	#656	06/24/22	600.00	1192868
101-276-801.214	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	702.00	20954
101-276-801.214	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	420.00	20957
101-276-801.214	PROFESSIONAL SERVICES	BARBARA M. HOWES	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	300.00	20965
101-276-801.214	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	518.00	20969
101-276-801.214	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	60.00	20988
101-276-801.214	PROFESSIONAL SERVICES	TASIA ROBERTS	PROBLEM SOLVING COURTS 6/2 - 6/15	62422	06/24/22	920.00	20996
101-276-801.309	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	236.00	20954
101-276-801.309	PROFESSIONAL SERVICES	GREGORY FELDMAN	SWIFT AND SURE AND MHC ATTORNEY FEE	62422	06/24/22	3,825.00	20962
101-276-801.309	PROFESSIONAL SERVICES	BRANDY JONES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	178.70	20970
101-276-801.309	PROFESSIONAL SERVICES	CHRISTY LAPORTE	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	6.00	20972
101-276-801.309	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	MHC, INVOICE #2320 FOR MAY, 2022	62422	06/24/22	934.00	20977
101-276-801.309	PROFESSIONAL SERVICES	THOMAS MONDSCHIEIN	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	62.10	20979
101-276-801.309	PROFESSIONAL SERVICES	THOMAS MONDSCHIEIN	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	140.16	20979
101-276-801.309	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	400.00	20982
101-276-801.309	PROFESSIONAL SERVICES	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	743.99	20987
101-276-801.309	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	980.00	20988
101-276-801.309	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	176.06	20989
101-276-801.309	PROFESSIONAL SERVICES	BRADLEY WEST	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	490.82	21005
101-276-801.310	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	297.00	20954
101-276-801.310	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	184.00	20957
101-276-801.310	PROFESSIONAL SERVICES	GREGORY FELDMAN	SWIFT AND SURE AND MHC ATTORNEY FEE	62422	06/24/22	825.00	20962
101-276-801.310	PROFESSIONAL SERVICES	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	300.00	20965
101-276-801.310	PROFESSIONAL SERVICES	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	740.00	20969
101-276-801.310	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	CASS SSSPP, INVOICE #2321	62422	06/24/22	1,309.00	20977
101-276-801.310	PROFESSIONAL SERVICES	THOMAS MONDSCHIEIN	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	239.22	20979
101-276-801.310	PROFESSIONAL SERVICES	JONI PATZER	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	390.00	20986
101-276-801.310	PROFESSIONAL SERVICES	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	312.33	20987
101-276-801.310	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	210.00	20988
101-276-801.310	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	975.23	20989
101-276-801.310	PROFESSIONAL SERVICES	TASIA ROBERTS	PROBLEM SOLVING COURTS 6/2 - 6/15	62422	06/24/22	980.00	20996
101-276-801.310	PROFESSIONAL SERVICES	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	630.27	20999
101-276-801.310	PROFESSIONAL SERVICES	BRADLEY WEST	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	351.20	21005
101-276-801.311	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	437.00	20954
101-276-801.311	PROFESSIONAL SERVICES	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,650.00	20965
101-276-801.311	PROFESSIONAL SERVICES	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	592.00	20969
101-276-801.311	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	480.00	20988

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Fund 101 GENERAL FUND							
Dept 276 COURT GRANTS							
101-276-860.214	TRAVEL / TRANSPORTATION /	NADCP	NADCP REGISTRATION RISE 22	061722	06/24/22	2,685.00	1192932
Total For Dept 276 COURT GRANTS						32,188.01	
Dept 279 FAMILY / JUVENILE COURT							
101-279-703.316	PART-TIME WAGES	STEPHEN MCKEE	RDSS HOME DETENTION	62422	06/24/22	24.00	20976
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	955.00	20960
101-279-805.000	LEGAL SERVICES	GREGORY FELDMAN	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	4,185.00	20962
101-279-805.000	LEGAL SERVICES	MAY OBERFELL & LORBER	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	270.00	20974
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	2,950.00	20975
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	745.00	20983
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	2,547.76	21000
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE - INDIGENT DEFENSE	62422	06/24/22	765.00	21006
101-279-860.316	TRAVEL / TRANSPORTATION /	STEPHEN MCKEE	RDSS HOME DETENTION	62422	06/24/22	11.70	20976
101-279-955.000	DUES / MEMBERSHIP / SUBSC	NACC	INVOICE #2022-FELDMAN22 FOR DUES	62422	06/24/22	120.00	1192931
101-279-955.000	DUES / MEMBERSHIP / SUBSC	STATE OF MICHIGAN	CER/CEO RENEWAL, #15362; 15348; 153	62422	06/24/22	90.00	1192952
Total For Dept 279 FAMILY / JUVENILE COURT						12,663.46	
Dept 283 CIRCUIT COURT							
101-283-865.000	CONFERENCES / MEETINGS /	MARK HERMAN	CONFERENCE/MEETINGS/TRAININGS - MJA	061022	06/24/22	175.00	1192900
Total For Dept 283 CIRCUIT COURT						175.00	
Dept 286 DISTRICT COURT							
101-286-801.902	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC 6/2 THRU 6/15/22	061522	06/24/22	100.00	20969
101-286-801.902	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	ATC/SC DRUG TESTING - MAY 2022	2322	06/24/22	50.00	20977
101-286-805.000	LEGAL SERVICES	GREGORY FELDMAN	ATC/SC STAFFING AND COURT HEARINGS	061622	06/24/22	3,000.00	20962
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC ATTY STAFFING AND COURT HEAR	061722	06/24/22	200.00	20975
101-286-955.000	DUES / MEMBERSHIP / SUBSC	STATE OF MICHIGAN	CER RENEWAL - WITHERS/SPRINGSTEEN	14864	06/24/22	60.00	1192955
101-286-967.000	EQUIPMENT < \$20,000	CDW GOVERNMENT, INC.	TV FOR DC COURTROOM	2223095	06/24/22	645.83	20953
Total For Dept 286 DISTRICT COURT						4,055.83	
Dept 289 FRIEND OF THE COURT							
101-289-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL INVOICE FOR 06/15/2022	CFSI-9055	06/24/22	89.22	20968
101-289-801.000	PROFESSIONAL SERVICES	SHEPARD HOUSE COUN. &	TROYER/TROYER - CASIE TROYER PLAINT	06072022	06/24/22	700.00	1192944
101-289-807.000	COST ALLOCATION SERVICES	MGT OF AMERICA INC	BILLINGS FOR APRIL, MAY, AND JUNE 2	45243	06/24/22	2,205.00	1192925
101-289-880.000	PROMOTION / MARKETING	CAROL M. BEALOR	REIMBURSEMENT FOR REFRESHMENTS FOR	06142022	06/24/22	198.00	20948
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	11.65	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	10.90	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	8.95	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	17.00	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	10.46	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	328.09	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	19.12	21003
101-289-880.000	PROMOTION / MARKETING	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	10.90	21003
101-289-955.000	DUES / MEMBERSHIP / SUBSC	STATE OF MICHIGAN	COURT REPORTER RENEWAL 2022-2023 CE	15399	06/24/22	30.00	1192952
Total For Dept 289 FRIEND OF THE COURT						3,639.29	
Dept 294 PROBATE COURT							
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI BEHNKE	COURT APPOINTED ATTORNEY FEE FOR 20	06.17.22	06/24/22	175.00	1192870
101-294-817.000	TRIAL COURT APPOINTED ATT	DAVID S. RODLUND	COURT APPOINTED ATTORNEY FEE FOR 20	06.10.2022	06/24/22	125.00	1192939
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI DUNCAN	COURT APPOINTED GAL FEE FOR 2022-12	6.17.22	06/24/22	175.00	20959
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI DUNCAN	COURT APPOINTED GAL FEE FOR 2022-10	06.15.2022	06/24/22	100.00	20959
101-294-817.000	TRIAL COURT APPOINTED ATT	DANIEL J. FRENCH	COURT APPOINTED ATTY. FEE FOR 2022-	06.10.2022.	06/24/22	200.00	20963
101-294-817.000	TRIAL COURT APPOINTED ATT	STEPHEN K. WOODS. P.C.	COURT APPOINTED ATTORNEY FEE FOR 20	6.9.2022	06/24/22	100.00	21006

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Fund 101 GENERAL FUND							
Dept 294 PROBATE COURT							
101-294-955.000	DUES / MEMBERSHIP / SUBSCF	STATE OF MICHIGAN	COURT REPORTER RENEWAL 2022-2023 FO	6.17.2022	06/24/22	30.00	1192952
Total For Dept 294 PROBATE COURT						905.00	
Dept 296 PROSECUTING ATTORNEY							
101-296-727.000	OFFICE SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	129.84	21003
101-296-728.000	DEPARTMENTAL SUPPLIES	MARIE ANDERSON	REIMBURSEMENT FOR MEALS	06202022	06/24/22	12.68	20946
101-296-739.000	BOOKS / REFERENCE MATERIAL	WEST GROUP PAYMENT CTR	1000700557	846448182	06/24/22	252.68	1192967
101-296-801.000	PROFESSIONAL SERVICES	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATIO	5584979122738014	06/15/22	103.00	1192852
101-296-801.000	PROFESSIONAL SERVICES	FIRST BANKCARD	CREDIT CARD 05/2022	5584979122035171	06/22/22	103.00	1192867
101-296-801.000	PROFESSIONAL SERVICES	JEFF SMITH	SUMMONS SERVED ON CODY COULSON	5222022	06/24/22	92.00	21001
101-296-801.206	PROFESSIONAL SERVICES	MGT OF AMERICA INC	DHS BILLINGS OF APRIL, MAY & JUNE 2	45244	06/24/22	1,682.00	1192925
101-296-815.000	WITNESS FEES	BORREGO AUDIRE	WITNESS FEE ON JESUS BORREGO-VILLAR	06082022	06/24/22	6.00	1192872
101-296-815.000	WITNESS FEES	BRIDGES OF COURAGE COU	EXPERT TESTIMONY ON MAKENNA KARNES	BOCC 142	06/24/22	387.50	1192873
101-296-815.000	WITNESS FEES	CONRAD JAMES	WITNESS FEE ON DAVID HELMKE 21-1588	05252022	06/24/22	7.92	1192881
101-296-815.000	WITNESS FEES	GIBSON ALICIA	WITNESS FEE ON BERNIE CREW 22-0301-	06082022	06/24/22	6.00	1192893
101-296-815.000	WITNESS FEES	GOINS DAVION	WITNESS FEE ON DOUGLAS GOINS 21-101	05242022	06/24/22	6.00	1192894
101-296-815.000	WITNESS FEES	GOINS TERVONDA	WITNESS FEE ON DOUGLAS GOINS 21-101	05242022	06/24/22	27.36	1192895
101-296-815.000	WITNESS FEES	HEYDE CHRIS	WITNESS FEE ON ISAIAH JEFFRIES 20-0	06082022	06/24/22	18.48	1192901
101-296-815.000	WITNESS FEES	HOWARD JENNIFER	WITNESS FEE ON JESUS BORREGO-VILLAR	06082022	06/24/22	9.84	1192904
101-296-815.000	WITNESS FEES	JACQUEZ AMANDA	WITNESS FEE ON BERNIE CREW 22-0301-	06082022	06/24/22	12.96	1192906
101-296-815.000	WITNESS FEES	KUSESKE MCKENZIE	WITNESS FEE ON BRITTANY BACKUS 20-0	06082022	06/24/22	6.00	1192916
101-296-815.000	WITNESS FEES	LONGACRE JEREMY	WITNESS FEE ON TYLER KEMP 20-10309-	06072022	06/24/22	4.08	1192920
101-296-815.000	WITNESS FEES	M McNARY DAMIEN	WITNESS FEE ON DOUGLAS WOLVERTON 21	05262022	06/24/22	6.00	1192923
101-296-815.000	WITNESS FEES	MOSELEY CHRISTOPHER	WITNESS FEE ON KENNETH MOORE 22-047	05252022	06/24/22	7.61	1192930
101-296-815.000	WITNESS FEES	PARKER SHELBY	WITNESS FEE ON TAITEN POLLY 19-1012	05192022	06/24/22	17.76	1192935
101-296-815.000	WITNESS FEES	PETERSON WILLIAM	WITNESS FEE ON DAVID HELMKE 22-0431-	05252022	06/24/22	13.44	1192936
101-296-815.000	WITNESS FEES	PETERSON WILLIAM	WITNESS FEE ON DAVID HELMKE 22-0431-	05042022	06/24/22	13.44	1192936
101-296-815.000	WITNESS FEES	PRICE LAWRENCE	WITNESS FEE ON BENNIE HARRIS 22-006	05252022	06/24/22	7.92	1192937
101-296-815.000	WITNESS FEES	REED PAUL	WITNESS FEE ON DOUGLAS WOLVERTON 21	05252022	06/24/22	7.92	1192938
101-296-815.000	WITNESS FEES	SANDERS KATHLEEN	WITNESS FEE ON HEATHER PAAUWE 21-14	05112022	06/24/22	10.80	1192941
101-296-815.000	WITNESS FEES	SMITH STERLING	WITNESS FEE ON MADISON PAULEY 22-05	06082022	06/24/22	10.32	1192947
101-296-815.000	WITNESS FEES	SMITH TARA	WITNESS FEE ON TERINA CALLOWAY 22-0	06082022	06/24/22	7.92	1192948
101-296-815.000	WITNESS FEES	STARRETT ALYSSA	WITNESS FEE ON TAYLOR DODD 21-1596-	05252022	06/24/22	7.92	1192950
101-296-815.000	WITNESS FEES	STARRETT VIRGINIA	WITNESS FEE ON TAYLOR DODD 21-1596-	05252022	06/24/22	7.92	1192951
101-296-815.000	WITNESS FEES	WATERSON BRIAN	WITNESS FEE ON RYAN HEIDENREICH 21-	05182022	06/24/22	8.18	1192965
101-296-815.000	WITNESS FEES	WESTRATE JOSEPH	WITNESS FEE ON DOUGLAS GOINS 21-101	05242022	06/24/22	22.03	1192968
101-296-815.000	WITNESS FEES	WOOD CONNOR	WITNESS FEE ON JACUWAN BRYANT	06082022	06/24/22	12.48	1192969
101-296-815.000	WITNESS FEES	JEFF SMITH	SUMMONS SERVED ON JENNIFER WILLIAMS	06202022	06/24/22	134.00	21001
101-296-955.000	DUES / MEMBERSHIP / SUBSCF	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATIO	5584979122738014	06/15/22	300.00	1192852
101-296-955.000	DUES / MEMBERSHIP / SUBSCF	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATIO	5584979122738014	06/15/22	78.37	1192852
101-296-955.000	DUES / MEMBERSHIP / SUBSCF	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATIO	5584979122738014	06/15/22	(39.00)	1192852
101-296-955.000	DUES / MEMBERSHIP / SUBSCF	CASS COUNTY CLERK/REGI	NOTARY FEE FOR LISA SAYLOR	06202022	06/24/22	10.00	1192878
101-296-955.000	DUES / MEMBERSHIP / SUBSCF	DOWAGIAC ROTARY CLUB	ANNUAL DUES	06202022	06/24/22	90.00	1192887
101-296-955.000	DUES / MEMBERSHIP / SUBSCF	STATE OF MICHIGAN	NOTARY FEE FOR LISA SAYLOR	06202022	06/24/22	10.00	1192953
Total For Dept 296 PROSECUTING ATTORNEY						3,612.37	
Dept 301 SHERIFF							
101-301-728.000	DEPARTMENTAL SUPPLIES	DAVID REES	BIKE TUNE UPS FOR FAIR (SWIFT CYCLE	22-797	06/15/22	200.00	1192849
101-301-728.000	DEPARTMENTAL SUPPLIES	DASH	GLOVES	INV1264985	06/24/22	239.26	1192884
101-301-728.000	DEPARTMENTAL SUPPLIES	SHI INTERNATIONAL CORP	CHARGING STATION FOR CCSO BODY CAMS	B15386950	06/24/22	115.72	1192945
101-301-728.000	DEPARTMENTAL SUPPLIES	TRI-TECH, INC.	EVIDENCE ROOM SUPPLIES	678318	06/24/22	64.95	1192958
101-301-728.000	DEPARTMENTAL SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	239.99	21003
101-301-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	CFSI-9049	06/24/22	332.68	20968

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Dept 301 SHERIFF							
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	805221	06/24/22	15.40	1192934
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	808481	06/24/22	15.40	1192934
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	815929	06/24/22	15.40	1192934
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	817557	06/24/22	35.79	1192934
101-301-741.000	UNIFORMS	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	60.01	21003
101-301-812.000	MEDICAL / DRUG / PHYSICALS	SPECTRUM HEALTH LAKELA	TRAVIS MARSH PRE EMPLOYMENT PHYSICAL	23547060	06/24/22	85.00	1192949
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 05/2022	9908096376	06/24/22	760.45	1192964
101-301-865.000	CONFERENCES / MEETINGS / 1	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATION	5584979122738014	06/15/22	1,300.50	1192852
101-301-865.000	CONFERENCES / MEETINGS / 1	FIRST BANKCARD	CREDIT CARD 05/2022	5584979122035171	06/22/22	1,300.50	1192867
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	C. WIMBERLEY FORD-MERC	VEH MAINT	68128	06/24/22	35.00	1192875
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CASS AUTO SUPPLY CO, I	VEH MAINT	1-126542	06/24/22	19.98	1192877
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CREATIVE VINYL	VEHICLE LOGOS - CCSO	46714	06/24/22	35.75	1192882
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CREATIVE VINYL	REMOVE VINYL OFF UNIT 29	46671	06/24/22	145.00	1192882
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CREATIVE VINYL	REMOVE VINYL OFF UNIT #34	46752	06/24/22	145.00	1192882
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	DOWAGIAC AUTO BODY AND	VEHICLE REPAIRS - CCSO	2517	06/24/22	1,484.44	1192886
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	TELE-RAD, INC.	REMOVE RADIO FROM OLD CAR	906675	06/24/22	297.50	1192956
101-301-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORP	LAPTOP FOR SHERIFF	B13587624	06/24/22	902.24	1192945
Total For Dept 301 SHERIFF						7,845.96	
Dept 316 SECONDARY ROAD PATROL							
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 05/2022	9908096376	06/24/22	40.01	1192964
Total For Dept 316 SECONDARY ROAD PATROL						40.01	
Dept 331 MARINE LAW ENFORCEMENT							
101-331-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	815935	06/24/22	20.39	1192934
101-331-865.000	CONFERENCES / MEETINGS / 1	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATION	5584979122738014	06/15/22	357.00	1192852
101-331-865.000	CONFERENCES / MEETINGS / 1	FIRST BANKCARD	CREDIT CARD 05/2022	5584979122035171	06/22/22	357.00	1192867
101-331-935.000	VEHICLE & EQUIPMENT REPAIR	CREATIVE VINYL	JET SKI DECALS	46782	06/24/22	106.00	1192882
101-331-935.000	VEHICLE & EQUIPMENT REPAIR	CREATIVE VINYL	JET SKI DECALS	46785	06/24/22	80.00	1192882
Total For Dept 331 MARINE LAW ENFORCEMENT						920.39	
Dept 345 PUBLIC SAFETY DEPT							
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 05/2022	9908096376	06/24/22	40.01	1192964
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 05/2022	9908096376	06/24/22	40.01	1192964
Total For Dept 345 PUBLIC SAFETY DEPT						80.02	
Dept 351 JAIL OPERATION							
101-351-728.000	DEPARTMENTAL SUPPLIES	DASH	GLOVES	INV1264985	06/24/22	190.26	1192884
101-351-728.000	DEPARTMENTAL SUPPLIES	SYNCBAMAZON	IT SUPPLIES/TONER CARTRIDGES/MAINT	6045787810379012	06/24/22	9.78	21003
101-351-734.000	CLEANING SUPPLIES	KSS ENTERPRISES	JAIL CLEANING/LAUNDRY	1389274	06/24/22	695.73	1192915
101-351-734.000	CLEANING SUPPLIES	KSS ENTERPRISES	SUPPLIES	1369735	06/24/22	502.39	1192915
101-351-734.000	CLEANING SUPPLIES	KSS ENTERPRISES	JANITORIAL SUPPLIES	1390207	06/24/22	1,056.11	1192915
101-351-734.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0335088	06/24/22	49.96	1192961
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE JAIL SUPPLIES	INV1772303	06/24/22	193.57	1192871
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE JAIL SUPPLIES	INV1774318	06/24/22	476.51	1192871
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE JAIL SUPPLIES	INV1775367	06/24/22	128.10	1192871
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE JAIL SUPPLIES	INV1777970	06/24/22	74.40	1192871
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	817691	06/24/22	15.40	1192934
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	817656	06/24/22	232.39	1192934
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	819647	06/24/22	(198.10)	1192934
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 05/29/22-06/04	116919	06/24/22	2,692.58	20952
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 06/05/22-06/11	117106	06/24/22	3,689.01	20952
101-351-812.000	MEDICAL / DRUG / PHYSICALS	SPECTRUM HEALTH LAKELA	MANUEL GONZALEZ PRE EMPLOYMENT TEST	23552040	06/24/22	85.00	1192949

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Fund 101 GENERAL FUND							
Dept 351 JAIL OPERATION							
101-351-812.000	MEDICAL / DRUG / PHYSICALS	ADVANCED CORREC HEALTH	ONSITE JAIL MEDICAL 07/2022	118211	06/24/22	25,434.89	20945
101-351-812.000	MEDICAL / DRUG / PHYSICALS	ADVANCED CORREC HEALTH	ONSITE JAIL MEDICAL, 2021-22 POOL/C	118721	06/24/22	(5,792.00)	20945
101-351-812.000	MEDICAL / DRUG / PHYSICALS	ADVANCED CORREC HEALTH	ONSITE JAIL MEDICAL 1ST QTR 2022 BI	117862	06/24/22	(1,747.10)	20945
101-351-812.000	MEDICAL / DRUG / PHYSICALS	CORRECTIONAL RECOVERY	INMATE MEDICAL	Q3-100034378	06/24/22	3,788.01	20955
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MICHIANA DRUG TESTING	PRE EMPLOYMENT SCREENING	2300	06/24/22	37.00	20978
101-351-819.000	LAUNDRY / DRY CLEANING	KSS ENTERPRISES	JAIL CLEANING/LAUNDRY	1389274	06/24/22	175.22	1192915
101-351-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATION	5584979122738014	06/15/22	945.60	1192852
101-351-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	CREDIT CARD 05/2022	5584979122035171	06/22/22	945.60	1192867
101-351-967.000	EQUIPMENT < \$20,000	SHI INTERNATIONAL CORP	LAPTOP FOR SHERIFF	B13587624	06/24/22	902.24	1192945
Total For Dept 351 JAIL OPERATION						34,582.55	
Dept 430 ANIMAL CONTROL							
101-430-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	CFSI-9053	06/24/22	407.48	20968
101-430-801.000	PROFESSIONAL SERVICES	DOWAGIAC ANIMAL HOSPITAL	SPAY/NEUTER/DEPOSIT REIMBURSEMENT KID	28160	06/24/22	14.00	1192885
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 05/2022	9908096376	06/24/22	120.03	1192964
Total For Dept 430 ANIMAL CONTROL						541.51	
Dept 601 HEALTH DEPARTMENT							
101-601-835.000	HEALTH SERVICES	VAN BUREN/CASS DISTRICT	FY 2021/2022 CAOUNTY APPROPRIATION	DECEMBER 2021	06/24/22	13,313.00	1192963
Total For Dept 601 HEALTH DEPARTMENT						13,313.00	
Dept 648 MEDICAL EXAMINER							
101-648-860.000	TRAVEL / TRANSPORTATION /	CONNELLY CHAPEL WAGNER	REMOVAL OF REMAINS	06102022	06/24/22	750.00	21004
Total For Dept 648 MEDICAL EXAMINER						750.00	
Dept 681 VETERANS' BURIALS							
101-681-833.000	VETERANS BURIAL	MISSION HILLS MEMORIAL	GOVT MARKER & INSTALL, CRAFT JOSEPH	6/2/2022	06/24/22	395.00	1192929
101-681-833.000	VETERANS BURIAL	STARKS FUNERAL HOME -	COUNTY BURIAL- GIBSON, JIMMY	GIBSON	06/24/22	300.00	21002
101-681-833.000	VETERANS BURIAL	CONNELLY CHAPEL WAGNER	COUNTY BURIAL	BROUSSARD	06/24/22	300.00	21004
Total For Dept 681 VETERANS' BURIALS						995.00	
Dept 682 VETERANS' COUNSELOR							
101-682-743.001	VETERANS BENEFITS	CHARLES MORRIS	BATHROOM REMODEL	298158	06/24/22	7,637.00	1192874
Total For Dept 682 VETERANS' COUNSELOR						7,637.00	
Dept 751 PARKS & RECREATION							
101-751-712.000	PER DIEMS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS	JUNE	06/24/22	34.00	20951
101-751-712.000	PER DIEMS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS	JUNE	06/24/22	34.00	20984
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/MILEAGE - PARKS	JUNE	06/24/22	34.00	20985
101-751-728.000	DEPARTMENTAL SUPPLIES	FLAGS UNLIMITED	FLAG	6789	06/24/22	62.00	1192891
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	SUPPLIES	30950286	06/24/22	109.00	1192924
101-751-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	789	06/24/22	542.20	20968
101-751-827.000	MAINTENANCE	LRS HOLDINGS LLC	JOYS JOHNS RENTAL	PS457901	06/24/22	252.84	1192921
101-751-827.000	MAINTENANCE	GARDEN CREATIONS	BATHROOM WINTERIZATION	51151	06/24/22	99.00	1192959
101-751-827.000	MAINTENANCE	GREENWAY QUALITY LAWNC	TURFCARE	1234	06/24/22	700.00	20964
101-751-860.000	TRAVEL / TRANSPORTATION /	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS	JUNE	06/24/22	15.20	20951
101-751-860.000	TRAVEL / TRANSPORTATION /	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS	JUNE	06/24/22	4.56	20984
101-751-860.000	TRAVEL / TRANSPORTATION /	ROBERT PARRISH	PER DIEM/MILEAGE - PARKS	JUNE	06/24/22	10.80	20985
Total For Dept 751 PARKS & RECREATION						1,897.60	
Total For Fund 101 GENERAL FUND						206,703.70	
Fund 213 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							

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Fund 213 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
213-430-801.000	PROFESSIONAL SERVICES	FEDORE LARGE ANIMAL VE SPAY / NEUTER ASSISTANCE, WILSON		1338	06/24/22	50.00	1192889
213-430-816.000	VETERINARY / K-9 COSTS	FEDORE LARGE ANIMAL VE EXAM & TREATMENT FOR CRUELTY CASEWO		2365	06/24/22	30.75	1192889
Total For Dept 430 ANIMAL CONTROL						80.75	
Total For Fund 213 ANIMAL CONTROL DONATION FUND						80.75	
Fund 216 DRUG COURT GRANTS FUND							
Dept 276 COURT GRANTS							
216-276-801.203	PROFESSIONAL SERVICES	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,000.00	20954
216-276-801.203	PROFESSIONAL SERVICES	MONIQUE DORTCH	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	2,495.00	20957
216-276-801.203	PROFESSIONAL SERVICES	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,750.00	20965
216-276-801.203	PROFESSIONAL SERVICES	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,485.00	20969
216-276-801.203	PROFESSIONAL SERVICES	BRANDY JONES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	178.46	20970
216-276-801.203	PROFESSIONAL SERVICES	THOMAS MONDSCHNEIN	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	393.24	20979
216-276-801.203	PROFESSIONAL SERVICES	THOMAS MONDSCHNEIN	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	103.59	20979
216-276-801.203	PROFESSIONAL SERVICES	GRACE MULLER	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,200.00	20982
216-276-801.203	PROFESSIONAL SERVICES	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	94.51	20987
216-276-801.203	PROFESSIONAL SERVICES	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	180.00	20988
216-276-801.203	PROFESSIONAL SERVICES	JOHN PILLOW	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	248.69	20989
216-276-801.203	PROFESSIONAL SERVICES	SARAH WEBB	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	150.00	20997
216-276-801.203	PROFESSIONAL SERVICES	CHELSEA SCHOETZOW	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,216.67	20998
216-276-801.203	PROFESSIONAL SERVICES	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	1,003.50	20999
216-276-801.317	PROFESSIONAL SERVICES	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/2/22 - 6/1	62422	06/24/22	680.80	20969
Total For Dept 276 COURT GRANTS						12,179.46	
Total For Fund 216 DRUG COURT GRANTS FUND						12,179.46	
Fund 244 ECONOMIC DEVELOPMENT FUND							
Dept 728 ECONOMIC DEVELOPMENT							
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	CONTRACTUAL EDC SERVICES FOR MAY 20	MVB-CC-08	06/24/22	7,916.67	20973
Total For Dept 728 ECONOMIC DEVELOPMENT						7,916.67	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND						7,916.67	
Fund 260 INDIGENT DEFENSE FUND							
Dept 228 INFORMATION TECHNOLOGY							
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SE	INVESTIGATIVE SERVICES	JUNE 22 2022	06/24/22	11,229.66	20993
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	INDIGENT DEFENSE COUNSEL	JULY	06/24/22	8,580.00	20958
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	INDIGENT DEFENSE COUNSEL	JULY	06/24/22	289.00	20958
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	INDIGENT DEFENSE COUNSEL	JULY	06/24/22	1,200.00	20958
260-228-805.000	LEGAL SERVICES	HEIDI DUNCAN	COUNSEL AT FIRST ARRAIGNMENT/ATTORN	JULY	06/24/22	4,290.00	20959
260-228-805.000	LEGAL SERVICES	HEIDI DUNCAN	COUNSEL AT FIRST ARRAIGNMENT/ATTORN	JULY	06/24/22	8,580.00	20959
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	LEGAL SERVICES	JULY	06/24/22	8,580.00	20962
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	LEGAL SERVICES	JULY	06/24/22	289.00	20962
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	LEGAL SERVICES	JULY	06/24/22	289.00	20971
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	LEGAL SERVICES	JULY	06/24/22	8,580.00	20971
Total For Dept 228 INFORMATION TECHNOLOGY						51,906.66	
Total For Fund 260 INDIGENT DEFENSE FUND						51,906.66	
Fund 261 911 SERVICE FUND							
Dept 325 COMMUNICATIONS / DISPATCH							
261-325-728.000	DEPARTMENTAL SUPPLIES	DASH	GLOVES	INV1264985	06/24/22	72.00	1192884
261-325-734.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	099 0334291	06/24/22	39.48	1192960

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Fund 261 911 SERVICE FUND							
Dept 325 COMMUNICATIONS / DISPATCH							
261-325-850.000	TELEPHONE / INTERNET	LANGUAGE LINE SERVICES	INTERPRETOR 05/2022	10544145	06/24/22	49.11	1192917
261-325-921.000	NATURAL GAS	SEMCO ENERGY GAS COMPA	NATURAL GAS (6)	62222	06/14/22	121.17	21007
261-325-940.000	EQUIPMENT RENTAL	STATE OF MICHIGAN	AVPN 3 WAY LINE 04/01/22-06/30/22	551-601684	06/24/22	1,765.00	1192954
Total For Dept 325 COMMUNICATIONS / DISPATCH						2,046.76	
Total For Fund 261 911 SERVICE FUND						2,046.76	
Fund 265 DRUG LAW ENFORCEMENT FUND							
Dept 301 SHERIFF							
265-301-816.000	VETERINARY / K-9 COSTS	HILL'S PET NUTRTION SA	DOG FOOD	242422174	06/24/22	350.16	1192902
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 05/2022	9908096376	06/24/22	40.01	1192964
Total For Dept 301 SHERIFF						390.17	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND						390.17	
Fund 269 LAW LIBRARY FUND							
Dept 292 LAW LIBRARY							
269-292-960.000	MISCELLANEOUS EXPENSE	WEST GROUP PAYMENT CTR	ADV. SHEETS CHARGEABLE SUB FOR MI O	06.04.2022	06/24/22	420.76	1192967
Total For Dept 292 LAW LIBRARY						420.76	
Total For Fund 269 LAW LIBRARY FUND						420.76	
Fund 270 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
270-803-712.000	PER DIEMS	AMY EAST	PER DIEM/TRAVEL HISTORICAL COMMISSI	62122	06/24/22	34.00	20961
270-803-860.000	TRAVEL / TRANSPORTATION /	AMY EAST	PER DIEM/TRAVEL HISTORICAL COMMISSI	62122	06/24/22	17.90	20961
270-803-960.000	EXPENDITURES	INDIANA MICHIGAN POWER	ELECTRIC (2)	6162022	06/16/22	7.97	20944
270-803-960.000	EXPENDITURES	ZOE LANKFORD	REIMBURSEMENT FOR SUPPLIES AT NEWTO	JUNE	06/24/22	365.37	1192971
270-803-960.000	EXPENDITURES	RONALD MCADAM	REIMBURSEMENT FOR SUPPLIES/WORK AT N	JUNE	06/24/22	815.63	20956
Total For Dept 803 HISTORICAL COMMISSION						1,240.87	
Total For Fund 270 HISTORICAL COMMISSION FUND						1,240.87	
Fund 272 COMMUNITY CORRECTIONS FUND							
Dept 362 JAIL TRAINING							
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES,	ETHERNET/GPS/SCRAM 05/2022	6546548-MAY	06/24/22	1,205.75	1192903
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 05/2022	00008	06/24/22	600.00	20954
Total For Dept 362 JAIL TRAINING						1,805.75	
Total For Fund 272 COMMUNITY CORRECTIONS FUND						1,805.75	
Fund 275 SHERIFF JUSTICE TRAINING FUND							
Dept 301 SHERIFF							
275-301-960.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	REGISTRATION FEES	551-600634/60207	06/24/22	800.00	1192954
275-301-960.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	REGISTRATION FEES	551-600634/60207	06/24/22	800.00	1192954
Total For Dept 301 SHERIFF						1,600.00	
Total For Fund 275 SHERIFF JUSTICE TRAINING FUND						1,600.00	
Fund 276 911 DISPATCH TRAINING FUND							
Dept 301 SHERIFF							
276-301-960.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	911 EMERGING TECH TRAINING	551-602102	06/24/22	125.00	1192954
276-301-960.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	911 EMERGING TECHNOLOGY	551-602105	06/24/22	125.00	1192954
Total For Dept 301 SHERIFF						250.00	

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Fund 276 911 DISPATCH TRAINING FUND							
Total For Fund 276 911 DISPATCH TRAINING FUND						250.00	
Fund 292 CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY COURT							
292-662-801.702	COURT WRAP-AROUND PROGRAM	ROBERT BROOKS	WRAPAROUND 6/9/22 - 6/15/22	62422	06/24/22	600.00	20950
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELIN	CASS JUVENILE, #20220617 FOR EM	62422	06/24/22	500.00	1192869
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELIN	CASS COUNTY INV. #20220613 & #20220	62422	06/24/22	1,000.00	1192869
292-662-801.703	BASIC GRANT - COUNSELING	RICK LEWIS	COUNSELING FOR CC AND CB	62422	06/24/22	1,000.00	1192918
Total For Dept 662 CHILD CARE - FAMILY COURT						3,100.00	
Total For Fund 292 CHILD CARE FUND						3,100.00	
Fund 293 VETERANS' RELIEF FUND							
Dept 682 VETERANS' COUNSELOR							
293-682-960.000	MISCELLANEOUS EXPENSE	J & H OIL COMPANY	TONEY, D PAYMENT ON ACCT 71520081	71520081	06/24/22	1,796.58	20968
Total For Dept 682 VETERANS' COUNSELOR						1,796.58	
Total For Fund 293 VETERANS' RELIEF FUND						1,796.58	
Fund 297 DHS CHILD CARE FUND							
Dept 663 CHILD CARE - DHS							
297-663-801.707	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 5/30/22-6/12/22	62422	06/24/22	782.25	20995
Total For Dept 663 CHILD CARE - DHS						782.25	
Total For Fund 297 DHS CHILD CARE FUND						782.25	
Fund 445 PUBLIC IMPROVEMENT FUND							
Dept 900 CAPITAL OUTLAY							
445-900-967.000	EQUIPMENT	I3-IMAGESOFT LLC	ONBASE CONVERTER FOR PA OFFICE	164345	06/24/22	210.00	20967
445-900-972.000	CAPITAL OUTLAY	KS STATE BANK	DRAGON LAW ENFORCEMENT SOFTWARE	55896-8-2022	06/24/22	10,947.67	1192914
Total For Dept 900 CAPITAL OUTLAY						11,157.67	
Total For Fund 445 PUBLIC IMPROVEMENT FUND						11,157.67	
Fund 510 LAND BANK AUTHORITY FUND							
Dept 000 GENERAL							
510-000-202.000	ACCOUNTS PAYABLE	FIRST BANKCARD	JOB POSTINGS/CONFERENCE REGISTRATIO	5584979122738014	06/15/22	325.00	1192852
Total For Dept 000 GENERAL						325.00	
Total For Fund 510 LAND BANK AUTHORITY FUND						325.00	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-728.000	DEPARTMENTAL SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 06/	116985	06/24/22	2,057.70	20952
595-351-728.000	DEPARTMENTAL SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 05/	116822	06/24/22	1,485.71	20952
Total For Dept 351 JAIL OPERATION						3,543.41	
Total For Fund 595 JAIL COMMISSARY FUND						3,543.41	
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 000 GENERAL							
616-000-089.999	CHARGEBACKS DUE FROM OTHEF	TODD WESSON	JULY 2021 BOARD OF REVIEW 14-130-16	22-800	06/15/22	4,958.39	1192859
Total For Dept 000 GENERAL						4,958.39	
Dept 254 DELINQUENT TAX PROPERTY SALES							
616-254-801.000	PROFESSIONAL SERVICES	CASS COUNTY CLERK/REGI	RECORD CERT OF REDEMPTIONS 2019-202	22-790	06/15/22	2,880.00	1192844

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Fund 616 TAX REVOLVING CONTROL FUND							
Dept 254 DELINQUENT TAX PROPERTY SALES							
616-254-801.019	19 TAX YR SALE EXPENDITURE	CASS COUNTY CLERK/REGI	RECORD CERT OF REDEMPTIONS 2019-202	22-790	06/15/22	270.00	1192844
616-254-801.019	19 TAX YR SALE EXPENDITURE	DOWAGIAC CITY TREASURE	2019 TAX YEAR - 2022 TAX SALE MOWIN	22-784	06/15/22	296.64	1192851
616-254-801.019	19 TAX YR SALE EXPENDITURE	HEARTLAND ENVIRONMENTA	PRE-DEMOLITION ASBESTOS BUILDING IN	6324	06/24/22	700.00	1192899
616-254-801.019	19 TAX YR SALE EXPENDITURE	REAL PRO SOLUTIONS LLC	PROPERTY MAINTENANCE - 5095 N FRONT	HB1468	06/24/22	625.00	20994
Total For Dept 254 DELINQUENT TAX PROPERTY SALES						4,771.64	
Total For Fund 616 TAX REVOLVING CONTROL FUND						9,730.03	
Fund 638 TAX REVOLVING - 2018							
Dept 000 GENERAL							
638-000-278.000	DUE TO OTHERS - TAX SALE I	CALVIN TWP. TREASURER	EXCESS PROCEEDS 14-010-035-600-00 -	22-799	06/15/22	9,767.50	1192843
Total For Dept 000 GENERAL						9,767.50	
Total For Fund 638 TAX REVOLVING - 2018						9,767.50	
Fund 661 MOTOR POOL FUND							
Dept 000 GENERAL							
661-000-148.000	VEHICLES	HEATH ALLAN SEELYE	INSTALL EQUIP IN NEW VEH	00001-0001823	06/24/22	9,252.12	20966
Total For Dept 000 GENERAL						9,252.12	
Total For Fund 661 MOTOR POOL FUND						9,252.12	
Fund 701 GENERAL CUSTODIAL FUND							
Dept 000 GENERAL							
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURE	ORDINANCE FINES & FEES - MAY 2022	22-791	06/15/22	100.65	1192851
701-000-226.511	DUE TO TOWNSHIPS - HOWARD	HOWARD TOWNSHIP TREASU	ORDINANCE FINES & FEES - MAY 2022	22-793	06/15/22	99.00	1192854
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TWP. TREASURER	ORDINANCE FINES & FEES - MAY 2022	22-792	06/15/22	962.25	1192855
701-000-227.525	DUE TO VILLAGES - CASSOPOI	CASSOPOLIS VILLAGE TRE	ORDINANCE FINES & FEES - MAY 2022	22-794	06/15/22	260.70	1192848
701-000-227.526	DUE TO VILLAGES - EDWARDSI	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & FEES - MAY 2022	22-795	06/15/22	603.90	1192860
701-000-228.630	SEX OFFENDER REGISTRATION	STATE OF MICHIGAN	SOR 05/2022	551-601131	06/24/22	120.00	1192954
701-000-228.673	TRAILER COACH PARK TAX (T	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	SET- 06152022	06/15/22	698.00	1192857
701-000-255.674	DEPOSITS PAYABLE SPAY / N	DAVID VISSER, DVM PC	SPAY/NEUTER DEPOSIT REFUND (06/01/2	22-798	06/15/22	40.00	1192850
701-000-255.674	DEPOSITS PAYABLE SPAY / N	DOWAGIAC ANIMAL HOSPIT	SPAY/NEUTER DEPOSIT REIMBURSEMENT KI	28160	06/24/22	26.00	1192885
701-000-255.692	DEPOSITS PAYABLE (FAMILY C	SHEPARD HOUSE COUN. &	TROYER/TROYER - CASIE TROYER PLAINT	06072022	06/24/22	100.00	1192944
701-000-265.000	BONDS PAYABLE (CLERK)	AARON DAVIS	REFUND OF REMAINING BOND AARON DAVI	JUNE 80002	06/24/22	6,456.00	1192974
701-000-265.000	BONDS PAYABLE (CLERK)	CASS COUNTY CLERK/REGI	FINES AND COSTS AARON DAVIS 21-1009	JUNE 80001	06/24/22	3,544.00	1192975
701-000-274.003	DELINQUENT PERSONAL PROPE	CASS COUNTY COUNCIL ON	DELINQUENT PERSONAL PROPERTY TAXES	22-785	06/15/22	4,813.37	1192845
701-000-274.003	DELINQUENT PERSONAL PROPE	CASS COUNTY MEDICAL CA	DELINQUENT PERSONAL PROPERTY TAX CO	22-789	06/15/22	2,326.15	1192846
701-000-274.003	DELINQUENT PERSONAL PROPE	CASS DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY TAX CO	22-786	06/15/22	2,685.53	1192847
701-000-274.003	DELINQUENT PERSONAL PROPE	HERITAGE SW INTERMEDIA	DELINQUENT PERSONAL PROPERTY TAX CO	22-787	06/15/22	10,751.58	1192853
701-000-274.003	DELINQUENT PERSONAL PROPE	SOUTHWESTERN MICHIGAN	DELINQUENT PERSONAL PROPERTY TAX CO	22-788	06/15/22	11,655.82	1192856
Total For Dept 000 GENERAL						45,242.95	
Total For Fund 701 GENERAL CUSTODIAL FUND						45,242.95	
Fund 704 IMPREST PAYROLL FUND							
Dept 000 GENERAL							
704-000-231.864	DUE TO PROBATE RETIREMENT	VOYA FINANCAL/STATE OF	RETIREMENT - JUDGE BEALOR	061422	06/15/22	2,109.41	20940
Total For Dept 000 GENERAL						2,109.41	
Total For Fund 704 IMPREST PAYROLL FUND						2,109.41	
Fund 801 DRAIN FUND							
Dept 442 DRAIN COMMISSIONER							

DB: Cass County

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 801 DRAIN FUND							
Dept 442 DRAIN COMMISSIONER							
801-442-965.000	DRAIN & LAKE LEVEL COSTS	MARK GRISHABER	#60 - PLEASANT LAKE DRAIN- DITCHING	246- CASSCO	06/24/22	3,309.00	20981
Total For Dept 442 DRAIN COMMISSIONER						3,309.00	
Total For Fund 801 DRAIN FUND						3,309.00	
Fund 841 LAKE LEVEL FUND							
Dept 442 DRAIN COMMISSIONER							
841-442-965.000	DRAIN & LAKE LEVEL COSTS	INDIANA MICHIGAN POWER ELECTRIC (6)		061322	06/13/22	3,303.62	20941
841-442-965.000	DRAIN & LAKE LEVEL COSTS	STEVEN SIMMONS	#209 - BARRON LAKE DRAIN - TREE TRI	22-23	06/24/22	800.00	1192946
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	#209 BARRON LAKE DRAIN - MOWING/#28	LM8333	06/24/22	100.00	20994
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	#209 BARRON LAKE DRAIN - MOWING/#28	LM8333	06/24/22	100.00	20994
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	#209 BARRON LAKE DRAIN - MOWING/#28	LM8333	06/24/22	200.00	20994
Total For Dept 442 DRAIN COMMISSIONER						4,503.62	
Total For Fund 841 LAKE LEVEL FUND						4,503.62	

DB: Cass County

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 101 GENERAL FUND			206,703.70	
			Fund 213 ANIMAL CONTROL DONATION FUND			80.75	
			Fund 216 DRUG COURT GRANTS FUND			12,179.46	
			Fund 244 ECONOMIC DEVELOPMENT FUND			7,916.67	
			Fund 260 INDIGENT DEFENSE FUND			51,906.66	
			Fund 261 911 SERVICE FUND			2,046.76	
			Fund 265 DRUG LAW ENFORCEMENT FUND			390.17	
			Fund 269 LAW LIBRARY FUND			420.76	
			Fund 270 HISTORICAL COMMISSION FUND			1,240.87	
			Fund 272 COMMUNITY CORRECTIONS FUND			1,805.75	
			Fund 275 SHERIFF JUSTICE TRAINING FUN			1,600.00	
			Fund 276 911 DISPATCH TRAINING FUND			250.00	
			Fund 292 CHILD CARE FUND			3,100.00	
			Fund 293 VETERANS' RELIEF FUND			1,796.58	
			Fund 297 DHS CHILD CARE FUND			782.25	
			Fund 445 PUBLIC IMPROVEMENT FUND			11,157.67	
			Fund 510 LAND BANK AUTHORITY FUND			325.00	
			Fund 595 JAIL COMMISSARY FUND			3,543.41	
			Fund 616 TAX REVOLVING CONTROL FUND			9,730.03	
			Fund 638 TAX REVOLVING - 2018			9,767.50	
			Fund 661 MOTOR POOL FUND			9,252.12	
			Fund 701 GENERAL CUSTODIAL FUND			45,242.95	
			Fund 704 IMPREST PAYROLL FUND			2,109.41	
			Fund 801 DRAIN FUND			3,309.00	
			Fund 841 LAKE LEVEL FUND			4,503.62	
			Total For All Funds:			391,161.09	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

June 16, 2022

The Cass County Board of Commissioners met for their Regular Meeting on Thursday, June 16, 2022, in Commissioner Chambers. Due to COVID-19 concerns, public participation was offered via Zoom.

Chair Dyes called the meeting to order at 5:00 p.m. Commissioner File provided the Invocation. Commissioner Jones led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Skip Dyes, Roseann Marchetti, Robert Benjamin, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Deputy County Administrator Matthew Newton and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors present introduced themselves.

PUBLIC COMMENT

Cass District Library Director Barbara Gordon shared information regarding the August 2, 2022, ballot proposal requesting a Headlee Override to the library millage. She offered details on repairs and improvements to be made if residents approve the requests.

Amy East, Chair of the Historical Commission, relayed concerns over the lack of budget and the resistance of the board to fund the Newton House.

Fern Smith, CCIEA Union President, submitted her resignation from Cass County due to unethical characteristics and the lack of morale.

Penn Township resident Zane Lankford, a volunteer with the Historical Commission, offered details on items and labor donated to the Newton House from the local community. She asked the Board of Commissioners to support the historical aspects of Cass County.

APPROVAL OF THE AGENDA

Commissioner Laylin moved, seconded by Commissioner File, to approve the June 16, 2022, Cass County Board of Commissioner's Agenda. Motion to approve the agenda carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

None.

CONSENT AGENDA

Vice Chair Grice moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-124-22) A motion to approve Claims dated June 10, 2022.

(M-125-22) A motion to approve the June 2, 2022 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Laylin, File, Dyes, Marchetti, Benjamin, Grice and Jones.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Laylin, Marchetti, Grice and Jones offered Committee Reports.

APPOINTMENTS COMMITTEE REPORT

Commissioner Marchetti announced a new opening on the Woodlands Board. She informed commissioners to expect several new appointments on the agenda for the first board meeting in July.

ADMINISTRATOR'S REPORT

Deputy Administrator Matthew Newton offered the Administrator's Report.

FINANCE REPORT

The Finance Report was included in the board packet.

PUBLIC SAFETY UPDATE

Undersheriff Roach shared the public safety update.

COUNTY PARTNERS

None.

ELECTED OFFICIALS UPDATE

Clerk/Register Monica McMichael discussed the increase in jury trials. She thanked Chief Deputy Heather Harding for working to ease the burden on County residents by decreasing the term of service from four weeks to two. McMichael went on to share she conducted six trainings for election inspectors over the past two weeks. She will hold additional trainings in the month of July. Anyone interested in working in the precinct on Election Day contact her for more information.

Judge Bealor stated the courts were making progress on the backlog of jury trials. She also informed commissioners that she was appointed to the state and federal tribal forum. Judge Bealor shared that she had already learned a lot from the Native American partners. Anyone can find common ground if they look hard enough. She added that great things happen in Cass County each and every day. We must continue to focus on the positive.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-126-22

Commissioner File moved, seconded by Commissioner Marchetti, to appoint Dr. Ed Donoghue as Deputy Medical Examiner. Discussion followed. Motion carried by voice vote.

M-127-22

Commissioner Jones moved, seconded by Vice Chair Grice, to appoint Dr. Anna Tart as Deputy Medical Examiner. Motion carried by voice vote.

M-128-22

Commissioner Marchetti moved, seconded by Commissioner Benjamin to approve budget amendments as presented. Discussion followed. Motion carried by voice vote.

M-129-22

Commissioner Benjamin moved, seconded by Commissioner Laylin, to hold a Special Meeting of the Board of Commissioners on June 23, 2022, at 5:00 p.m. to receive and consider Administration, Elected Department Leaders, and Chief Judge's recommendation for Non-Union MERS plan. Discussion followed. Motion carried by voice vote.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioner Benjamin voiced his support for Cass District Library.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Jones, to adjourn. Motion carried by voice vote.

The meeting adjourned at 5:48 p.m.

Approved: _____
Date

Chair Skip Dyes

Monica McMichael, Clerk/Register

**CASS COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

June 23, 2022

The Cass County Board of Commissioners met in special session on Thursday, June 23, 2022, in Commissioner Chambers. Due to COVID-19 concerns, public participation was offered via Zoom.

Chair Dyes called the meeting to order at 5:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Laylin led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Skip Dyes, Roseann Marchetti, Robert Benjamin, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Deputy County Administrator Matthew Newton and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors present introduced themselves.

PUBLIC COMMENT

Information Technology Employee James DeJong stated that he understood why the defined benefit pension had to go. He went on to state that he wanted the 4% Health Care Savings Plan.

Chief Deputy Treasurer Paulette Johnson urged commissioners to accept the recommendation from the elected officials that placed 4% into the retirement plan instead of the health care savings plan. She went on to provide reasons why it benefitted the employees to do so.

Probate Register Kelley James-Jura asked the board to push back the effective date of the change in retirement in order to give employees time to plan.

Prosecutor Fitz asked that elected officials be allowed to speak during agenda item discussion.

APPROVAL OF THE AGENDA

Commissioner Grice moved, seconded by Commissioner Marchetti, to approve the June 23, 2022, Cass County Board of Commissioner's Agenda. Motion to approve the agenda carried by voice vote.

NEW BUSINESS

Non-Union Employee Retirement – Judge Bealor explained the proposed recommendation provided by the committee comprised of Judge Bealor, Sheriff Behnke, Treasurer Anderson, Clerk/Register

McMichael, Administrator Carmen, Deputy Finance Director Moore, Chair Dyes and Vice Chair Grice. Discussion followed.

Commissioner Grice moved, seconded by Commissioner File, to approve the Cass County Elected Officials' & Administration 6/17/22 Recommendation to Cass County BOC regarding non-elected Non-Union Employees' Transition from DB to DC as amended to include the Health Care Savings Plan with a 4% county contribution and a 3% employee contribution beginning October 1, 2022. Also, to offer an employer contribution of 12% to a defined contribution retirement plan to be increased by 1% on the first of each year up to a total of 15% on January 1, 2025. Discussion followed.

Commissioner Laylin moved, seconded by Commissioner File, to amend the motion to remove the required 3% Health Care Savings Plan employee contribution. The Chair instructed the Clerk to call roll:

Yes (2): Commissioners File and Laylin.
No (5): Commissioners Jones, Grice, Dyes, Marchetti and Benjamin.

Motion to amend failed by roll call vote.

Commissioner Benjamin moved, seconded by Commissioner Laylin, to table the original motion until Deputy Finance Director Becky Moore could attend a board meeting to answer questions. Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (5): Commissioners Jones, Laylin, Marchetti, Benjamin and File.
No (2): Commissioner Grice and Dyes.

Motion to table carried by roll call vote.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Jones, to adjourn. Motion carried by voice vote.

The meeting adjourned at 6:19 p.m.

Approved: _____
Date

Chair Skip Dyes

Monica McMichael, Clerk/Register



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

ADMINISTRATOR'S REPORT – July 1, 2022

Meetings – In-Person & Virtual

- Budget Meeting – GIS
- Budget Meeting – Courts
- Budget Meeting – Treasurer
- CHT Groundbreaking
- Non-Union MERS
- Capital Projects Committee
- Salary Committee
- Cass County Leaders
- Intersect Studio
- Personnel
- Commissioner Marchetti
- Budget Meeting – Drains
- Budget Meeting – Veterans
- Personnel
- Budget Meeting – Parks
- Southwest Michigan Planning Commission
- Budget Meeting – MSU Extension
- Budget Meeting – Sheriff
- Intersect Studio
- Commissioner Laylin
- DCS Technologies
- Budget Meeting – Prosecutor
- Treasurer Hope Anderson
- Finance Director Jennifer Rentfrow
- Commissioner Laylin
- Becky Moore
- Personnel
- Treasurer's Meeting
- Intersect Studio
- Salary Committee

**Cass County Elected Officials' & Administration 6/17/22 Recommendation to Cass County BOC regarding
Non-Union Employees' Transition from DB to DC**

		Rationale
DB Freeze	09/30/22	DB will be frozen the day before the transition to the DC
Transition date to DC	10/01/22	New MERS rates go into effect on 10/1/22
Employer Contribution to DC**	10/1/22, 12% + 4% (HSP for other groups) = total 16%	Consistent w/ other employees moving to DC
	1/1/23, 13% + 4% (HSP for other groups) = total 17%	and
	1/1/24, 14% + 4% (HSP for other groups) = total 18%	Recognizes Non-Union employees' role in the county
	1/1/25, 15% + 4% (HSP for other groups) = total 19%	
Employee Contribution to DC**	Employee contribution of 5%-10% (one time election***)	Allows flexibility of contribution based on needs
Health Care Savings Plan (HCSP)	In lieu of Health Care Savings Plan, additional Employer contribution goes into DC as set forth above	Amount the Employer would put into the HCSP is put in DC
Transition bonuses for move from DB to DC (Longevity related)	5 years of current service or less: \$2,000	To increase FAC
	6-10 years of current service: \$4,000	
Paid on 9/30/22 to Employees who are employed on the date of BOC adoption of this Recommendation	11-15 years of current service: \$6,000	Consistent w/ what other employees have received
	16-20 years of current service: \$8,000	
	21 plus years of current service: \$10,000	This provides employees with a lump sum payment****
Annual Longevity pay for employees at step 9	Increased to \$500	To recognize longevity
Wages	minimum 3% increase on January 1st of each year through 12/31/27; then reevaluated in 2026 by Elected Officials, County Admin., & BOC	Provides more certainty
COVID Bonus to be paid on 9/30/22 for current employees who started employment anytime during 2020 or prior to 2020	\$1,000 per person to be paid on 9/30/22	To recognize lack of % increase in 2021, increase FAC & provide employees a lump sum payment****
Enhanced Enrollment Bonus to be paid on 9/30/22 to current employees with a MERS projected retirement date between now and 9/30/37 and who started with the County before 1/1/2021	\$4,000 per eligible person to be paid on 9/30/22	Because longer term employees have less time to contribute to a DC, this provides a lump sum payment**** & increases FAC

**Cass County Elected Officials' & Administration 6/17/22 Recommendation to Cass County BOC regarding
Non-Union Employees' Transition from DB to DC**

		Rationale
ETO/Vacation Payout	Increase annual ETO Payout from 40 to 60 hours	Provides option for increased lump sum payment***
		Vacation payout not provided to encourage employees to use vacation time for employee wellness

****The Employer/Employee Contribution rates will continue through 12/31/2041, unless rate changes are proposed & agreed upon by Elected Officials, Admin., & BOC, to provide certainty.**

*****Employees may wish to discuss this one time election with their financial advisor due to the potential complexity based upon each employee's individual situation.**

******All lump sum payments can be put by an employee pretax into a 457 account to build additional retirement benefits or taken as a taxable distribution as elected by the employee.**

NOTE: Employees will be offered at least one 457 plan choice for voluntary participation with no contribution by the employers.

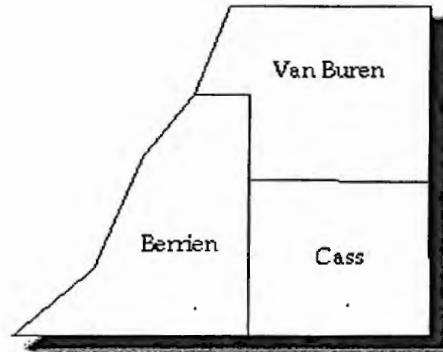
NOTE: vesting in the DC plan is immediate; employees not fully vested in the DB plan at the time of freeze can use time in the DC plan as credit toward DB vesting.

NOTE: The Employer agrees to make available to employees financial/investment education and advice through Mission Square or other professionals not less than twice per year.

This recommendation represents the collective efforts, collaboration, and development of consensus among the County leadership team comprised of county elected officials and leaders including County Administrator Jeff Carmen, Deputy Administrator Matt Newton, Becky Moore, Prosecutor Victor Fitz, Clerk/Register Monica McMichael, Treasurer Hope Anderson, Sheriff Rick Behnke, and Chief Judge Carol Montavon Bealor, in consultation with the Judges, our employees, and Cass County Board of Commissioners' Chair Skip Dyes and Vice-Chair Mike Grice, all of whom put in considerable time and effort to find common ground on this complex and important matter that impacts our workforce and the community we serve.

FY 2023 ANNUAL IMPLEMENTATION PLAN

REGION IV AREA AGENCY ON AGING



Planning and Service Area

Berrien, Cass, Van Buren

Region IV Area Agency on Aging

2900 Lakeview Avenue
St. Joseph, MI 49085
269-983-0177 (phone)
800-442-2803 (toll-free)
800-654-2810 (toll-free info line)
269-983-4028 (fax)
Christine Vanlandingham
www.areaagencyonaging.org

Field Representative Lacey Charboneau

Charboneaul2@michigan.gov
517-241-4100

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Region IV Area Agency on Aging, Inc.

FY 2023

Executive Summary

The executive summary provides a succinct description of the priorities set by the area agency for the use of Older Americans Act (OAA) and state funding during FY 2023-2025. Please include a summary of your agency that touches on each of the items listed below.

1. A brief history of the area agency and respective PSA that provides a context for the MYP/AIP. It is appropriate to include the area agency's vision and/or mission statements and a brief description of the PSA. Include information on the service population, agency strengths, challenges, opportunities, and primary focus for the upcoming three-year period.
2. A description of planned special projects and partnerships.
3. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.
4. Address the agency's response to the COVID-19 pandemic emergency, including a description of the challenges and continuing needs due to this emergency.
5. Any significant new priorities, plans or objectives set by the area agency for the use of OAA and state funding during the MYP. If there are no new activities or changes, note that in your response.
6. A description of the area agency's assessment of the needs of their service population. See *Operating Standard for AAAs C-2, 4.*

Brief history of the area agency and respective PSA that provides a context for the MYP/AIP.

Region IV Area Agency on Aging (RIV AAA) is a private not for profit organization formed in 1974 for the purpose of planning and developing a coordinated system of services to meet the needs of older adults, caregivers, and persons with disabilities. RIV AAA plays a major role in planning, funding, and delivery of a host of services with a primary focus on individuals with the greatest economic and social needs. Empowerment and independence of the consumer are driving themes behind its efforts.

RIV AAA is designated by the Bureau of Aging, Community Living, and Supports (ACLS Bureau) to plan, develop, and implement services as guided through the federal Older Americans Act (OAA) of 1965 and its subsequent amendments. The Older Michiganians Act (OMA) was enacted by the State of Michigan in 1981 to build upon the efforts of the aging network through state resources.

RIV AAA is governed by an independent board of directors and guided by an advisory council whose membership is reflective of the region's population. The mission and vision of RIV AAA is "*Offering Choices for Independent Lives*" (mission) so that "*through choice and range of service, every aging adult lives a quality life*" (vision). This is achieved through advocacy, community education, coordinating services, coalition building, business development, and using available resources and funding for supportive services.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Region IV Area Agency on Aging, Inc.

FY 2023

creation of new Medicare/Medicaid and private pay service lines; launch of a movement to create dementia friendly communities in southwest Michigan to reduce the fear, stigma and isolation associated with a dementia diagnosis; further development of the Campus for Creative Aging to reframe aging; launch of Trualta, a web-based caregiver training platform; and the exploration of the development of a Caregiver Resource Center.

Primary focus areas: direct care workforce development; community engagement to create dementia friendly communities; expanded partnerships with health care entities and community-based organizations to integrate social care and medical care creating a seamless community of care for older adults; the advancement of health equity for aging minority adults through a policy focused community-action approach; and continued support for and coordination with the Benton Harbor community in addressing the needs of older residents for safe, drinkable water while lead lines are replaced.

Description of planned special projects and partnerships.

The Remember Project: In partnership with the Remember Project and as a part of its strategy to create dementia friendly communities, RIV AAA is launching an arts and public health initiative aimed at reducing the fear, stigma, and isolation associated with a dementia diagnosis. Through collaboration with the Remember Project and the local arts community, RIV AAA will host virtual and in-person plays followed by facilitated community dialogue sessions to build community awareness and understanding. Local participating theater companies will embed dementia friendly practices and productions in their sustained efforts in 2023 and beyond.

Foster Grandparents/Senior Companions: In partnership with the National Corporation for Community Service (CNCS)/AmeriCorps Seniors, RIV AAA sponsors Foster Grandparent (FGP) and Senior Companion (SCP) programs with the dual purpose to engage persons 55 years and older with limited incomes, in volunteer service to meet critical community needs; and to provide a high-quality experience that will enrich the lives of the volunteers. FGP volunteers provide one-on-one support to children with special needs to improve their academic, social, or emotional development. Volunteers in this program help children learn to read and provide one-on-one tutoring. SCP volunteers provide supportive, individualized services to help older adults with care needs maintain their dignity and independence.

Dementia Minds: In partnership with the National Council of Dementia Minds, RIV AAA is one of five host sites to establish local Dementia Minds groups. National Council of Dementia Minds is led by people living with dementia whose vision is to transform the worldview of living with a Neurocognitive Disorders. Each Dementia Minds groups consists of 6-10 people living with dementia or mild cognitive impairments who, with the help of a Support Facilitator team, meet together to process and share their unique experiences of being diagnosed with and living with dementia. Project aims are to create opportunities for dialogue and education for persons living with dementia, families and caregivers, licensed health care professionals and workers in other community sectors, researchers, policymakers, and community members at large and to seed local Dementia Minds group(s) for project sustainability and broadened community impact.

Chronic Care Management (CCM): Evolving from the Interagency Care Team project included in the previous MYP, CCM is a contractual partnership with two primary care practices, one a House Calls Primary Care First model and the other a Rural Health Clinic. The partnership integrates social and medical teams in a holistic

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Region IV Area Agency on Aging, Inc.

FY 2023

veterans, and their families to earned benefits. Through the partnership, RIV AAA will increase access to veteran centric resource materials and connection to Veteran Service Officers and DHHS Veteran Navigators .

MI Health Link (MHL): The MHL partnership with the two Integrated Care Organizations/health plans serving the region and AAA Region 3B continues to evolve as a demonstration to integrate care for adults dually eligible for Medicare and Medicaid. Health plan staff turnover and interest levels at the health plans have fluctuated considerably since the inception of the demonstration, which has resulted in continued change and evolution of the contractual relationships involved. It remains unclear as to whether the MHL goal to provide seamless access to services and support through a person-centered care coordination model has been successful. RIV AAA will continue to work with the two health plans involved.

Campus for Creative Aging: RIV AAA's efforts to laud age as a time of Purpose, Creativity, Growth and Learning will gain further momentum as a virtual campus movement that promotes expanded educational offerings and connectivity in areas such as technology, volunteerism, health, retirement, financial planning, and enrichment. Virtual and hybrid program offerings developed during the pandemic will be expanded and blended with a return to in-person programing to expand impact and reach. Organizational partners which range from established aging entities such as senior centers and councils on aging, to libraries, YMCA, financial institutions, arts organizations and beyond will expand.

Description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.

AIRS Certification – RIV AAA's Info-Line for Aging and Disability receives over 14,200 calls annually seeking information and resources for older adults, people with disabilities, and caregivers through online referral, direct dial, and referral as the 211-specialty patch for aging and disability for Southwest Michigan. Staff responding to requests for assistance receive comprehensive orientation and training in many areas of person-centered service delivery including, but not limited to, local, state, and federal home and community-based resources. As evidence of its exceptional service delivery, RIV AAA's Information & Access service line's first staff member achieved AIRS Certification in 2020 and will expand the number of individual AIRS certified staff throughout 2023-2025.

NCQA Accreditation – RIV AAA's Care Management staff provide person-centered assessment, care planning, long term supports and services arrangement and monitoring, and care transitions to over 1,400 older adults and people with disabilities annually. Demonstration to current and prospective customers and business partners of RIV AAA's excellence in customer service, operations efficiency, and continuous quality improvement through accreditation is underway and will be completed and maintained throughout 2023-2025.

Horizontal Quality Assurance & Process Improvement – RIV AAA is establishing a formal interdepartmental leadership team across middle management staff giving participants the opportunity to participate in collaborative problem solving, service innovation, and professional development. The intentionally horizontal structure fosters a supportive one-team culture. Drawing from the diversity, equity, and inclusion of skills and expertise from across the organization drives agile decision-making, informed rapid-cycle innovation, interdependency and shared ownership and accountability allowing teams to capitalize on synergistic opportunities to solve identified challenges in efficiency, effectiveness, and capacity. Through lean process

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and training plans and a platform on which to make staff and partner-developed in-services available on demand ensuring learning can be revisited and reinforced as needed. iSpring software allows RIV AAA to create its own dynamic, adult-learner friendly modules to enhance staff skills and knowledgebase. Finally, establishing an employee benefit to reimburse costs of classes and seminars, certification programs, and other learning mediums available fosters a culture of continual growth and development and equips staff with the knowledge and skills needed to improve their day-to-day work processes and align their personal goals with the roles and responsibilities critical to the organization's success.

Program and Business Development Incubator – RIV AAA is advancing its business knowledge, skills, and strategies to increase efficiency, expand service capacity, and strengthen financial operations. The recently created Business Analyst position helps interdepartmental and cross functional teams identify opportunities for program improvement and enhancement. RIV AAA was also selected by USAging to be one of fifteen community-based organizations nationwide to participate in a Financial Acumen Learning Collaborative. Members of senior management attend collaborative learning sessions with a curriculum that addresses costing services, pricing methodologies, and business case development. Knowledge is then transferred across the organization through internal collaborative learning and work application sessions.

Agency's response to the COVID-19 pandemic emergency, including a description of the challenges and continuing needs due to this emergency.

In response to the COVID-19 pandemic, RIV AAA pivoted to deploy staff to work remotely. IT structure and internal processes were augmented to ensure service excellence, efficiency, and effectiveness were maintained or advanced during the pandemic. Collaborations with public health officials, health systems, emergency operations staff, and funders ensured the needs of older adults were understood and resources to meet those needs were secured to the greatest degree possible.

RIV AAA developed and deployed a targeted package of Rapid Response Home and Community Based Services (HCBS) to provide in-home supportive services to older adults allowing them to recover from COVID at home and avoid a hospital stay, or discharge home sooner with support, thereby avoiding decline associated with extended hospital length of stay. This also freed up scarce hospital capacity at the height of the multiple pandemic waves. Partnerships with funders, public health departments, and health systems were developed to launch the service during the pandemic and paved the way for sustained service delivery post-pandemic utilizing Medicare fee-for-service codes, value-based payments, and further philanthropic support. Referral development, communication tools, and outcome measurement mechanisms facilitate this work in a remote world.

A wide array of personal protective equipment (PPE) was procured and deployed. Masks, hand sanitizer, gloves, and face shields were distributed to older adults, caregivers, volunteers, and RIV AAA's vendor network and aging services provider organizations. Rapid test kits for clients, staff, and vendors were secured and deployed.

A postcard with vaccine access information and RIV AAA Information and Access phone number was directed by direct mail to all individuals over 60 years old within the PSA. RIV AAA collaborated with public health officials to draft postcard content in both English and Spanish. A mailing list was purchased with the addresses of Spanish-speaking households for targeted distribution. Additionally, RIV AAA collaborated with public health

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American Rescue Plan (ARP) funds: Recognizing the one-time nature of ARP funds, RIV AAA will utilize ARP funds to invest in infrastructure, tools, and technology, to build capacity and efficiencies in the delivery of Older Americans Act (OAA) and Older Michiganians Act (OMA) funded services inclusive of call center technology/software and upgrades to its consumer satisfaction survey system to ensure the voice of the consumer continues to be primary in its service delivery enhancements. ARP dollars will be used to support the launch of a Dementia Friendly Community initiative in the PSA inclusive of The Remember Project; will support Trualta, an online caregiver education tool; and provide support for the launch of an in-home behavioral health counseling service and expansion of in-home medical nutrition therapy services. Transportation and minor home repair services are two high needs identified in RIV AAA's PSA. ARP funds will be used to explore the development of two volunteer programs to address those needs. Senior "lift", a volunteer corps to provide non-emergency medical/social transportation and a volunteer handyman service, such as the Tuesday Toolman model, will be explored. RIV AAA will utilize ARP nutrition funds to support congregate meals as well as provide sustained nutritional support to older adults added to the home delivered meal program during the pandemic. Additional ARP dollars will support the expansion of evidence-based classes in the region including Personal Action Toward Health (PATH), Matter of Balance (MoB) and Aging Mastery. A prioritization chart detailing RIV AAA budget planning for ARP funds is attached.

Description of the area agency's assessment of the needs of their service population.

As part of the multi-year planning process, RIV AAA completed a robust and comprehensive tri-county assessment of the needs of adults ages 60 and over and caregivers. RIV AAA's approach was both qualitative and quantitative and utilized both primary and secondary sources in its data collection and analysis.

From a primary source perspective, RIV AAA created and distributed two surveys throughout the PSA; one targeting adults ages 60 and over and one targeting caregivers. Online links to the surveys were widely distributed on the RIV AAA website, across RIV AAA social media, and were sent to print and online newspapers via press releases. The surveys were also emailed to caregiver and community partner distribution lists. RIV staff and members of the Board of Directors and Advisory Council were asked to widely distribute to their mailing lists as well. Advisory Council members with connections within minority populations were asked to assist in ensuring a diverse mix of older adults and caregivers had access to and were encouraged to complete the surveys.

RIV AAA held a total of eight focus groups/listening sessions using a blend of in-person and virtual formats. Four sessions focused on older adults and caregivers while the other four focused on the unique needs of kinship caregivers, older adults providing care for related children under the age of 18. Listening sessions/focus group attendance totaled 64 with residents from all three counties represented. RIV AAA also surveyed its staff and provider network. Information & Access, Senior Volunteer Program, and Care Management staff serve over 3,000 older adults, people with disabilities, and caregivers annually and RIV AAA's network of partners and providers serve numerous more; their identification of the unmet needs and gaps in community resources and services is crucial to a comprehensive assessment. Finally, RIV AAA engaged in direct outreach and conducted interview with key informants to ensure that the needs of LGBTQ+, Hispanic/Latinx, and Native American older adults and caregivers were included.

In addition to primary sources, RIV AAA engaged in a thorough collection, review, and analysis of secondary

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County/Local Unit of Government Review

Area Agencies on Aging must send a letter, with delivery and signature confirmation, requesting approval of the final MYP/AIP by no later than June 24, 2022, to the chairperson of each County Board of Commissioners within the Planning and Service Area (PSA), requesting their approval by July 12, 2022. For a PSA comprised of a single county or portion of the county, approval of the MYP/AIP is to be requested from each local unit of government within the PSA. If the area agency does not receive a response from the county or local unit of government by July 14, 2022, the MYP/AIP is deemed passively approved. The area agency must notify their Bureau of Aging and Community Living Supports (ACLS Bureau) field representative by July 18, 2022, whether their counties or local units of government formally approved, passively approved, or disapproved the MYP/AIP. The area agency may use electronic communication, including email and website-based documents, as an option for acquiring local government review and approval of the MYP/AIP. To employ this option, the area agency must:

Send a letter through the US Mail with delivery and signature confirmation or an email requiring a response confirming receipt to the chief elected official of each appropriate local government advising them of the availability of the final draft MYP/AIP on the area agency's website. Instructions for how to view and print the document must be included. Offer to provide a printed copy of the MYP/AIP via US Mail or an electronic copy via email, if requested. Be available to discuss the MYP/AIP with local government officials, if requested. Request email notification from the local unit of government of their approval of the MYP/AIP, or their related concerns. Please describe the efforts, including the use of electronic communication, made to distribute the MYP/AIP and to gain support from the appropriate county and/or local units of government.

Region IV Area Agency on Aging (RIV AAA) sent a letter along with a draft copy of the MYP/AIP on June 24, 2022 to the chief elected official and administrator of Berrien, Cass and Van Buren County commissions. The letter was sent with delivery and signature confirmation receipt required and include an offer to provide a printed copy of the MYP/AIP via US mail or an electronic copy via email if requested. The letter informs county commissions RIV AAA staff are available to answer questions or address MYP/AIP related concerns if requested. The letter will request approval of the MYP/AIP by July 12, 2022 and inform the commission if no response is received, RIV AAA will assume passive approval.

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04/04/2022	Region IV Area Agency on Agi	02:00 PM	Yes	158
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RIV AAA employed a comprehensive strategy to gain MYP/AIP input directly from the planned service population. As part of the multi-year planning process, RIV AAA completed a robust and comprehensive tri-county assessment of the needs of adults ages 60 and over and caregivers. RIV AAA's approach was both qualitative and quantitative and utilized both primary and secondary sources in its data collection and analysis.

From a primary source perspective, RIV AAA created and distributed two surveys throughout its PSA; one targeting adults ages 60 and over and one targeting caregivers. Online links to the surveys were widely distributed on the RIV AAA website, across RIV AAA social media, and were sent to print and online newspapers via press releases. The surveys were also emailed to caregiver and community partner distribution lists. RIV staff and members of the Board of Directors and Advisory Council were asked to widely distribute to their mailing lists as well. Advisory Council members with connections within minority populations were asked to assist in ensuring a diverse mix of older adults and caregivers had access to and were encouraged to complete the surveys.

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In preparation for hosting two public hearings for further input in the MYP planning process, RIV AAA selected a date for the public hearings aligned with its annual Legislative Forum to ensure maximum public visibility, interest, and attendance. Public hearings were held in accessible venues in two of the three counties served with the second public hearing livestreamed on Facebook and Zoom. Notices for the public hearings along with instructions for accessing the draft summary via RIV AAA's website and submitting oral, email and written testimony were sent to local news outlets and posted on the RIV AAA website on March 3, 2022. RIV AAA's draft summary of its MYP was made available both on its website and to the general public by request on March 21, 2022. Between March 3, 2022 and April 4, 2022, invitations to the public hearings and legislative forum were also widely distributed across RIV AAA social media, emailed to community partner distribution lists multiple times, and were spotlighted on WSJM Radio Station (March 18, 2022) and in the Generations column of the Herald Palladium (March 28, 2022). RIV AAA staff and members of the Board of Directors and Advisory Council were asked to widely distribute to their mailing lists, and Advisory Council members with connections within minority populations were asked to assist in ensuring a diverse mix of older adults and caregivers were encouraged to attend. RIV AAA continued to accept all forms of testimony through June 20, 2022; no email or written testimony was received. All oral testimony and public input were incorporated directly into the comprehensive community needs assessment and informed development across all sections of the MYP/AIP.

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they choose.

Bernie Williamson, resident of Cass County and Chair of RIV AAA Board of Directors, shared "Cass County Council on Aging and RIV AAA have done a phenomenal job in caring for my parents." She notes an issue they have no control over living on the state line is health care access as a lot of the accessible care providers are in Indiana. She encouraged support of House Bill 4355 that addresses telehealth visits across state lines noting this is a critical need for many older adults, people with disabilities and their caregivers.

Kim Jorgensen Gane, resident of Berrien County, provided comments on the voting record of legislators in attendance and no comments on the multi-year plan.

Melinda Gruber, resident of Van Buren County and Vice President Continuing Care Services Spectrum Health Lakeland, in talking about senior issues and the multi-year plan, thanked AAA for nimbly pivoting two years ago when the pandemic started in order to rapidly meet the social and home-based needs of people impacted by COVID-19. She noted that doing so helped reduce length of hospital and other institutional stays and kept people out of the hospital and in their own homes by providing services in the home where people wanted to receive care. She commented that by realizing an emerging community need and mobilizing partners and providers, RIV AAA acted as great partner to the health system and critical resource to the community.

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Access Services

Access services may be provided to older adults directly by the area agency without a Direct Service Provision Request. Approved access services are Care Management, Case Coordination and Support, Options Counseling, Disaster Advocacy and Outreach Programs, Information and Assistance, Outreach, and Merit Award Trust Fund (MATF)/State-Caregiver-Support-Program-funded Transportation with specific attention to outreach with underserved populations. If the area agency is planning to provide any access services directly during FY 2023-2025, complete this section.

Select from the list of all access services the ones the area agency plans to provide directly during FY 2023-2025, and provide the information requested. Specify, in the appropriate text box for each service category, the planned goals and activities that will be undertaken to provide the service.

Direct service budget details for FY 2023 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and State funds) identified in the Area Plan Grant Budget, Direct Service Budget details.

Care Management

<u>Starting Date</u>	10/01/2022	<u>Ending Date</u>	09/30/2023
Total of Federal Dollars	\$0.00	Total of State Dollars	\$107,957.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Provide comprehensive, person-centered Care Management to older adults that promotes independence and quality of life and enables them to continue living safely in their home.

Activities:

- Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and preferences of participants and their chosen or legal representative(s).
- Provide telephonic and in-person professional assessment, consultation, care planning, and service monitoring by licensed Nurse and/or Social Worker Supports Coordinators.
- Provide ongoing home and community-based services and supports to meet needs as identified during the person-centered planning process.
- Provide unbiased information and assistance in accessing community resources.
- Engage participants in person-centered emergency preparedness planning.
- Provide seamless transition of participants among programs as changes in eligibility allow.
- Offer opportunities for donation using a sliding scale cost-share model.
- Assure high quality service is being provided through annual participant surveys.
- Implement continuous quality improvement efforts to meet or exceed ALCS Bureau Quality Outcome Measures.
- Provide staff in-services and training opportunities specifically designed to increase knowledge and

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Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Provide comprehensive, person-centered Information and Assistance that promotes independence and quality of life and empowers older adults and caregivers to make informed decisions and access community resources needed to support their long-term care choices.

Activities:

- Facilitate person-centered access to service for individuals (professional and community) by answering all requests timely and completely.
- Conduct screening, assessment, and intake for appropriate program referrals.
- Provide staff in-services and training opportunities specifically designed to increase knowledge and understanding of the program and participants, and to improve skills in completion of job tasks.
- Maintain MMAP counselor certification for all I&A staff. New staff will become MMAP certified within one year of hire.
- Continue staff development and training to expand the number of AIRS certified staff.
- Maintain a resource database to ensure individuals are provided with an array of current and accurate information to meet the needs of the aging and disability population in the service area.
- Assure high quality service is being provided by annually surveying participant satisfaction levels.
- Continue to extrapolate and analyze data from the I&A data system, WellSky, which documents approximately 1,000 contacts per month, to make outcome-driven decisions.
- Create I&A peer review documentation process.
- Engage in interdepartmental training, collaboration, and horizontal process improvement to explore and implement efficiencies that maximize staff expertise to provide seamless transition and support for consumers served.
- Provide education and outreach at senior centers, health fairs, housing complexes, and other professional agencies and events as requested.

Options Counseling

<u>Starting Date</u>	10/01/2022	<u>Ending Date</u>	09/30/2023
Total of Federal Dollars	\$0.00	Total of State Dollars	\$107,956.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Provide comprehensive, person-centered Options Counseling to older adults that promotes independence and quality of life and empowers them to make informed decisions and access community resources needed to support their long-term care choices.

Activities:

- Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and preferences of participants and their chosen or legal representative(s).
- Provide telephonic and in-person professional assessment, consultation, care planning, and service monitoring by licensed Nurse and/or Social Worker Supports Coordinators.
- Provide immediate and short-term home and community-based services and supports to meet needs as

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Direct Service Request

It is expected that in-home, community, and nutrition services will be provided under contracts with community-based service providers. However, when appropriate, area agencies may ask to provide these services directly. Direct Service Provision Requests must be approved by the Commission on Services to the Aging (CSA). Direct service provision by the area agency may be appropriate when, in the judgment of the ACLS Bureau: A) provision is necessary to ensure an adequate supply; B) the service is directly related to the area agency's administrative functions; or C) a service can be provided by the area agency more economically than any available contractor and with comparable quality. Area agencies requesting approval to provide an in-home, community, and/or a nutrition service must complete the section below for each service category.

Select the service from the list and enter the information requested pertaining to basis, justification, and public hearing discussion for any Direct Service Provision Request for FY 2023-2025. Specify in the appropriate text box for each service category the planned goals and activities that will be undertaken to provide the service.

Direct service budget details for FY 2023 are to be included under the Services Summary tab and Direct Service Budget tabs in the Area Plan Grant Budget. The funding identified should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget.

Skip this section if the area agency is not planning on providing any in-home, community, or nutrition services directly during FY 2023.

Respite Care

Total of Federal Dollars \$0.00 Total of State Dollars \$60,000.00

Geographic Area Served Berrien, Cass, Van Buren (PSA4)

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: To provide respite for caregivers, reduce social isolation and loneliness among older adults in our three-county area and provide meaningful volunteer opportunities and training for low-income seniors.

Activities:

- Volunteers will provide much needed respite for caregivers to alleviate the strain of caregiving .
- Volunteers will provide support, encourage and companionship to clients to reduce social isolation.
- SVP program will provide a positive volunteer environment for our volunteers to help increase their self-confidence, sense of self-worth and overall physical and emotion health.
- SVP program will provide opportunities for volunteers to receive training on Safety Preparedness , Alzheimer/Dementia, Independence, Confidentiality, and Communication Skills.
- Distribute annual client and volunteer surveys to inform program enhancement.

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- Create and administer annual participant and volunteer surveys to inform program enhancement.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

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Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

RIV AAA's Friendly Callers program was developed in rapid response to the COVID-19 pandemic and the governor's stay at home order. RIV AAA invested in minimal staff to spur the rapid development and deployment of the service. The agency quickly trained and deployed staff and trained volunteers to conduct the work and executed a publicity campaign to inform older adults of this key service during the pandemic. Given the urgency of the issue and the nature of the stay-at-home order, RIV AAA did not undertake an effort to build capacity in existing providers to stand up this service. As such, RIV AAA is in a unique position to offer this direct service in combination with the existing volunteer and information and assistance programs in a cost effective and efficient manner by building on existing infrastructure .

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

No comments were provided at the public hearings related to this request.

Disease Prevention/Health Promotion

<u>Total of Federal Dollars</u>	\$69,858.00	<u>Total of State Dollars</u>	\$0.00
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Geographic Area Served Berrien, Cass, Van Buren (PSA4)

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: Provide evidence-based classes that reduce the fear of falling and increase the activity levels of older adults who have concerns about falling.

Activities:

- The Matter of Balance program currently has 2 Master Trainers and 6 Coaches trained to support the evidence-based program. The workshops are for eight sessions and are conducted in one 2 hour session

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The PATH program was implemented and coordinated as a function of RIV AAA when encouraged and funded by the ACLS Bureau through a grant to support RIV AAA's and build capacity to shift to evidence-based models of program delivery. RIV AAA set up the structure for a centralized hub from which volunteers and in-kind facilitators would be recruited and trained. A part-time Education Coordinator/Master Trainer is staffed by RIV AAA to oversee the PATH program including volunteer and in-kind facilitator recruitment and training. This structure maximizes resources and administrative efficiencies.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

No comments were provided at the public hearings related to this request.

Long Term Care Ombudsman

<u>Total of Federal Dollars</u>	\$13,359.00	<u>Total of State Dollars</u>	\$27,268.00
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Geographic Area Served Berrien, Cass, Van Buren (PSA4)

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: Ensure residents of licensed long-term care facilities receive quality, person-centered care and experience a quality life through advocacy and education.

Activities:

- Conduct outreach activities to resident councils, providing education on resident rights.
- Provide information and training on quality of care and person-centered planning to long-term care staff.
- Empower residents to communicate their concerns and preferences for care, activities, and other factors that promote quality of life.
- Assist in resolving resident concerns.

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Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: Strengthen awareness and prevention of elder abuse, neglect, and exploitation.

Activities:

- Provide community education on how to recognize and respond to elder abuse, neglect, and exploitation.
- Strengthen relationships with local law enforcement through activities such as participation in TRIAD in Berrien County.
- Provide education and outreach at senior centers, health fairs, housing complexes, and other professional agencies and events as requested.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

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(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services .

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Traditionally the LTCO Program and Elder Abuse Prevention (EAP) services were contracted to be provided by outside organizations. In 2015, when the existing service provider chose to immediately terminate their contract mid-fiscal year RIV AAA received approval from both the ACLS Bureau and the State LTCO to provide both services directly with the intent of putting out a Request for Proposal (RFP) the following fiscal year. RIV AAA put out an RFP for both services the following fiscal year as part of the multi-year plan but did not receive a response; RIV AAA chose to continue to provide both services directly (as did the majority of AAAs) to ensure the services continue to remain obtainable within our service area.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

No comments were provided at the public hearings related to this request.

Kinship Support Services

<u>Total of Federal Dollars</u>	\$10,000.00	<u>Total of State Dollars</u>	\$0.00
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Geographic Area Served Berrien, Cass, Van Buren (PSA4)

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Geographic Area Served Berrien, Cass, Van Buren (PSA4)

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: Provide evidence-based classes that empower caregivers with key skills, knowledge, and confidence needed to care for individuals with dementia.

Activities:

- Provide Creating Confident Caregivers® using the evidence-based model of meeting two hours, once per week for six weeks.
- Maintain Master Trainer certification for at least one RIV AAA staff person.
- Monitor program trainers for consistency and fidelity to the evidence-based model.
- Ensure participation evaluation is completed upon program completion.
- Continue to build relationships with local healthcare facilities for referrals in addition to increasing the marketing of programs through social media and statewide collaboration.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services .

(B) Such services are directly related to the Area Agency's administrative functions .

(C) Such services can be provided more economically and with comparable quality by the Area Agency .

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Creating Confident Caregivers® was implemented and coordinated as a function of RIV AAA when encouraged and funded by ACLS Bureau through a grant to support the AAA's and build capacity to shift to evidence-based models of program delivery for dementia-specific caregiver education. The current structure maximizes resources and administrative efficiencies as RIV AAA provides marketing staff to promote the classes and respite for the caregivers to attend a class.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

No comments were provided at the public hearings related to this request.

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A. Improve the accessibility of services to Michigan's communities and people of color, immigrants, and LGBTQ+ individuals.

State Goal Match: 0

Narrative

RIV AAA is committed to diversity, equity, and inclusion through improving the accessibility of services to minority populations in southwest Michigan inclusive of people of color, immigrants, and LGBTQ+ individuals by ensuring AAA staff and subcontractors are trained in diversity, equity and inclusion, including ability to recognize and address implicit bias, ensuring that programming and outreach is culturally sensitive and welcoming to all, and ensuring that culturally and linguistically appropriate outreach is directed to non-English speaking persons and that staff and providers are trained to adapt to the diverse cultural needs.

Objectives

1. Increase the number of area agency staff, providers, and caregivers trained in implicit bias, cultural competences, and root causes of racism.

Timeline: 10/01/2022 to 09/30/2025

Activities

- Develop and execute a strategic diversity, equity, and inclusion orientation and training plan inclusive of RIV AAA staff, volunteers, and provider network.
- Expand access to diversity, equity and inclusion resources, education, and training available on topics such as implicit bias, cultural competence, root causes of racism.

Expected Outcome

Consumers will receive services provided by culturally competent professionals.

2. Increase availability of linguistic translation services and communications based on the cultural needs in Berrien, Cass, and Van Buren counties.

Timeline: 10/01/2022 to 09/30/2025

Activities

- Expand linguistic translation of outreach and education materials across all mediums.
- Strengthen and utilize partnerships with organizations within the community known and trusted for serving members of minority and underserved populations for review and input on the development of outreach and education materials across all mediums to ensure cultural and linguistically appropriate service.
- Provide linguistic translation services to individual consumers for oral and written communication according to their person-centered needs.

Expected Outcome

Consumers will receive culturally and linguistically appropriate information and services.

3. Increase services provided to black, indigenous and people of color and the LGBTQ+ communities.

Timeline: 10/01/2022 to 09/30/2025

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Narrative

According to a 2020 report by the National Academies of Science, Engineering, and Medicine on Social Isolation and Loneliness in Older Adults, approximately one-fourth of older adults living in the community are socially isolated and an even greater number experience loneliness despite having social connections. The report further indicates that individuals in immigrant and LGBTQ+ communities are at higher risk and outlines the resultant significant health risks. While contributing factors to social isolation and loneliness are likely different for older adults, people with disabilities and caregivers, the health risks are just as significant and the rates of incidence also high*. Developing and coordinating services and supports that reduce social isolation and loneliness will help improve quality of life, health, and independence of those in the planning and service area.

* Emerson, E., Fortune, N., Llewellyn, G., & Standcliffe, R. (2021). Loneliness, social support, social isolation and wellbeing among working age adults with and without disability: Cross-sectional study. *Disability and health journal*, 14(1), 100965. <https://doi.org/10.1016/j.dhjo.2020.100965>

* Hajek, A., Kretzler, B., & König, H. H. (2021). Informal Caregiving, Loneliness and Social Isolation: A Systematic Review. *International journal of environmental research and public health*, 18(22), 12101. <https://doi.org/10.3390/ijerph182212101>

Objectives

1. Expand access to and opportunities for virtual and in-person social and community engagement of older adults, people with disabilities, and caregivers.

Timeline: 10/01/2022 to 09/30/2025

Activities

- Explore opportunities to build partnerships and contribute to collective impact strategies to improve and develop transportation solutions.
- Promote opportunity to become a friendly caller volunteer among older adults and people with disabilities reporting social isolation or loneliness.
- Explore user-friendly virtual platforms to promote social interaction and connectedness between older adults, people with disabilities, and caregivers.
- Promote awareness of and expand opportunities for creativity, learning, growth and purpose through the Campus for Creative Aging.
- Support advocacy efforts to expand broadband access.
- Establish local Dementia Minds group and explore partnerships for further expansion of Dementia Minds groups across Berrien, Cass, and Van Buren counties.
- Develop and conduct a comprehensive assessment of the characteristics, needs, and preferences of caregivers in Berrien, Cass, and Van Buren counties to execute a data-informed approach to design, outreach, delivery, and continuous quality improvement of programs and services.

Expected Outcome

Older adults, people with disabilities, and caregivers will have access to meaningful opportunities for social and community engagement.

- D. Increase the number of well-trained, qualified, and supportive multicultural direct care workers through collaboration by elevating the workforce, improving retention, promoting its collective value, and supporting opportunities to increase wages.

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Narrative

Alzheimer's disease and other forms of dementia represent an emergency public health crisis for individuals, families, and caregivers impacted by a dementia diagnosis. With the Alzheimer's Association's 2019 Alzheimer's Disease Facts and Figures Report indicating that 3% of individuals aged 65-74 years, 17% of individuals aged 75-84 years old, and 32% of individuals ages 85 and over have a diagnosis of Alzheimer's dementia, an estimated 5,903 residents of Berrien, Cass, and Van Buren counties have Alzheimer's dementia. While Alzheimer's disease is the most common type of dementia, representing 60-80% of all cases, there are still many more residents in the service area impacted by other forms of dementia, and current projections indicate these numbers will increase by 15.8% from 2020-2025. In response to this increasing challenge, RIV AAA will explore strategies to expand awareness of and access to local dementia resources, supports, and services and build partnerships to inspire and work towards a dementia friendly Southwest Michigan that fosters quality of life and inclusion for people living with dementia and their care partners.

Objectives

1. Expand and deepen community respect, awareness, and inclusion of individuals living with a dementia diagnosis.

Timeline: 10/01/2022 to 09/30/2025

Activities

- Host local Dementia Minds events in which people with neurocognitive disorders share and answer questions about their personal experiences of receiving and living with a dementia diagnosis.
- Convene partners to co-host Remember Project and/or locally produced theater events that bring to life real issues connected to the care, diagnosis and lived experience of those impacted by dementia and provide an opportunity for facilitated conversation about the themes depicted.
- Explore opportunities to build partnerships to embed dementia friendly practices, services, and supports across a variety of community sectors.

Expected Outcome

Organizations and businesses across the community will have expanded awareness of and implement dementia friendly strategies resulting in greater community cohesion and inclusion for those impacted by dementia.

2. Reduce the fear, stigma, and isolation associated with a dementia diagnosis.

Timeline: 10/01/2022 to 09/30/2025

Activities

- Establish local Dementia Minds group and explore partnerships for further expansion of Dementia Minds groups across Berrien, Cass, and Van Buren counties.
- Explore and implement strategies to expand awareness of and access to local dementia resources, supports, and services.
- Convene partners to co-host Remember Project and/or locally produced theater events that bring to life real issues connected to the care, diagnosis and lived experience of those impacted by dementia and provide an opportunity for facilitated conversation about the themes depicted.

Expected Outcome

Individuals impacted by dementia will experience community inclusion and cohesion.

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SUPPLEMENTAL DOCUMENT A
Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	4	0	1	0	6	13
Aged 60 and Over	0	3	0	1	0	5	8

Board Member Name	Geographic Area	Affiliation	Membership Status
Bernie Williamson	Member-At-Large	Citizen	Appointed
Donald Hanson	Van Buren County	County Government	Elected Official
Honorable Mabel Mayfield	Member-At-Large	Justice System	Appointed
Don Radde	Member-At-Large	Financial	Appointed
Jim Everett	Member-At-Large	Financial	Appointed
Gail Patterson-Gladney	Van Buren County Alt.	County Government	Elected Official
Gladys Peeples-Burks	Member-At-Large	Citizen	Community Representative
Melinda Gruber	Member-At-Large	Healthcare	Appointed
David Vollrath	Berrien County	County Government	Elected Official
Kenley Penner	Member-At-Large	Financial	Appointed
Jason Lovero	Member-At-Large	Healthcare	Appointed
Mary Middleton	Member-At-Large	Healthcare	Appointed
Jeremiah Jones	Member-At-Large	County Government	Elected Official

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Scope of Services

The COVID pandemic has highlighted the importance of the aging service network. People over age 65 comprised 75 percent of COVID deaths in the US, or one in 100 people in that age group by the end of 2021. Fear of contracting the virus has caused long-term social isolation, resulting in serious physical and emotional health effects. The growing availability of supports delivered remotely has been of great assistance. Maintaining adequate services for those who are homebound and their caregivers will continue to be essential. Burdens on family caregivers have increased due to the closure of some in-person services because of the pandemic as well as because of the direct care worker shortage.

Most people with dementia live at home, supported by family and friends. Evidence-based interventions are effective methods for supporting both the person living with dementia and their caregivers. Aging service providers can provide services and support to maintain independence with referrals to healthcare professionals as appropriate.

Though we have long known that racial and ethnic minorities, the LGBTQ+ community and other disadvantaged groups have higher rates of disease and early death, the factors that lead to discrimination have not been fully explored. Growing determination to address diversity, equity and inclusion are leading us to look holistically at discrimination concerns with an eye toward eliminating disparities and micro-aggressions.

Constantly changing service demand challenges make it essential that the area agency carefully evaluate the potential, priority, targeted, and unmet needs of its service population(s) to form the basis for an effective PSA Scope of Services and Planned Services Array strategy. Provide a response to the following service population evaluation questions to document service population(s) needs as a basis for the area agency's strategy for its regional Scope of Services.

1. Describe key changes and current demographic trends since the last MYP to provide a picture of the potentially eligible service population using census, elder-economic indexes or other relevant sources of information.

According to the American Community Survey, since the last multi-year plan, the PSA has continued its aging trajectory. While the total population of the PSA declined 0.3% from 2017 to 2020, the population of adults 60 years and older increased 7.2% (Berrien 6.4%, Cass 8.3%, Van Buren 8.3%). As of 2020, older adults comprised 27.2% of persons residing in Berrien, Cass, and Van Buren counties (Berrien 27%, Cass 29.3%, Van Buren 26.2%). Comparatively, only 24.1% of persons in Michigan and 22.3% of persons in the United States are over the age of 60. Meanwhile, the median age of older adults has not changed significantly at 69 in 2015 and 69.2 in 2020.

A closer look at the 27% of residents in Berrien, Cass, and Van Buren who are over the age of 60 reveals some shifts in their demographics. With only a 1% increase to the male population since 2017, men comprise 47% compared to women's 53% of older adults though it's important to note that census data does not presently exist for non-binary gender identification. While racial and ethnic demographic shifts may initially appear small, given the large increase overall in adults over 60, some populations of older adults in minority

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While lack of transportation is a contributing factor, improved overall access to health care services is a significant need of older adults and people with disabilities. Access to healthcare was an identified priority across all local Community Health Needs Assessments and, specifically, in-home access to health care services such as primary care, mental health, nutrition counseling, nursing and medication management, and podiatry services provided in the home was cited among the highest three unmet needs of older adults among local professional stakeholders. Many older adults and people with chronic health and mental health conditions are unable to or have great difficulty leaving their homes and/or traveling long distances. Further, of those able to do so even with difficulty, many require the assistance of a caregiver to do so which then results in strains on informal caregivers, the majority of whom already report not having enough time to complete other caregiving demands and/or to take adequate care of themselves and others they may also be responsible to such as other dependents or employers.

Both stakeholder input and analysis of local Community Health Needs Assessments highlighted the ongoing need for services targeted toward improving personal health behaviors. Findings demonstrate high prevalence of multiple chronic conditions among adults ages 65 and older and leading causes of death among older adults include many chronic health conditions and acute health crises, the worsening and risk of which can be lessened through adoption of healthy behaviors including heart disease, chronic respiratory disease, stroke, and diabetes. Caregivers are also in dire need of services aimed at helping them engage in personal health behaviors to improve their physical, mental, and emotional resilience and health. Expansion, innovation, and targeted outreach efforts are needed to increase awareness of access services including ongoing care management and case coordination and support to help individuals establish and work towards person-centered health goals, in-home services that provide individuals with the supports and assistance needed to take healthy action steps, and community services including health promotion and disease prevention programs and classes.

An ongoing need arising from key informant interviews is to continue to expand and further solidify structural linkages between RIV AAA and organizations within the community known and trusted for serving members of minority and underserved populations. Deliberate action at individual and systemic levels is necessary to ensure consistent input from black, indigenous, and people of color and members of the LGBTQ+ community in the design, implementation and delivery of RIV AAA programs and services.

As individuals age and when health conditions worsen, access and in-home services such as personal care and homemaking tend to be those sought out first. Additional needs identified by older adults to help them live and age healthy, safely, and independently in the community include opportunities to continue to volunteer, learn, socialize, and be physically active, assistance with understanding and navigating financial, insurance, and legal issues, home adaptations, maintenance and repair, and employment and job training opportunities. The top needs of older adults identified through professional stakeholder input and review of local Community Health Needs Assessments include transportation, home adaptations, maintenance and repair, access to mental health and other healthcare services, social cohesion, affordable and accessible housing, food security and nutrition, and broadband access and technical support for computers and smart devices. The most common use of RIV AAA's regional service gap-filling special needs were financial assistance with utilities, home repair, pest control, and assistive technology or appliances.

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increase the likelihood of word-of-mouth sharing of positive experiences and interactions in shared social communities which in turn will increase awareness and engagement of RIV AAA services.

- Strengthening Community Partnerships: RIV AAA hosts Aging Network Partner and Provider Meetings in which community organizations across all sectors of health and human service delivery are invited to learn about current advocacy issues, state and federal updates, and AAA offerings, engage in networking and discussions aimed at opportunities for collective impact, and share resources and information. RIV AAA will increase the frequency of meetings to bi-monthly. RIV AAA will also expand outreach to community organizations serving vulnerable and underserved populations for participation in partner and provider meetings and collaboration for expanded outreach through on-site access service delivery. RIV AAA staff are also members of Berrien, Cass, and Van Buren Counties' Health and Human Services Coordinating Councils and Transportation Advisory Councils, TRIAD, both Spectrum Health Lakeland's Population Health Committee and Post-Acute Care Consortium, Bronson Health's Care Coordination Committee, Healthy Berrien Consortium, and Van Buren Aging Health Equity & Policy Planning Project. Through strong and expansive community partnerships, RIV AAA ensures that professionals serving vulnerable and underserved communities throughout the service area are knowledgeable of and able to assist in access to services.

4. Describe the agency's past practices, current activities and plans for addressing the needs of people living with dementia and their caregivers.

Alzheimer's disease and other forms of dementia represent an emerging public health crisis for individuals, families, and caregivers impacted by a dementia diagnosis. With the Alzheimer's Association's 2019 Alzheimer's Disease Facts and Figures Report indicating that 3% of individuals aged 65-74 years, 17% of individuals aged 75-84 years old, and 32% of individuals ages 85 and over have a diagnosis of Alzheimer's dementia, an estimated 5,903 residents of Berrien, Cass, and Van Buren counties have Alzheimer's dementia. While Alzheimer's disease is the most common type of dementia, representing 60-80% of all cases, there are still many more residents in the PSA impacted by other forms of dementia, and current projections indicate these numbers will increase by 15.8% from 2020-2025.

In response to this increasing challenge, RIV AAA addresses both the individual needs of people served and the collective needs of the community to grow and become more inclusive of all its members.

RIV AAA assures that individuals, families, and caregivers receive services from highly trained, professional staff with dementia-specific knowledge of both care techniques and interventions and community resources. RIV AAA staff are trained to conduct dementia-informed, person-centered screenings, assessments, information and assistance, options counseling, and care planning across all service lines.

RIV AAA is also partnering with Dementia Friendly America and numerous local partners to work towards becoming a dementia friendly community to support individuals living with dementia and their caregivers to help foster quality of life and inclusion and become a thriving community for all.

The Dementia Friendly Community effort will: 1) raise awareness of and develop respect and inclusion for people living with dementia diagnoses, 2) foster services and resources embedded in all areas of community to ensure meaningful access and promote quality of life, 3) support and educate people living with dementia, their care partners, and families from diagnosis through disease progression and 4) promote social cohesion and meaningful engagement in community life for people impacted by dementia diagnoses. Strategies to accomplish this aim include:

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donations and agency reserves) to meet the need or wrap around funds provided by the customer, informal supports, or other community organizations to help resolve or alleviate the impact of the unmet need. On a systemic level, RIV AAA tracks identified unmet needs and utilizes a data-informed approach to close gaps in services available in the PSA through advocacy, community education, coordinating services, coalition building, business development, and using available resources and funding to enhance and expand service availability and accessibility.

7. Where program resources are insufficient to meet the demand for services, reference how your service system plans to prioritize clients waiting to receive services, based on social, functional and economic needs.

As funding to home and community-based aging services has not kept pace with increases to the population and increasing costs of service delivery, waiting lists continue to exist and are likely to grow. Individuals placed on waiting lists for services are prioritized to ensure that the most vulnerable are served first. Using a person-centered approach, those who qualify for services are assessed for their social, functional, and economic needs. Individuals with no other financial means to pay for needed care and who have at least three social and/or functional limitations such as impaired decision-making, lack of informal supports, frequent falls, or frequent or recent emergency department, hospital, or nursing home utilization may be prioritized. While waiting for services, participants are provided with information and assistance and options counseling to connect them with any available community resources that may help alleviate their needs. In order to maximize the limited funding available for services, participants receiving eligible services are offered an opportunity to contribute through cost share donations.

8. Summarize the area agency Advisory Council input or recommendations (if any) on service population priorities, unmet needs priorities and strategies to address service needs.

RIV AAA's Advisory Council is highly engaged and effective in providing input and recommendations on all aspects of service design, implementation, and delivery in order to best meet the needs of the population served. RIV AAA staff highly value Advisory Council members' knowledge and expertise and continuously seek their input on implementation of the Multi-Year Plan.

The Advisory Council reviews each request for proposal, as well as the MYP, and makes recommendations to the Board of Directors for final approval. In the current round of proposals, the contracts for congregate meals and home delivered meals were split between two providers, one serving Berrien and Van Buren counties and the other serving Cass county. The Advisory Council recommended that a formula be used to allocate the categorical funds based on Census data of adults ages 60 and over below 150% of poverty with consideration made for the number of participants already being served through Cass county's millage. Council members further recommended that meal providers continue efforts to offer and expand the variety of choices available to ensure service delivery is person-centered and informed by the cultural needs and preferences of underserved and minority members of the community. The Advisory Council also recommended a review of annual contract boilerplate language to assure its inclusivity of LGBTQ+ individuals in language identifying minority populations.

The Advisory Council also hosts and provides input directly on the draft summary of the MYP at one of the public hearings each MYP/AIP cycle; this year, the Advisory Council hosted the public hearing at RIV AAA's Campus for Creative Aging on April 4th. Finally, the Advisory Council is also instrumental in helping to widely disseminate the Older Adult and Caregiver Surveys and invitations to listening sessions, focus groups, and public hearings, ensuring that these pivotal opportunities for input and feedback in the development of the MYP

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1. Information & Assistance
2. Home Delivered Meals
3. Congregate Meals
4. Legal Assistance
5. Long Term Care Ombudsman

11. Describe the area agency's efforts to ensure diversity, equity, and inclusion, including how the agency ensures that staff at their agency and subcontracting agencies is diverse, equitable, inclusive and knowledgeable of the harms of implicit bias?

Region IV Area Agency on Aging (RIV AAA) is committed to the core principles of diversity, equity, and inclusion in its workplace, service delivery, community development, contracting processes, and provider network development activities. RIV AAA will continue to embed these values in Agency policies, practices, and procedures ensuring the provision of equitable access to opportunities and resources for all including people who might otherwise be excluded or marginalized. While RIV AAA has more work to do to advance diversity, equity, and inclusion; RIV AAA is investing in DEI activities and strategies to move the organization and the community forward.

Four members of RIV AAA staff attended the MDHHS Advancing Equity Through Systems Change training series in FY 2022. A larger staff-led Diversity, Equity, and Inclusion (DEI) Committee comprised of staff from all service lines has been established to discuss and coordinate DEI efforts and lead systems change from a cross-agency perspective. The DEI committee meets quarterly and spearheads project-specific activities in identified areas of advancement in addition to those quarterly sessions.

DEI and implicit bias training is provided for staff, Board, providers, and volunteers to establish a common language and understanding of systemic racism and assure cultural competency in agency efforts.

RIV AAA added staff from the OutCenter in Benton Harbor to its Advisory Council to ensure consistent input from the LGBTQ+ community into the design, implementation, and delivery of AAA programs and services.

RIV AAA continues to foster an inclusive organizational culture that encourages, supports, and celebrates the diverse voices of its staff and volunteers and creates an environment where everyone, from any background, can do their best work in advancement of the agency mission. To further diversify its workforce, RIV AAA collaborates with organizations who have been successful at attracting and retaining a diverse workforce to learn and implement best practices. DEI language has been added to job postings and recruitment materials for staff, board, and volunteers.

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Contracted by Area Agency	• Transportation	• Chore • Home Injury Control • Homemaking • Home Delivered Meals • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care • Special Needs Gap Filling Funds	• Adult Day Services • Congregate Meals • Nutrition Counseling • Nutrition Education • Home Repair • Legal Assistance • Counseling Services • Creating Confident Caregivers • Caregiver Supplemental Services • Caregiver Education, Support and Training
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* Not PSA-wide

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organizations for the provision of Legal Assistance, Congregate Meals, and Adult Day services and has agreements with a pool of fully vetted and credentialed network providers in which community services are directly purchased as needed.

Each of the counties within the PSA receive local millage funding, though each county distributes the funds uniquely which has required RIV AAA to strategically address each county individually within the MYP to ensure the needs of the older adult population with the greatest economic and social needs are being met. RIV AAA has direct contracts with some of the community organizations in each county that receive millage funding to enhance and grow their existing services. RIV AAA will continue to analyze and evaluate the needs of the older adult population and the resources available within the PSA with the intent to continue to develop and modify services funded through the Multi Year Plan to offer choice and a range of services to the aging population.

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dependent on availability of direct care workers, as well as limited transportation options. Sufficient dollars need to be allotted to increase service capacity at the provider level.

The structure is also poised for positive collaborations with health plans working to expand their HCBS footprint. However, existing contracts and relationships with health plans have demonstrated little interest from the health plans in tapping AAA's HCBS core competency of assessing needs in the home. Duals are once again passively (automatically) enrolled and may or may not receive critical thorough assessment for expanded long term supports and services (LTSS). Use of expanded HCBS services and care manager relations available to enrollees in MI Health Link managed care appear to be very limited compared to MI Choice managed care as delivered by Area Agencies on Aging. A lesser AAA role to accommodate a shift of MI Choice to health plans would be disastrous at this juncture and significantly affect AAA's ability to meet the needs of the growing aging population.

3. Describe what the area agency would plan to do if there was a ten percent reduction in funding from the ACLS Bureau.

Funding to home and community-based aging services has not kept pace with increases to the population and increased costs of service delivery including, but not limited to, increased cost of living to support direct care worker wages and increased costs for gas, food, infrastructure development, and other factors driving administrative overhead. Current State Grant Award limitations make maintaining existing services at current levels and expanding services to meet growing needs challenging. RIV AAA, therefore, engages in efforts aligned with its mission and vision to increase and diversify funding through strategic partnerships, grants, and entrepreneurial activities in order to support programs and services that meet identified needs and provide meaningful impact and outcomes to older adults and caregivers but are not wholly supported by the funding provided.

In the circumstance of a 10% reduction in funding from the ACLS Bureau, RIV AAA's planned process for establishing service priorities and modifying service delivery is as follows:

- Continue emphasis on cost share/donation across all applicable services to contribute to maintenance of service delivery at current levels
- Continue assessment and monitoring of service delivery prioritization to ensure those in greatest social and economic need are served.
- Reduce ACLS funded services as needed and assure funds are allocated to the largest unmet needs in the service area.
- Reduce RIV AAA staff hours allocated to ACLS funded programs provided directly by RIV AAA.
- Continue strategic efforts to expand and diversify funding sources to assist with sustaining services.

4. Describe what direction the area agency is planning to go in the future with respect to pursuing, achieving or maintaining accreditation(s) such as National Center for Quality Assurance (NCQA), Commission on Accreditation of Rehabilitation Facilities (CARF), Joint Commission on Accreditation of Hospitals (JCAH), or other accrediting body, or pursuing additional accreditations

AIRS Certification – RIV AAA's Info-Line for Aging and Disability receives over 14,200 calls annually seeking information and resources for older adults, people with disabilities, and caregivers through online referral, direct dial, and referral as the 211-specialty patch for aging and disability for Southwest Michigan. Staff responding to requests for assistance receive comprehensive orientation and training in many areas of person-centered service delivery including, but not limited to, local, state, and federal home and

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efficient operations, effective service delivery and performance, and quality improvement.

Like many others, RIV AAA leaned into the use of new technologies during the pandemic. Platforms such as Teams, Zoom, and RingCentral allow video conferencing with customers across all service lines. Appropriately balanced with person-centered needs and provision of face-to-face community, in-home, and office service delivery, video conferencing also allows for improved efficiency, productivity, and quality. Evidence-based classes and other educational and social support programming can now be offered both in-person and virtually allowing for those who may not previously been able to travel to participate. RIV AAA is also furthering its paperless status through electronic document generation and signature collection.

RIV AAA also continues to pursue interoperability with local health systems' electronic health records (EHR). As a trusted key partner of the care team, RIV AAA was granted read access to its two major health systems' EHR: EPIC Carelink. Access to admission, discharge, and transfer (ADT) data and the medical assessment and treatment plan allows RIV AAA to intervene timely, arrange services and supports that address the social determinant of health barriers of participants and caregivers, and align community-based goals and interventions for more successful care transitions. In partnership with a local rural health clinic and home-based primary care provider, RIV AAA staff have full EHR access and contribute directly to a wholistic, comprehensive person-centered care plan. Next steps include continued pursuit of interoperability, analysis of ADT data aimed at establishing clinical protocols for improved chronic disease management and utilization reduction and prevention, and collection of data on gaps in resources and services available and utilized.

RIV AAA recently invested in and plans to expand promotion of Trualta, a web-based caregiver education platform accessed through RIV AAA's website. Trualta provides efficient and effective delivery of caregiver education through personalized, skill-based learning experiences that reduce caregiver burden, improve the quality of care provided, and extends aging in place. Through Trualta, caregivers access on-demand educational videos, articles, tip-sheets, and professional-level trainings on topics such as aging and brain health, care planning, injury and fall prevention, personal care tasks, managing the behavioral symptoms of dementia, medication management and more. RIV AAA staff, volunteers, partners, and providers recommend registration and education modules to caregivers for targeted learning to acquire the skills and knowledge to confidently manage care at home.

Finally, continuing to expand use of technology tools including RIV AAA's website and social media channels further improves the effectiveness of service outreach and delivery. Through these mediums, consumers are informed of services and programs available, upcoming events, and opportunities to get involved in collective impact and advocacy.

6. Describe your agency's emergency planning system, how planning is updated and whether back-up systems are adequate to maintain services during potential disruptions.

RIV AAA works with the local Emergency Operations Councils (EOC) to register older adults who may need assistance in the case of emergency on the Functional Needs Registry and/or provide older adults with contact information for local emergency services. RIVAAA's Compliance Officer is the primary designee to the local EOCs, which are comprised of the Berrien County Emergency Consortium, and the Van Buren and Cass County EOC. Withing the Agency, the Compliance Officer is the main point of contact for emergency messaging and communication.

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Advocacy Strategy

Describe the area agency's comprehensive advocacy strategy for FY 2023-2025. Describe how the area agency's advocacy efforts will improve the quality of life of older adults within the PSA. Also give an update on current advocacy efforts. See *Operating Standards for Area Agencies on Aging* section C-6.

Include initiatives, if any, the area agency is pursuing regarding recruitment, training, wages, diversity and inclusion, credentialing, etc. related to the direct care workforce shortage. Also identify area agency best or promising practices, if any, that could possibly be used in other areas of the state. Enter your advocacy strategy in the dialogue box.

RIV AAA's advocacy strategy continues to focus on the development of a comprehensive long-term care (LTC) service system to allow older adults to live a quality life in the setting of their choice. A further strategy is the development of local, state, and federal policies that foster and facilitate older individuals' ability to be valued and engaged members of their community across the lifespan. A new strategy is the identification of policies that impact the health inequities experienced by older minority individuals and incorporating policy recommendations to address those disparities in RIV AAA advocacy strategies. Empowering consumers, creating efficiencies, and addressing social determinates of health continues to be the driving themes of RIV AAA's advocacy strategy.

Policy priorities and objectives are determined with input from RIV AAA Advisory Council, RIV AAA Board of Directors, a broad coalition of community, state, and national partners, and in response to local, state and federal legislative activity.

Strategies to achieve those objectives include:

1. Improving Access/Information about long-term care: Access to all options and services is enhanced through the implementation of I&A staff presence at the Campus for Creative Aging and co-location with Disability Network of Southwest Michigan and PACE of Southwest Michigan at RIV AAA's main office.
2. Use of Technology: Expanded use of technology tools including RIV AAA website and social media channels to inform consumers about public policy issues will inform and empower older adults to self-advocate.
3. Public Awareness: RIV AAA works with varied public and private entities to increase awareness of issues facing older adults. This includes taking an advocacy role when participating on collaborative bodies that may be able to influence the direction of resource use. Those collaborative bodies include three county-level Human Services Collaborative Councils and regional Strategic Leadership Council. RIV AAA is also represented on the Advisory Council of each of the public transportation systems within its PSA.
4. Policy Analysis: Key legislation at both the national and state level is analyzed for scope and seriousness of impact. The ongoing analysis of needs and barriers to independence translates into an evolving and fluid course for advocacy analysis and public policy.
5. Grassroots Advocacy (consumer engagement): RIV AAA Advisory Council focuses on consumer advocacy issues and engages in activities to empower seniors to self-advocate. Activities include participating in advocacy groups such as the Michigan Senior Advocates Council, Silver Key Coalition, Senior Action Week/Older Michiganders Day, and AARP. Further, RIV AAA takes a leadership role in the Silver Key Coalition and the annual development of Older Michiganders Day, a statewide consumer advocacy event. RIV AAA hosts

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Leveraged Partnerships

Describe the area agency's strategy for FY 2023-2025 to partner with providers of services funded by other resources, as indicated in the PSA Planned Service Array.

1. Include, at a minimum, plans to leverage resources with organizations in the following categories:

- a. Commissions Councils and Departments on Aging.**
- b. Health Care Organizations/Systems (e.g. hospitals, health plans, Federally Qualified Health Centers)**
- c. Public Health.**
- d. Mental Health.**
- e. Community Action Agencies.**
- f. Centers for Independent Living.**
- g. Other**

Councils on Aging

Region IV has only one traditional Council on Aging operational in the region, in Cass County. That entity is a primary vendor and partner of AAA and holds annual contracts in adult day care, transportation and caregiver education. Additionally, they are a direct service purchase vendor for several services to be purchased through MIChoice, ACLS care management, and MI Health Link. Region IV recognizes that a variety of types of organizations can be hubs of service to the older population. Those entities are being linked as organizational partners in AAA's Campus for Creative Aging initiative and vary from the Council on Aging in Cass County to libraries, robust senior centers, YMCA, art groups, financial institutions, higher education, and more.

Health Care Organizations/Systems

Considerable time and support in program/service development is leveraged through the local health system(s) and federally qualified health clinics. Examples of AAA interaction include:

Board and Advisory Council Memberships-Spectrum/Lakeland, Bronson, & InterCare (FQHC) have representation on RIV AAA's Board; RIV AAA on Spectrum/Lakeland Board.

Community of Care Initiative – Spectrum/Lakeland, InterCare, Riverwood Mental Health, Berrien County Health Department represent core collaborators for the Interagency Care Team testing, evaluation, and scaling with RIV AAA resulting in the Community of Care initiative.

Healthy Berrien Consortium (HBC) – data-drive consortium for trend analysis and collective impact strategies; Spectrum/Lakeland, InterCare, Cass Family Clinic (FQHC), Riverwood Mental Health (CMH), Berrien Health Dept, Southwest Michigan Planning Commission, and AAA are all represented. Collective impact strategies related to trauma related mental health & age friendly community issues are in development with many of the consortium members.

Post-Acute Care – AAA is represented on Bronson Post-Acute Steering Committee and Spectrum Health Lakeland's Post-Acute Care Consortium and Care Management Practice Council.

Health Plan(s)

RIV AAA partners with one of the health plans operating as an Integrated Care Organization providing MI Health Link services in the PSA. RIV AAA provides service arrangement and vendor management services under contract with the ICO. Discussions regarding additional services to be provided in partnership with this, and other health plans, are ongoing.

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Region IV AAA will continue to participate in the statewide PATH meetings to foster communication and collaboration with other agencies to meet the common goal of program sustainability.

3. Describe the agency's strategy for developing non-formula resources and use of volunteers to support implementation of the MYP and increased service demand.

RIV AAA develops non-formulary resources through multiple strategies including private pay service line development, cost-share, grants, fundraising activities, advocacy and support for expanded senior millages, and other fund development activities. RIV AAA staff conduct internal fundraising activities to further augment resources to address identified unmet needs when no other service resource exists. RIV AAA engages a large corps of volunteers in a myriad of programs including its home-based caregiver respite program (Senior Companions), school-based mentoring program (Foster Grandparents), computer and technology training volunteers (coaches and teachers), evidence-based class trainers including Matter of Balance and Personal Action Toward Health, Michigan Medicare/Medicaid Assistance Program (MMAP) counselors, Campus for Creative Aging class teachers, and numerous corporate volunteers to assist with episodic projects such as home delivered holiday kits.

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Service Boundaries:	Berrien County
No. of persons within boundary:	41,569
Services Provided:	Adult Protective Services, Adult Services, Home Help, Emergency Funding, Public Assistance, Utility Assistance
Name:	Buchanan Area Senior Center
Address:	810 Rynearson Rd., Buchanan, MI 49103
Website:	www.buchananareaseniorcenter.com
Telephone Number:	269-695-7119
Contact Person:	Adam Burck, Director
Service Boundaries:	Berrien County
No. of persons within boundary:	41,569
Services Provided:	Congregate Meals, Transportation, MMAP, Recreation, Commodities, Support Groups, Health Screenings
Name:	Cass County Council on Aging
Address:	60250 Decatur Road, Cassopolis, MI 49031
Website:	www.casscoa.org
Telephone Number:	800-323-0390
Contact Person:	Marty Heirty, Executive Director
Service Boundaries:	Cass County
No. of persons within boundary:	15,120
Services Provided:	Adult Day Services, Home Delivered and Congregate Meals, In-Home Services, Transportation, MMAP, Commodities, Recreation, Fitness, Caregiver Library, Support Groups, Home Modifications, Educational Offerings
Name:	Cass County Dept. of Human Services
Address:	325 M-62, Box 277, Cassopolis, MI 49031
Website:	www.michigan.gov
Telephone Number:	269-445-0200
Contact Person:	Charles Rose, Director
Service Boundaries:	Cass County
No. of persons within boundary:	15,120
Services Provided:	Adult Protective Services, Adult Services, Home Help, Emergency Funding, Public Assistance, Utility Assistance
Name:	Central County Center for Senior Citizens
Address:	4083 E. Shawnee, Box 252, Berrien Springs, MI 49103
Website:	N/A
Telephone Number:	269-471-2017

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Contact Person:	Debbie Ziemke, Director
Service Boundaries:	Berrien County
No. of persons within boundary:	41,569
Services Provided:	Recreation, MMAP, Fitness, Health Screenings, Telephone Reassurance, Transportation, Congregate Meal Site, Commodities
Name:	Region IV Area Agency on Aging
Address:	2900 Lakeview Avenue, St. Joseph, MI 49085
Website:	www.areaagencyonaging.org
Telephone Number:	800-442-2803
Contact Person:	Information & Assistance
Service Boundaries:	Berrien, Cass, and Van Buren Counties
No. of persons within boundary:	76,426
Services Provided:	Information and Assistance, Care Management, MMAP, Senior Employment, Foster Grandparent Program, Senior Companion Program, Grandparents Raising Grandchildren, Custom Care, Care Management, SeniorNET Computer Training, Evidence-Based Programs
Name:	River Valley Senior Center
Address:	PO Box 275, Harbert, MI 49115
Website:	www.RVSeniorCenter.org
Telephone Number:	269-469-4556
Contact Person:	Tim Hawkins, Director
Service Boundaries:	Berrien County
No. of persons within boundary:	41,569
Services Provided:	Recreation, MMAP, Fitness, Health Screenings, Telephone Reassurance, Transportation, Commodities, Congregate Meal Site
Name:	Senior Nutrition Services Meals on Wheels of SW MI
Address:	1708 Colfax Avenue, Benton Harbor, MI 49022
Website:	www.snsmeals.org
Telephone Number:	269-925-0137
Contact Person:	Linda Strohl, Executive Director
Service Boundaries:	Berrien and Van Buren Counties
No. of persons within boundary:	61,306
Services Provided:	Congregate Meals, Home Delivered Meals, Transportation to Meal Sites
Name:	Senior Services of Van Buren County
Address:	1635 76th Street, South Haven, MI 49090
Website:	www.seniorservices-vbc.org

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Telephone Number:	269-925-1725
Contact Person:	Nancy Dubois, Executive Director
Service Boundaries:	Berrien and Van Buren County
No. of persons within boundary:	61,306
Services Provided:	Adult Day Services, In-Home Services, Guardianship, Support Groups

Name:	Van Buren Department of Human Services
Address:	57150 C.R. 681, Hartford, MI 49057
Website:	www.michigan.gov
Telephone Number:	269-621-2800
Contact Person:	Tracy Fountain, interim Director
Service Boundaries:	Van Buren County
No. of persons within boundary:	19,737
Services Provided:	Adult Protective Services, Adult Services, Home Help, Emergency Funding, Public Assistance, Utility Assistance

Name:	Van Buren Mental Health
Address:	801 Hazen St., Paw Paw, MI 49079
Website:	vbcmh.com
Telephone Number:	800-922-1418
Contact Person:	Debra Hess, CEO
Service Boundaries:	Van Buren County
No. of persons within boundary:	19,737
Services Provided:	Adult Day, Counseling, 24-Hr. Crisis Line, Elder Services

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for persons living with dementia, families and caregivers, licensed health care professionals and workers in other community sectors, researchers, policymakers, and community members at large and to seed local Dementia Minds group(s) for project sustainability and broadened community impact.

Chronic Care Management (CCM): Evolving from the Interagency Care Team project included in the previous multi-year plan, CCM is a contractual partnership with two primary care practices, one a House Calls Primary Care First model and the other a Rural Health Clinic. The partnership brings social and medical teams together for a holistic approach to delivering Medicare chronic care management services to adults with two or more chronic health conditions. By addressing the social needs of patients and caregivers and empowering patients to achieve their goals for health and quality of life, the integrated care team drives better health outcomes and reduced emergency department and hospital utilization.

Community of Care (CoC): After a recently completed two-year planning process, the CoC partnership with Spectrum Health Lakeland works to further integrate social and medical care. The CoC workplan builds a complex care ecosystem creating infrastructure that integrates social care into the delivery of health care. Funded by Michigan Health Endowment Fund, the CoC creates a structurally connected community of care centered around the needs and desires of older adults and address social determinants of health and clinical care needs leading to improved health outcomes and reduced overall costs.

Aging Health Equity Policy Planning Project: The Aging Health Equity & Policy Planning Project is a community-informed and data-driven plan development process to identify and address the root causes of disparate health outcomes among minority older adults living in Van Buren County. Developing an actionable strategic plan to build community capacity and connectedness to impact systems-level policy change thereby improving the health of older adults and reducing health care costs is a key project aim. RIV AAA and a network of community partners inclusive of, but not limited to, Van Buren/Cass District Health Dept., InterCare Community Health Network, Bronson Health System, Van Buren DHHS, Senior Services of Van Buren Co., and Van Buren Community Mental Health lead this two-year planning grant from Michigan Health Endowment Fund. Michigan State University, College of Human Medicine staff are under contract to provide Project Management services for the planning grant activities.

Direct Care Workforce Development: Partnerships with Michigan Rehabilitation Services and PACE of Southwest Michigan are underway to develop a training pipeline to address the shortage of direct care workers in the region. To retain currently employed direct care workers (DCWs), and address hardship needs that often result in DCWs leaving the workforce, RIV AAA created a Provider Employee Needs Fund. The fund is available to assist a direct care worker who is employed by a Region IV AAA provider and experiencing a hardship which is preventing them from being able to meet the requirements of their position as a direct care worker. Some examples of needs met to date are car repairs/batteries, tire, and cell phone minutes. The funds can also be used for a direct care worker who would benefit from the opportunity to receive additional job coaching; the coaching is tailored to the specific needs of the worker. Expenditure trends since program inception indicate transportation and communication needs as highest barriers to continued employment. Philanthropic support will be sought for future project sustainability.

Enhanced Care: Building on experiences gained through multiple health partnerships, RIV AAA will develop

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Independent Lives" (mission) so that *"through choice and range of service, every aging adult lives a quality life"* (vision). Each grant and initiative expand capacity for and supports RIV AAA's efforts to offer choices in the resources and services available to meet the evolving needs of older adults within the PSA providing information, education, support, and opportunities for social engagement, improving access to and delivery of physical and mental healthcare, and convening community organizations for collective impact around identified needs and community gaps for which funding in part or in whole is otherwise not available.

ACCESS AND SERVICE COORDINATION CONTINUUM

It is essential that each PSA have an effective access and service coordination continuum. This helps participants to get the right service mix and maximizes the use of limited public funding to serve as many persons as possible in a quality way.

Instructions

The Access and Service Coordination Continuum is found in the Documents Library as a fillable pdf file. (A completed sample is also accessible there). Please enter specific information in each of the boxes below that describes the range of access and service coordination programs in the area agency PSA.

	Level 1	Level 2	Level 3	Level 4	Level 5
	<i>Least Intensive</i>				<i>Most Intensive</i>
Program	Information & Assistance	Informance & Assistance/Options Counseling	Options Counseling	Case Coordination and Support	Care Management
Participants	All persons inquiring about services and resources for those over the age of 60.	Individuals needing additional guidance on meeting long term support needs and/or addressing an immediate non-recurrent barrier hindering independence	Individuals who were screened for program eligibility and would benefit from a home-visit.	Individuals eligible (per guidelines and standards) for ongoing services who do not meet Nursing Facility Level of Care.	Individuals that are at risk of or meet Nursing Facility Level of Care (per guidelines and standards) for ongoing services.
What Is Provided?	Resources that are in the community that meet the request of the individual and how to connect with the resource.	Guidance/options on meeting long term care needs Screen for program eligibility, if appropriate Financial assistance for a non-recurrent unmet need	Offered home-visit to assess the participants needs and collect basic information. Development of person-centered service plan. Connection to and assistance in accessing community resources. May receive funded service(s) to address immediate or short-term need(s). Regular follow-up provided as directed by participant need and preference. Transition to Case Coordination and Support or Care Management if ongoing need determined.	Completion of COMPASS IHC assessment for NAPIS requirements and person-centered strengths and needs, by RN, SW, or Care Manager with at least 2 years of experience in field of aging. Development of person-centered plan. Connection to and assistance in accessing community resources. May receive minimal level of ongoing home and community-based services. Re-assessments conducted every six months. Ongoing bi-monthly monitoring.	Completion of full COMPASS IHC assessment by team composed of an RN/SW or RN/Care Manager with at least 2 years of experience in field of aging. Development of person-centered plan. Connection to and assistance in accessing community resources. May receive higher level of ongoing home and community-based services to meet multiple complex needs. Re-assessments conducted in 3 months and then 6 months thereafter. Ongoing monthly monitoring.
Where is the service provided?	Phone/Virtual/In-Office by Walk-In	Phone/Virtual/In-Office by Walk-In	Phone/Virtual/In-Office by Appointment, In-Home	In-Home	In-Home

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PSA: 4

Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 150,498	3.93%			x
Case Coordination & Support	\$ 151,825	3.97%			x
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 113,391	2.96%			x
Outreach	\$ -	0.00%			
Transportation	\$ 84,723	2.21%		x	
Option Counseling	\$ 119,952	3.13%			x
IN-HOME SERVICES					
Chore	\$ 10,024	0.26%	x		
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ 16,673	0.44%	x		
Homemaking	\$ 244,338	6.38%	x		
Home Delivered Meals	\$ 910,278	23.78%	x	x	
Home Health Aide	\$ -	0.00%			
Medication Management	\$ 778	0.02%	x		
Personal Care	\$ 96,060	2.51%	x		
Personal Emergency Response System	\$ 16,561	0.43%	x		
Respite Care	\$ 258,715	6.76%	x	x	x
Friendly Reassurance	\$ 8,889	0.23%			x
COMMUNITY SERVICES					
Adult Day Services	\$ 683,424	17.85%	x	x	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 585,519	15.29%		x	
Nutrition Counseling	\$ 100	0.00%	x		
Nutrition Education	\$ 100	0.00%	x		
Disease Prevention/Health Promotion	\$ 79,919	2.09%		x	x
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ 111	0.00%	x		
Legal Assistance	\$ 78,973	2.06%		x	
Long Term Care Ombudsman/Advocacy	\$ 45,141	1.18%			x
Senior Center Operations	\$ -	0.00%			
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Neglect, & Exploitation	\$ 5,705	0.15%			x
Counseling Services	\$ 111	0.00%	x		
Creating Confident Caregivers® (CCC)	\$ 14,889	0.39%		x	x
Caregiver Supplemental Services	\$ 16,682	0.44%	x		
Kinship Support Services	\$ 11,112	0.29%			x
Caregiver Education, Support, & Training	\$ 17,778	0.46%		x	
AAA RD/Nutritionist	\$ 12,617	0.33%	x		
PROGRAM DEVELOPMENT	\$ 73,392	1.92%			x
REGION-SPECIFIC					
Gap Filling Needs	\$ 9,778	0.26%	x		
b.	\$ -	0.00%			
c.	\$ -	0.00%			
d.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ -	0.00%			
SUBTOTAL SERVICES					
	\$ 3,818,056				
MATF & ST CG ADMINISTRATION					
	\$ 10,460	0.27%			
TOTAL PERCENT		100.00%	41.02%	38.21%	20.77%
TOTAL FUNDING		\$ 3,828,516	\$1,570,270	\$1,462,898	\$ 795,348

FY 2023 AREA PLAN GRANT BUDGET

Rev. 10/8/21

Agency: Region IV, Area Agency on Aging, Inc.

Budget Period: 10/01/22 to 09/30/23

PSA: 4

Date: 02/23/22

Rev. No.: 0 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	340,269		340,269
2. Fed. Title III-C1 (Congregate)		426,148	426,148
3. State Congregate Nutrition		7,542	7,542
4. Federal Title III-C2 (HDM)		233,311	233,311
5. State Home Delivered Meals		376,094	376,094
8. Fed. Title III-D (Prev. Health)	24,858		24,858
9. Federal Title III-E (NFCSP)	157,070		157,070
10. Federal Title VII-A	7,624		7,624
10. Federal Title VII-EAP	5,134		5,134
11. State Access	22,511		22,511
12. State In-Home	401,348		401,348
13. State Alternative Care	88,464		88,464
14. State Care Management	215,913		215,913
15. St. ANS	35,104		35,104
16. St. Nursing Home Ombs (NHO)	18,004		18,004
17. Local Match			
a. Cash	600,773	34,103	634,876
b. In-Kind	164,653	119,789	284,442
18. State Respite Care (Escheat)	65,243		65,243
19. MATF	94,149		94,149
19. St. CG Support	11,616		11,616
20. TCM/Medicaid & MSO	9,264		9,264
21. NSIP		120,233	120,233
22. Program Income	47,445	191,394	238,839
TOTAL:	2,309,442	1,508,614	3,818,056

BGP Allocation Amount 2,834,808

ADMINISTRATION

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	131,295	10,054	11,017
State Administration	22,694		
MATF Administration	9,311	-	-
St. CG Support Administration	1,149	-	-
Other Admin	10,460	-	-
Total AIP Admin:	174,909	10,054	11,017

Expenditures

	FTEs	
1. Salaries/Wages	2.00	98,721
2. Fringe Benefits		34,300
3. Office Operations		52,499
Total:		185,520

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
1. Federal Admin	10,054	1. Federal Admin	11,017
2. Federal Admin	-	2. Federal Admin	
3. Federal Admin	-	3. Federal Admin	
MATF Administration Match	-	MATF Administration Match	-
St CG Support Match	-	St CG Support Match	-
	-		-
	-		-
Total:	10,054	Total:	11,017

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Jeremy Franks

CFO

02/23/22

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AGING & ADULT SERVICES AGENCY

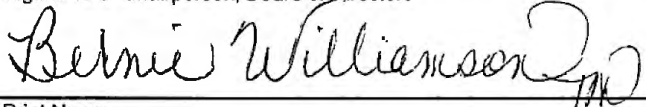
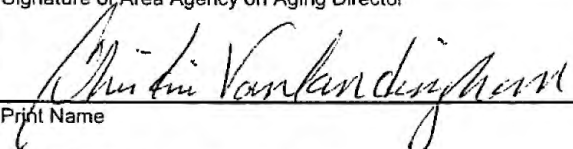
FY 2023-2023 Multi Year Plan

FY 2023 Annual Implementation Plan

SIGNATURES

This document covers Fiscal Year 2023. This document becomes valid upon approval by the Michigan Commission on Services to the Aging. It may be conditionally approved subject to all general and/or special conditions established by the Commission on Services to the Aging. This signature page may substitute for required signatures on documents within the documents if those documents are specifically referenced on this signature page.

The signatories below acknowledge that they have reviewed the entire document including all budgets, assurances, and appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

Signature of Chairperson, Board of Directors 	Date 6-23-2022
Print Name Bernie Williamson	
Signature of Area Agency on Aging Director 	Date 6-23-2022
Print Name Christine Vanlandingham	
Area Agency on Aging Region IV Area Agency on Aging	
Documents referenced by the signature page: ▪ FY 2023 Area Plan Grant Budget ▪ FY 2023 Direct Service Budgets ▪ Request to Transfer Funds ▪ Waiver for Direct Service Provision ▪ Assurances and Certifications ▪ Assurance of Compliance with Title VI of Civil Rights Act of 1964 ▪ Regional Service Definitions ▪ Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the Nutrition Program for the Elderly ▪ Waiver of Minimum Percentage for a Priority Service Category	

CASS COUNTY BOARD OF COMMISSIONERS

R-139-22

ACT 152 COMPLIANCE

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

- 1) Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Cass County has decided to adopt the 80%/20% option as its choice of compliance under the Act.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year September 1, 2022 through August 31, 2023.

ADOPTED THIS 7th DAY OF JULY 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS
COMMISSIONERS

Dwight Dyes, Chair
CASS COUNTY BOARD OF

CASS COUNTY BOARD OF COMMISSIONERS

R-140-22

A RESOLUTION AUTHORIZING THE COUNTY TO TRANSITION CREDIT CARD SERVICES TO HUNTINGTON BANK'S COMMERCIAL CREDIT CARD PROGRAM

WHEREAS, 1995 PA 266 authorizes the use of credit cards for the purchase of goods and services by County officers and employees; and

WHEREAS, the Cass County Board of Commissioners approved a Resolution to Authorize the Issuance and Use of County Credit Cards on April 9, 1996; and

WHEREAS, Cass County currently utilizes the services of First National Bank of Omaha to facilitate the issuance and use of credit cards in Cass County; and

WHEREAS, the County desires to transition to Huntington Bank's Commercial Credit Card Program to consolidate services to the County's primary banking partner.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners as follows:

1. Authorize the transition of the County's credit card services to Huntington Bank's Commercial Credit Card Program.
2. Approve a maximum spend limit of \$10,000.00 per month and a total card program of \$20,000.00 per month.
3. Designate County Treasurer Hope Anderson and Finance Director Jennifer Rentfrow as approved signers for implementation and ongoing maintenance of said Credit Card Program.

ADOPTED THIS 7th DAY OF JULY 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

CASS COUNTY BOARD OF COMMISSIONERS

R-141-22

RESOLUTION IN OPPOSITION TO THE PROPOSED WAGNER-PEYSER ACT RULE CHANGE

WHEREAS, the US Department of Labor (USDOL) has published a Notice of Proposed Rulemaking on Wagner-Peyser Act staffing (Docket No. ETA-2022-0003) which would require States with no exceptions, to use State merit staff to provide Wagner-Peyser Act Employment Service (ES) services; and

WHEREAS the proposal would reverse current federal policy that allows States maximum flexibility in staffing to provide ES services; and

WHEREAS, current federal policy has allowed the State of Michigan to use local merit staff employees to deliver ES services through the local network of Michigan Works! agencies to over 86,000 job seekers in 2021; and

WHEREAS, our primary concern is the negative impact of this proposal to Michiganders and the primary customers of the workforce development system - both job seekers and employers; and

WHEREAS, a key benefit to greater staffing flexibility is strong local strategic relationship with businesses, higher education, nonprofits, childcare, elementary and secondary education, adult education providers, and other partners which allows for more efficient customer service to connect job seekers with in-demand jobs and training opportunities and facilitate a pipeline for those students to local employers; and

WHEREAS, the Kinexus Group Board, comprised of business, labor, and community leaders is currently responsible for the effective and efficient delivery of four Michigan Works! American Job Centers in Cass, Van Buren, and Berrien Counties using ES local staff, and this rule would take away local control of Employment Services; and

WHEREAS, with this required staffing model, staff and service reduction are inevitable as services currently provided by over 400 Michigan Works! staff would be reduced to approximately 100 State of Michigan staff resulting in significantly longer wait times for job seekers and delays in service for the 32,000 businesses served annually; and

WHEREAS, will force the closure of up to 22 of the 99 Michigan Works! American Job Centers across the state and would negatively impact our constituents by decreased assistance in filling job openings, reduction and elimination of job fairs, cutting of industry-led collaboratives, and decreased or no access to job training programs; and

WHEREAS, limiting ES staffing to State staff, would eliminate the advantage of the streamlined current staffing model in Michigan which leverages other program funding from WIOA Title II Adult Education, SNAP, TANF, TAA, and others to supplement the Wagner-Peyser state allocation.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby urges the USDOL to abandon this proposed rule change and requests Michigan Governor Gretchen Whitmer and the Michigan

Congressional Delegation support local control by the Workforce Development Boards through opposing this rule and notifying the USDOL Secretary that it would have an adverse impact on the Michigan "One Stop" workforce development system; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Employment and Training Administration/US Department of Labor, Governor Gretchen Whitmer, Senator Kim LaSata, Representative Steve Carra, Representative Brad Paquette, Senator Gary Peters, Senator Debbie Stabenow, and Representative Fred Upton.

ADOPTED THIS 7th DAY OF JULY 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS
COMMISSIONERS

Dwight Dyes, Chair
CASS COUNTY BOARD OF

CASS COUNTY BOARD OF COMMISSIONERS

R-142-22

A RESOLUTION OPPOSING MICHIGAN SENATE BILLS 597 AND 598

WHEREAS, Cass County Community Mental Health Authority is a Community Mental Health Services Program (CMHSP) serving residents of Cass County, Michigan and provided specialized mental health services and supports to nearly 1,300 adults with serious and persistent mental illness, children with serious emotional disturbance, adults with substance use disorder, and individuals with intellectual/developmental disabilities in 2021; and

WHEREAS, the CMHSP system in Michigan is a state and county partnership ensuring that related policy objectives are accountable to local communities and their elected representatives, and the local county government ultimately maintains authority and control of public health, mental health, and substance use disorder services in Cass County; and

WHEREAS, Senate bills 597 and 598 will transfer all county CMHSP funding and responsibilities to private health insurance companies under the guise of "healthcare integration"; and

WHEREAS, the very cost and risk avoidance strategies routinely applied by the health insurance industry is what has led to the need for a strong public CMHSP safety net over the last 58 years; and

WHEREAS, the key policy approaches specifically advocated for in Senate Bills 597 and 598 have already been implemented in several states including Iowa, Kansas, Texas, Connecticut, and Illinois with devastating results for consumers, families, providers, and communities; and

WHEREAS, the sponsors of Senate Bills 597 and 598 insist that the use of private health insurance corporations for financial integration of Medicaid mental health services will save taxpayer money and improve care. These claims are made even though Medicaid health plans in Michigan have composite administrative rates (i.e., profit, underwriting and liability expense) of nearly 21%, second worst among the 36 states included in a recent study by Milliman (the state's Medicaid actuary). This amounts to a \$500-\$600 million loss to direct consumer care when compared to the current CMHSP system; and

WHEREAS, Senate Bills 597-598 are intended to create a path to end county mental health programs. These bills transfer all CMHSP funding (Medicaid, general funds, county appropriations) and statutory responsibilities from a constituent-based, state-county partnership, and citizens along with their local elected representatives to a commodity-based, monetized arrangement with private corporations and NO accountability to the local community; and

WHEREAS, unelected appointees in Lansing will NOT be better advocates for the citizens of Cass County than the elected local representatives that are directly accountable to their neighbors; and

WHEREAS, as a result, sixty-three (63) County Commissions have passed resolutions opposing legislative changes that fail to honor the existing state and county partnership for the CMHSP safety net and its direct accountability to the communities, persons, and families receiving these services; and

WHEREAS, these County Commissions were joined by advocacy organizations such as the National Alliance for the Mentally Ill, ARC, Michigan Association of Counties, Michigan Sheriffs Association, Michigan Judge's Association, and the Michigan Association of Family Court Administrators in formally opposing Senate Bills 597 and 598.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners strongly opposes Senate Bills 597 and 598 and encourages the legislature to continue to support bi-partisan system changes that are consistent with emerging best practices such as Certified Community Behavioral Health Clinics and Behavioral Health Homes that improve healthcare integration directly at the point of consumer contact, produce more sustainable outcomes, and are inherently accountable to both the persons receiving services and the larger community, ensuring that care decisions reflect the interests of all public stakeholders;

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Governor Gretchen Whitmer, the Majority Leader of the Michigan Senate, Senator Kim LaSata, the Michigan Association of Counties, and the Community Mental Health Association of Michigan.

ADOPTED THIS 7th DAY OF JULY 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

INDEPENDENT CONTRACTOR CUSTODIAL MAINTENANCE AGREEMENT

AGREEMENT entered this 7th day of July 2022, by and between the County of Cass ("County") and
The Cleanest Co, LLC

WHEREAS, the County is in need of janitorial and cleaning services for the maintenance and upkeep of:

Animal Control, 323 M-62
Central Dispatch/Emergency Management Center, 130 N. Broadway (Upstairs)
County Building, 120 N. Broadway Street
Employee Fitness Center, 130 N. Broadway Street (Downstairs)
Law & Courts Building, 60296 M-62
Sheriff's Department, 321 M-62

located in Cassopolis, Michigan; and

WHEREAS, the Contractor is qualified to provide such services and desires to perform the same.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, it is hereby agreed as follows:

A. Services to be performed by the Contractor:

1. The Contractor shall provide janitorial services to the Animal Control Building, Central Dispatch/Emergency Management Center, County Building, Employee Fitness Center, Law & Courts Building and Sheriff's Department pursuant to and in accordance with the General Conditions (Exhibit A) and the sanitation specification that are incorporated by reference into this Agreement and made a part thereof.
2. The Contractor shall provide, at its own expense, all equipment, labor and cleaning materials required for the performance of the services to be provided under this Agreement.

B. Compensation

1. For performance of the services more fully described in Exhibit A, the County shall pay to Contractor the sum of \$ 16,650.00, to be paid on or before the 30th day of the month immediately following the month in which the services have been completed.

C. Representations and Warranties of Contractor

1. The Contractor represents and warrants that its performance under this Agreement shall be in a workmanlike manner and shall meet the satisfaction and approval of the County Administrator or his/her designee. The Contractor agrees that a designated representative or agent of the County shall have the right to inspect Contractor's performance of its services at any time.
2. The Contractor represents and warrants that all of its employees performing services on the County's premises will sign a condition of employment with the Contractor that states that they have never been convicted of any felony or any misdemeanor involving theft or dishonesty. The Contractor shall furnish to Cass County information meeting the above criteria on each employee.
3. The Contractor represents and warrants that it will perform reasonable employment reference checks and obtain a criminal history background check from the Michigan State Police on each employee of the Contractor working on the County's premises. The Contractor shall not employ on the County's premises any employee who has been convicted of any felony or any misdemeanor involving theft or dishonesty, or any employee who has been fired from a job for theft or dishonesty.

4. The Contractor represents and warrants that it shall render the services required by this Agreement in complete compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Contractor shall also meet all federal, state, and local license and authorization requirements.
5. The Contractor represents and warrants that it shall adhere to Federal, state, and local laws, ordinances, and regulations prohibiting discrimination with regard to persons seeking employment. The Contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, sexual orientation, handicap, height, weight, marital status, political affiliation or beliefs, or citizenship.

D. Independent Contractor.

1. It is expressly understood and agreed that the Contractor is an Independent Contractor. The personnel employed by the Contractor shall in no way be deemed to be and shall not hold themselves out as the employees, servant, or agents of the County and shall not be entitled to any fringe benefits of the County, such as, but not limited to, health and accident insurance, life insurance, paid sick leave or vacation leave, or longevity. The Contractor shall be responsible for the withholding and payment of all applicable taxes, including but not limited to, income and social security taxes, to the proper federal, state, and local governments. The Contractor shall carry worker's compensation and unemployment compensation coverage for its employees, as required by law.

E. Insurance.

1. The Contractor shall procure, pay the premium on, keep and maintain during the term of this Agreement the insurance coverage as required by this paragraph. Workers Compensation and Employer Liability: statutory requirements and employer liability with limits of \$1,000,000. Commercial General Liability: at least \$1,000,000 for each occurrence of Bodily Injury/Property Damage and \$2,000,000 aggregate. Insurance policies obtained by the Contractor for the services it provides hereunder shall name the County as an additional insured. The Contractor shall provide the County with a Certificate of Insurance evidencing the insurance coverage required by this paragraph. The insurance will not be canceled, nor any major changes made in the policy that restrict or reduce the insurance provided or change the name of the insured without first giving ten (10) days notice in writing to Cass County.

F. Term and Termination.

1. The Contractor shall commence performance of the services and obligations required of it under this Agreement on 07/07/2022 and shall continue until 07/30/2027. This contract may be renewed, and price adjustments negotiated annually 4 times. All submissions for invitation to bid will be itemized with a monthly charge on price page.
2. Either party may terminate this Agreement upon the material breach by the other party of any one or more of the terms and conditions of the Agreement or its Exhibits. The party so failing shall be notified in writing by the other party of the failure and, unless cured or a satisfactory resolution has been agreed upon with thirty (30) calendar days of said written notification, the non-breaching party may terminate this Agreement.
3. This Agreement may be terminated by either party with 90 days' notice.
4. In the event of early termination of this Agreement, the County shall reimburse the Contractor for services rendered by the Contractor up to the effective date of termination on a prorated basis, based upon the number of days in the month of the termination.

G. Indemnification.

1. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the County, its officers and employees, from and against costs, losses and damages (including, but not limited to reasonable fees and charges of attorneys and other professionals, and reasonable court or arbitration or other disputed resolution costs) caused solely by the negligent acts, errors, or omissions of the Contractor

or Contractor's officers, directors and employees in the performance of Contractor's services under this Agreement.

H. Dispute Resolution.

1. The County and the Contractor agree that they shall diligently pursue resolution of all disagreements for a period of thirty (30) days, using a mutually acceptable form of mediated dispute resolution, prior to exercising their rights under other provisions of this Agreement or under the law. Disagreements consisting of claims, counter-claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement shall be in writing.

I. Waivers.

1. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

J. Modification of Agreement.

1. Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

K. Assignment.

1. The Contractor shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement without the prior written consent of the County.

L. Disregarding Titles.

1. The titles of the paragraph set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

M. Completeness of the Agreement.

1. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof, shall have any validity or bind any of the parties hereto.

N. Invalid Provisions.

1. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

O. Certification.

1. The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

Witness

By: _____
Chair, Board of Commissioners

Dated: _____

Witness

By: _____

Dated: _____

CASS COUNTY BOARD OF COMMISSIONERS

R-145-22

RESOLUTION TO PROVIDE GIS ROAD AND ADDRESS POINT DATA TO CASS COUNTY SCHOOL DISTRICTS FOR USE IN THEIR TRANSPORTATION SOFTWARE

WHEREAS, the Cass County Board of Commissioners and the Cass County GIS Department are dedicated to the efficiency and safety of school district transportation within our community; and

WHEREAS, GIS data is utilized by school district transportation software to properly plan safe and cost-effective bus routes within Cass County; and

WHEREAS, school districts are unable to purchase the needed GIS data from the Cass County at the current cost.

NOW THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners, in cooperation with the Cass County GIS Department, pledge their support for safety and efficiency in school district transportation;

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners hereby authorizes the Cass County GIS Department to provide the Cass County School Districts with necessary road and address point GIS data one time per year at no cost to the Cass County School Districts.

ADOPTED THIS 7th DAY OF JULY 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS



July Meeting Dates

Townships	Date	Time	How
Calvin	07/12/22	6:00 PM	In Person
Howard	07/19/22	7:00 PM	In Person
Jefferson	07/14/22	6:30 PM	In Person
LaGrange	07/19/22	7:00 PM	In Person
Marcellus	07/19/22	6:00 PM	In Person
Mason	07/12/22	7:00 PM	In Person
Milton	07/12/22	7:00 PM	In Person
Newberg	07/11/22	7:00 PM	In Person
Ontwa	07/11/22	7:00 PM	In Person
Penn	07/11/22	6:30 PM	In Person
Pokagon	07/13/22	7:00 PM	In Person
Porter	07/12/22	7:00 PM	In Person
Silver Creek	07/13/22	7:00 PM	In Person
Volinia	07/11/22	6:30 PM	In Person
Wayne	07/07/22	7:30 PM	In Person
City of Dowagiac			
	07/11/22	7:00 PM	In Person
	07/25/22	7:00 PM	In Person
Villages			
Cassopolis	07/11/22	6:30 PM	In Person
Edwardsburg	07/18/22	7:00 PM	In Person
Marcellus	07/11/22	7:00 PM	In Person
	07/25/22	7:00 PM	In Person
Vandalia	07/11/22	7:00 PM	In Person
Boards & Commissions			
Cass District Library	07/18/22	6:00 PM	In Person
Cass County Cons Dist	07/11/22	3:00 PM	In Person at Council on Aging, Decatur Rd.
Economic Dev Corp	NONE	8:30 AM	In Person
Historical Commission	07/14/22	5:00 PM	In Person
Medical Care Facility	07/25/22	10:00 AM	Zoom
Parks Board	07/14/22	4:00 PM	In Person
Planning Commission	07/27/22	4:00 PM	In Person
Road Commission	07/21/22	9:00 AM	In Person
Transportation	07/11/22	8:00 AM	In Person
VanBuren/Cass Dist			
Health Dept	07/13/22	3:00 PM	320 S. Front St., Dowagiac
Woodlands	07/26/22	5:00 PM	In Person