



CASS COUNTY BOARD OF COMMISSIONERS

ZOOM MEETING NOTICE

The Cass County Board of Commissioners will hold their Regular meeting on August 18, 2022 at 5:00 PM. Any member of the public who wishes to participate in the meeting remotely may do so.

Topic: Board of Commissioners Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89770765223>

Or One tap mobile:

US: +13126266799,, 89770765223# or +16465588656,, 89770765223#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 897 7076 5223

Persons with disability needing accommodations for this meeting should contact Sarah Mathews at 269-445-1149 or sarahm@cassco.org prior to the meeting.



CASS COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

August 18, 2022

5:00 PM

CALL TO ORDER - *Chair Dyes*

INVOCATION – *Commissioner Jones*

PLEDGE OF ALLEGIANCE – *Commissioner Marchetti*

ROLL CALL - *Clerk/Register Monica McMichael*

INTRODUCTION OF VISITORS – *Chair Dyes*

PUBLIC COMMENTS (limit 3 minutes/person)

APPROVAL OF THE AGENDA – *Commissioner Laylin*

RECOGNITIONS

PRESENTATIONS (Limit to 10 minutes)

1. **State Child Care Fund** – *Judge Bealor, DHHS Director Chuck Rose*

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-152-22** - Motion to approve Claims dated July 22, 2022
2. **M-153-22** - Motion to approve the July 21, 2022 Board of Commissioners Regular meeting minutes and the July 22, 2022 Board of Commissioners Workshop minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice
District 7 - Commissioner Jones

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT – **FY 23 Proposed Budget**

FINANCE REPORT

PUBLIC SAFETY REPORT

COUNTY PARTNERS (Limit to 5 minutes)



CASS COUNTY BOARD OF COMMISSIONERS

ELECTED OFFICIALS

UNFINISHED BUSINESS

NEW BUSINESS

1. **M-154-22** – Motion to approve the FY 23 Child Care Budget – *Commissioner Marchetti*
2. **M-155-22** – Motion to rescind R-129-20 – *Vice-Chair Grice*
3. **M-156-22** – Motion to approve Budget Amendments as presented – *Commissioner File*
4. **M-157-22** – Motion to approve Interlocal Facilities Maintenance Agreement – *Commissioner Marchetti*
5. **M-158-22** – Motion to discontinue use of Zoom for BOC Meetings – *Commissioner Laylin*
6. **M-159-22** – Motion to approve the quote for Kennel Door Frame Replacement at Animal Control from Miller Davis of Kalamazoo in the amount of \$20,800 – *Commissioner Jones*
7. **M-160-22** – Motion to approve recommendations from Salary Committee – *Commissioner Laylin*

CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
POST DATES 07/13/2022 - 08/05/2022
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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000 GENERAL							
101-000-640.914	PARKS REVENUE	BECKY LYONS	REFUND FOR PARKS RENTAL	060622	07/22/22	50.00	1193321
101-000-640.914	PARKS REVENUE	BRETT RANKIN	REFUND FOR PARKS RENTAL	070822	07/22/22	50.00	1193325
101-000-640.914	PARKS REVENUE	CHRIS INMAN	REFUND FOR CABIN RENTAL	044	07/22/22	100.00	1193331
101-000-640.914	PARKS REVENUE	CINDY SCHLUTT	REFUND FOR PARKS RENTAL	050	07/22/22	50.00	1193334
101-000-640.914	PARKS REVENUE	DAVID OTTINGER	REFUND FOR PARKS RENTAL	022	07/22/22	50.00	1193338
101-000-640.914	PARKS REVENUE	JEREMY CRISE	REFUND FOR PARKS RENTAL	062422	07/22/22	50.00	1193354
101-000-640.914	PARKS REVENUE	KATHY MOORE	REFUND FOR CABIN RENTAL	070322	07/22/22	105.00	1193358
101-000-640.914	PARKS REVENUE	LEAH MUNSON	REFUND FOR PARKS RENTAL	060622	07/22/22	50.00	1193363
101-000-640.914	PARKS REVENUE	PHYLLIS SPONSELLER	REFUND FOR PARKS RENTAL	022522	07/22/22	50.00	1193376
101-000-640.914	PARKS REVENUE	RACHAEL KIDMAN	REFUND FOR PARKS RENTAL	060622	07/22/22	50.00	1193377
101-000-640.915	ANIMAL CONTROL REVENUE	TAMMY MIHM	DUPLICATE CREDIT CARD CHARGE REFUND	AC-070122	07/14/22	65.00	1193315
Total For Dept 000 GENERAL						670.00	
Dept 101 BOARD OF COMMISSIONERS							
101-101-865.000	CONFERENCES / MEETINGS /	TBROADWAY CAFE	WORKSHOP MEALS	JULY	07/19/22	750.00	1193316
Total For Dept 101 BOARD OF COMMISSIONERS						750.00	
Dept 172 ADMINISTRATOR							
101-172-718.000	RETIREMENT	MERS OF MICHIGAN	REQUEST FOR PROJECTION STUdT	07272022	07/27/22	1,000.00	1193411
Total For Dept 172 ADMINISTRATOR						1,000.00	
Dept 191 ACCOUNTING DEPT							
101-191-801.000	PROFESSIONAL SERVICES	REBECCA MOORE	FINAL CONTRACTUAL ACCOUNTING SERCVI	07312022	07/22/22	430.00	21114
101-191-955.000	DUES / MEMBERSHIP / SUBSCF	FLEX ADMINISTRATORS, I	COBRA ADMINISTRATION FEES - JUNE/EM	266323	07/22/22	182.10	1193345
Total For Dept 191 ACCOUNTING DEPT						612.10	
Dept 215 CLERK							
101-215-811.000	JUROR FEES	U.S. POSTAL SERVICE	POSTAGE FOR JURY POSTAL PERMIT	JULY 2022	07/27/22	3,000.00	1193413
101-215-955.000	DUES / MEMBERSHIP / SUBSCF	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	330.00	1193314
101-215-955.000	DUES / MEMBERSHIP / SUBSCF	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	330.00	1193314
Total For Dept 215 CLERK						3,660.00	
Dept 228 INFORMATION TECHNOLOGY							
101-228-850.000	TELEPHONE / INTERNET	COMCAST	TELEPHONE/INTERNET	07222022	07/22/22	378.92	21147
101-228-901.001	COPIER CHARGES	D.L. GALLIVAN OFFICE S	COPY MACHINES CONTRACT PAYMENT 6/18	IN116968	07/22/22	1,018.30	1193337
101-228-901.001	COPIER CHARGES	MACQUARIE EQUIPMENT CA	COPY MACHINE LEASE PAYMENT	38483	07/22/22	36.00	1193368
101-228-967.000	EQUIPMENT < \$20,000	CDW GOVERNMENT, INC.	WINDOW SERVER LICENSE DC	BH17190	07/22/22	2,376.00	21083
Total For Dept 228 INFORMATION TECHNOLOGY						3,809.22	
Dept 233 PURCHASING							
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	21.34	1193409
101-233-727.000	OFFICE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	162.09	1193409
101-233-729.000	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR MACHINE AT LAW AND COUR	071822	07/19/22	2,000.00	1193317
101-233-729.000	POSTAGE	UPS	UPS CHARGES	565282/565272	07/22/22	123.17	1193391
101-233-729.000	POSTAGE	UPS	UPS CHARGES	565282/565272	07/22/22	45.75	1193391
101-233-733.000	COMPUTER / COPIER SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	423.95	1193314
101-233-733.000	COMPUTER / COPIER SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	349.19	1193409
101-233-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	CELL PHONES - (1) MAINTENANCE/(1) A	9910344551	07/22/22	104.82	1193394
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	26.08	1193430
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	107.44	1193430
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	50.72	1193430
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	50.22	1193430
101-233-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	54.97	1193430

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Fund 101 GENERAL FUND							
Dept 233 PURCHASING							
101-233-850.973	TELEPHONE / INTERNET - MDC	MITEL NET SOLUTIONS	TELPEHONE - MDOC	072022	07/20/22	263.01	21145
101-233-850.973	TELEPHONE / INTERNET - MDC	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	45.73	1193430
Total For Dept 233 PURCHASING						3,828.48	
Dept 243 PROPERTY DESCRIPTION DEPT							
101-243-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	212.93	1193314
Total For Dept 243 PROPERTY DESCRIPTION DEPT						212.93	
Dept 253 TREASURER							
101-253-865.000	CONFERENCES / MEETINGS /	MICHIGAN ASSOC OF COUN	2022 MACT SUMMER CONFERENCE	1130A	07/26/22	175.00	1193408
101-253-865.000	CONFERENCES / MEETINGS /	KELLOGG HOTEL & CONFER	MACT CONFERENCE LODGING - HOPE ANDE	22-865	07/29/22	457.65	1193441
Total For Dept 253 TREASURER						632.65	
Dept 257 ASSESSOR / EQUALIZATION DEPT							
101-257-801.000	PROFESSIONAL SERVICES	ANTHONY MEYAARD	ANNUAL DESIGNATED ASSESSOR RETAINER	CASSANNUAL02	07/22/22	3,200.00	21077
Total For Dept 257 ASSESSOR / EQUALIZATION DEPT						3,200.00	
Dept 265 BUILDINGS & GROUNDS							
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	147.17	1193314
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	112.01	1193314
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	96.33	1193314
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	123.39	1193314
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	153.97	1193314
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	79.52	1193314
101-265-730.000	MOTOR FUEL / LUBRICANTS	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	107.81	1193314
101-265-735.000	MAINTENANCE SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	(151.51)	1193314
101-265-735.000	MAINTENANCE SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	173.78	1193314
101-265-735.000	MAINTENANCE SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	56.12	1193314
101-265-735.000	MAINTENANCE SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	225.63	1193314
101-265-735.000	MAINTENANCE SUPPLIES	AIM SOFTENER SALT & WA	JAIL SOFTNER SALT	317524-1	07/22/22	1,002.00	1193319
101-265-735.000	MAINTENANCE SUPPLIES	GRAINGER, INC.	MAINTENANCE SUPPLY	9365269530	07/22/22	18.00	1193347
101-265-735.000	MAINTENANCE SUPPLIES	W. B. HAYDEN & SONS CO	MAINT SUPPLIES	229933	07/22/22	496.06	1193395
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	MAINT SUPPLIES	80264561-00	07/22/22	927.60	1193400
101-265-735.000	MAINTENANCE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	(95.46)	1193409
101-265-735.000	MAINTENANCE SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	95.46	1193409
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	1500001084	07/22/22	75.12	1193390
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	1500001886	07/22/22	75.12	1193390
101-265-801.000	PROFESSIONAL SERVICES	JEFFRY LOCKE	LAW AND COURTS	371	07/22/22	880.00	1193364
101-265-920.000	ELECTRICITY	INDIANA MICHIGAN POWER	ELECTRIC (5)	07142022	07/14/22	41.22	21142
101-265-920.970	ELECTRICITY - L&C BUILDING	INDIANA MICHIGAN POWER	ELECTRIC (5)	07142022	07/14/22	9,810.19	21142
101-265-920.971	ELECTRICITY - COUNTY BUILDING	INDIANA MICHIGAN POWER	ELECTRIC (4)	07152022	07/15/22	2,736.35	21149
101-265-920.972	ELECTRICITY - ANIMAL CONT	INDIANA MICHIGAN POWER	ELECTRIC (5)	07142022	07/14/22	1,717.27	21142
101-265-920.974	ELECTRICITY - SHERIFF JAIL	INDIANA MICHIGAN POWER	ELECTRIC (5)	07142022	07/14/22	8,423.89	21142
101-265-920.975	ELECTRICITY - MAINTENANCE	INDIANA MICHIGAN POWER	ELECTRIC (4)	07152022	07/15/22	88.01	21149
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (5)	07142022	07/14/22	18.61	21142
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (2)	071822	07/18/22	7.97	21143
101-265-920.980	ELECTRICITY - PARKS	INDIANA MICHIGAN POWER	ELECTRIC (2)	071822	07/18/22	68.19	21143
101-265-921.970	NATURAL GAS - L&C BUILDING	SEMCO ENERGY GAS	COMPA NATURAL GAS (6)	071422	07/14/22	1,426.26	21144
101-265-921.971	NATURAL GAS - COUNTY BUILDING	SEMCO ENERGY GAS	COMPA NATURAL GAS (6)	071422	07/14/22	47.88	21144
101-265-921.972	NATURAL GAS - ANIMAL CONT	SEMCO ENERGY GAS	COMPA NATURAL GAS (6)	071422	07/14/22	265.82	21144
101-265-921.974	NATURAL GAS - SHERIFF JAIL	SEMCO ENERGY GAS	COMPA NATURAL GAS (6)	071422	07/14/22	2,090.43	21144
101-265-921.975	NATURAL GAS - MAINTENANCE	SEMCO ENERGY GAS	COMPA NATURAL GAS (6)	071422	07/14/22	67.50	21144
101-265-924.970	PEST CONTROL - L&C BUILDING	ROSE PEST SOLUTIONS	LAW AND COURTS	205138C	07/22/22	312.00	21128

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 265 BUILDINGS & GROUNDS							
101-265-936.000	BUILDING & GROUNDS REPAIRS	AIRTECH PARTS & SUPPLI	ROAD COMMISSION	007895	07/22/22	396.94	1193320
101-265-936.000	BUILDING & GROUNDS REPAIRS	GEN-X LIGHTING LLC	GENERAL REPAIR COUNTY BUILDING	2755	07/22/22	219.22	1193346
101-265-936.000	BUILDING & GROUNDS REPAIRS	LOWE'S BUSINESS ACCOUN	MAINTENANCE REPAIRS	99003654334	07/22/22	1,762.70	1193365
101-265-936.000	BUILDING & GROUNDS REPAIRS	ELECTROTORQUE INC	ROAD COMMISSION AHU FAN MOTOR AND B	012186-IN	07/22/22	617.48	1193372
101-265-936.000	BUILDING & GROUNDS REPAIRS	STEVE VAN ZILE	OLD COURTHOUSE CLOCK TOWN	685871	07/22/22	600.00	1193393
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	911 AC UNIT TRAINING ROOM	80262723-00	07/22/22	1,247.00	1193400
101-265-936.000	BUILDING & GROUNDS REPAIRS	KENDALL ELECTRIC, INC.	GENERAL REPAIR LAW AND COURTS	S111828423.001	07/22/22	57.41	21101
101-265-936.000	BUILDING & GROUNDS REPAIRS	TRANE	COUNTY BUILDING AHU #2	12578520	07/22/22	58.03	21136
Total For Dept 265 BUILDINGS & GROUNDS						36,678.49	
Dept 276 COURT GRANTS							
101-276-801.205	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, ATC/SC	6/30 THRU 7/13/22	5417000-JUN	07/22/22	277.50	1193351
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SER	ATC/SC MH SERVICES 7/1 THRU 7/13/22	071322	07/22/22	150.00	1193388
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGSTON	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	49.50	21078
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	200.00	21087
101-276-801.205	PROFESSIONAL SERVICES	CARLA LOWE	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	525.00	21110
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	75.00	21121
101-276-801.205	PROFESSIONAL SERVICES	REDDEN TODD	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	79.13	21135
101-276-801.214	PROFESSIONAL SERVICES	STEPHANIE ALLEN	ATC/SC 7/1 THRU 7/13/22	071322	07/22/22	36.00	21076
101-276-801.214	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	645.00	21084
101-276-801.214	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	420.00	21087
101-276-801.214	PROFESSIONAL SERVICES	BARBARA M. HOWES	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	450.00	21094
101-276-801.214	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	518.00	21097
101-276-801.214	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	18.00	21103
101-276-801.214	PROFESSIONAL SERVICES	THOMAS MONDSCHIEIN	ATC/SC 6/30 THRU 7/13/22	07/13/22	07/22/22	261.50	21112
101-276-801.214	PROFESSIONAL SERVICES	TIFFANY MONDSCHIEIN	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	631.13	21113
101-276-801.214	PROFESSIONAL SERVICES	HEATHER PAULEY	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	796.38	21120
101-276-801.214	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	60.00	21121
101-276-801.214	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC 6/30 THRU 7/13/22	07/13/22	07/22/22	715.69	21123
101-276-801.214	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC 6/30 THRU 7/13/22	063022	07/22/22	120.62	21123
101-276-801.214	PROFESSIONAL SERVICES	TASIA ROBERTS	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	920.00	21127
101-276-801.214	PROFESSIONAL SERVICES	MANDY SALMEN	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	231.50	21129
101-276-801.214	PROFESSIONAL SERVICES	CHELSEA SCHOETZOW	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	142.65	21130
101-276-801.214	PROFESSIONAL SERVICES	CHELSEA SCHOETZOW	ATC/SC 6/30 THRU 7/13/22	063022	07/22/22	758.13	21130
101-276-801.214	PROFESSIONAL SERVICES	REDDEN TODD	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	191.50	21135
101-276-801.214	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC 6/30 THRU 7/13/22	063022	07/22/22	65.00	21138
101-276-801.214	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	659.00	21138
101-276-801.309	PROFESSIONAL SERVICES - ME	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	900.00	21094
101-276-801.309	PROFESSIONAL SERVICES - ME	CARLA LOWE	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	375.00	21110
101-276-801.309	PROFESSIONAL SERVICES - SV	THOMAS MONDSCHIEIN	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	9.75	21112
101-276-801.309	PROFESSIONAL SERVICES - ME	TIFFANY MONDSCHIEIN	PROBLEM SOLVING COURTS 6/30 - 7/13/	72222	07/22/22	104.19	21113
101-276-801.309	PROFESSIONAL SERVICES - ME	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/30 - 7/13/	72222	07/22/22	628.12	21120
101-276-801.309	PROFESSIONAL SERVICES - ME	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	980.00	21121
101-276-801.309	PROFESSIONAL SERVICES - ME	JOHN PILLOW	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	408.51	21123
101-276-801.310	PROFESSIONAL SERVICES - SV	HEATHER BANGSTON	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	31.50	21078
101-276-801.310	PROFESSIONAL SERVICES - SV	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	278.00	21084
101-276-801.310	PROFESSIONAL SERVICES - SV	MONIQUE DORTCH	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	335.00	21087
101-276-801.310	PROFESSIONAL SERVICES - SV	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	900.00	21094
101-276-801.310	PROFESSIONAL SERVICES - SV	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	864.00	21097
101-276-801.310	PROFESSIONAL SERVICES - SV	MICHIANA DRUG TESTING	SSSPP INVOICE 2340 AND FTC INVOICE	72222	07/22/22	1,106.00	21108
101-276-801.310	PROFESSIONAL SERVICES - SV	CARLA LOWE	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	75.00	21110
101-276-801.310	PROFESSIONAL SERVICES - SV	THOMAS MONDSCHIEIN	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	200.25	21112
101-276-801.310	PROFESSIONAL SERVICES - SV	TIFFANY MONDSCHIEIN	PROBLEM SOLVING COURTS 6/30 - 7/13/	72222	07/22/22	39.38	21113

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Fund 101 GENERAL FUND							
Dept 276 COURT GRANTS							
101-276-801.310	PROFESSIONAL SERVICES - SV	JONI PATZER	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	390.00	21119
101-276-801.310	PROFESSIONAL SERVICES - SV	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	435.00	21121
101-276-801.310	PROFESSIONAL SERVICES - SV	JOHN PILLOW	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	778.58	21123
101-276-801.310	PROFESSIONAL SERVICES - SV	TASIA ROBERTS	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	980.00	21127
101-276-801.310	PROFESSIONAL SERVICES - SV	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	416.25	21131
101-276-801.310	PROFESSIONAL SERVICES - SV	REDDEN TODD	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	61.75	21135
101-276-801.310	PROFESSIONAL SERVICES - SV	BRADLEY WEST	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	359.38	21138
101-276-801.311	PROFESSIONAL SERVICES - CC	WAYNE STATE UNIVERSITY	COOSAP GRANT, INV. 25U69-1-T1	72222	07/22/22	23,135.16	1193396
101-276-801.311	PROFESSIONAL SERVICES - CC	HEATHER BANGSTON	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	9.00	21078
101-276-801.311	PROFESSIONAL SERVICES - CC	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	558.00	21084
101-276-801.311	PROFESSIONAL SERVICES - CC	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	750.00	21094
101-276-801.311	PROFESSIONAL SERVICES - CC	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	592.00	21097
101-276-801.311	PROFESSIONAL SERVICES - CC	BRANDY JONES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	55.63	21098
101-276-801.311	PROFESSIONAL SERVICES - CC	CHRISTY LAPORTE	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	46.50	21103
101-276-801.311	PROFESSIONAL SERVICES - CC	GRACE MULLER	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	800.00	21115
101-276-801.311	PROFESSIONAL SERVICES - CC	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	54.08	21120
101-276-801.311	PROFESSIONAL SERVICES - CC	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/30 - 7/13/22	72222	07/22/22	9.00	21120
101-276-801.311	PROFESSIONAL SERVICES - CC	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	480.00	21121
101-276-801.311	PROFESSIONAL SERVICES - CC	REDDEN TODD	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	95.50	21135
Total For Dept 276 COURT GRANTS						46,236.76	
Dept 279 FAMILY / JUVENILE COURT							
101-279-703.316	PART-TIME WAGES	STEPHEN MCKEE	RDSS 7/5/22 - 7/8/22	72222	07/22/22	24.00	21107
101-279-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	PRE-EMPLOYMENT TESTING - J SPRINGST	2329	07/22/22	37.00	21108
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE - INDIGENT DEFENSE	72222	07/22/22	300.00	21090
101-279-805.000	LEGAL SERVICES	DANIEL J. FRENCH	NEGLECT/ABUSE - INDIGENT DEFENSE	72222	07/22/22	1,255.00	21092
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE - INDIGENT DEFENSE	72222	07/22/22	3,800.00	21106
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE - INDIGENT DEFENSE	72222	07/22/22	290.00	21116
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE - INDIGENT DEFENSE	72222	07/22/22	2,725.00	21132
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE - INDIGENT DEFENSE	72222	07/22/22	725.00	21139
101-279-813.000	TRANSCRIPT FEES	NANCY MITCHELL	TRANSCRIPT OF MK, CASS COUNTY, MI	72222	07/22/22	346.68	21111
101-279-813.000	TRANSCRIPT FEES	REBECCA TAFLINGER	TRANSCRIPT, INVOICE 1001, CASS COUN	72222	07/22/22	707.39	21137
101-279-860.316	TRAVEL / TRANSPORTATION /	STEPHEN MCKEE	RDSS 7/5/22 - 7/8/22	72222	07/22/22	12.50	21107
101-279-955.000	DUES / MEMBERSHIP / SUBSC	STATE OF MICHIGAN	CEO RENEWAL, ORDER # 16254 FOR L. F	72222	07/22/22	30.00	1193384
Total For Dept 279 FAMILY / JUVENILE COURT						10,252.57	
Dept 283 CIRCUIT COURT							
101-283-801.000	PROFESSIONAL SERVICES	WILLIAM G. KELLY	PROFESSIONAL/CONTRACTUAL - JUDGE KE	051722	07/22/22	358.81	1193359
101-283-865.000	CONFERENCES / MEETINGS /	MARK HERMAN	MJI CONFERENCE - LODGING REIMBURSE	07182022	07/22/22	1,247.42	1193350
101-283-955.000	DUES / MEMBERSHIP / SUBSC	STATE OF MICHIGAN	STATE OF MICHIGAN - CER RENEWAL 202	07182022	07/22/22	30.00	1193385
Total For Dept 283 CIRCUIT COURT						1,636.23	
Dept 286 DISTRICT COURT							
101-286-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	PRE-EMPLOYMENT TESTING - J SPRINGST	2329	07/22/22	37.00	21108
101-286-801.902	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC 6/30 THRU 7/13/22	071322	07/22/22	100.00	21097
101-286-805.000	LEGAL SERVICES	ELIZABETH MCCREE	ATC/SC COURT STAFFING	071522	07/22/22	200.00	21106
Total For Dept 286 DISTRICT COURT						337.00	
Dept 289 FRIEND OF THE COURT							
101-289-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL CHARGES FOR INVOICES DATES 6/3	CFSI 9253 & 9385	07/22/22	248.89	21096
101-289-739.000	BOOKS / REFERENCE MATERIAL	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	288.00	1193314
101-289-865.000	CONFERENCES / MEETINGS /	ERICSA	INTERGOVERNMENTAL TRAINING EVENT 9/	63583121	07/22/22	150.00	1193342
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	CHARGE FOR JUNE 2022 SERVICES	06-22 008356	07/22/22	66.00	1193343

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Fund 101 GENERAL FUND							
Dept 289 FRIEND OF THE COURT							
101-289-967.000	EQUIPMENT < \$20,000	MICHIGAN OFFICE EQUIPM 2	VERY TASK CHAIRS AT 422.11 EACH W	68727	07/22/22	919.22	21109
Total For Dept 289 FRIEND OF THE COURT						1,672.11	
Dept 294 PROBATE COURT							
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY HEIDI BEHNKE		COURT APPOINTED ATTORNEY GAL FEE FOR 2021-18	7.7.2022	07/22/22	175.00	1193322
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY DAVID S. RODLUND		COURT APPOINTED ATTORNEY FEE FOR 2021-18	7.01.2022	07/22/22	125.00	1193380
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY HEIDI DUNCAN		COURT APPOINTED GAL FEE FOR 2022-12	7.5.2022	07/22/22	100.00	21089
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY DANIEL J. FRENCH		COURT APPOINTED GAL FEE FOR 2021-18	6.24.222	07/22/22	75.00	21092
101-294-817.000	TRIAL COURT APPOINTED ATTORNEY STEPHEN K. WOODS. P.C.		COURT APPOINTED ATTORNEY FEE FOR HE	7.12.2022	07/22/22	150.00	21139
101-294-823.000	INTERPRETER FEES	LANGUAGE LINE SERVICES	CASS COUNTY COURTS INTERPRETER FEES	10576899	07/22/22	21.00	1193361
Total For Dept 294 PROBATE COURT						646.00	
Dept 296 PROSECUTING ATTORNEY							
101-296-801.000	PROFESSIONAL SERVICES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	(103.00)	1193314
101-296-801.000	PROFESSIONAL SERVICES	WEST GROUP PAYMENT CTR	CLEAR CHARGES FOR CASS COUNTY FOC J	846595768	07/22/22	583.50	1193397
101-296-801.000	PROFESSIONAL SERVICES	MICHIANA DRUG TESTING	PRE-EMPLOYMENT TESTING - J SPRINGST	2329	07/22/22	37.00	21108
101-296-801.000	PROFESSIONAL SERVICES	JGI, LLC	PERSONAL SERVICE ON 22-326-DS	07262022	07/26/22	89.00	1193406
Total For Dept 296 PROSECUTING ATTORNEY						606.50	
Dept 301 SHERIFF							
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	817680	07/22/22	119.76	1193374
101-301-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	822189	07/22/22	12.50	1193374
101-301-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE EMPLOYMENT TESTING	07052022	07/22/22	500.00	1193332
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 06/2022	9910403450	07/22/22	760.36	1193394
101-301-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	103.44	1193430
101-301-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	315.14	1193430
101-301-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	(1,300.50)	1193314
101-301-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	(251.86)	1193314
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	C. WIMBERLEY FORD-MERC	VEH MAINT	69107	07/22/22	19.95	1193326
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	C. WIMBERLEY FORD-MERC	VEH MAINT	69178	07/22/22	19.95	1193326
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CASS AUTO SUPPLY CO, I	VEH MAINT	1-127584	07/22/22	62.07	1193327
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	FIRST CHOICE AUTO	VEH MAINT	0020336	07/22/22	492.97	1193344
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CURTIS ROHDY	VEH MAINT	06302022	07/22/22	315.15	1193355
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CURTIS ROHDY	VEH MAINT	07062022	07/22/22	158.15	1193355
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CURTIS ROHDY	VEH MAINT	07142022	07/22/22	523.76	1193355
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	CURTIS ROHDY	VEH MAINT	071422	07/22/22	261.88	1193355
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	GRAMES TIRE & BATTTRY	TIRES	19079	07/22/22	704.00	21093
Total For Dept 301 SHERIFF						2,816.72	
Dept 316 SECONDARY ROAD PATROL							
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 06/2022	9910403450	07/22/22	40.01	1193394
Total For Dept 316 SECONDARY ROAD PATROL						40.01	
Dept 331 MARINE LAW ENFORCEMENT							
101-331-741.000	UNIFORMS	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	141.45	1193409
101-331-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	(357.00)	1193314
101-331-935.000	VEHICLE & EQUIPMENT REPAIR	CASS AUTO SUPPLY CO, I	VEH MAINT	1-126933	07/22/22	26.27	1193327
101-331-935.000	VEHICLE & EQUIPMENT REPAIR	FIRST CHOICE AUTO	VEH MAINT	0020467	07/22/22	420.05	1193344
101-331-935.000	VEHICLE & EQUIPMENT REPAIR	JD'S MARINA	BOAT REPAIR	7316	07/22/22	1,338.68	1193353
101-331-935.000	VEHICLE & EQUIPMENT REPAIR	GRAMES TIRE & BATTTRY	TIRES	79083	07/22/22	25.00	21093
Total For Dept 331 MARINE LAW ENFORCEMENT						1,594.45	
Dept 345 PUBLIC SAFETY DEPT							

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Dept 345 PUBLIC SAFETY DEPT							
101-345-741.407	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	819261	07/22/22	121.34	1193374
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 06/2022	9910403450	07/22/22	40.01	1193394
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 06/2022	9910403450	07/22/22	40.01	1193394
101-345-935.407	VEHICLE & EQUIPMENT REPAIR	FIRST CHOICE AUTO	VEH MAINT	0020415	07/22/22	22.14	1193344
Total For Dept 345 PUBLIC SAFETY DEPT						223.50	
Dept 351 JAIL OPERATION							
101-351-728.000	DEPARTMENTAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	999.00	1193409
101-351-728.000	DEPARTMENTAL SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	30.59	1193409
101-351-734.000	CLEANING SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1397843	07/22/22	1,115.31	1193360
101-351-734.000	CLEANING SUPPLIES	PERFECTION COMMERCIAL	PAPER TOWELS	68089	07/22/22	107.82	21122
101-351-737.000	KITCHEN SUPPLIES	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	306.68	1193409
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	818613	07/22/22	54.50	1193374
101-351-741.000	UNIFORMS	NYE UNIFORM CO.	UNIFORMS	819271	07/22/22	136.96	1193374
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	CREDIT FOR WEEKLY MEALS	117725	07/22/22	(252.72)	21080
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 06/26/22-07/02	117670	07/22/22	4,698.84	21080
101-351-812.000	MEDICAL / DRUG / PHYSICALS	MARILYN CHRISTENSEN	PRE EMPLOYMENT TESTING	07052022	07/22/22	500.00	1193332
101-351-812.000	MEDICAL / DRUG / PHYSICALS	ADVANCED CORREC HEALTH	ONSITE JAIL MEDICAL 07/2022	119032	07/22/22	25,434.89	21075
101-351-865.000	CONFERENCES / MEETINGS /	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	(945.60)	1193314
Total For Dept 351 JAIL OPERATION						32,186.27	
Dept 430 ANIMAL CONTROL							
101-430-728.000	DEPARTMENTAL SUPPLIES	COMMUNITY MILLS, INC.	SORTING BOARDS	00493272	07/22/22	112.93	1193336
101-430-734.000	CLEANING SUPPLIES	CASS AUTO SUPPLY CO, I	NITRILE GLOVES	1-127558	07/22/22	14.91	1193327
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 06/2022	9910403450	07/22/22	120.03	1193394
101-430-935.000	VEHICLE & EQUIPMENT REPAIR	WOLVERINE COACH	TRANSPORT BOX REPAIRS	1023280	07/22/22	173.95	1193399
101-430-967.000	EQUIPMENT < \$20,000	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	512.70	1193409
101-430-967.000	EQUIPMENT < \$20,000	SYNCBAMAZON	OFFICE SUPPLIES/CCSO SUPPLIES/TONER	JUNE	07/26/22	759.97	1193409
Total For Dept 430 ANIMAL CONTROL						1,694.49	
Dept 528 WASTE COLLECTION/DISPOSAL							
101-528-880.000	PROMOTION / MARKETING	LEADER PUBLICATIONS LL	BALANCE DUE ON VETERANS FLYERS/HHW-'	148270/0622	07/22/22	168.42	21104
Total For Dept 528 WASTE COLLECTION/DISPOSAL						168.42	
Dept 681 VETERANS' BURIALS							
101-681-833.000	VETERANS BURIAL	GWENDOLYN GARNER	COUNTY BURIAL - GARNER ANTHONY	7/19/2022	07/22/22	300.00	1193348
101-681-833.000	VETERANS BURIAL	CRAIG YEAGER	FOUNDATION & SETTING BRONZ VETERANS	6752	07/22/22	188.00	21085
Total For Dept 681 VETERANS' BURIALS						488.00	
Dept 682 VETERANS' COUNSELOR							
101-682-835.301	HEALTH SERVICES	VAN BUREN/CASS DISTRIC	DENTAL - CLINE,DURBIN, GILLAM, BILL	7/1/2022	07/22/22	2,909.00	1193392
101-682-835.301	HEALTH SERVICES	CASSOPOLIS DENTAL	PMTS, GRISHAM, CASTELL, COLE, GESTOHUN	6/2022	07/22/22	4,556.40	21082
101-682-860.301	TRAVEL / TRANSPORTATION /	CASS COUNTY PUBLIC TRA	TRANSPORT TO BC VA - GROTH A	3178	07/22/22	146.25	21081
101-682-860.301	TRAVEL / TRANSPORTATION /	CASS COUNTY PUBLIC TRA	TRANSPORT FOR VET TO VA KOENINGSHOF	3172	07/22/22	396.50	21081
101-682-880.301	PROMOTION / MARKETING	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	2,619.41	1193314
101-682-880.301	PROMOTION / MARKETING	LEADER PUBLICATIONS LL	BALANCE DUE ON VETERANS FLYERS/HHW-'	148270/0622	07/22/22	168.42	21104
Total For Dept 682 VETERANS' COUNSELOR						10,795.98	
Dept 751 PARKS & RECREATION							
101-751-712.000	PER DIEMS	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	JULY	07/22/22	34.00	21079
101-751-712.000	PER DIEMS	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	JULY	07/22/22	34.00	21117
101-751-712.000	PER DIEMS	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	JULY	07/22/22	34.00	21118
101-751-728.000	DEPARTMENTAL SUPPLIES	W. B. HAYDEN & SONS CO	SUPPLIES	09876	07/22/22	5.44	1193395

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Dept 751 PARKS & RECREATION							
101-751-730.000	MOTOR FUEL / LUBRICANTS	CASS AUTO SUPPLY CO, I	VEHICLE REPAIR	45609	07/22/22	40.66	1193327
101-751-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	23456	07/22/22	430.97	21096
101-751-801.000	PROFESSIONAL SERVICES	ORBIS ENVIRONMENTAL CO	GRANT RELATED ENVIRONMENTAL REVIEW	2537	07/22/22	1,285.00	1193375
101-751-827.000	MAINTENANCE	HAMMERHEAD INDUSTRIES	JOYS JOHNS	PS4610943	07/22/22	81.42	21099
101-751-860.000	TRAVEL / TRANSPORTATION /	BRUCE CAMPBELL	PER DIEM/TRAVEL - PARKS BOARD	JULY	07/22/22	16.25	21079
101-751-860.000	TRAVEL / TRANSPORTATION /	LYNDON PARRISH	PER DIEM/TRAVEL - PARKS BOARD	JULY	07/22/22	4.88	21117
101-751-860.000	TRAVEL / TRANSPORTATION /	ROBERT PARRISH	PER DIEM/TRAVEL - PARKS BOARD	JULY	07/22/22	11.50	21118
101-751-935.000	VEHICLE & EQUIPMENT REPAIR	CASS AUTO SUPPLY CO, I	VEHICLE REPAIR	12345	07/22/22	103.44	1193327
Total For Dept 751 PARKS & RECREATION						2,081.56	
Total For Fund 101 GENERAL FUND						168,530.44	
Fund 213 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
213-430-801.000	PROFESSIONAL SERVICES	ABC CLINIC / PET REFUG	SPAY/NEUTER ASSISTANCE, LEVAN	1999570	07/22/22	50.00	1193318
213-430-801.000	PROFESSIONAL SERVICES	BERGMAN SMALL ANIMAL P	SPAY/NEUTER ASSISTANCE & SHELTER CA	489045	07/22/22	80.00	1193323
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, GRUBERT	410892	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, GRUBERT	410898	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, GRUBERT	410860	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, GRUBERT	410861	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, KERN	410631	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, KERN	410632	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, WHITAKER	410653	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, UTTER	410824	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, UTTER	410908	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, WHITAKER	410580	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, WHITAKER	410656	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, WHITAKER	410579	07/22/22	40.00	1193357
213-430-801.000	PROFESSIONAL SERVICES	KALAMAZOO HUMANE SOCIE	SPAY/NEUTER ASSISTANCE, COOLMAN	410587	07/22/22	40.00	1193357
213-430-816.000	VETERINARY / K-9 COSTS	BERGMAN SMALL ANIMAL P	SPAY/NEUTER ASSISTANCE & SHELTER CA	489045	07/22/22	397.96	1193323
Total For Dept 430 ANIMAL CONTROL						1,047.96	
Total For Fund 213 ANIMAL CONTROL DONATION FUND						1,047.96	
Fund 216 DRUG COURT GRANTS FUND							
Dept 276 COURT GRANTS							
216-276-801.203	PROFESSIONAL SERVICES - O:	TARA SMITH THERAPY SER	PROBLEM SOLVING COURTS INVOICE #20	72222	07/22/22	150.00	1193388
216-276-801.203	PROFESSIONAL SERVICES - O:	HEATHER BANGSTON	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	13.50	21078
216-276-801.203	PROFESSIONAL SERVICES - O:	PRESTON COLLETT	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	729.00	21084
216-276-801.203	PROFESSIONAL SERVICES - O:	MONIQUE DORTCH	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	2,163.00	21087
216-276-801.203	PROFESSIONAL SERVICES - O:	BARBARA M. HOWES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	1,000.00	21094
216-276-801.203	PROFESSIONAL SERVICES - O:	CLARENCE JAMES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	1,410.00	21097
216-276-801.203	PROFESSIONAL SERVICES - O:	BRANDY JONES	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	226.72	21098
216-276-801.203	PROFESSIONAL SERVICES - O:	CHRISTY LAPORTE	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	198.06	21103
216-276-801.203	PROFESSIONAL SERVICES - O:	CARLA LOWE	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	150.00	21110
216-276-801.203	PROFESSIONAL SERVICES - O:	TIFFANY MONDSCHIN	PROBLEM SOLVING COURTS 6/30 - 7/13/	72222	07/22/22	221.00	21113
216-276-801.203	PROFESSIONAL SERVICES - O:	GRACE MULLER	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	800.00	21115
216-276-801.203	PROFESSIONAL SERVICES - O:	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	311.25	21120
216-276-801.203	PROFESSIONAL SERVICES - O:	HEATHER PAULEY	PROBLEM SOLVING COURTS 6/30 - 7/13/	72222	07/22/22	98.00	21120
216-276-801.203	PROFESSIONAL SERVICES - O:	KIMBERLY PEET	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	180.00	21121
216-276-801.203	PROFESSIONAL SERVICES - O:	JOHN PILLOW	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	110.50	21123
216-276-801.203	PROFESSIONAL SERVICES - O:	CHELSEA SCHOETZOW	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	946.26	21130
216-276-801.203	PROFESSIONAL SERVICES - O:	JESSEE SCHOETZOW	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	1,140.22	21131

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Fund 216 DRUG COURT GRANTS FUND							
Dept 276 COURT GRANTS							
216-276-801.203	PROFESSIONAL SERVICES - O	REDDEN TODD	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	259.38	21135
216-276-801.203	PROFESSIONAL SERVICES - O	BRADLEY WEST	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	61.88	21138
216-276-801.317	PROFESSIONAL SERVICES-FTC	MICHIANA DRUG TESTING	SSSPP INVOICE 2340 AND FTC INVOICE	72222	07/22/22	466.00	21108
216-276-801.317	PROFESSIONAL SERVICES-FTC	CARLA LOWE	PROBLEM SOLVING COURTS 6/30/22 - 7	72222	07/22/22	150.00	21110
Total For Dept 276 COURT GRANTS						10,784.77	
Total For Fund 216 DRUG COURT GRANTS FUND						10,784.77	
Fund 244 ECONOMIC DEVELOPMENT FUND							
Dept 728 ECONOMIC DEVELOPMENT							
244-728-880.000	PROMOTION / MARKETING	MARKET VAN BUREN	CONTRACUTAL EDC SERVICES - JUNE	MVB-CC-09	07/22/22	7,916.67	21105
Total For Dept 728 ECONOMIC DEVELOPMENT						7,916.67	
Total For Fund 244 ECONOMIC DEVELOPMENT FUND						7,916.67	
Fund 251 CDBG HOME IMPROVEMENT FUND							
Dept 000 GENERAL							
251-000-228.000	DUE TO STATE OF MICHIGAN	STATE OF MICHIGAN	REFUND OF UNUSED CDBG FUNDS	07272022	07/27/22	4,065.66	1193412
Total For Dept 000 GENERAL						4,065.66	
Total For Fund 251 CDBG HOME IMPROVEMENT FUND						4,065.66	
Fund 260 INDIGENT DEFENSE FUND							
Dept 228 INFORMATION TECHNOLOGY							
260-228-801.000	PROFESSIONAL SERVICES	RADDE INVESTIGATIVE&SE	INVESTIGAVTIVE FEES	071922	07/22/22	2,766.93	21124
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	LEGAL COUNSEL FEES	AUGUST	07/22/22	8,580.00	21088
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	LEGAL COUNSEL FEES	AUGUST	07/22/22	289.00	21088
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	LEGAL COUNSEL FEES	AUGUST	07/22/22	1,200.00	21088
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	LEGAL FEES	AUGUST 2022	07/22/22	8,580.00	21091
260-228-805.000	LEGAL SERVICES	GREGORY FELDMAN	LEGAL FEES	AUGUST 2022	07/22/22	289.00	21091
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	LEGAL SERVICES	AUGUST	07/22/22	8,580.00	21100
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	LEGAL SERVICES	AUGUST	07/22/22	289.00	21100
Total For Dept 228 INFORMATION TECHNOLOGY						30,573.93	
Total For Fund 260 INDIGENT DEFENSE FUND						30,573.93	
Fund 261 911 SERVICE FUND							
Dept 325 COMMUNICATIONS / DISPATCH							
261-325-728.000	DEPARTMENTAL SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	50.00	1193314
261-325-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	129.40	1193430
261-325-850.000	TELEPHONE / INTERNET	FRONTIER	COUNTY BUILDINGS TELEPHONES	072722	07/29/22	1,277.80	1193430
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER ELECTRIC (2)		07132022	07/13/22	13.52	21141
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER ELECTRIC (4)		07152022	07/15/22	2,068.73	21149
261-325-920.000	ELECTRICITY	INDIANA MICHIGAN POWER ELECTRIC (1)		072522	07/25/22	9.42	21146
261-325-921.000	NATURAL GAS	SEMCO ENERGY GAS	COMPA NATURAL GAS (6)	071422	07/14/22	141.93	21144
Total For Dept 325 COMMUNICATIONS / DISPATCH						3,690.80	
Total For Fund 261 911 SERVICE FUND						3,690.80	
Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING FUND							
Dept 362 JAIL TRAINING							
264-362-865.000	CONFERENCES / MEETINGS /	1 FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	667.53	1193314
Total For Dept 362 JAIL TRAINING						667.53	

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Fund 264 LOCAL CORRECTIONS OFFICERS TRAINING FUND							
Total For Fund 264 LOCAL CORRECTIONS OFFICERS TRA						667.53	
Fund 265 DRUG LAW ENFORCEMENT FUND							
Dept 301 SHERIFF							
265-301-824.000	CCDET DOWAGIAC CONTRACTED	CITY OF DOWAGIAC	CCDET QTR ENDING 06/30/22	0000003826	07/22/22	20,861.52	1193335
265-301-830.000	LIABILITY INSURANCE	CITY OF DOWAGIAC	CCDET QTR ENDING 06/30/22	0000003826	07/22/22	1,201.27	1193335
265-301-850.000	TELEPHONE / INTERNET	CITY OF DOWAGIAC	CCDET QTR ENDING 06/30/22	0000003826	07/22/22	1,847.97	1193335
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 06/2022	9910403450	07/22/22	40.01	1193394
265-301-855.000	SOFTWARE SUBSCRIPTIONS	LEADS ONLINE LLC	DPD INVESTIGATION SYSTEM 07/1/22-06	326872	07/22/22	2,277.00	1193362
265-301-935.000	VEHICLE & EQUIPMENT REPAIR	C. WIMBERLEY FORD-MERC	VEH MAINT	69396	07/22/22	40.20	1193326
Total For Dept 301 SHERIFF						26,267.97	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND						26,267.97	
Fund 266 LAW ENFORCEMENT FUND							
Dept 301 SHERIFF							
266-301-728.413	DEPARTMENTAL SUPPLIES	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	1,275.00	1193314
266-301-728.413	DEPARTMENTAL SUPPLIES	BOLT LIMITED INC	GOLF OUTING	2445	07/22/22	609.00	1193324
266-301-728.413	DEPARTMENTAL SUPPLIES	CASS COUNTY SHERIFF-PE	START UP MONEY FOR GOLF OUTING	START UP MONEY	07/26/22	300.00	1193402
266-301-935.411	VEHICLE & EQUIPMENT REPAIR	FIRST CHOICE AUTO	VEH MAINT	0020449	07/22/22	297.28	1193344
Total For Dept 301 SHERIFF						2,481.28	
Total For Fund 266 LAW ENFORCEMENT FUND						2,481.28	
Fund 269 LAW LIBRARY FUND							
Dept 292 LAW LIBRARY							
269-292-728.000	DEPARTMENTAL SUPPLIES	WEST GROUP PAYMENT CTR	LAW LIBRARY PRINT MATERIAL CHARGES	846695767	07/22/22	318.68	1193397
269-292-955.000	DUES / MEMBERSHIP / SUBS	WEST GROUP PAYMENT CTR	CASS COUNTY COURTS LAW LIBRARY WEST	846609209	07/22/22	1,534.69	1193397
Total For Dept 292 LAW LIBRARY						1,853.37	
Total For Fund 269 LAW LIBRARY FUND						1,853.37	
Fund 270 HISTORICAL COMMISSION FUND							
Dept 803 HISTORICAL COMMISSION							
270-803-712.000	PER DIEMS	NATHAN ROBINSON	PER DIEM/TRAVEL - HISTORICAL COMMIS.	JULY	07/22/22	34.00	1193379
270-803-712.000	PER DIEMS	BARBARA SCHULTZ	HISTORICAL COMMISSION PER DEM/TRAVE	JULY	07/22/22	34.00	1193381
270-803-712.000	PER DIEMS	AMY DAVIDHIZAR	PER DIEM/TRAVEL - HISTORICAL COMMIS.	JULY	07/22/22	34.00	21086
270-803-860.000	TRAVEL / TRANSPORTATION /	NATHAN ROBINSON	PER DIEM/TRAVEL - HISTORICAL COMMIS.	JULY	07/22/22	14.88	1193379
270-803-860.000	TRAVEL / TRANSPORTATION /	BARBARA SCHULTZ	HISTORICAL COMMISSION PER DEM/TRAVE	JULY	07/22/22	3.20	1193381
270-803-860.000	TRAVEL / TRANSPORTATION /	AMY DAVIDHIZAR	PER DIEM/TRAVEL - HISTORICAL COMMIS.	JULY	07/22/22	19.13	21086
270-803-960.000	EXPENDITURES	INDIANA MICHIGAN POWER	ELECTRIC (4)	07152022	07/15/22	7.97	21149
270-803-960.000	EXPENDITURES	WRIGHT WAY LAWN SERVIC	CONTRACTUAL MOWING - NEWTON HOME	JUNE	07/22/22	340.00	21140
Total For Dept 803 HISTORICAL COMMISSION						487.18	
Total For Fund 270 HISTORICAL COMMISSION FUND						487.18	
Fund 275 SHERIFF JUSTICE TRAINING FUND							
Dept 301 SHERIFF							
275-301-960.000	MISCELLANEOUS EXPENSE	FIRST BANKCARD	CONFERENCE REG/VETERANS MARKETING/	5584979955113558	07/14/22	677.25	1193314
Total For Dept 301 SHERIFF						677.25	
Total For Fund 275 SHERIFF JUSTICE TRAINING FUND						677.25	
Fund 276 911 DISPATCH TRAINING FUND							
Dept 301 SHERIFF							

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY

POST DATES 07/13/2022 - 08/05/2022

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Fund 276 911 DISPATCH TRAINING FUND							
Dept 301 SHERIFF							
276-301-960.000	MISCELLANEOUS EXPENSE	MACNLOW ASSOCIATES	NATHAN WALKER TRAINING	1831	07/22/22	699.00	1193367
Total For Dept 301 SHERIFF						699.00	
Total For Fund 276 911 DISPATCH TRAINING FUND						699.00	
Fund 297 DHS CHILD CARE FUND							
Dept 663 CHILD CARE - DHS							
297-663-801.707	PARENT AIDE	ROXANN RICE	DHHS PARENT AIDE 6/27/22 - 7/10/22	72222	07/22/22	687.75	21126
Total For Dept 663 CHILD CARE - DHS						687.75	
Total For Fund 297 DHS CHILD CARE FUND						687.75	
Fund 445 PUBLIC IMPROVEMENT FUND							
Dept 900 CAPITAL OUTLAY							
445-900-967.000	EQUIPMENT	INTERSECT STUDIO LLC	HISTORIC COURTHOUSE	3172	07/22/22	20,960.51	21095
Total For Dept 900 CAPITAL OUTLAY						20,960.51	
Total For Fund 445 PUBLIC IMPROVEMENT FUND						20,960.51	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-728.000	DEPARTMENTAL SUPPLIES	SWANK MOTION PICTURES, JAIL MOVIE LICENSE 07/19/22-07/18/2	07072022		07/22/22	664.32	1193387
595-351-728.000	DEPARTMENTAL SUPPLIES	CANTEEN SERVICES, INC. INMATE COMMISSARY SALES WEEK OF 06/	117555		07/22/22	1,176.02	21080
595-351-728.000	DEPARTMENTAL SUPPLIES	CANTEEN SERVICES, INC. INMATE COMMISSARY SALES WEEK OF 07/	117737		07/22/22	1,346.34	21080
Total For Dept 351 JAIL OPERATION						3,186.68	
Total For Fund 595 JAIL COMMISSARY FUND						3,186.68	
Fund 616 TAX REVOLVING CONTROL FUND							
Dept 000 GENERAL							
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	CECIL & MINDI TUCKER	ASSESSORE PRE ADJ (2019-2021) 14-09	22-817	07/22/22	691.99	1193329
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	CECIL & MINDI TUCKER	ASSESSORE PRE ADJ (2019-2021) 14-09	22-817	07/22/22	705.13	1193329
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	CECIL & MINDI TUCKER	ASSESSORE PRE ADJ (2019-2021) 14-09	22-817	07/22/22	714.99	1193329
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	CHARLOTTE ASHTON	ASSESSORE PRE ADJ (2021) 14-020-029	22-812	07/22/22	1,086.80	1193330
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	CHRISTOPHER GERARD	ASSESSOR PRE ADJ (2019-2020) 14-070	22-809	07/22/22	603.58	1193333
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	CHRISTOPHER GERARD	ASSESSOR PRE ADJ (2019-2020) 14-070	22-809	07/22/22	2,912.44	1193333
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	DONALD MARINELLI	ASSESSORE PRE ADJ (2021) 14-020-016	22-821	07/22/22	18.47	1193339
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	EARL & DONNA PROCTOR	ASSESSORE PRE ADJ (2019-2020) 14-09	22-820	07/22/22	780.42	1193340
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	EARL & DONNA PROCTOR	ASSESSORE PRE ADJ (2019-2020) 14-09	22-820	07/22/22	795.24	1193340
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	ERIC KOVACH	ASSESSORE PRE ADJ (2019-2021) 14-09	22-813	07/22/22	153.00	1193341
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	ERIC KOVACH	ASSESSORE PRE ADJ (2019-2021) 14-09	22-813	07/22/22	155.89	1193341
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	ERIC KOVACH	ASSESSORE PRE ADJ (2019-2021) 14-09	22-813	07/22/22	158.07	1193341
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	HALEY CHRISTY	ASSESSORE PRE ADJ (2019) 14-091-100	22-815	07/22/22	701.58	1193349
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	JAMES & CYNTHIA GUMPER	ASSESSORE PRE ADJ (2021) 14-020-190	22-822	07/22/22	61.97	1193352
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	JUSTIN BUCKLEY	ASSESSORE PRE ADJ (2019-2021) 14-09	22-819	07/22/22	794.21	1193356
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	JUSTIN BUCKLEY	ASSESSORE PRE ADJ (2019-2021) 14-09	22-819	07/22/22	809.29	1193356
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	JUSTIN BUCKLEY	ASSESSORE PRE ADJ (2019-2021) 14-09	22-819	07/22/22	820.62	1193356
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	LYLE BANDURSKI	ASSESSOR PRE ADJ (2020) 14-070-008-	22-808	07/22/22	494.62	1193366
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	MATTHEW AND KREMENA BA	ASSESSORE PRE ADJ (2020-2021) 14-09	22-816	07/22/22	469.80	1193369
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	MATTHEW AND KREMENA BA	ASSESSORE PRE ADJ (2020-2021) 14-09	22-816	07/22/22	476.37	1193369
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	NATHAN & AMBER HUTCHIN	ASSESSORE PRE ADJ (2020) 14-091-108	22-818	07/22/22	1,612.62	1193373
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	ROBERT SULTRAN	ASSESSOR PRE ADJ (2021) 14-020-025-	22-810	07/22/22	1,599.94	1193378
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	SCOTT BUZZARD TRUS	ASSESSOR PRE ADJ (2019-2020) 14-070	22-807	07/22/22	965.55	1193382
616-000-089.999	CHARGEBACKS DUE FROM OTHEFC	SCOTT BUZZARD TRUS	ASSESSOR PRE ADJ (2019-2020) 14-070	22-807	07/22/22	947.55	1193382

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Fund 616 TAX REVOLVING CONTROL FUND							
Dept 000 GENERAL							
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF TREVIN & AMANDA STANKI	ASSESSORE PRE ADJ (2021) 14-020-034	22-811	07/22/22	418.14	1193389
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF WILLIAM AND ELEANOR WO	ASSESSORE PRE ADJ (2021) 14-090-020	22-814	07/22/22	35.98	1193398
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF AARON COBB	ASSESSOR PRE ADJ 14-160-200-430-00	22-854	07/29/22	407.69	1193418
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF AARON COBB	ASSESSOR PRE ADJ 14-160-200-430-00	22-854	07/29/22	58.10	1193418
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF AMANDA CUNNINGHAM & VE	MICHIGAN TAX TRIBUNAL ADJ 14-020-00	22-827	07/29/22	1,991.21	1193419
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF CARL & CAROL COONCE	ASSESSOR PRE ADJ 14-140-028-002-02	22-858	07/29/22	1,640.34	1193420
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF CARL & CAROL COONCE	ASSESSOR PRE ADJ 14-140-028-002-02	22-858	07/29/22	1,663.29	1193420
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF CHARLES & PATRICIA ALL	ASSESSOR PRE ADJ 14-010-023-401-01	22-852	07/29/22	839.99	1193424
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF DALTON BROWN	ASSESSOR PRE ADJ 14-140-023-007-15	22-863	07/29/22	1,868.91	1193425
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF DAVID WILSON	ASSESSOR PRE ADJ 14-140-550-021-00	22-859	07/29/22	2,107.07	1193426
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF EFRIM & TRACY JOHNSON	ASSESSOR PRE ADJ 14-140-012-006-10	22-860	07/29/22	1,206.01	1193429
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF EFRIM & TRACY JOHNSON	ASSESSOR PRE ADJ 14-140-012-006-10	22-860	07/29/22	1,228.90	1193429
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF EFRIM & TRACY JOHNSON	ASSESSOR PRE ADJ 14-140-012-006-10	22-860	07/29/22	1,246.10	1193429
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF GEORGE JR & MARIANNE K	ASSESSOR PRE ADJ 14-010-006-092-06	22-850	07/29/22	579.74	1193431
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF GLENN & MARY ANN OSLUN	ASSESSOR PRE ADJ 14-100-300-012-00	22-856	07/29/22	857.34	1193432
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF GLENN & MARY ANN OSLUN	ASSESSOR PRE ADJ 14-100-300-012-00	22-856	07/29/22	845.51	1193432
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF GLENN & MARY ANN OSLUN	ASSESSOR PRE ADJ 14-100-300-012-00	22-856	07/29/22	829.76	1193432
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JAMES & PAIGE WESSING	ASSESSOR PRE ADJ 14-140-023-007-11	22-861	07/29/22	1,954.35	1193434
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JASON & JESSICA JARRAR	ASSESSOR PRE ADJ 14-050-510-004-01	22-836	07/29/22	1,183.52	1193435
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JASON & JESSICA JARRAR	ASSESSOR PRE ADJ 14-050-510-004-02	22-837	07/29/22	2,650.65	1193436
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JASON & JESSICA JARRAR	ASSESSOR PRE ADJ 14-050-510-003-00	22-838	07/29/22	119.99	1193437
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JASON & JESSICA JARRAR	ASSESSOR PRE ADJ 14-050-510-003-00	22-838	07/29/22	23.28	1193437
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JASON CHAPMAN	ASSESSOR PRE ADJ 14-160-200-506-00	22-849	07/29/22	439.26	1193438
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JUANA CISNEROS	ASSESSOR PRE ADJ 14-160-100-715-00	22-848	07/29/22	499.08	1193439
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JUANA CISNEROS	ASSESSOR PRE ADJ 14-160-100-715-00	22-848	07/29/22	490.28	1193439
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JUANA CISNEROS	ASSESSOR PRE ADJ 14-160-100-715-00	22-848	07/29/22	221.39	1193439
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF JUSTIN WEATHERS	ASSESSOR PRE ADJ 14-160-200-821-01	22-847	07/29/22	710.35	1193440
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF KURT RUSSELL	ASSESSOR PRE ADJ 14-120-030-027-00	22-845	07/29/22	108.72	1193442
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF KURT RUSSELL	ASSESSOR PRE ADJ 14-010-025-434-10	22-851	07/29/22	555.25	1193443
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF KURT RUSSELL	ASSESSOR PRE ADJ 14-010-025-434-10	22-851	07/29/22	547.59	1193443
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF KURT RUSSELL	ASSESSOR PRE ADJ 14-010-025-434-10	22-851	07/29/22	537.40	1193443
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF MICHAEL & SHEILA TERLE	ASSESSOR PRE ADJ 14-120-315-004-01	22-844	07/29/22	6,406.00	1193445
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF MICHAEL RUSNAK	ASSESSOR PRE ADJ 14-100-442-009-00	22-857	07/29/22	1,164.69	1193446
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF NICHOLAS COLLETT	ASSESSOR PRE ADJ 14-140-550-048-06	22-862	07/29/22	376.74	1193447
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF RICHARD & BONNIE KAUFF	ASSESSOR PRE ADJ 14-120-455-018-00	22-843	07/29/22	1,332.59	1193450
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF RICHARD ETTER	ASSESSOR PRE ADJ 14-050-030-009-21	22-855	07/29/22	425.41	1193451
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF RICHARD ETTER	ASSESSOR PRE ADJ 14-050-030-009-21	22-855	07/29/22	427.23	1193451
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF RODERICK & JUDITH HAUG	ASSESSOR PRE ADJ 14-080-024-066-00	22-846	07/29/22	1,300.88	1193452
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF RODERICK & JUDITH HAUG	ASSESSOR PRE ADJ 14-080-024-066-00	22-846	07/29/22	1,282.94	1193452
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF RODERICK & JUDITH HAUG	ASSESSOR PRE ADJ 14-080-024-066-00	22-846	07/29/22	1,259.04	1193452
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF WESLEY & LYDIA BRUBAKE	ASSESSOR PRE ADJ 14-020-001-021-10	22-842	07/29/22	996.72	1193456
616-000-089.999	CHARGEBACKS DUE FROM	OTHEF WESLEY & LYDIA BRUBAKE	ASSESSOR PRE ADJ 14-020-001-021-10	22-842	07/29/22	40.60	1193456
Total For Dept 000 GENERAL						61,408.17	
Dept 254 DELINQUENT TAX PROPERTY SALES							
616-254-801.000	PROFESSIONAL SERVICES	KREIS, ENDERLE, HUDGIN	INTENT FOR CLAIM PROCEEDS FORECLOSE	337439 NJS	07/22/22	3,675.00	21102
616-254-801.019	19 TAX YR SALE EXPENDITURE	LEADER PUBLICATIONS LL	SUMMER PROPERTY TAX AD	1476525	07/22/22	152.50	21104
616-254-801.019	19 TAX YR SALE EXPENDITURE	CASS COUNTY CLERK/REGI	DEED RECORDING 14-041-170-026-00	22-823	07/29/22	30.00	1193421
616-254-801.019	19 TAX YR SALE EXPENDITURE	CASS COUNTY CLERK/REGI	DEED RECORDING 14-160-300-038-00	22-824	07/29/22	30.00	1193422
616-254-801.019	19 TAX YR SALE EXPENDITURE	DOWAGIAC CITY TREASURE	2022 SUMMER TAX 14-160-300-038-00	22-835	07/29/22	400.33	1193427
616-254-801.019	19 TAX YR SALE EXPENDITURE	LAGRANGE TWP. TREASURE	2022 SUMMER TAX BILL 14-041-170-026	22-826	07/29/22	85.42	1193444
616-254-801.019	19 TAX YR SALE EXPENDITURE	VILLAGE OF CASSOPOLIS	2022 SUMMER TAX BILL 14-041-170-026	22-825	07/29/22	133.60	1193453
616-254-801.020	20 TAX YR SALE EXPENDITURE	KREIS, ENDERLE, HUDGIN	LEGAL SERVICES RENDERED 05/31/22 FO	336044 NJS	07/22/22	300.00	21102

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY

POST DATES 07/13/2022 - 08/05/2022

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Fund 616 TAX REVOLVING CONTROL FUND							
Dept 254 DELINQUENT TAX PROPERTY SALES							
616-254-801.020	20 TAX YR SALE EXPENDITURE	TITLE CHECK, LLC	PARCEL ADMIN FEES - 2020 FORFEITURE	2207-50	07/22/22	2,459.17	21134
616-254-801.020	20 TAX YR SALE EXPENDITURE	TITLE CHECK, LLC	TITLE SEARCHES 2020 TAX FORFEITURE	22TS-48	07/22/22	11,169.00	21134
Total For Dept 254 DELINQUENT TAX PROPERTY SALES						18,435.02	
Total For Fund 616 TAX REVOLVING CONTROL FUND						79,843.19	
Fund 620 TAX REVOLVING - 2020							
Dept 253 TREASURER							
620-253-701.011	ADMINISTRATION FEES	EARL & DONNA PROCTOR	ASSESSORE PRE ADJ (2019-2020) 14-09	22-820	07/22/22	31.81	1193340
620-253-701.011	ADMINISTRATION FEES	ERIC KOVACH	ASSESSORE PRE ADJ (2019-2021) 14-09	22-813	07/22/22	6.24	1193341
620-253-701.011	ADMINISTRATION FEES	JASON CHAPMAN	ASSESSOR PRE ADJ 14-160-200-506-00	22-849	07/29/22	17.57	1193438
620-253-701.011	ADMINISTRATION FEES	JUANA CISNEROS	ASSESSOR PRE ADJ 14-160-100-715-00	22-848	07/29/22	19.61	1193439
620-253-701.011	ADMINISTRATION FEES	RICHARD ETTER	ASSESSOR PRE ADJ 14-050-030-009-21	22-855	07/29/22	17.02	1193451
620-253-701.011	ADMINISTRATION FEES	RODERICK & JUDITH HAUG	ASSESSOR PRE ADJ 14-080-024-066-00	22-846	07/29/22	51.32	1193452
Total For Dept 253 TREASURER						143.57	
Total For Fund 620 TAX REVOLVING - 2020						143.57	
Fund 631 TAX REVOLVING - 2021							
Dept 253 TREASURER							
631-253-701.011	ADMINISTRATION FEES	JAMES & CYNTHIA GUMPER	ASSESSORE PRE ADJ (2021) 14-020-190	22-822	07/22/22	2.48	1193352
631-253-701.011	ADMINISTRATION FEES	AARON COBB	ASSESSOR PRE ADJ 14-160-200-430-00	22-854	07/29/22	2.32	1193418
631-253-701.011	ADMINISTRATION FEES	JASON & JESSICA JARRAR	ASSESSOR PRE ADJ 14-050-510-003-00	22-838	07/29/22	4.80	1193437
631-253-701.011	ADMINISTRATION FEES	JUANA CISNEROS	ASSESSOR PRE ADJ 14-160-100-715-00	22-848	07/29/22	19.96	1193439
631-253-701.011	ADMINISTRATION FEES	WESLEY & LYDIA BRUBAKE	ASSESSOR PRE ADJ 14-020-001-021-10	22-842	07/29/22	1.62	1193456
Total For Dept 253 TREASURER						31.18	
Total For Fund 631 TAX REVOLVING - 2021						31.18	
Fund 639 TAX REVOLVING - 2019							
Dept 253 TREASURER							
639-253-701.011	ADMINISTRATION FEES	EARL & DONNA PROCTOR	ASSESSORE PRE ADJ (2019-2020) 14-09	22-820	07/22/22	31.22	1193340
639-253-701.011	ADMINISTRATION FEES	RICHARD ETTER	ASSESSOR PRE ADJ 14-050-030-009-21	22-855	07/29/22	17.09	1193451
Total For Dept 253 TREASURER						48.31	
Total For Fund 639 TAX REVOLVING - 2019						48.31	
Fund 661 MOTOR POOL FUND							
Dept 000 GENERAL							
661-000-148.000	VEHICLES	NORTH COAST AUTO MALL	2020 FORD TRANSIT VAN - FACILITIES/	072220	07/22/22	48,180.00	1193401
661-000-148.000	VEHICLES	VANDERZEE MOTORPLEX	(2) 2022 KAWASAKI JET SKIS	2022 KAWASAKI JE'	07/26/22	38,998.00	1193410
Total For Dept 000 GENERAL						87,178.00	
Total For Fund 661 MOTOR POOL FUND						87,178.00	
Fund 701 GENERAL CUSTODIAL FUND							
Dept 000 GENERAL							
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURE	ORDINANCE FINES & COSTS - JUNE 2022	22-828	07/29/22	153.45	1193428
701-000-226.511	DUE TO TOWNSHIPS - HOWARD	HOWARD TOWNSHIP TREASU	ORDINANCE FINES & COSTS -JUNE 2022	22-830	07/29/22	54.45	1193433
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TWP. TREASURER	ORDINANCE FINES & COSTS -JUNE 2022	22-829	07/29/22	1,186.35	1193448
701-000-226.521	DUE TO TOWNSHIPS - PORTER	PORTER TOWNSHIP TREASU	ORDINANCE FINES & COSTS -JUNE 2022	22-832	07/29/22	44.55	1193449
701-000-226.524	DUE TO TOWNSHIPS - WAYNE	WAYNE TOWNSHIP TREASUR	ORDINANCE FINES & COSTS -JUNE 2022	22-831	07/29/22	6.60	1193455
701-000-227.525	DUE TO VILLAGES - CASSOPOI	CASSOPOLIS VILLAGE TRE	ORDINANCE FINES & COSTS -JUNE 2022	22-833	07/29/22	193.38	1193423
701-000-227.526	DUE TO VILLAGES - EDWARDSE	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS -JUNE 2022	22-834	07/29/22	410.85	1193454

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Fund 701 GENERAL CUSTODIAL FUND							
Dept 000 GENERAL							
701-000-228.300	DRIVERS LIC REIN FEES (DIS	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	198.00	1193371
701-000-228.372	CRIME VICTIMS RIGHTS (DIS	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	3,872.21	1193371
701-000-228.422	STATE COURT FUND (DISTRIC	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	330.00	1193371
701-000-228.564	E RECORDING FILING (DISTR	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	1,560.00	1193371
701-000-228.572	CIVIL JURY DEMAND FEES (DI	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	200.25	1193371
701-000-228.582	CIVIL FILING FEES (DISTRIC	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	6,251.00	1193371
701-000-228.592	JUSTICE SYSTEM FUND (DIST	MICHIGAN DEPARTMENT OF 4TH DISTRICT COURT	JUNE 2022	TRANSM JUNE 2022	07/22/22	9,462.48	1193371
701-000-228.610	LOCAL COR OFF TRAINING FUN	STATE OF MICHIGAN	BOOKING FEES - 2ND QUARTER	22-806	07/22/22	400.00	1193386
701-000-228.673	TRAILER COACH PARK TAX (TF	STATE OF MICHIGAN	S.E.T. AND MOBILE HOME TAX RETURN	071522-SOM	07/22/22	698.00	1193383
701-000-255.677	DEPOSITS PAYABLE - SHERIFF	HUNTINGTON NATIONAL BA	3RD PARTY FORECLOSURE SALE	25012 KENNETH AVI	07/26/22	16,767.89	1193405
Total For Dept 000 GENERAL						41,789.46	
Total For Fund 701 GENERAL CUSTODIAL FUND						41,789.46	
Fund 721 LIBRARY PENAL FINE FUND							
Dept 000 GENERAL							
721-000-273.000	UNDISTRIBUTED RECEIPTS	CASS DISTRICT LIBRARY	PENAL FINE DISTRIBUTION FY 2021-202.	22-839	07/26/22	142,877.95	1193403
721-000-273.000	UNDISTRIBUTED RECEIPTS	DOWAGIAC DISTRICT LIBR	PENAL FINE DISTRIBUTION FY 2021-202.	22-840	07/26/22	42,685.92	1193404
721-000-273.000	UNDISTRIBUTED RECEIPTS	MARCELLUS TWP. LIBRARY	PENAL FINE DISTRIBUTION FY 2021-202.	22-841	07/26/22	9,065.80	1193407
Total For Dept 000 GENERAL						194,629.67	
Total For Fund 721 LIBRARY PENAL FINE FUND						194,629.67	
Fund 801 DRAIN FUND							
Dept 442 DRAIN COMMISSIONER							
801-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC #28	HAYES DRAIN - MOWING	LM8348	07/22/22	200.00	21125
Total For Dept 442 DRAIN COMMISSIONER						200.00	
Total For Fund 801 DRAIN FUND						200.00	
Fund 841 LAKE LEVEL FUND							
Dept 442 DRAIN COMMISSIONER							
841-442-965.000	DRAIN & LAKE LEVEL COSTS	INDIANA MICHIGAN POWER ELECTRIC (2)		07132022	07/13/22	2,780.27	21141
841-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC #204	TWIN LAKES DRAIN - MOWING	22-27	07/22/22	100.00	21125
Total For Dept 442 DRAIN COMMISSIONER						2,880.27	
Total For Fund 841 LAKE LEVEL FUND						2,880.27	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			168,530.44	
			Fund 213 ANIMAL CONTROL DONATION FUND			1,047.96	
			Fund 216 DRUG COURT GRANTS FUND			10,784.77	
			Fund 244 ECONOMIC DEVELOPMENT FUND			7,916.67	
			Fund 251 CDBG HOME IMPROVEMENT FUND			4,065.66	
			Fund 260 INDIGENT DEFENSE FUND			30,573.93	
			Fund 261 911 SERVICE FUND			3,690.80	
			Fund 264 LOCAL CORRECTIONS OFFICERS T			667.53	
			Fund 265 DRUG LAW ENFORCEMENT FUND			26,267.97	
			Fund 266 LAW ENFORCEMENT FUND			2,481.28	
			Fund 269 LAW LIBRARY FUND			1,853.37	
			Fund 270 HISTORICAL COMMISSION FUND			487.18	
			Fund 275 SHERIFF JUSTICE TRAINING FUN			677.25	
			Fund 276 911 DISPATCH TRAINING FUND			699.00	
			Fund 297 DHS CHILD CARE FUND			687.75	
			Fund 445 PUBLIC IMPROVEMENT FUND			20,960.51	
			Fund 595 JAIL COMMISSARY FUND			3,186.68	
			Fund 616 TAX REVOLVING CONTROL FUND			79,843.19	
			Fund 620 TAX REVOLVING - 2020			143.57	
			Fund 631 TAX REVOLVING - 2021			31.18	
			Fund 639 TAX REVOLVING - 2019			48.31	
			Fund 661 MOTOR POOL FUND			87,178.00	
			Fund 701 GENERAL CUSTODIAL FUND			41,789.46	
			Fund 721 LIBRARY PENAL FINE FUND			194,629.67	
			Fund 801 DRAIN FUND			200.00	
			Fund 841 LAKE LEVEL FUND			2,880.27	
Total For All Funds:						691,322.40	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

July 21, 2022

The Cass County Board of Commissioners met in regular session on Thursday, July 21, 2022, in Commissioner Chambers. Due to COVID-19 concerns, public participation was offered via Zoom.

Chair Dyes called the meeting to order at 5:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Laylin led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Skip Dyes, Roseann Marchetti Robert Benjamin, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Administrator Matthew Newton and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors present introduced themselves.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Vice-Chair Grice moved, seconded by Commissioner Jones, to approve the July 21, 2022, Cass County Board of Commissioner's Agenda. Motion to approve the agenda carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

Michigan State University Extension District 13 Director Julie Pioch presented the Michigan State University Extension Annual Report. MSU Extension employees that serve Cass County residents introduced themselves and shared details about their areas of expertise.

CONSENT AGENDA

Commissioner Benjamin asked that M-147-22 be removed from the Consent Agenda.

Vice-Chair Grice moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-148-22) A motion to approve the July 7, 2022 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners File, Dyes, Marchetti, Benjamin, Grice, Jones and Laylin.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Marchetti, Benjamin, Grice and Jones shared Committee Reports.

APPOINTMENTS COMMITTEE REPORT

No report.

ADMINISTRATOR'S REPORT

Administrator Matthew Newton offered the Administrator's Report.

Commissioner Benjamin asked Administrator Newton to report on topics that commissioners should be made aware of.

FINANCE REPORT

The Finance Report was included in the board packet. Commissioner Benjamin commented on the format of the Finance Report. Discussion followed regarding work being conducted for other agencies without agreements in place. Also, the lack of payment or reimbursement from other agencies that are receiving services from county employees. Commissioner Benjamin asked that the Finance Director be allowed to speak with and answer questions posed by County Commissioners. He went on to request a list of the positions approved in the budget and which

positions were added after the approved budget. He requested all board members be supplied with a list of positions added after the approved budget as well as a list of positions reclassified after the most recent Classification/Compensation Study was approved and implemented. Discussion continued regarding the difference between a County Administrator and a County Controller.

PUBLIC SAFETY UPDATE

Sheriff Behnke shared the Public Safety Update.

COUNTY PARTNERS

None.

ELECTED OFFICIALS UPDATE

Treasurer Hope Anderson informed Commissioners that bidding opened on the tax sale. She had instructional brochures as well as booklets with information on parcels for sale.

Clerk/Register Monica McMichael informed board members that her offices had been extremely busy. She went on to remind everyone that the August Primary would be held on Tuesday, August 2, 2022, from 7:00 a.m. until 8:00 p.m. Results would be available online at www.electionreporting.com. Because the State of Michigan decertified modems to transmit unofficial results on, Clerk McMichael expected the first results to arrive in person no earlier than 10:00 p.m. on election night.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-147-22

Vice-Chair Grice moved, seconded by Commissioner File, to approve Claims dated July 8, 2022. Discussion followed. Commissioner Benjamin moved to remove check number 21070 from the Claims. Motion to amend died due to lack of support.

Commissioner Benjamin stated that the County should not pay invoices for other entities. His reasoning for removing check number 21070 from claims in the amount of \$1,535.71 was due to the fact that it was a part purchased for equipment situated at the Medical Care Facility. He went on to state that he was recently made aware of \$700,000 to \$800,000 paid by Cass County for salaries and benefits not positions not approved by the Board of Commissioners.

Commissioner Benjamin stated that the County must have signed agreements in place that were approved by the Board of Commissioners before approving new employees, vehicle purchases, salary adjustments, paying invoices for other entities, etc. He asked Administrator Newton to bring agreements to the full board at the next Regular Board of Commissioners Meeting.

Commissioner Benjamin questioned seven county positions that were reclassified by two to three commissioners without the knowledge of the full Board of Commissioners. He asked Administrator Newton to supply the full board with information on the reclassifications that occurred after the Classification/Compensation Study was approved at the next Regular Board of Commissioners Meeting.

The Chair instructed the Clerk to call roll on the original motion:

Yes (6): Commissioners Dyes, File, Jones, Grice, Laylin and Marchetti.

No (1): Commissioner Benjamin.

Motion to approve M-147-22 carried by roll call vote.

M-149-22

Commissioner Jones moved, seconded by Commissioner Laylin, to approve the Solid Waste Committee Bylaws. Discussion followed. Commissioner Jones rescinded his motion in order to send the Solid Waste Committee Bylaws to the Policy Committee.

M-150-22

Commissioner File moved, seconded by Commissioner Laylin, to approve budget amendments as presented. Motion carried by voice vote.

M-151-22

Commissioner Laylin moved, seconded by Commissioner Jones, to approve recommendations from the Salary Committee as follows:

- a. Reclassify Executive Assistant Human Resources at Grade 11 to Human Resources & Payroll Director at Grade 13.
- b. Classify Human Resources Assistant at Grade 6.
- c. Classify Helpdesk Technician II at Grade 8.
- d. Reclassify Office Manager – IT from Grade 8 to Grade 10.
- e. Approve Step Increase for IT Director from Step 4 to Step 9.

Discussion followed.

Motion carried by voice vote.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioner Marchetti announced that Cass County was presented with the Market Van Buren Investor Torchbearer Award.

ADJOURNMENT

Commissioner Benjamin moved, seconded by Commissioner Laylin, to adjourn. Motion carried by voice vote.

The meeting adjourned at 6:35 p.m.

Approved: _____
Date

Chair Skip Dyes

Monica McMichael, Clerk/Register

CASS COUNTY BOARD OF COMMISSIONERS
WORKSHOP
VILLAGE OF CASSOPOLIS
JULY 22, 2022

The County Board of Commissioners met for a workshop on Friday, July 22, 2022 at the Village of Cassopolis.

COMMISSIONERS PRESENT: Jeremiah Jones, Mike Grice, Dwight Dyes, Robert Benjamin, Roseann Marchetti and Ryan Laylin.

COMMISSIONER ABSENT: Annie File.

STAFF PRESENT: Administrator Matt Newton, Finance Director Jen Rentfrow, Deputy Clerk/Register Regina Carlisle, Information Technology Director Jodi Nestich, Treasurer Hope Anderson, Administrative Specialist Jackie Taylor, GIS Director Erika Espeland, Road Commission Manager Robert Thompson, Prosecutor Victor Fitz and Facilities Director Dave Reiff.

OTHERS PRESENT: Cass County Medical Care Facility Director Christian Lutes and Foreclosure Specialist Traci Haskins.

Chair Dyes called the meeting to order at 9:00 a.m.

Administrator Newton thanked everyone for attending and said that he wants to serve the Board of Commissioners the best he can. He also discussed the Board of Commissioners agenda items.

Facilities Director Reiff presented a cost savings from his first 4 weeks working for the county, with the total cost savings being \$15,765.00. He also stated that the County will not be paying contractor mark-up on parts.

Treasurer Hope Anderson introduced Telamon Supervisor Maria Zavala Paredes and Americorps Member Michelle Tule. Telamon is an approved Housing Counseling Agency for Cass County. Michelle is wrapping up working at the County building at the end of this month and noted that she has helped a total of 75 people apply for MIHAF assistance.

Treasurer Anderson presented a Foreclosure Timeline and noted that foreclosures have been reduced since 2019. She also presented foreclosure chargebacks from 2013-2020, with the total chargebacks being \$300,322.88. During this time, 148 parcels did not sell at all or sold below the minimum bid.

GIS Director Erika Espeland noted that there is now GPS on trails at the County parks, which is very helpful to Law Enforcement, Dispatch and Emergency Management. She also stated that in 2021 Cass County joined the State of Michigan GIS 911 Repository Program.

Workshop adjourned at 1:30 p.m.



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

ADMINISTRATOR'S REPORT – August 12, 2022

Meetings – In-Person & Virtual

- Personnel
- Law & Courts Building Security
- Employer Group Meeting
- CHT Tour
- Personnel
- Website Update Meeting
- Commissioner Laylin
- Attorney Butterer
- Sheriff Behnke
- Personnel
- Vacancy Committee
- Barbara Gordon, District Library
- Sheriff Behnke
- Thomas Rea
- Scott Wyman, Parks Director
- Personnel
- Attorney Butterer
- Appreciation Reception – Diamond Lake
- Zach Morris, Market Van Buren
- Les McClelland, EDC
- Cass Area Artists Exhibit
- Commissioner Jones
- Christian Lutes, Medical Care Facility
- Social Media Strategy
- Attorney Butterer
- Commissioner Marchetti
- Robert Thompson, Road Commission
- Hailey Cantrell, Envirologic
- Prosecutor Fitz
- Interagency Coordination Group
- Transit Authority
- MAC County Administrator Meeting

CASS COUNTY

FINANCE DIRECTOR

TO: CASS COUNTY BOARD OF COMMISSIONERS
FROM: JENNIFER RENTFROW / FINANCE
DATE: JULY 31, 2022
RE: FINANCE REPORT

GENERAL FUND BUDGET TO ACTUAL SUMMARY REPORT

Attached you will find the General Fund Budget to Actual Summary Report. The report reflects the fiscal year budget & year-to-date activity total from October 1, 2021 through July 31, 2022, (FYE 9/30/22).

**Please note this is a preliminary report and is subject to change as it continues to be reviewed in depth to prepare for closing year-end and audit preparations.*

FINANCIAL ACTIVITY

Department Budgets:

Administration – Legal Counsel bills are causing this budget variance. There are several grievances right now that are COVID related.

Emergency Management – Wages are higher than budgeted due to staffing changes and payout of benefits for employee retiring. A grant budget revision was requested for the grant funding.

Health – 100% of annual allocation has been paid.

Household Hazardous Waste Collection – 100% of expenditures have been paid for the year.

Soil Conservation – 100% of expenditures have been paid for the year.

**GENERAL FUND REVENUE BUDGET TO ACTUAL SUMMARY
AS OF 07/31/2022 (83% of Fiscal Year 2021-2022)**

	ACTUAL @ 7/31/2021	2021-2022 ORIGINAL	2021-2022 AMENDED	ACTIVITY FOR JULY 2022	ACTUAL @ 7/31/2022	AVAILABLE BALANCE	% BDGT USED
REVENUE SOURCES LESS GRANT/REIMBURSEMENTS:							
FEES/SERVICES/PERMITS	1,566,398	1,938,497	1,938,497	239,482	1,478,553	459,944	76.27%
INTEREST & RENTS	148,101	179,500	179,500	12,138	104,011	75,489	57.94%
STATE FUNDING	1,715,858	2,635,361	2,629,337	52,779	1,655,327	974,010	62.96%
TRANSFERS IN	502,851	470,000	470,000	0	349,750	120,250	74.41%
TAXES	1,559,584	11,305,000	11,305,000	656,743	2,409,955	8,895,045	21.32%
SUB TOTAL	5,492,791	16,528,358	16,522,334	961,142	5,997,596	10,524,738	36.30%
GRANT/REIMBURSEMENTS:							
GRANTS	1,110,789	1,673,171	1,655,892	174,663	880,624	775,268	53.18%
LOCAL CONTRIBUTIONS	143,110	415,047	475,443	26,588	189,720	285,723	39.90%
REIMBURSEMENTS/OTHER REVENUE	90,735	233,300	520,800	10,438	359,091	161,709	68.95%
FUND BALANCE ALLOCATION	0	1,235,102	1,270,352	0	0	1,270,352	0.00%
SUB TOTAL	1,344,634	3,556,620	3,922,487	211,689	1,429,435	2,493,052	36.44%
TOTAL REVENUES	6,837,426	20,084,978	20,444,821	1,172,831	7,427,031	13,017,790	36.33%
TOTAL EXPENSES (See Detail Below)	14,076,654	20,084,978	20,444,821	1,785,594	15,408,393	5,036,428	75.37%

**GENERAL FUND EXPENSE BUDGET TO ACTUAL SUMMARY
AS OF 07/31/2022 (83% of Fiscal Year 2021-2022)**

	ACTUAL @ 7/31/2021	2021-2022 ORIGINAL	2021-2022 AMENDED	ACTIVITY FOR JULY 2022	ACTUAL @ 7/31/2022	AVAILABLE BALANCE	% BDGT USED
101 - BOARD OF COMMISSIONERS	161,146.73	197,911.00	197,911.00	13,238.00	137,662.85	60,248.15	69.56%
172 - ADMINISTRATOR	383,995.61	247,175.00	272,175.00	38,557.62	264,690.28	7,484.72	97.25%
191 - ACCOUNTING DEPT	166,824.27	352,305.00	352,305.00	32,586.22	265,353.96	86,951.04	75.32%
215 - CLERK	442,036.38	653,615.00	653,615.00	65,549.55	450,665.11	202,949.89	68.95%
228 - INFORMATION TECHNOLOGY	418,160.45	849,570.00	849,570.00	51,424.44	554,339.65	295,230.35	65.25%
233 - PURCHASING	140,561.63	145,400.00	145,400.00	7,500.82	110,161.11	35,238.89	75.76%
243 - PROPERTY DESCRIPTION DEPT	125,644.74	424,630.00	424,630.00	28,428.82	299,676.69	124,953.31	70.57%
245 - COUNTY SURVEY & REMONUMENTATIOI	43,836.74	44,600.00	44,600.00	0.00	37,956.69	6,643.31	85.10%
253 - TREASURER	288,093.59	438,000.00	438,000.00	43,340.66	331,305.06	106,694.94	75.64%
257 - ASSESSOR / EQUALIZATION DEPT	195,672.58	270,730.00	270,730.00	31,201.92	221,679.46	49,050.54	81.88%
262 - ELECTIONS	22,716.52	37,900.00	77,900.00	22.34	66,078.32	11,821.68	84.82%
265 - BUILDINGS & GROUNDS	669,222.20	1,080,819.00	1,080,819.00	97,518.27	840,525.94	240,293.06	77.77%
266 - ATTORNEY / CORP COUNSEL	35,861.77	50,000.00	100,000.00	0.00	78,105.80	21,894.20	78.11%
271 - INSURANCE / TAXES	200,929.19	493,000.00	493,000.00	0.00	189,831.75	303,168.25	38.51%
276 - COURT GRANTS	349,779.15	711,452.00	688,149.00	65,641.24	411,416.16	276,732.84	59.79%
279 - FAMILY / JUVENILE COURT	582,267.44	811,860.00	811,860.00	80,973.24	595,480.16	216,379.84	73.35%
283 - CIRCUIT COURT	277,458.66	353,975.00	353,975.00	26,155.26	246,697.55	107,277.45	69.69%
286 - DISTRICT COURT	690,061.37	936,575.00	936,575.00	100,442.75	738,952.74	197,622.26	78.90%
289 - FRIEND OF THE COURT	894,108.00	1,305,949.00	1,305,949.00	123,109.53	987,357.02	318,591.98	75.60%
294 - PROBATE COURT	357,737.11	447,545.00	447,545.00	50,603.82	382,095.67	65,449.33	85.38%
296 - PROSECUTING ATTORNEY	751,295.43	1,035,840.00	1,035,840.00	102,093.92	811,369.57	224,470.43	78.33%
301 - SHERIFF	1,992,289.40	2,689,285.00	2,707,035.00	310,323.32	2,184,036.59	522,998.41	80.68%
304 - LAW & COURTS SECURITY	71,105.08	135,842.00	160,842.00	18,728.59	137,168.06	23,673.94	85.28%
316 - SECONDARY ROAD PATROL	78,483.53	100,707.00	100,707.00	9,983.39	85,708.48	14,998.52	85.11%
331 - MARINE LAW ENFORCEMENT	14,797.57	35,190.00	35,190.00	13,923.16	21,731.42	13,458.58	61.75%
345 - PUBLIC SAFETY DEPT	198,423.37	284,326.00	344,722.00	31,314.86	213,300.35	131,421.65	61.88%
351 - JAIL OPERATION	2,267,930.31	3,008,625.00	3,008,625.00	309,675.05	2,454,837.10	553,787.90	81.59%
426 - EMERGENCY MGMT / HOMELAND SECUF	71,988.69	84,917.00	84,917.00	10,332.45	85,480.90	(563.90)	100.66%
430 - ANIMAL CONTROL	274,097.17	359,070.00	360,570.00	43,129.67	319,471.06	41,098.94	88.60%
441 - PUBLIC WORKS	425.83	450.00	950.00	0.00	730.10	219.90	76.85%
442 - DRAIN COMMISSIONER	132,138.02	123,882.00	123,882.00	11,119.19	101,415.16	22,466.84	81.86%
528 - WASTE COLLECTION/DISPOSAL	9,609.82	10,000.00	24,000.00	168.42	23,058.52	941.48	96.08%
568 - SOIL CONSERVATION	5,000.00	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00%
601 - HEALTH DEPARTMENT	266,253.00	249,566.00	279,566.00	0.00	279,566.00	0.00	100.00%

FUND BALANCE ALLOCATION ANALYSIS

UNASSIGNED FUND BALANCE 9/30/15	5,126,404	PER 9/30/15 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/16	5,449,774	PER 9/30/16 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/17	6,011,346	PER 9/30/17 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/18	5,779,269	PER 9/30/18 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/19	6,073,472	PER 9/30/19 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/20	7,950,059	PER 9/30/20 Comprehensive Financial Report
UNASSIGNED FUND BALANCE 9/30/21	8,704,098	PER 9/30/21 Comprehensive Financial Report
ADOPTED FUND BALANCE ALLOCATION	1,235,102	Original 2021-2022 Budget as adopted
	<u>1,235,102</u>	
EST. UNASSIGNED FUND BALANCE 9/30/22	<u><u>7,468,996</u></u>	



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

DATE: August 12, 2022

RE: Child Care Budget

REQUEST:

FY 23 Child Care Budget (October 1, 2022 through September 30th, 2023).

BACKGROUND:

Judge Bealor and DHHS Director Chuck Rose will provide a presentation on the State Child Care Fund under Presentations for the August 18th Meeting.

The Child Care Budget is approved annually by the Board of Commissioners. The attached County Child Care Budget Summary provides a breakdown of the anticipated expenditures across MDHSS, the Court, and the aggregate combined totals as well as providing a description of each program. Under each category, cost sharing ratios are listed that illustrate the reimbursement ratios provided by the State. Costs are paid 100% initially by the county and reimbursed by the state at 50% for eligible costs.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Administration, Maintenance, HR, and IT)

Courts

Administration

FINANCIAL ANALYSIS:

The FY 23 Child Care Budget represents a modest 3% increase year-over-year from the FY 22 Child Care Budget.

RECOMMENDATION:

Approve the FY 23 Child Care Budget as presented.

County Child Care Budget Summary (DHS-2091)

Michigan Department of Health and Human Services (MDHHS)

Children's Services Agency

Cass County for October 1, 2022 through September 30, 2023

Organization	Court Contact Person	Telephone Number	Email Address
Cass County	Honorable Carol M. Bealor - CCF Judges	(269) 445-4452	carolb@cassco.org
Fiscal Year	MDHHS Contact Person	Telephone Number	Email Address
October 1, 2022 through September 30, 2023	Charles B. Rose - CCF Organization Management	(269) 467-1271	RoseC2@michigan.gov

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Court or Tribal Supervised		\$0.00	\$411,060.80	\$411,060.80
B. In-Home Care		\$50,001.00	\$439,412.26	\$489,413.26
C. County/Court-Operated Facilities		\$0.00	\$0.00	\$0.00
D. Subtotals (A+B+C)		\$50,001.00	\$850,473.06	\$900,474.06
E. Revenue		\$0.00	\$25,000.00	\$25,000.00
F. Net Expenditure		\$50,001.00	\$825,473.06	\$875,474.06

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Neglect Abuse		\$0.00	\$191,500.00	\$191,500.00
Please Note: The <i>Neglect/Abuse Out-of-Home Care</i> amount reflects ONLY the county court's share of these expenditures. Effective October 2019 the State of Michigan pays 100% of Neglect/Abuse Out-of-Home placements and the county then reimburses the state 50%.				

Cost Sharing Ratios	County 0% / State 100% \$15,000.00 Maximum	MDHHS	Court	Combined
Basic Grant		\$0.00	\$15,000.00	\$15,000.00

Total Expenditure	\$890,474.06
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BUDGET DEVELOPMENT CERTIFICATION

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2022 through September 30, 2023; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.

Presiding Judge	Date
County Director of MDHHS Signature	Date
Chairperson, Board of Commissioner's Signature	Date
And/or County Executive Signature	Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

AUTHORITY: Act 87, Publication of of 1978, as amended.
COMPLETION: Required.
PENALTY: State reimbursement will be withheld from local government.

In-Home Care Summary (DHS-2093)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

I. List all service components which make up the IHC program and specify the requested information for each.

Court Service Components		Administration Unit	Gross Expenditure	Public Funding	CCF Net Expenditure
1	CASA 22/23	Court	\$50,000.00	\$0.00	\$50,000.00
2	FTC SCREENS AND MILEAGE/COURT SCREENS/ 22-23	Court	\$30,800.00	\$0.00	\$30,800.00
3	INTENSIVE PROBATION 22-23	Court	\$318,612.26	\$0.00	\$318,612.26
4	WRAPAROUND 22/23 - HOME COLLABORATION	Court	\$40,000.00	\$0.00	\$40,000.00
Subtotals - Court			\$439,412.26	\$0.00	\$439,412.26

MDHHS Service Components		Administration Unit	Gross Expenditure	Public Funding	CCF Net Expenditure
1	CASE AIDE DHHS 2022/2023	MDHHS	\$50,001.00	\$0.00	\$50,001.00
Subtotals - MDHHS			\$50,001.00	\$0.00	\$50,001.00

Total IHC	\$489,413.26	\$0.00	\$489,413.26
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II. For each service component listed above, complete a separate IN-HOME CARE/BASIC GRANT BUDGET DETAIL REPORT (DHS-2094), filling in the appropriate budget items.

AUTHORITY: Act 87, Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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In-Home Care Certification (DHS-167)
Michigan Department of Health and Human Services (MDHHS)
Children's Services Agency

Cass County for October 01, 2022 through September 30, 2023

In-Home Care (IHC) program expenditures are restricted to new or expanded programs that are alternatives to out-of-home institutional or foster care. IHC funds may not be used to duplicate services.

A. ELIGIBLE CLIENT/STAFFING

1. Children under the jurisdiction of the Court, as an alternative to removal from the child's home, provided that:
 - a. such care is an alternative to detention or other out-of-home care and:
 - o a written complaint has been received and accepted by the Court
 - o the expenditures are not for judicial cost
 - o the caseload size or services are intensive
 - o non-scheduled payments are not made to pay for basic family needs otherwise available through public assistance programs
 - o the parent(s) and the youth have agreed in writing to receive IHC services, or a temporary order has been entered pending an adjudication hearing; or
 - b. such care is provided to children who at the dispositional hearing are ordered into IHC as an alternative to foster care or other out-of-home care, and:
 - o the expenditures are not for judicial costs
 - o the services are intensive, and
 - o non-scheduled payments are not made to pay for basic family needs otherwise available through public assistance programs
2. The IHC early return option may be used to accelerate the early return of a youth from family foster care, institutional care, or other out-of-home care when the case identifies an early return goal and the services are provided to members of the child's family. The case plan should identify the family strengths and deficiencies which, if corrected, would permit the youth to be returned home early. IHC services would typically be provided to the family during the time that the youth is in out-of-home care and, if necessary, for a period of time after the youth has returned to the family.
3. The County Michigan Department of Health and Human Services (MDHHS) may provide IHC services if the juvenile court orders care and supervision of a court ward.
4. The County MDHHS may provide IHC services from its subaccount for CPS category I or category II cases provided that:
 - o such IHC services prevent the need to petition the juvenile court for removal or prevent placement in voluntary foster care, and
 - o non-scheduled payments are not made to cover basic family needs otherwise available through public assistance programs.
5. IHC funds shall not be used to meet the court staff-to-youth population ratio of 1 to 6,000 as specified in the Juvenile Court Standards and Administrative Guidelines for the Care of Children.
6. Court staff hired after 4/30/85, who are responsible for case plan development and monitoring, must meet the qualifications established in the Juvenile Court Standards and Administrative Guidelines for the Care of Children.
 - o Supervisory Personnel
 - o Probation Officers
 - o Counselors
7. County MDHHS staff and supervisor staff providing direct IHC services must meet the standards set forth in Rules 400.6124, 400.6126 and 400.6128 of the Administrative Rules for Child Placing Agencies.
8. County MDHHS staff and supervisory staff providing direct IHC services must be state civil servants assigned to classifications and levels equivalent to staff and supervisors in the state foster care program.
9. In IHC programs, county MDHHS or Juvenile Court contractual staff, who are responsible for case plan development and monitoring, must meet the requirement of staff supervising children in foster care, as established in the Juvenile Court Standards and Guidelines for the Care of Children.
10. IHC reimbursements for program and administrative office space, county purchased supplies, salaries and wages for county employees who provide direct services or support for these services are subject to the same restrictions as reimbursements in county-operated institutions.

B. USE OF THE IN-HOME CARE OPTION FOR NON-SCHEDULED PAYMENTS

If all other IHC requirements are met, budgeted non-scheduled payments for services available to youth in foster care may be provided to youth in their own home. (Non-scheduled payments are defined in the Child Care Handbook).

C. CASE RECORD DOCUMENTATION REQUIREMENTS

Individual case documentation is required for all IHC clients. A caseload list is required for every IHC component. As a minimum, case records must include the following:

- o family case assessment which identifies, by service component, the problems and need for IHC services
- o day of intake
- o type of complaint/allegation, supported as follows:
 - (1) delinquency - a copy of the complaint or court order, when applicable, placing the child in IHC as part of a formal disposition.
 - (2) abuse/neglect - allegation and substantiation entered on the DHS-133 in Department cases;
- o treatment plan which identifies the treatment, objectives and the action steps and timetables which will be used to reach the objectives
- o case plan changes as a result of supervisor/case worker or contractee/contractor case reviews
- o quarterly progress reports
- o dates, type and purpose of service contacts made with the client. Note: weekly face to face contact is required
- o legal status of youth and the family, and
- o the living arrangement of the youth at termination of IHC services.

Note: Case record content for all foster care cases, under the supervision of a county MDHHS, should be maintained according to Services Manual Item 722 (6a-9). It is suggested that all IHC material be kept in the first inside section of the foster care file.

IHC service purchases from a private or public provider require a contract unless the service is supportive of a large component (i.e., clothing or dental work for a youth serviced through an established IHC program as for example, intensive supervision). These non-scheduled payments do not require contracts.

Only IHC expenditures described in the Annual Plan and Budget and approved by Child and Family Services are reimbursable.

IHC funds and services are subject to state review and audit and non-compliance with the above restrictions and requirements may result in withholding or repayment of state reimbursement.

All IHC contractual services purchased with county appropriated monies shall be the sole responsibility of the county. The signature of the County MDHHS Director must be with authority from the County to enter into contractual agreements on behalf of the County for the expenditure of the County Child Care Funds.

The county must have all IHC contracts processed through the county's formal contract approval procedures.

The signatures below certify that IHC policy stated in the document has been reviewed. It is understood that these are conditions for claiming IHC fund reimbursement.

Presiding Judge of Family Division of Circuit Court,
Juvenile Division

Date: _____

County Director of Michigan Department of Health and Human
Services as Agent of the County

Date: _____

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

AUTHORITY: P.A. 87 of 1978.

RESPONSE: Is Required

CONSEQUENCE FOR NON COMPLETION: Child care funds will not be reimbursed.

Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
CASA 22/23	In-Home Care

A. Personnel Administrative Unit: ☐ MDHHS ☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the Child Support Guidelines			
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
CASA, Erica Boulanger, Coordinator				\$50,000.00
Total Contractual				\$50,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$50,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$50,000.00
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H. Program Specific Information:

1. Component Status			
☒ Continued	☐ Terminated	☐ Revised	☐ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☐ Delinquent ☒ Neglect	
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☐ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☐ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☐ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

CASA - Court Appointed Special Advocate impacts the neglect/abuse area. These volunteers act as the voice of the children in court . With the aid of this component, CASA will be able to continue this much needed work. Monies will be spent to defray the cost of the Director, as well as the program itself. CASA serves the best interest of the child and gives a report and recommendation to the court with attendance and written court letter at each hearing so the court may be well informed as to the progress and wishes of the children to help with early permanency for the child. These services are intensive as CASA works with the children and they have no more than 20 children on each of there caseloads, usually they concentrate on a family at a time. Expenditures for CASA are not for judicial costs and no non-scheduled payments are used with this component. An Order Assigning CASA to each case is generated and placed in the court file. The CASA coordinator oversees the entire CASA program, including but not limited to working with, training, and assigning volunteers, attending court hearings, managing the office, and working with area agencies. The focus of this program is to reduce the number of days in foster care for these neglect/abuse children brought into the court system by written complaint. The CASA program helps accelerate the return home of children from out of home care; the children's service plan identifies this early return home goal. Services may be provided to the family during the time the youth is in placement and may continue after the family is reunified. By having a CASA volunteer to work with the child and report to the Court as to the well-being and wishes of the child, it helps the Court to make decisions affecting the early return of the children, thus reducing the days in foster care for these children. Court-Appointed Special Advocate (CASA) programs are utilized by the court, county or tribe, provided the program adheres to all national CASA standards, and any national CASA or Michigan CASA policies and in accordance with Court Rule MCR 3.917. (See Section. IV.A.5 of the Child Care Fund Handbook)

AUTHORITY: Act 87,Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
FTC SCREENS AND MILEAGE/COURT SCREENS/ 22-23	In-Home Care

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the Child Welfare Act, 2015, s. 10(1)(b) and (c)			
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
Total Contractual				\$0.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Juvenile Court Drug Screens	1,323.81	\$5.25	\$6,950.00
Family Treatment Court Transportation	30,000.00	\$0.62	\$18,600.00
Family Treatment Court Drug Screens	1,000.00	\$5.25	\$5,250.00

Total Non-Scheduled

\$30,800.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$30,800.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$30,800.00
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H. Program Specific Information:**1. Component Status**

☒ Continued	☐ Terminated	☐ Revised	☐ New
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2. Target Population(s) Served - Check all that apply.

A. Children Under Jurisdiction of Court		
☐ Delinquent	☒ Neglect	
B. Children NOT Under Jurisdiction of Court		
☐ Written Complaint	☐ CPS Category I or II	☐ Children likely to come under Jurisdiction of the Court

3. Area(s) of Intended Impact - Check primary area(s) only.

A Reduction In:	☐ Number of Days of Out-of-Home Detention
☐ Number of Youth Petitioned	☐ Number of Days of Shelter Care
☐ Number of Adjudications	☐ Number of Days of Residential Treatment Care
☒ Number of Days of Family Foster Care	☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care
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I. Program Description - Must be completed for all components, except those being terminated, each year.

This non-scheduled payment component will be used to purchase drug screens and provide mileage for case managers and aides in the Family Treatment Court, as well as the Juvenile Court, to help at-risk families and families who have had their children removed through written complaint, to assist them with successful completion of their program and for early return of their children through intervention to treat within the child's home. These services are provided to the parents and their families and the goal is for early return home/reunification as stated in the service plans. The FTC services and court services are intensive with clients having face to face contact with case managers several times a week. Each case manger has no more than 20 on their caseload, in fact, most have 2 or 3 families at one time since these services are so labor intensive. Expenditures are not for judicial costs; non-scheduled payments are not for basic family needs that are available through other funding sources. A FTC Participant agreement is signed by the participant and place in the confidential file. The focus of this program is to reduce the number of days in family foster care for neglect/abuse children. By participating in the Family Treatment Court, of Juvenile Court, intensive services are afforded to parents to help them become clean and sober parent, with the goal of having their children returned to them early, thereby reducing the number of days these children are in foster care. All children served are under court jurisdiction.

AUTHORITY: Act 87,Public Acts of 1978, as amended.
COMPLETION: is Required.
PENALTY: State reimbursement will be withheld from local government

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
INTENSIVE PROBATION 22-23	In-Home Care

A. Personnel Administrative Unit: ☐ MDHHS ☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
Sharon Underwood and Claire Collins (step up/step down) 20% of W&B	Juvenile Register and Deputy Juvenile Register	8.00	\$46,742.00
Alexi Fuller	Intensive Probation	40.00	\$58,147.00
Barb Daniels	Intensive Probation	40.00	\$51,239.00
TBA	Intensive Probation	40.00	\$46,057.00
2. Fringe Benefits			
Health and Dental			\$42,435.00
Disability			\$1,100.00
Life Insurance			\$95.00
Workers's Comp			\$500.00
FICA			\$12,100.00
Retirement			\$6,710.00
Cash Option in lieu of taking county insurance			\$2,700.00
25% of Wages and Benefits of JCO, Leigh Feldman (prorated for JCO Grant/FOC work)			\$17,734.00
Total Personnel			\$285,559.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
Service Delivery and Juvenile Educational Transportation	\$0.63	32,536.29	\$20,335.18
2. Supplies and Materials (Description/Examples)			Yearly Cost
Drug Screens			\$8,000.00
3. Other Costs (Description/Examples)		Rate/Unit	Yearly Cost
Education - Training available for probation officers through conference and seminars.		\$0.00	\$2,500.00
Cell Phones		\$0.00	\$2,218.08
Total Program Support			\$33,053.26

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				

Total Contractual	\$0.00
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D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$318,612.26
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$318,612.26
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H. Program Specific Information:

1. Component Status			
☒ Continued	☐ Terminated	☐ Revised	☐ New

2. Target Population(s) Served - Check all that apply.	
A. Children Under Jurisdiction of Court ☒ Delinquent ☐ Neglect	
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☐ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court	

3. Area(s) of Intended Impact - Check primary area(s) only.	
A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☒ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.	
☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Intensive probation is a program designed to work with at-risk youth in their own homes, etc., who are petitioned into court by written complaint, referral or petition received and accepted by the court, and would otherwise be placed outside their homes in a more structured placement; therefore, this component is an alternative to out of home care. The probation officers travel to the child's home, school, and or community service site, etc., to make face-to-face contact weekly. If the child happens to be placed outside the home, the probation officer works with the family to effect early return home of the child. As these services are intensive, caseloads are no more than 20 youth per worker at anytime. The expenditures are not for judicial costs and any non-scheduled payments are not for basic family needs that can be met through another funding source. A signed youth/parent/ agreement is completed for each file. The intended focus and impact of this program is to reduce the days of a juvenile in a residential treatment center, reduce the number of days for a juvenile in foster care, and/or reduce the number of days for a juvenile in a detention center, This program is intensive and our officers work hard with these children to insure they can stay in their home and reduce the time needed in treatment, foster care, residential, and detention. Their target population are juvenile delinquents.

AUTHORITY: Act 87,Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
WRAPAROUND 22/23 - HOME COLLABORATION	In-Home Care

A. Personnel Administrative Unit: ☐ MDHHS ☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the			
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
Wraparound Coordinator, TBA, and Kara Cox, TBA				\$40,000.00
Total Contractual				\$40,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$40,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$40,000.00
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H. Program Specific Information:**1. Component Status**

☒ Continued	☐ Terminated	☐ Revised	☐ New
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2. Target Population(s) Served - Check all that apply.

A. Children Under Jurisdiction of Court		
☒ Delinquent	☒ Neglect	
B. Children NOT Under Jurisdiction of Court		
☒ Written Complaint	☐ CPS Category I or II	☐ Children likely to come under Jurisdiction of the Court

3. Area(s) of Intended Impact - Check primary area(s) only.

A Reduction In:	☒ Number of Days of Out-of-Home Detention
☐ Number of Youth Petitioned	☐ Number of Days of Shelter Care
☐ Number of Adjudications	☒ Number of Days of Residential Treatment Care
☒ Number of Days of Family Foster Care	☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care
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I. Program Description - Must be completed for all components, except those being terminated, each year.

Wraparound is a collaborative effort between the Cass County Family Court and the Wraparound Coordinator who will serve the clients in their home. Services are provided to maintain at-risk delinquent or neglect/abuse minors in their own homes, thereby avoiding costly out-of-home placements/foster care and/or to accelerate return of the youth from out of home care. Youth are ordered into this in-home care component at the dispositional hearing. Therefore, their case plan identifies an early return home goal with the use of this program and early intervention within the child's home. The Wraparound coordinator works with families the court and/or DHS has deemed at risk of having a high risk of out of home placement for their children, or, they work with families whose children have been placed out of home and they provide services to the entire family to help these children return early to their home. These children/families have entered the court through written complaint. Wraparound employees participate in court proceedings with the families and help them access all services available to them for help. Wraparound services are intensive and clients/families are seen on a weekly face-to-face basis with caseloads being no more than 20 per caseworker. Expenditure for Wraparound are not for judicial costs and non-scheduled payments for basic family needs are only for those not available through any other funding source. A signed Order/agreement placing the family into Wraparound is in place in each case. The intended areas of impact of this Wraparound Program are to reduce days of children in foster care, reduce days of care in residential treatment care, and reduce the number of days in out of home detention for children through this intensive work with the families in their home thereby providing early intervention to treat within the child's home and effecting early return if they are placed in foster care or residential care.

AUTHORITY: Act 87,Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
CASE AIDE DHHS 2022/2023	In-Home Care

A. Personnel

Administrative Unit:

☒ MDHHS

☐ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook			Total Program Support \$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
Vacant	\$21.00	Hour	476.20	\$10,000.20
Vacant	\$21.00	Hour	476.20	\$10,000.20
Vacant	\$21.00	Hour	476.20	\$10,000.20
Desiree Dumones	\$21.00	Hour	476.20	\$10,000.20
Roxann Rice	\$21.00	Hour	476.20	\$10,000.20
2. Closed End Contracts				
Total Contractual				\$50,001.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost

Total Non-Scheduled

\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$50,001.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$50,001.00
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H. Program Specific Information:**1. Component Status**

☒ Continued	☐ Terminated	☐ Revised	☐ New
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2. Target Population(s) Served - Check all that apply.

A. Children Under Jurisdiction of Court ☐ Delinquent ☒ Neglect		
B. Children NOT Under Jurisdiction of Court ☐ Written Complaint ☒ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court		

3. Area(s) of Intended Impact - Check primary area(s) only.

A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☐ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)
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4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home	☒ Effect early return from foster or institutional care
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I. Program Description - Must be completed for all components, except those being terminated, each year.

This program target population will assist CPS workers with a Cat I & II case in avoiding removal of children at imminent risk and/or to assist FC workers with an active foster care case in facilitating reunification of a family. The worker must certify that these services are necessary to prevent the need to petition the juvenile court for removal or prevent placement in voluntary foster care or accomplish an early return home of a child either from foster care or to transition the youth from a residential setting back into their home and their community.

Case Aides receive referrals that include face-to-face services in the home working directly with the family helping them with hands-on tasks of parenting which may include establishing boundaries, improving communications with schools; medical providers; or strength-based parenting practices. Case Aides also receive referrals to provide supervision of regular, frequent and consistent parenting time and sibling visits necessary to support familial bonding towards reunification.

Furthermore, Case Aides work with families the court and/or DHHS has deemed at risk of having a high risk of out of home placement for their children due to abuse/neglect, or, they work with families whose children have been placed out of home. All these services are focused on providing early intervention to treat and maintain children safely in their home; or effect early reunification from foster care or to transition the youth from a residential setting back into their home and their community to ensure permanency for the children in a timely manner. Case aides will service no more than 20 youth at any given time. NSP's are not for basic family needs that are available through other funding sources.

The intended areas of impact of this Case Aide Program are to accelerate an early return home to reduce the days of children in foster care, reduce days of care in residential treatment and provide early intervention to treat within the child's home to prevent removal of at risk children. Specifically, with Category II cases the target population receiving Case Aide services is expected to reduce the overall need to file a court petition thus reducing the number of adjudications leading to court jurisdiction.

AUTHORITY: Act 87,Public Acts of 1978, as amended.

COMPLETION: is Required.

PENALTY: State reimbursement will be withheld from local government

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Basic Grant Certification (DHS-168)
Michigan Department of Health and Human Services (MDHHS)
Children's Services Agency

Cass County for October 01, 2022 through September 30, 2023

1. Basic Grant funded programs are restricted to youth who are within or are likely to come within the jurisdiction of the probate court as defined under MCL 712A.1 to 712A.28.

Eligible Youth

- o All youth who are under court jurisdiction or for whom a complaint or petition has been filed with the court.
- o Youth who are at risk.

Youth are considered to be at risk and "likely to come within court jurisdiction" if any two or more of the following risk factors apply to the youth and are documented in case files:

- a. Reported abuse and/or neglect of the youth.
- b. History of school truancy, suspensions or being expelled.
- c. Run away from home.
- d. Use of alcohol or drugs.
- e. Ineffective, inconsistent or nonexistent parental control.
- f. Negative or delinquent peer relationship(s).

2. The Basic Grant cannot be used to supplant existing service costs or to pay for any judicial functions that are the responsibility of the court. In general, such "judicial functions" relate to court administration and adjudication costs. (See Child Care Fund Handbook).
3. Basic Grant funds shall not be used to pay for court case services personnel hired after April 30, 1985, who do not meet the minimum standards of education and training as stated in the Juvenile Court Standards and Guidelines for the Care of Children. The following positions are included:
 - o Supervisory Personnel
 - o Probation Officers
 - o Counselors
4. Non-scheduled payments may not be made to pay for basic family needs otherwise available through public assistance programs.
5. In Basic Grant programs, County Michigan Department of Health and Human Services staff responsible for individual case plan development and monitoring must meet the requirements for staff supervising children in foster care, as specified in the Administrative Rules for Child Placing Agencies.
6. In Basic Grant programs, department or juvenile court contractual staff who develop and/or monitor case plans, must meet the requirements for staff supervising children in foster care, as established in the Juvenile Court Standards and Guidelines for the Care of Children.
7. Court administered child specific services provided through Basic Grant reimbursement shall be documented in individual files which conform to the record keeping requirements in the Juvenile Court Standards and Guidelines for the Care of Children. A caseload list must be maintained for each Basic Grant component.
8. County Michigan Department of Health and Human Services administered child specific services provided through Basic Grant reimbursement, shall be documented in individual case files which conform to record keeping requirements in the Administrative Rules for Child Placing Agencies. A caseload list must be maintained for each Basic Grant component.

Only Basic Grant expenditures described in the Annual Plan and Budget and approved by Child and Family Services are reimbursable.

Basic Grant services purchased from a private or public provider require a contract unless the service is supportive of a large component (i.e., clothing or dental work for a youth serviced through an established Basic Grant program as for example, intensive supervision). These non-scheduled payments do not require contracts.

Basic Grant funds are subject to state review and audit and non-compliance with the above restrictions and requirements may result in withholding or repayment of state reimbursement.

All Basic Grant contractual services purchased with county appropriated monies shall be the sole responsibility of the county. The signature of the County MDHHS Director must be with authority from the County to enter into contractual agreements on behalf of the County for the expenditure of the County Child Care Funds.

The county must have all Basic Grant contracts processed through the county's formal contract approval procedures.

The signatures below certify that Basic Grant policy stated in the document has been reviewed. It is understood that these are conditions for claiming Basic Grant fund reimbursement.

Presiding Judge of Family Division of Circuit Court,
Juvenile Division

Date: _____

County Director of Michigan Department of Health and Human
Services as Agent of the County

Date: _____

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AUTHORITY: P.A. 87 of 1978.

RESPONSE: Is Required

CONSEQUENCE FOR NON COMPLETION: Child care funds will not be reimbursed.

Basic Grant Summary (DHS-2095)
Michigan Department of Health and Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

I. List all service components which make up the county Basic Grant program, and specify the requested information for each.

Court Service Components		Administration Unit	Cost to Basic Grant
1	COUNSELING 22/23	COURT	\$10,000.00
2	WRAPAROUND, BASIC GRANT 22/23 HOME COLLABORATION	COURT	\$5,000.00
		Subtotals - Court:	\$15,000.00

MDHHS Service Components		Administration Unit	Cost to Basic Grant
1			
		Subtotals - MDDHS:	

Total Basic Grant: \$15,000.00

II. For each service component listed above, complete a separate IN-HOME CARE/BASIC GRANT BUDGET DETAIL REPORT (DHS-2094), filling in the appropriate budget items.

AUTHORITY: Act 87, Public Acts of 1978, as amended RESPONSE: Required. PENALTY: State reimbursement will be withheld from local government.	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
COUNSELING 22/23	Basic Grant

A. Personnel Administrative Unit: ☐ MDHHS ☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.			
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
Battle Creek Counseling, CTAC, Rick Lewis, Carla Lowe, Woodlands	\$500.00	Evaluation or counseling session	20.00	\$10,000.00
2. Closed End Contracts				
Total Contractual				\$10,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$10,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$10,000.00
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H. Program Specific Information:**1. Component Status**

☒ Continued	☐ Terminated	☐ Revised	☐ New
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2. Target Population(s) Served - Check all that apply.

A. Children Under Jurisdiction of Court ☒ Delinquent ☒ Neglect		
B. Children NOT Under Jurisdiction of Court ☒ Written Complaint ☐ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court		

3. Area(s) of Intended Impact - Check primary area(s) only.

A Reduction In: ☐ Number of Youth Petitioned ☐ Number of Adjudications ☒ Number of Days of Family Foster Care	☒ Number of Days of Out-of-Home Detention ☐ Number of Days of Shelter Care ☒ Number of Days of Residential Treatment Care ☐ Number of State Wards Committed (Act 150 & 220)
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4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home	☐ Effect early return from foster or institutional care
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I. Program Description - Must be completed for all components, except those being terminated, each year.

Counseling services are provided at locations throughout the county. At-risk youth and their families are provided services to identify and solve problems so that out-of-home placement can be avoided. This service also includes psychological evaluations to determine if out of home placement is necessary. Counseling provides services to intensive probation clients and includes face to face counseling on a weekly basis if necessary and/or assessment/evaluation to help identify and rectify problems and improve the child's ability to function and possibly avoid out of home placement. These services are for delinquent and/or neglect/abuse youth under court jurisdiction and for whom a complaint or petition has been filed with the court. In addition, these children have had a history of confirmed abuse, a history of school truancy, most involved drug use, and have ineffective or non-existent parental control. These counseling services impact the number of days children are in residential treatment, the number of days these children are in foster care, and/or the number of days these children may be in detention by helping to identify problems and help with children work through them which achieves early intervention to treat the children while they remain within their home. Children eligible for this program meet at least two of the requisite risk factors, being (1) History of confirmed abuse and/or neglect of the youth, (2) History of school truancy, suspensions, or expulsions; (3) Youth has run away from home; (4) Use of alcohol or drugs; (5) Ineffective, inconsistent, or nonexistent parental control; (6) Negative or delinquent peer relationships. Also, this program does not pay for judicial functions, nor basic family needs otherwise available through federal or state assistance programs.

AUTHORITY: Act 87,Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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Component Detail Report (DHS-2094)

Michigan Department of Health & Human Services (MDHHS)
Children's Services Agency
Cass County for October 01, 2022 through September 30, 2023

Service Component (Full Title/Name)	Component Type
WRAPAROUND, BASIC GRANT 22/23 HOME COLLABORATION	Basic Grant

A. Personnel

Administrative Unit:

☐ MDHHS

☒ Court

1. Salary and Wages			
Name(s)	Job Title	Hours/Week	Yearly Cost
2. Fringe Benefits			
Total Personnel			\$0.00

B. Program Support (For employees identified in "A" above)

1. Travel	Rate/Mile	Estimate No. of Miles	Yearly Cost
2. Supplies and Materials (Description/Examples)			Yearly Cost
3. Other Costs (Description/Examples)	Rate/Unit		Yearly Cost
* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook			
Total Program Support			\$0.00

* Must comply with the definitions and limits listed for court operated facilities in the Child Care Fund Handbook.

C. Contractual Services

1. Unit Rates				
Name(s)	Rate	Unit Type	Total Units/ Contract	Yearly Cost
2. Closed End Contracts				
Wraparound Coordinator Bob Brooks, Kara Cox, and TBD contracted through Cass County Family Court				\$5,000.00
Total Contractual				\$5,000.00

D. Non-Scheduled Payments

Type of Service (Description)	Anticipated No. Units to be Provided	Average Cost of Each Service Unit	Yearly Cost
Total Non-Scheduled			\$0.00

E. Service Component - In-Home Care or Basic Grant

(Add Totals for A, B, C, and D above)	Total Service Component Cost	\$5,000.00
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F. Public Revenue:

If you plan to fund any portion of this service component with other public revenue including other Child Care Funds or Basic Grant monies, or if this component is generating revenue (i.e. third party payments) specify the following:

SOURCE	To Be Provided	Yearly Cost
Total Public Revenue		\$0.00

G. Subtract Total Public Revenue from Total Service Component Cost (E-F)

Total Cost to Basic Grant, Net Anticipated IHC Matchable Expenditure (Gross Costs Less Other Revenue)	\$5,000.00
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H. Program Specific Information:**1. Component Status**

☒ Continued	☐ Terminated	☐ Revised	☐ New
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2. Target Population(s) Served - Check all that apply.**A. Children Under Jurisdiction of Court**

☒ Delinquent ☒ Neglect

B. Children NOT Under Jurisdiction of Court

☐ Written Complaint ☐ CPS Category I or II ☐ Children likely to come under Jurisdiction of the Court

3. Area(s) of Intended Impact - Check primary area(s) only.**A Reduction In:**

☐ Number of Youth Petitioned

☐ Number of Adjudications

☒ Number of Days of Family Foster Care

☐ Number of Days of Out-of-Home Detention

☐ Number of Days of Shelter Care

☒ Number of Days of Residential Treatment Care

☐ Number of State Wards Committed (Act 150 & 220)

4. Service Focus - Check all that apply.

☒ Provide early intervention to treat within the child's home

☒ Effect early return from foster or institutional care

I. Program Description - Must be completed for all components, except those being terminated, each year.

Wraparound is a collaborative effort between the Cass County Family Court, and Wraparound Coordinators/Workers The Wraparound Coordinators make weekly face-to-face contact with families to insure all aspects of the service plan are being followed. This includes counseling, parenting, and coordinating school and medical issues, as well as working with all agencies involved with the family. Services are provided to maintain at-risk minors in their own homes, thereby avoiding costly out-of-home placements. The Wraparound coordinator/worker works with families the court and/or DHHS has deemed at risk of having a high risk of out of home placement for their children due to abuse/neglect, or, they work with families whose children have been placed out of home and they provide services to the entire family to accelerate an early return home, or to transition the youth from a residential setting back into their home and their community. Pursuant to Basic Grant Funding requirements, these monies support youth under court jurisdiction that have at least two of the following six risk factors: (1) History of confirmed abuse and/or neglect of the youth, (2) History of school truancy, suspensions, or expulsions; (3) Youth has run away from home; (4) Use of alcohol or drugs; (5) Ineffective, inconsistent, or nonexistent parental control; (6) Negative or delinquent peer relationships. The Wraparound Coordinator/worker will participate in court proceedings with the families and help them access all services available to them for help. Wraparound services are intensive, and clients/families are seen on a weekly face-to-face basis with caseloads being no more than 20 per caseworker. Expenditures for Wraparound are not for judicial costs and NSP's are not for basic family needs that are available through other funding sources. A signed agreement with the family for Wraparound services is in place in each case. The intended areas of impact of this Wraparound Program are to accelerate an early return home to reduce the days of children in foster care, reduce days of care in residential treatment care and provide early intervention to treat within the child's home to prevent removal of at risk children.

AUTHORITY: Act 87,Public Acts of 1978, as amended. COMPLETION: is Required. PENALTY: State reimbursement will be withheld from local government	Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.
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CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

DATE: August 12, 2022

RE: R-129-20

REQUEST:

Rescind R-129-20 - Vacancy Review Team

BACKGROUND:

R-129-20 was adopted on October 1, 2020, to review vacancies following the rescission of the Hiring Freeze that resulted from COVID. The goal of the Vacancy Review Team was to review vacancies based on the cost of the position, accuracy of the job description, and explore if the task could be supplied in a less costly way.

Primarily, the focus of the Vacancy Review Team was to evaluate positions in a post-COVID environment to determine if said roles were still required and if any alternatives or changes might be warranted or explored.

Now that we are approaching nearly 2 years since that time, the original intent of the resolution has been met. A Class Compensation Study was also completed and adopted after the creation of the Vacancy Review Team as well. At this juncture, the positions under review tend to primarily include existing roles that have already been previously reviewed and are already contained within the budget. Additionally, there is a desire to streamline the vacancy process to help offices/departments of the county address vacancies more quickly and ensure that quality candidates are not lost to other opportunities due to possible delays.

Moving forward, we will implement a new Vacancy/Salary Request Form to be utilized that will allow offices/departments to submit vacancies directly to Administration. Administration will review the request and verify if the position is budgeted and provide authorization to fill existing vacancies when confirmed. Should a new position or a change in classification be requested, Administration will complete an analysis of the request and provide a recommendation to the Board of Commissioners for their consideration in accordance with existing county policy.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Rescind R-129-20.

R-129-20

CASS COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Cass County Board of Commissioners is responsible for overseeing County finances; and

WHEREAS, it is desirable for the County to constantly evaluate every opportunity to consider the use of technologies and changing workplace practices to produce efficiencies and savings; and

WHEREAS, the largest costs in government are employee compensation and benefits, and every vacancy in County Service is an opportunity to consider alternatives and need; and

WHEREAS, on April 6, 2020 in Resolution R-51-20 as a result of great uncertainties due to the COVID Pandemic, the Board of Commissioners implemented a hiring freeze.

NOW THEREFORE BE IT RESOLVED that effective with the Adoption of the fiscal year 2021-22 Budget, R-51-20, on April 6, 2020 - the Hiring Freeze is hereby rescinded and in its place is the creation of a Vacancy Review Team. The Vacancy Review Team shall consist of: the County Administrator, the Finance Director, a member of the Board of Commissioners appointed by the chairperson, and the Elected Official or Department Head overseeing the vacant position. The Team will review vacancies based on the total cost of the position, accuracy of the job description, and if the task could be supplied in a less costly way.

NOW THEREFORE MAY IT BE FURTHER RESOLVED that the Team immediately takes effect until such time as the Board of Commissioners decides to change the vacancy reviews, and that the Vacancy Review Team may meet in advance of a job posting and no vacancy may be filled without a vacancy review.

ADOPTED THIS 1st DAY OF October, 2020

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Roseann Marchetti, Chairperson
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Jennifer Rentfrow, Finance Director

DATE: August 12, 2022

RE: Budget Amendments

REQUEST:

Proposed Budget Amendments

BACKGROUND:

Previously, Budget Adjustments were handled on a quarterly basis. Recently, we have moved to addressing Budget Amendments monthly when the need arises. This is a result of 2 primary factors. First, the focus is on ensuring that any needed adjustments are addressed prior to any possible shortfalls occurring with respect to AP or other expenditures in line with statutory requirements. Secondly, the budget is purposefully prepared conservatively. As such, when unforeseen items arise, it is more likely that BOC approval may be required. Additionally, as we near the fiscal year end, we are more likely to require some adjustments as we complete year-end analysis.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

There are 5 Budget Adjustments presented for review. Descriptions for each are included on the attached Budget Adjustment Summary Report. In summary, across all proposed adjustments, Fund Balance allocations would equate to \$56,977.00. The adjustment noted for the Substance Abuse Department is a result of increased revenues and results in a decreased Fund Balance Allocation. The ARPA Fund expenditures are offset via recording of corresponding revenues and will be reported on the next ARPA Report submitted to Treasury.

RECOMMENDATION:

Approve Budget Amendments as presented.

Budget Adjustments Requiring BOC Approval - Aug 18,2022

Account #	Fund/Dept	Account Name	R=Revenue E=Expense	Increase	Decrease
101-000-502.204	Emergency Management	EM Performance Grant	R	\$ 2,023	
101-000-699.050	General Fund	Fund Balance Allocation	R	\$ 12,977	
101-426-701.000	Emergency Management	Salaried Wages	E	\$ 15,000	

This is due to change in personnel, additional wages for training and overlap of personnel, and payout of retiring employee

282-000-502.212	American Rescue Act Grant	Grant Revenue	R	\$ 2,491,493	
282-191-972.000	American Rescue Act Grant	Capital Outlay	E	\$ 2,491,493	

This is to make a budget for revenue & expenditures for projects approved through Board of Commissioners. This include \$500k for the Local Infrastructure Investment Matching Program, Revenue Loss for Cass County Road Commission, and \$1m towards renovations at the Historic Courthouse

101-000-548.000	Substance Abuse	Convention Facilities	R	\$ 21,219.00	
101-631-838.000	Substance Abuse	Substance Abuse Coord Agency	E	\$ 17,460.00	
101-000-699.050	General Fund	Fund Balance Allocation	R		\$ 3,759.00

Received more Convention Facility Development Tax Revenue then expected. Half of the money that comes in, is then remitedcd to SWMBH. Since we got more revenues in, we can reduce fund balance allocation.

101-172-701.000	Administration	Salaried Wages	E	\$ 25,000	
101-172-728.000	Administration	Legal Fees	E	\$ 15,000	
101-000-699.050	General Fund	Fund Balance Allocation	R	\$ 40,000	

Increased salary for Administrator, plus payouts from retiring employee. Further, legal fees have been increased this year. Covid related legal fees are kept under Administration budget and much greater then expected.

270-803-960.000	Historical Commission	Expenditures	E	\$ 4,000	
270-000-699.051	Historical Commission	Transfer In - General Fund	R	\$ 4,000	

In prior years, a transfer from General Fund of \$9,000.00 was budgeted each year. In FY 21/22 this transfer was not budgeted with the goal of spending down Historical Commission Fund Balance. That has now occurred and an additional transfer is necessary. This \$4,000 would result in \$8,000 total in Transfers In for FY 22, which is \$1,000 less than prior years and will be used to cover final expenses for plumbing repairs and utilities at the Newton House through fiscal year end.



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

DATE: August 12, 2022

RE: Interlocal Facilities Maintenance Agreement

REQUEST:

Approval of Interlocal Facilities Maintenance Agreement

BACKGROUND:

Pursuant to the discussion that was held at the BOC Workshop on July 22nd, we have worked with partner agencies in the county including the Cass County Medical Care Facility, Cass County Road Commission, and Cass County Council on Aging to facilitate a new facilities maintenance program designed to help avoid duplication of services and offer significant cost savings to all parties. Prior to this, the county and all entities listed above frequently utilized the services of outside contractors to address HVAC, plumbing, and mechanical system installations, repairs, and service calls. Often, those services came at a very high cost with respect to the labor and parts necessary to effectuate necessary repairs.

The Interagency Facilities Director was hired to replace the need for the number of outside vendors being utilized and serve as a point of contact to all partner agencies regarding their HVAC, plumbing, and mechanical systems.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

During the discussion on finalizing the Interlocal Facilities Maintenance Agreement, it was determined that all activity to date incurred by the County including labor hours and any parts/supplies purchased will be invoiced back to each participating entity. While we do not have a baseline yet to be able to determine with absolute certainty the exact revenues generated, we anticipate that the Interlocal Agreement will bring cost sharing savings of approximately \$50,000.00 to \$60,000.00 in FY 23 plus the reduced expenditures that were incurred by the County in utilizing outside contractors. Additionally, the creation of this role has resulted in the determination to not move forward on hiring 2 previously posted vacant positions within the Maintenance Department, resulting in further savings.

RECOMMENDATION:

Approve the Interlocal Facilities Maintenance Agreement as presented.

INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF CASS, CASS COUNTY MEDICAL CARE FACILITY, CASS COUNTY ROAD COMMISSION, AND CASS COUNTY COUNCIL ON AGING TO SHARE THE COST OF CERTAIN FACILITIES MAINTENANCE SERVICES

THIS AGREEMENT ("Agreement") is entered into as of this _____ day of August 2022 by and between the County of Cass, Cass County Medical Care Facility, Cass County Road Commission, and Cass County Council on Aging.

WHEREAS, the County of Cass, Cass County Medical Care Facility, Cass County Road Commission, and Cass County Council on Aging desire to integrate certain facilities maintenance services; and

WHEREAS, this integration allows all participating entities to avoid duplication of said services and realize cost savings through reduced reliance or usage of outside contractors; and

WHEREAS, Cass County, the Cass County Medical Care Facility, Cass County Road Commission, and the Cass County Council on Aging desire to share the costs for facilities maintenance services.

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein the parties hereto agree as follows:

A. Services to be Performed

1. The Interagency Facilities Director shall provide maintenance services to the Cass County Medical Care Facility, Cass County Road Commission, and Cass County Council on Aging pursuant to and in accordance with Facility Maintenance Services (Exhibit A) incorporated by reference into this agreement and made a part thereof.
2. Each participating entity shall provide, at its own expense, all parts or supplies required for the performance of services to be provided under this Agreement. In any case where work may necessitate the County procure any parts or supplies, the cost of said parts or supplies shall be invoiced to each participating entity monthly.

B. Cost Allocation

1. For the purposes of this agreement, Cass County shall be the employer of record for the Interagency Facilities Director.
2. All other participating entities shall be billed for services provided at a cost of \$90.00 per hour with a ½-hour minimum charge per service call. Invoices for service shall be issues monthly to all participating entities.

C. Insurance

1. The County shall provide insurance coverage as required by this paragraph. Workers Compensation and Employer Liability: statutory requirements and employer liability with limits of \$1,000,000. Commercial General Liability: at least \$1,000,000 for each occurrence of Bodily Injury/Property Damage and \$2,000,000 aggregate.

D. Term and Termination

1. The Cass County Interagency Facilities Director shall commence performance of the services and obligations under this agreement on _____ and shall continue until December 31, 2022. This agreement may be renewed, and cost allocation adjustments made twice annually. Any cost allocation adjustments must be approved by all participating entities to this agreement.
2. Any party to this agreement may terminate their participation in this agreement by providing the County a 90-day written notice.

3. In the event of termination by any party, this Agreement shall remain in effect for all remaining signatories of this Agreement.

E. Modifications of Agreement

1. Modifications, amendments, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

F. Disregarding Titles

1. The titles of the paragraph set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

G. Invalid Provisions

1. If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

H. Certification

1. The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign on behalf of said parties and that said parties have authorized this Agreement.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

Dwight Dyes, Chair
Cass County Board of Commissioners

Date

Vicki Vaughn, Chair
Cass County Medical Care Board

Date

Sandra Seanor, Chair
Cass County Road Commission

Date

Marty Heirty, CEO
Cass County Council on Aging

Date

Facility Maintenance Services (Exhibit A)

1. Heating, Ventilation, and Air Conditioning

- a. Assessment and inspection of all HVAC equipment.
- b. Preventative maintenance of HVAC Equipment.
- c. Maintenance and service for repairs of HVAC equipment.
- d. Installation and/or replacement of HVAC equipment.
- e. Consultation on capital investment and planning for HVAC equipment and related systems.

2. Mechanical

- a. Assessment and inspection of all mechanical systems.
- b. Preventative Maintenance of all mechanical systems.
- c. Maintenance and service for repairs of mechanical systems.
- d. Installation and/or replacement of mechanical systems.
- e. Consultation on capital investment and planning for mechanical equipment and related systems.

3. Plumbing

- a. Assessment and inspection of plumbing systems.
- b. Preventative maintenance of plumbing systems.
- c. Maintenance and service for repairs of plumbing system.
- d. Installation and/or replacement of plumbing parts or components as needed.
- e. Consultation on capital investment and planning for plumbing equipment and related systems.

4. General Maintenance and Service

- a. Provide support to the maintenance staff of each participating entity regarding general maintenance of each facility and aid in resolving problems or issues as they may arise.
- b. Training for maintenance staff or participating entities, as needed, to assist in skill development.



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Commissioner Laylin, District #1

DATE: August 12, 2022

RE: Zoom for BOC Meetings

REQUEST:

Discontinue use of Zoom Webinar software for virtual component of BOC Meetings.

BACKGROUND:

Beginning during the COVID-19 pandemic and subsequent local declaration of a State of Emergency, the county began utilizing Zoom Webinar software to enable remote participation during BOC Meetings for both Commissioners and members of the public. Over time, meetings transitioned to a hybrid structure before returning to fully in-person meetings. The ability of Commissioners to participate in meetings remotely via Zoom ended on December 31, 2021. Additionally, as of June 30, 2022, the local State of Emergency that had been declared regarding COVID-19 also expired.

In view of the above factors, consideration of the necessity of continuing to offer the virtual component as well as the logistics involved in staffing requirements and equipment is warranted.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

N/A

RECOMMENDATION:

Discontinue use of Zoom for future BOC Meetings.

Cass County Animal Control

Division of the Cass County Sheriff's Office

*323 N. M-62 P.O. Box 132
Cassopolis, Michigan 49031*

Ronald A. Butts, Director

Phone: (269) 445-3701

Fax: (269) 445-5018

E-Mail: ccac@cassco.org

TO: Sheriff Behnke

FROM: Ronald A Butts, Director

CC: Ryan Williams, Maintenance Director

DATE: 22 July 2022

RE: Kennel door frame replacement

Dear Sheriff Behnke,

The door frames in the dog kennel area of the shelter are over 26 years old and are rusting out. There are holes in the frames, where they have completely rusted through.

During our last state inspection, the inspector witnessed the rusted door frames and documented on the inspection report as an item requiring repair. This repair will return the kennel areas to provide a safe area for the animals.

Three quotes were solicited and are summarized below and attached.

- Kalleward Group of Kalamazoo, MI - \$10,400
- Miller Davis of Kalamazoo, MI – \$20,800
- Elmer's Locksmith of Niles, MI - \$4,760

These quotes were obtained through the Maintenance Department and were also reviewed by Maintenance Director, Ryan Williams.

It is our recommendation that we replace the doors and frames through Miller Davis of Kalamazoo, Michigan for a total cost of \$20,800.

This is an unfunded repair/maintenance project. I am requesting that you procure funding so we can move forward with this project as soon as possible.

Sincerely,



Ronald A. Butts, Director
Cass County Animal Control

Kalleward Group

June 14, 2022

Cass County
201 East State Street
Cassopolis, Michigan 49031

Attention: Mr. Dave Dickey

Regarding: Cass County
Replace Door Frames Animal Control
Cassopolis, Michigan
Proposal #220607

Ladies/Gentlemen:

As requested, we offer to furnish labor, materials, and services required to complete the work on the above captioned project. All work is in accordance with your request and the work as described below. All work will be completed for the not to exceed sum of;

Ten Thousand Four Hundred Dollars (\$10,400.00)

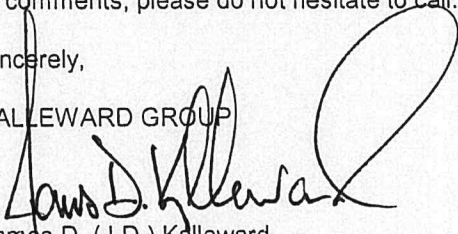
We include:

- Removal and replacement of eleven welded hollow metal frames measuring 3'-0" x 7'-0" with 4" masonry head.
- Temporary removal and reinstallation of existing doors.
- Temporary removal and re-installation of door hardware.
- We exclude painting, electronic hardware, or any other work not specifically listed above.
- Frames have a current lead time of 6-8 weeks after approval.

Please review this information at your earliest convenience. If you have any questions or comments, please do not hesitate to call. Thank you for the opportunity.

Sincerely,

KALLEWARD GROUP


James D. (J.D.) Kalleward
President

JDK/js

220607-Cass County Door Replacement

July 12, 2022



Mr. Ryan Williams
Cass County
120 N. Broadway, Suite 116
Cassopolis, MI 49031

RE: Estimate No. E2-8300
Doorframe Replacement
Cass County Animal Control
Cassopolis, Michigan

Dear Mr. Williams:

We propose to furnish all necessary supervision, labor, materials, tools, equipment, cartage and services to complete the Doorframe Replacement work at the Animal Control building, all in accordance with our understanding of your requirements and as further clarified below for the lump sum of TWENTY THOUSAND EIGHT HUNDRED DOLLARS (\$20,800.00).

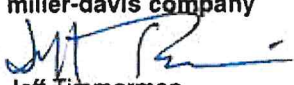
Our proposal includes:

1. Removal and salvage of nine (9) hollow metal doors. including furnishing and installation of new hinges.
2. Removal and salvage of four (4) closers.
3. Demolition of nine (9) hollow metal frames.
4. Furnishing and installation of eight (8) knockdown hollow metal doorframes and one (1) welded doorframe. Frame throat dimensions and installation methods to be similar to existing. All frames to be one hour rated.
5. Grouting of sides of nine (9) frames.
6. Reinstallation of nine (9) salvaged doors including furnishing and installation of new hinges.
7. Reinstallation of four (4) salvaged closers.
8. Furnishing and installation of weatherstrip at five (5) doors.
9. Rework of vinyl base at four (4) doors.
10. Final clean-up and debris removal into Owner furnished dumpster.

Our proposal excludes:

1. Overtime, weekend or holiday work.
2. Any inspection, assessment, identification, testing, worker health medical evaluations and personal protective equipment, removal, disposal or any other work related in any way to hazardous materials that may be found on this project including, but not limited to lead, asbestos and PCB's except as explicitly included above.
3. Any potential schedule and cost impacts associated with COVID-19 including but not limited to Executive Orders, supply chain disruptions, labor availability, and other factors.
4. Design or engineering.
5. Permits.
6. Filling of grout holes or anchors.
7. Caulking.
8. Painting.
9. Rework of epoxy base at bottom of frames. Reasonable care will be used when demolishing frames. However, some damage may occur.
10. Additional, unexpected work due to openings being out of plumb, not square, etc.

Please contact me with any questions you have regarding this proposal. Thank you for the opportunity to be of service to you.

Sincerely,
miller-davis company

Jeff Timmerman
General Contracting Director

1029 Portage Street
Kalamazoo, MI 49001

T 269.345.3561
F 269.345.1372

miller-davis.com

JGT:jgt

General Contractors | Construction Managers

ELMER'S LOCKSMITH
2679 ARBOR ST
NILES, MI 49120

Estimate

Name/Address
CASS COUNTY COURT HOUSE 120 N BROADWAY CASSOPOLIS MI 49031

Date	Estimate No.	Project
07/07/22	235	

Item	Description	Quantity	Cost	Total
HARDWARE	DFC-16 FRAME COVERS	22	205.00	4,510.00T
SERVICE CALL	SERVICE CALL & LABOR TO INSTALL		250.00	250.00
	Exempt Sale		0.00%	0.00
			Total	\$4,760.00



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

DATE: August 12, 2022

RE: Salary Committee Recommendations

REQUEST:

Approval of Salary Committee Classification Recommendations

BACKGROUND:

Following the approval of the Class Compensation Study, it was noted that it was considered a living document and that some positions may require revisions. Reclassifications were considered via two committees, the Vacancy Committee for any newly created positions and the Salary Committee for any classifications or reclassifications that were necessary. Both committees worked together to effectuate necessary changes. However, after review and consideration, it was noted that these changes must be confirmed by the Board of Commissioners as a whole. As such, the attached Recommendations Report provides a summary of all changes where BOC approval is sought. The report is divided into 2 sections, Current Employees and Vacant Positions. For any listed under Current Employees, the positions correspond to those where an existing employee occupies the role. For Vacant Positions, those are proposed changes that are not attached to any existing employee but would be put in place for any newly hired employees. As such, the Current Employees section lists the previous grade and annualized wages and the new grade and annualized wages. The Vacant Positions section lists the step range for each grade. The difference in both the annualized wages and step ranges is shown on the right.

Moving forward, a new Vacancy/Salary Request Form will be utilized that will allow offices/departments to submit vacancies and/or classification requests directly to Administration. Administration will review the request and verify if the position is budgeted and provide necessary authorization to fill existing vacancies. Should a new position or a change in classification be requested, Administration will complete an analysis of the request and provide a recommendation to the Board of Commissioners for their consideration in accordance with existing county policy.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Administration, Maintenance, HR, and IT)

Administration, HR

FINANCIAL ANALYSIS:

The total annualized wage cost for current employees would equal \$143,276.68. However, one important caveat here is the bulk of that total would comprise the Interagency Facilities Director role which equates to 83.8% of that total. And, with that role, the Interlocal Facilities Maintenance Agreement provides an offset for those costs that we would anticipate would be equivalent to covering roughly 40 to 50%, notwithstanding other internal offsets through reduced reliance on outside contractors/vendors and the decision to not fill 2 previously posted vacancies.



CASS COUNTY BOARD OF COMMISSIONERS

The total annualized costs for the proposed changes regarding vacant positions would be a range of \$68,052.00 to \$88,466.00. However, there are 3 key points to note. First, it is most likely that the final cost would fall between the Step 1 and Step 9 ranges across the positions. Secondly, we do not anticipate adding a Senior Maintenance Technician in FY 23. The reclassification there is geared towards providing a mechanism to allow for growth within the maintenance department, but it is not projected to be filled at this time. The goal would be that future candidates would start as a Facilities Technician or Maintenance Technician and through training, classes, licensure, certifications, etc. be able to have a path for future advancement. Finally, the Deputy Director GIS role will have costs offset through an additional Interlocal Agreement. We are working through this process now, but the focus would be on ironing out the specific details of the agreement in advance of filling the role. When completed, we would anticipate that the Interlocal Agreement for GIS Services would offset costs of approximately 35 to 50% over the proceeding 2 years. Additionally, we would note that the Deputy Director GIS role was already contained in the budget for FY 22 and will be included for FY 23.

RECOMMENDATION:

Approve the Salary Committee Recommendations as presented.

Salary Committee Classification Recommendations

Current Employees

Type	Office\Dept	Union\Non	Previous Position	Grade	Annual Wage	New Position	Grade	Annual Wage	Difference +/-
Reclassified	Administration	Non Union	Administrative Specialist (H - \$23.99)	7	\$ 49,899.20	Same (H - \$24.37)	8	\$ 50,689.60	\$ 790.40
Reclassified	Equalization	Non Union	Equalization Director	13	\$ 79,157.00	Same	14	\$ 80,185.00	\$ 1,028.00
Reclassified	Equalization	CCIEA Gen	Equalization Specialist (H - \$22.63)	5	\$ 47,070.40	Same (H - \$23.00)	7	\$ 47,840.00	\$ 769.60
Step Advance	Sheriff	Non Union	Undersheriff	15	\$ 81,537.00	Same (Step Increase to 7)	15	\$ 92,914.00	\$ 11,377.00 ¹
Reclassified	Prosecutor	Non Union	Administrative Assistant (H - \$26.32)	7	\$ 54,745.60	Office Operations Manager (H to S)	10	\$ 54,208.00	\$ (537.60)
Reclassified	Maintenance	Non Union	Building & Grounds Director	10	\$ 66,444.00	Same	14	\$ 67,912.00	\$ 1,468.00
New	IT	Non-Union	N/A (New Position)	N/A	\$ -	IT Temp (PT (12 hrs/week, H - \$20.97)	N/A	\$ 13,085.28	\$ 13,085.28
New	Maintenance	Non Union	N/A (New Position)	N/A	\$ -	Interagency Facilities Director	N/A	\$ 120,000.00	\$ 120,000.00 ²
Reclassified	Friend of Court	Non Union	Deputy FOC Attorney Referee	14	\$ 67,421.00	Deputy Director FOC (non-attorney)	13	\$ 62,717.00	\$ (4,704.00)
TOTAL:									\$ 143,276.68

¹ Step increase adjustment due to ratification of COAM CBA resulting in Captain and Lieutenant wages higher than Undersheriff

² Position costs to be partially offset through Interlocal Agreement and it replaces 2 other previously filled maintenance roles.

Vacant Positions

Type	Office\Dept	Union\Non	Previous Position	Grade	Pay Range	New Position	Grade	Pay Range	Difference +/-
Reclassified	Sheriff	Non Union	Administrative Asst	9	\$ 51,627.00 \$ 67,115.00	Office Manager	10	\$ 54,208.00 \$ 70,471.00	\$ 2,581.00 \$ 3,356.00
New/Reclassified	Maintenance	CCIEA Gen	Maintenance Worker I	4	\$ 37,817.00 \$ 49,163.00	Facilities Technician	4	\$ 37,817.00 \$ 49,163.00	\$ - \$ -
New/Reclassified	Maintenance	CCIEA Gen	Maintenance Worker II	4	\$ 37,817.00 \$ 49,163.00	Maintenance Technician	5	\$ 42,545.00 \$ 55,308.00	\$ 4,728.00 \$ 6,145.00
New/Reclassified	Maintenance	Non Union	Maintenance Worker III	4	\$ 37,817.00 \$ 49,163.00	Senior Maintenance Technician	9	\$ 51,627.00 \$ 67,115.00	\$ 13,810.00 \$ 17,952.00 ³
New	GIS	Non Union	N/A (New Position)	-	\$ - \$ -	Deputy Director GIS	8	\$ 46,933.00 \$ 61,013.00	\$ 46,933.00 \$ 61,013.00 ⁴
New/Reclassified	Circuit Court	Non Union	Law Clerk/Bailiff	7	\$ 44,699.00 \$ 58,108.00	Paralegal/Bailiff	7	\$ 44,699.00 \$ 58,108.00	\$ - \$ -
TOTAL:									\$ 68,052.00 \$ 88,466.00

³ All maintenance positions at time of Class Comp were Maintenance Worker II. Goal is to differentiate scale to accommodate increased skills/experience. At this time, we do not anticipate adding a Maintenance Worker III.

⁴ Position costs to be partially offset through Interlocal Agreement with City of Dowagiac (In Progress).