



CASS COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

November 3, 2022

5:00 PM

CALL TO ORDER - *Chair Dyes*

INVOCATION – *Commissioner Jones*

PLEDGE OF ALLEGIANCE – *Bella Rentfrow*

ROLL CALL - *Clerk/Register Monica McMichael*

PUBLIC HEARING – **Michigan Community Development Block Grant (CDBG) Funding** – *County Administrator Matthew Newton*

INTRODUCTION OF VISITORS – *Chair Dyes*

PUBLIC COMMENTS (limit 3 minutes/person)

APPROVAL OF THE AGENDA – *Commissioner Laylin*

RECOGNITIONS

PRESENTATIONS (Limit to 10 minutes)

PROPOSED CONSENT AGENDA - *Vice-Chair Grice*

1. **M-208-22** - Motion to approve Claims dated October 27, 2022
2. **M-209-22** - Motion to approve the October 20, 2022 Board of Commissioners Regular Meeting Minutes

[MOTION: I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

COMMITTEE REPORTS

District 1 - Commissioner Laylin
District 2 - Commissioner File
District 3 - Commissioner Dyes
District 4 - Commissioner Marchetti
District 5 - Commissioner Benjamin
District 6 - Commissioner Grice
District 7 - Commissioner Jones

APPOINTMENTS COMMITTEE REPORT

ADMINISTRATOR'S REPORT

PUBLIC SAFETY REPORT

COUNTY PARTNERS (Limit to 5 minutes)

ELECTED OFFICIALS



CASS COUNTY BOARD OF COMMISSIONERS

UNFINISHED BUSINESS

NEW BUSINESS

1. **R-210-22** – Resolution to Authorize 2022 Emergency Home Repair Loan Program – *Commissioner Marchetti*
2. **R-211-22** – Resolution to Authorize the Transition of Sheriff Administration Division Employees from the Cass County Defined Benefit Plan to the Cass County Defined Contribution Plan – *Commissioner File*
3. **M-212-22** – Motion to approve Letters of Understanding for the following Collective Bargaining Units: -
Commissioner Jones
 - a. Dispatch
 - b. Animal Control
 - c. Corrections
 - d. Corrections Sergeants

CLOSED SESSION

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

ADJOURNMENT

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Dept 245 COUNTY SURVEY & REMONUMENTATION

10/26/2022 04:58 PM

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY

POST DATES 10/17/2022 - 10/28/2022

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 245 COUNTY SURVEY & REMONUMENTATION							
101-245-728.000	DEPARTMENTAL SUPPLIES	BERNTSEN INTERNATIONAL	ALUMINUM CAPS	238151	10/26/22	372.14	1194458
			Total For Dept 245 COUNTY SURVEY & REMONUMENTATIOI			372.14	
Dept 253 TREASURER							
101-253-801.000	PROFESSIONAL SERVICES	POINT AND PAY LLC	MONTHLY SERVICE FEE - SEPTEMBER	093022	10/26/22	50.00	1194523
			Total For Dept 253 TREASURER			50.00	
Dept 262 ELECTIONS							
101-262-801.000	PROFESSIONAL SERVICES	ELECTIONSOURCE	THUMB DRIVE WITH SHIPPING FOR NOVEM	22-5792	10/26/22	30.54	1194480
			Total For Dept 262 ELECTIONS			30.54	
Dept 265 BUILDINGS & GROUNDS							
101-265-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	CFSI-10244	10/28/22	85.73	21560
101-265-735.000	MAINTENANCE SUPPLIES	ROCKET ENTERPRISE INC.	FLAG STOCK	173272	10/26/22	476.05	1194528
101-265-735.000	MAINTENANCE SUPPLIES	YOUNG SUPPLY CO.	REPAIRS	80271066-00	10/26/22	272.66	1194552
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	1500012781	10/26/22	97.79	1194543
101-265-741.000	UNIFORMS	UNIFIRST CORPORATION	UNIFORMS	1500012007	10/26/22	102.99	1194543
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	REPAIR	S104754781.001	10/26/22	1,429.92	1194481
101-265-936.000	BUILDING & GROUNDS REPAIRS	ETNA SUPPLY COMPANY	REPAIR	S104755287.001	10/26/22	238.27	1194481
101-265-936.000	BUILDING & GROUNDS REPAIRS	GRAINGER, INC.	MAINTENANCE REPAIRS	9463702671	10/26/22	152.40	1194483
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	REPAIRS	80269764-00	10/26/22	930.50	1194552
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	REPAIRS	80271215-00	10/26/22	304.50	1194552
101-265-936.000	BUILDING & GROUNDS REPAIRS	YOUNG SUPPLY CO.	REPAIRS	80271064-00	10/26/22	444.00	1194552
			Total For Dept 265 BUILDINGS & GROUNDS			4,534.81	
Dept 276 COURT GRANTS							
101-276-801.205	PROFESSIONAL SERVICES	TARA SMITH THERAPY SER	ATC/SC SERVICES 10/6 THRU 10/19/22	23	10/26/22	75.00	1194536
101-276-801.205	PROFESSIONAL SERVICES	HEATHER BANGSTON	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	90.00	21545
101-276-801.205	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	190.00	21549
101-276-801.205	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	200.00	21550
101-276-801.205	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	50.00	21561
101-276-801.205	PROFESSIONAL SERVICES	CHRISTY LAPORTE	ATC/SC SERVICES - 10/6 THRU 10/19/2	101922	10/28/22	210.00	21564
101-276-801.205	PROFESSIONAL SERVICES	CARLA LOWE	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	600.00	21567
101-276-801.205	PROFESSIONAL SERVICES	THOMAS MONDSCHIEIN	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	319.50	21568
101-276-801.205	PROFESSIONAL SERVICES	TIFFANY MONDSCHIEIN	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	475.25	21569
101-276-801.205	PROFESSIONAL SERVICES	HEATHER PAULEY	ATC/SC SERVICES 10/6 THRU 10/19/22	10192022	10/28/22	110.25	21572
101-276-801.205	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	150.00	21573
101-276-801.205	PROFESSIONAL SERVICES	JOHN PILLOW	ATC/SC SERVICES 10/6 THRU 10/19/22	10192022	10/28/22	827.38	21574
101-276-801.205	PROFESSIONAL SERVICES	TASIA ROBERTS	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	840.00	21578
101-276-801.205	PROFESSIONAL SERVICES	MANDY SALMEN	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	196.75	21579
101-276-801.205	PROFESSIONAL SERVICES	REDDEN TODD	ATC/SC SERVICES 10/6 THRU 10/19/22	10192022	10/28/22	255.88	21585
101-276-801.205	PROFESSIONAL SERVICES	BRADLEY WEST	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	618.25	21587
101-276-801.214	PROFESSIONAL SERVICES	PRESTON COLLETT	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	138.00	21549
101-276-801.214	PROFESSIONAL SERVICES	MONIQUE DORTCH	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	430.00	21550
101-276-801.214	PROFESSIONAL SERVICES	BARBARA M. HOWES	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	100.00	21559
101-276-801.214	PROFESSIONAL SERVICES	CLARENCE JAMES	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	592.00	21561
101-276-801.214	PROFESSIONAL SERVICES	KIMBERLY PEET	ATC/SC SERVICES 10/6 THRU 10/19/22	101922	10/28/22	60.00	21573
101-276-801.309	PROFESSIONAL SERVICES - ME	HEATHER BANGSTON	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	31.50	21545
101-276-801.309	PROFESSIONAL SERVICES - ME	PRESTON COLLETT	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	236.00	21549
101-276-801.309	PROFESSIONAL SERVICES - ME	MONIQUE DORTCH	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	60.00	21550
101-276-801.309	PROFESSIONAL SERVICES - ME	BARBARA M. HOWES	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	350.00	21559
101-276-801.309	PROFESSIONAL SERVICES - ME	BRANDY JONES	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	109.63	21562
101-276-801.309	PROFESSIONAL SERVICES - ME	CARLA LOWE	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	225.00	21567

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Fund 101 GENERAL FUND							
Dept 276 COURT GRANTS							
101-276-801.309	PROFESSIONAL SERVICES - ME THOMAS MONDSCH	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	10.38	21568
101-276-801.309	PROFESSIONAL SERVICES - ME TIFFANY MONDSCH	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	55.75	21569
101-276-801.309	PROFESSIONAL SERVICES - ME GRACE MULLER	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	840.00	21570
101-276-801.309	PROFESSIONAL SERVICES - ME HEATHER PAULEY	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	720.00	21572
101-276-801.309	PROFESSIONAL SERVICES - ME KIMBERLY PEET	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	360.00	21573
101-276-801.309	PROFESSIONAL SERVICES - ME JOHN PILLOW	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	132.94	21574
101-276-801.309	PROFESSIONAL SERVICES - ME REDDEN TODD	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	9.88	21585
101-276-801.309	PROFESSIONAL SERVICES - ME BRADLEY WEST	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	157.38	21587
101-276-801.310	PROFESSIONAL SERVICES - SV HEATHER BANGSTON	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	54.00	21545
101-276-801.310	PROFESSIONAL SERVICES - SV PRESTON COLLETT	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	436.00	21549
101-276-801.310	PROFESSIONAL SERVICES - SV MONIQUE DORTCH	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	60.00	21550
101-276-801.310	PROFESSIONAL SERVICES - SV BARBARA M. HOWES	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	300.00	21559
101-276-801.310	PROFESSIONAL SERVICES - SV CLARENCE JAMES	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	692.00	21561
101-276-801.310	PROFESSIONAL SERVICES - SV BRANDY JONES	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	26.75	21562
101-276-801.310	PROFESSIONAL SERVICES - SV CARLA LOWE	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	50.00	21567
101-276-801.310	PROFESSIONAL SERVICES - SV THOMAS MONDSCH	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	281.00	21568
101-276-801.310	PROFESSIONAL SERVICES - SV TIFFANY MONDSCH	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	190.00	21569
101-276-801.310	PROFESSIONAL SERVICES - SV KIMBERLY PEET	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	135.00	21573
101-276-801.310	PROFESSIONAL SERVICES - SV JOHN PILLOW	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	1,456.88	21574
101-276-801.310	PROFESSIONAL SERVICES - SV TASIA ROBERTS	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	840.00	21578
101-276-801.310	PROFESSIONAL SERVICES - SV MANDY SALMEN	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	208.38	21579
101-276-801.310	PROFESSIONAL SERVICES - SV JESSEE SCHOETZOW	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	430.00	21580
101-276-801.310	PROFESSIONAL SERVICES - SV REDDEN TODD	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	36.38	21585
101-276-801.310	PROFESSIONAL SERVICES - SV BRADLEY WEST	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	670.25	21587
101-276-801.311	PROFESSIONAL SERVICES - CC PRESTON COLLETT	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	276.00	21549
101-276-801.311	PROFESSIONAL SERVICES - CC MONIQUE DORTCH	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	300.00	21550
101-276-801.311	PROFESSIONAL SERVICES - CC BARBARA M. HOWES	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	1,500.00	21559
101-276-801.311	PROFESSIONAL SERVICES - CC CLARENCE JAMES	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	925.00	21561
101-276-801.311	PROFESSIONAL SERVICES - CC CHRISTY LAPORTE	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	24.00	21564
101-276-801.311	PROFESSIONAL SERVICES - CC KIMBERLY PEET	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	1,200.00	21573
101-276-801.311	PROFESSIONAL SERVICES - CC JOHN PILLOW	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	24.00	21574
101-276-801.311	PROFESSIONAL SERVICES - CC JESSEE SCHOETZOW	PROBLEM SOLVING COURT	(10/6/22-10/1	102822	10/28/22	54.25	21580
101-276-801.311	PROFESSIONAL SERVICES - CC SOLID DESIGN SOFTWARE	INVOICE #SC10609		102822	10/28/22	4,950.00	21584
Total For Dept 276 COURT GRANTS						24,946.61	
Dept 279 FAMILY / JUVENILE COURT							
101-279-805.000	LEGAL SERVICES	HEIDI ANN DUNCAN	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	1,285.56	21553
101-279-805.000	LEGAL SERVICES	DANIEL J. FRENCH	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	2,025.00	21555
101-279-805.000	LEGAL SERVICES	MAY OBERFELL & LORBER	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	100.00	21565
101-279-805.000	LEGAL SERVICES	ELIZABETH MCCREE	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	2,525.00	21566
101-279-805.000	LEGAL SERVICES	LUKE D NOFSINGER	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	900.00	21571
101-279-805.000	LEGAL SERVICES	SARAH SCOGGIN	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	2,100.00	21581
101-279-805.000	LEGAL SERVICES	STEPHEN K. WOODS. P.C.	NEGLECT/ABUSE INDIGENT DEFENSE	102822	10/28/22	700.00	21589
101-279-967.000	EQUIPMENT < \$20,000	GRANGER EQUIPMENT	INVOICE# 7564, 7567, 7568, 7569	102822	10/26/22	348.00	1194469
Total For Dept 279 FAMILY / JUVENILE COURT						9,983.56	
Dept 286 DISTRICT COURT							
101-286-801.000	PROFESSIONAL SERVICES	MICHIGAN DEPARTMENT OF	STATE OF MICHIGAN INCOME TAX GARN - 23-01		10/26/22	1,800.00	1194513
101-286-935.000	VEHICLE & EQUIPMENT REPAIR	GRANGER EQUIPMENT	CLEANING OF 2 TYPEWRITERS - DIST CT 7562		10/26/22	116.00	1194470
Total For Dept 286 DISTRICT COURT						1,916.00	
Dept 289 FRIEND OF THE COURT							
101-289-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	SQUAD FUEL ON 10/15/2022	CFSI-10236	10/28/22	136.17	21560

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INVOICE GL DISTRIBUTION REPORT FOR CASS COUNTY
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Fund 101 GENERAL FUND							
Dept 289 FRIEND OF THE COURT							
101-289-801.000	PROFESSIONAL SERVICES	CHILD AND PARENT SERVI	MONTHLY SUPERVISED VISITATION FOR 1	09252022	10/28/22	30.00	21547
101-289-865.000	CONFERENCES / MEETINGS /	HOLIDAY INN EXPRESS HO	RESERVATION #R654040693 ITINERARY #	R654040693	10/26/22	331.26	1194486
101-289-865.000	CONFERENCES / MEETINGS /	RICHARD KNILL	FIRST INSTALLMENT FOR NEW CONTRACT	210614CASSFOC	10/28/22	500.00	21557
101-289-961.000	BANK CHARGES	FIFTH THIRD BANK	BANK FEES FOR PERIOD 9/1/22-9/30/22	09-22 008423	10/28/22	109.30	21554
101-289-967.000	EQUIPMENT < \$20,000	COLE REALTY GROUP	TYPEWRITER MAINTENANCE FOR CASS COU	7570	10/26/22	64.00	1194468
Total For Dept 289 FRIEND OF THE COURT						1,170.73	
Dept 294 PROBATE COURT							
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI BEHNKE	COURT APPOINTED ATTORNEY FEE FOR 20	10.17.2022	10/26/22	100.00	1194457
101-294-817.000	TRIAL COURT APPOINTED ATT	MARIKAYE LONG	COURT APPOINTED ATTORNEY FEES FOR 2	10.18.22	10/26/22	125.00	1194503
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI DUNCAN	COURT APPOINTED GAL FEES FOR 2022-1	10.17.2022	10/28/22	100.00	21552
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI DUNCAN	COURT APPOINTED GAL FEE FOR 2022-22	10.14.2022	10/28/22	182.37	21552
101-294-817.000	TRIAL COURT APPOINTED ATT	HEIDI DUNCAN	COURT APPOINTED GAL FEE FOR REVIEW	10.14.2022	10/28/22	175.00	21552
101-294-817.000	TRIAL COURT APPOINTED ATT	MAY OBERFELL & LORBER	COURT APPOINTED GAL FEE FOR 2022-10	10.17.2022	10/28/22	175.00	21565
101-294-955.000	DUES / MEMBERSHIP / SUBSC	CASS COUNTY BAR ASSOCI	PROBATE REGISTER'S CASS COUNTY BAR	10.21.2022	10/26/22	45.00	1194462
Total For Dept 294 PROBATE COURT						902.37	
Dept 296 PROSECUTING ATTORNEY							
101-296-704.000	TEMPORARY WAGES	BRETT GARDNER	WARRANT REV PELMEAR; KIRBY; DOLL; N	10242022	10/26/22	811.95	1194460
101-296-739.000	BOOKS / REFERENCE MATERIA	I WEST GROUP PAYMENT CTR	ONLINE/SOFTWARE SUBSCRIPTION FOR SE	847109664	10/26/22	252.68	1194551
101-296-739.000	BOOKS / REFERENCE MATERIA	I WEST GROUP PAYMENT CTR	ONLINE/SOFTWARE SUBSCRIPTION OCTOBE	846947398	10/26/22	252.68	1194551
101-296-739.000	BOOKS / REFERENCE MATERIA	I WEST GROUP PAYMENT CTR	LIBRARY PLAN SEPTEMBER	847038508	10/26/22	241.47	1194551
101-296-739.000	BOOKS / REFERENCE MATERIA	I WEST GROUP PAYMENT CTR	LIBRARY PLAN OCTOBER	847193320	10/26/22	241.47	1194551
101-296-815.000	WITNESS FEES	GLORIA GILLESPIE	EXPERT FEE ON RONALD WEBB 21-10299-	2022090117	10/28/22	110.00	21556
101-296-816.302	VETERINARY/K-9 COSTS - VI	CAMANDA SMEGO	REIMBURSEMENT FOR BELLE GROOMING AN	10242022	10/28/22	30.00	21583
101-296-816.302	VETERINARY/K-9 COSTS - VI	CAMANDA SMEGO	REIMBURSEMENT FOR BELLE GROOMING AN	10242022	10/28/22	73.61	21583
101-296-865.000	CONFERENCES / MEETINGS /	PAAM	OFFICER MANAGERS CONFERENCE ATTN MA	10242022	10/26/22	40.00	1194518
Total For Dept 296 PROSECUTING ATTORNEY						2,053.86	
Dept 301 SHERIFF							
101-301-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	CFSI-10229	10/28/22	406.84	21560
101-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 09/2022	9917428603	10/26/22	799.95	1194547
101-301-855.000	SOFTWARE SUBSCRIPTIONS	LEXISNEXIS RISK SOLUTI	IYETEK MAINT 09/01/22-08/31/23	1100164-20220930	10/26/22	1,200.00	1194501
101-301-935.000	VEHICLE & EQUIPMENT REPAIR	C. WIMBERLEY FORD-MERC	VEH MAINT	71977	10/26/22	19.95	1194461
Total For Dept 301 SHERIFF						2,426.74	
Dept 316 SECONDARY ROAD PATROL							
101-316-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 09/2022	9917428603	10/26/22	40.01	1194547
Total For Dept 316 SECONDARY ROAD PATROL						40.01	
Dept 345 PUBLIC SAFETY DEPT							
101-345-850.403	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 09/2022	9917428603	10/26/22	40.01	1194547
101-345-850.407	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 09/2022	9917428603	10/26/22	40.01	1194547
101-345-935.407	VEHICLE & EQUIPMENT REPAIR	C. WIMBERLEY FORD-MERC	VEH MAINT	71913	10/26/22	19.95	1194461
Total For Dept 345 PUBLIC SAFETY DEPT						99.97	
Dept 351 JAIL OPERATION							
101-351-734.000	CLEANING SUPPLIES	GREAT LAKES TISSUE	TOILET TISSUE	0053107-IN	10/26/22	693.75	1194484
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE SUPPLIES	INV1823375	10/26/22	380.79	1194459
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE SUPPLIES	INV1823433	10/26/22	481.67	1194459
101-351-738.000	CLOTHING / BEDDING / TOILE	BOB BARKER CO., INC.	INMATE SUPPLIES	INV1824745	10/26/22	44.17	1194459
101-351-742.000	PRISONER MEALS	CANTEEN SERVICES, INC.	INMATE MEALS WEEK OF 10/02/22-10/08	120205	10/28/22	4,574.85	21546
101-351-812.000	MEDICAL / DRUG / PHYSICALS	VAN BUREN/CASS DISTRIC	INMATE DENTAL	JENNIFER C ANDER	10/26/22	685.00	1194545

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Fund 101 GENERAL FUND							
Dept 351 JAIL OPERATION							
101-351-812.000	MEDICAL / DRUG / PHYSICALS	VAN BUREN/CASS DISTRICT	INMATE DENTAL	JENNIFER C ANDERSON	10/26/22	85.00	1194545
Total For Dept 351 JAIL OPERATION						6,945.23	
Dept 430 ANIMAL CONTROL							
101-430-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	CFSI-10233	10/28/22	325.70	21560
101-430-801.000	PROFESSIONAL SERVICES	KRYDER VETERINARY CLINIC	SPAY/NEUTER DEPOSIT REIMBURSEMENT,	27171	10/26/22	14.00	1194498
101-430-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 09/2022	9917428603	10/26/22	120.03	1194547
101-430-935.000	VEHICLE & EQUIPMENT REPAIR	GRAMES TIRE & BATTERY	TIRES, UNIT 92	19702	10/28/22	676.00	21558
Total For Dept 430 ANIMAL CONTROL						1,135.73	
Dept 648 MEDICAL EXAMINER							
101-648-860.000	TRAVEL / TRANSPORTATION /	CONNELLY CHAPEL WAGNER	REMOVAL OF REMAINS	10072022	10/28/22	250.00	21586
Total For Dept 648 MEDICAL EXAMINER						250.00	
Dept 649 MENTAL HEALTH							
101-649-836.000	WOODLANDS	WOODLANDS BEHAVIORAL H	2023 1ST QTR APPROPRIATION	100722	10/28/22	28,500.00	21588
Total For Dept 649 MENTAL HEALTH						28,500.00	
Dept 682 VETERANS' COUNSELOR							
101-682-860.301	TRAVEL / TRANSPORTATION /	CASS COUNTY PUBLIC TRA	TRANSPORTATION SERVICE FOR SEPT 202	3195	10/28/22	247.50	21548
101-682-955.000	DUES / MEMBERSHIP / SUBS	MACVC	MACVC MEMBERSHIP DUES 2023	9/30/2022	10/26/22	50.00	1194505
Total For Dept 682 VETERANS' COUNSELOR						297.50	
Dept 751 PARKS & RECREATION							
101-751-728.000	DEPARTMENTAL SUPPLIES	CREATIVE VINYL	SIGNS	47508	10/26/22	259.96	1194472
101-751-728.000	DEPARTMENTAL SUPPLIES	DUSSEL'S FARM MARKET	ITEMS	6789	10/26/22	164.70	1194478
101-751-728.000	DEPARTMENTAL SUPPLIES	ECKLER'S PRODUCE AND G	PUMPKINS	14550	10/26/22	545.00	1194479
101-751-728.000	DEPARTMENTAL SUPPLIES	MENARDS - ELKHART	SUPPLIES	17476	10/26/22	69.29	1194509
101-751-728.000	DEPARTMENTAL SUPPLIES	SCOTT WYMAN	BOUNCE HOUSE RENTAL	567	10/28/22	398.00	21590
101-751-730.000	MOTOR FUEL / LUBRICANTS	J & H OIL COMPANY	FUEL	6389	10/28/22	390.29	21560
101-751-827.000	MAINTENANCE	GREENWAY QUALITY LAWN	LAWNCARE	1234	10/26/22	1,245.00	1194485
101-751-935.000	VEHICLE & EQUIPMENT REPAIR	JOHN DEERE FINANCIAL	MOWER REPAIRS	745387	10/26/22	775.94	1194493
Total For Dept 751 PARKS & RECREATION						3,848.18	
Total For Fund 101 GENERAL FUND						93,039.69	
Fund 213 ANIMAL CONTROL DONATION FUND							
Dept 430 ANIMAL CONTROL							
213-430-801.000	PROFESSIONAL SERVICES	ABC CLINIC / PET REFUG	SPAY/NEUTER ASSISTANCE, MENCHINI	2022329	10/26/22	40.00	1194452
Total For Dept 430 ANIMAL CONTROL						40.00	
Total For Fund 213 ANIMAL CONTROL DONATION FUND						40.00	
Fund 216 DRUG COURT GRANTS FUND							
Dept 276 COURT GRANTS							
216-276-801.203	PROFESSIONAL SERVICES - O	TARA SMITH THERAPY SER	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/26/22	225.00	1194536
216-276-801.203	PROFESSIONAL SERVICES - O	HEATHER BANGSTON	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	4.50	21545
216-276-801.203	PROFESSIONAL SERVICES - O	PRESTON COLLETT	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	656.00	21549
216-276-801.203	PROFESSIONAL SERVICES - O	MONIQUE DORTCH	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	1,305.00	21550
216-276-801.203	PROFESSIONAL SERVICES - O	BARBARA M. HOWES	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	1,000.00	21559
216-276-801.203	PROFESSIONAL SERVICES - O	CARLA LOWE	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	1,050.00	21567
216-276-801.203	PROFESSIONAL SERVICES - O	TIFFANY MONDSCHIN	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	50.75	21569
216-276-801.203	PROFESSIONAL SERVICES - O	HEATHER PAULEY	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	759.00	21572
216-276-801.203	PROFESSIONAL SERVICES - O	KIMBERLY PEET	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	180.00	21573

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Fund 216 DRUG COURT GRANTS FUND							
Dept 276 COURT GRANTS							
216-276-801.203	PROFESSIONAL SERVICES - O	JESSEE SCHOETZOW	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	376.25	21580
216-276-801.203	PROFESSIONAL SERVICES - O	REDDEN TODD	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	451.88	21585
216-276-801.317	PROFESSIONAL SERVICES-FTC	MONIQUE DORTCH	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	475.00	21550
216-276-801.317	PROFESSIONAL SERVICES-FTC	CLARENCE JAMES	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	1,258.00	21561
216-276-801.317	PROFESSIONAL SERVICES-FTC	CARLA LOWE	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	225.00	21567
216-276-801.317	PROFESSIONAL SERVICES-FTC	TIFFANY MONDSCHNEIN	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	134.00	21569
216-276-801.317	PROFESSIONAL SERVICES-FTC	GRACE MULLER	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	840.00	21570
216-276-801.317	PROFESSIONAL SERVICES-FTC	MANDY SALMEN	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	115.75	21579
216-276-801.317	PROFESSIONAL SERVICES-FTC	REDDEN TODD	PROBLEM SOLVING COURT (10/6/22-10/1	102822	10/28/22	143.63	21585
Total For Dept 276 COURT GRANTS						9,249.76	
Total For Fund 216 DRUG COURT GRANTS FUND						9,249.76	
Fund 260 INDIGENT DEFENSE FUND							
Dept 228 INFORMATION TECHNOLOGY							
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACTUAL ATTORNEY SERVICES	NOVEMBER 2022	10/28/22	8,580.00	21551
260-228-805.000	LEGAL SERVICES	ROBERT W DRAKE	CONTRACTUAL ATTORNEY SERVICES	NOVEMBER 2022	10/28/22	289.00	21551
260-228-805.000	LEGAL SERVICES	HEIDI DUNCAN	CONTRACTUAL ATTORNEY SERVICES	NOVEMBER 2022	10/28/22	4,290.00	21552
260-228-805.000	LEGAL SERVICES	HEIDI DUNCAN	CONTRACTUAL ATTORNEY SERVICES	NOVEMBER 2022	10/28/22	8,869.00	21552
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACTUAL ATTONREY SERVICES	NOVEMBER 2022	10/28/22	289.00	21563
260-228-805.000	LEGAL SERVICES	ROBERT KARDATZKE	CONTRACTUAL ATTONREY SERVICES	NOVEMBER 2022	10/28/22	8,580.00	21563
Total For Dept 228 INFORMATION TECHNOLOGY						30,897.00	
Total For Fund 260 INDIGENT DEFENSE FUND						30,897.00	
Fund 261 911 SERVICE FUND							
Dept 325 COMMUNICATIONS / DISPATCH							
261-325-734.000	CLEANING SUPPLIES	UNIFIRST CORPORATION	RUGS	1500012008	10/26/22	44.18	1194543
261-325-850.000	TELEPHONE / INTERNET	LANGUAGE LINE SERVICES	INTERPRETOR 09/2022	10635774	10/26/22	5.80	1194500
Total For Dept 325 COMMUNICATIONS / DISPATCH						49.98	
Total For Fund 261 911 SERVICE FUND						49.98	
Fund 265 DRUG LAW ENFORCEMENT FUND							
Dept 000 GENERAL							
265-000-432.000	PAYMENT IN LIEU OF TAXES	CASS COUNTY MEDICAL CA	DOWAGIAC HOUSING PILOT DISBURSEMENT	23-20	10/26/22	1,190.71	1194464
Total For Dept 000 GENERAL						1,190.71	
Dept 301 SHERIFF							
265-301-850.000	TELEPHONE / INTERNET	VERIZON WIRELESS	MOBILE BROADBAND 09/2022	9917428603	10/26/22	40.01	1194547
Total For Dept 301 SHERIFF						40.01	
Total For Fund 265 DRUG LAW ENFORCEMENT FUND						1,230.72	
Fund 272 COMMUNITY CORRECTIONS FUND							
Dept 362 JAIL TRAINING							
272-362-801.000	PROFESSIONAL SERVICES	HOUSE ARREST SERVICES, SCRAM, SOBERLINK, ETHERNET	09/2022	1657057-SEP	10/26/22	1,640.75	1194487
272-362-801.000	PROFESSIONAL SERVICES	TARA SMITH THERAPY SER	JAIL MRT 09/2022	09292022	10/26/22	450.00	1194537
272-362-801.000	PROFESSIONAL SERVICES	PRESTON COLLETT	JAIL MRT 09/2022	000012	10/28/22	450.00	21549
Total For Dept 362 JAIL TRAINING						2,540.75	
Total For Fund 272 COMMUNITY CORRECTIONS FUND						2,540.75	
Fund 276 911 DISPATCH TRAINING FUND							

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Fund 276 911 DISPATCH TRAINING FUND							
Dept 301 SHERIFF							
276-301-960.000	MISCELLANEOUS EXPENSE	THE HEALTHY DISPATCHER	DEFUSING CONFLICT TRAINING	20228	10/26/22	398.00	1194540
			Total For Dept 301 SHERIFF			398.00	
			Total For Fund 276 911 DISPATCH TRAINING FUND			398.00	
Fund 292 CHILD CARE FUND							
Dept 662 CHILD CARE - FAMILY COURT							
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELIN	EVALUATION D. SPARKS INVOICE #20221	102822	10/26/22	500.00	1194456
292-662-801.703	BASIC GRANT - COUNSELING	BATTLE CREEK COUNSELIN	EVALUATION D. OLIVE INVOICE #202210	102822	10/26/22	500.00	1194456
			Total For Dept 662 CHILD CARE - FAMILY COURT			1,000.00	
			Total For Fund 292 CHILD CARE FUND			1,000.00	
Fund 297 DHS CHILD CARE FUND							
Dept 663 CHILD CARE - DHS							
297-663-801.707	PARENT AIDE	ROXANN RICE	CASS COUNTY CASE AIDE 10/3/22-10/16	102822	10/28/22	924.00	21577
			Total For Dept 663 CHILD CARE - DHS			924.00	
			Total For Fund 297 DHS CHILD CARE FUND			924.00	
Fund 445 PUBLIC IMPROVEMENT FUND							
Dept 900 CAPITAL OUTLAY							
445-900-967.000	EQUIPMENT	MILLER-DAVIS COMPANY,	REPAIRS - ANIMAL CONTROL	2090-01	10/26/22	1,500.00	1194514
			Total For Dept 900 CAPITAL OUTLAY			1,500.00	
			Total For Fund 445 PUBLIC IMPROVEMENT FUND			1,500.00	
Fund 595 JAIL COMMISSARY FUND							
Dept 351 JAIL OPERATION							
595-351-728.000	DEPARTMENTAL SUPPLIES	CANTEEN SERVICES, INC.	INMATE COMMISSARY SALES WEEK OF 10/	120090	10/28/22	1,774.73	21546
			Total For Dept 351 JAIL OPERATION			1,774.73	
			Total For Fund 595 JAIL COMMISSARY FUND			1,774.73	
Fund 632 TAX REVOLVING - 2022							
Dept 000 GENERAL							
632-000-275.000	OVERPAYMENT OF TAXES	CITY OF DOWAGIAC	2022 SUMMER TAX 14-160-100-641-00	23-14	10/26/22	492.79	1194467
632-000-275.000	OVERPAYMENT OF TAXES	LAGRANGE TWP. TREASURE	2022 TAX BILL 14-041-153-003-00	23-17	10/26/22	318.40	1194499
632-000-275.000	OVERPAYMENT OF TAXES	LAGRANGE TWP. TREASURE	2022 TAX BILL 14-041-170-053-00	23-15	10/26/22	169.63	1194499
632-000-275.000	OVERPAYMENT OF TAXES	NEWBERG TWP. TREASURER	2022 SUMMER TAX 14-080-150-034-00	23-13	10/26/22	224.87	1194516
632-000-275.000	OVERPAYMENT OF TAXES	VILLAGE OF CASSOPOLIS	2022 TAX BILL 14-041-153-003-00	23-18	10/26/22	2,722.30	1194548
632-000-275.000	OVERPAYMENT OF TAXES	VILLAGE OF CASSOPOLIS	2022 TAX BILL 14-041-170-053-00	23-16	10/26/22	1,233.70	1194548
			Total For Dept 000 GENERAL			5,161.69	
			Total For Fund 632 TAX REVOLVING - 2022			5,161.69	
Fund 650 FITNESS CENTER							
Dept 000 GENERAL							
650-000-936.000	BUILDING & GROUNDS REPAIRS	LIFE FITNESS	7183166, 7183186, 7185400	MULTIPLE	10/26/22	514.75	1194502
			Total For Dept 000 GENERAL			514.75	
			Total For Fund 650 FITNESS CENTER			514.75	
Fund 661 MOTOR POOL FUND							
Dept 000 GENERAL							

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Fund 661 MOTOR POOL FUND							
Dept 000 GENERAL							
661-000-148.000	VEHICLES	TELE-RAD, INC.	NEW VEH EQUIPMENT	907750	10/26/22	7,202.00	1194538
661-000-148.000	VEHICLES	TELE-RAD, INC.	NEW VEH EQUIPMENT	907947	10/26/22	376.00	1194538
Total For Dept 000 GENERAL						7,578.00	
Total For Fund 661 MOTOR POOL FUND						7,578.00	
Fund 701 GENERAL CUSTODIAL FUND							
Dept 000 GENERAL							
701-000-221.529	DUE TO CITY OF DOWAGIAC	DOWAGIAC CITY TREASURE	ORDINANCE FINES & COSTS - SEPTEMBER	23-21	10/26/22	44.55	1194477
701-000-226.518	DUE TO TOWNSHIPS - ONTWA	ONTWA TWP. TREASURER	ORDINANCE FINES & COSTS - SEPTEMBER	23-22	10/26/22	708.06	1194517
701-000-226.522	DUE TO TOWNSHIPS - SILVERC	SILVER CREEK TWP. TREA	ORDINANCE FINES & COSTS - SEPTEMBER	23-23	10/26/22	4.95	1194531
701-000-226.524	DUE TO TOWNSHIPS - WAYNE	WAYNE TOWNSHIP TREASUR	ORDINANCE FINES & COSTS - SEPTEMBER	23-24	10/26/22	66.00	1194550
701-000-227.525	DUE TO VILLAGES - CASSOPOI	CASSOPOLIS VILLAGE TRE	ORDINANCE FINES & COSTS - SEPTEMBER	23-25	10/26/22	127.38	1194465
701-000-227.526	DUE TO VILLAGES - EDWARDSF	VILLAGE OF EDWARDSBURG	ORDINANCE FINES & COSTS - SEPTEMBER	23-26	10/26/22	711.15	1194549
701-000-227.528	DUE TO VILLAGES - VANDALIA	VANDALIA VILLAGE TREAS	ORDINANCE FINES & COSTS - SEPTEMBER	23-27	10/26/22	46.20	1194546
701-000-228.010	DUE TO STATE - ST EDUCATIO	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	093022-SOM	10/26/22	4,362,319.27	1194532
701-000-228.300	DRIVERS LIC REIN FEES (DIS	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	204.60	1194512
701-000-228.372	CRIME VICTIMS RIGHTS (DIS	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	4,250.53	1194512
701-000-228.422	STATE COURT FUND (DISTRIC	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	380.00	1194512
701-000-228.564	E RECORDING FILING (DISTR	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	1,355.00	1194512
701-000-228.572	CIVIL JURY DEMAND FEES (DI	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	177.54	1194512
701-000-228.582	CIVIL FILING FEES (DISTRIC	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	4,872.00	1194512
701-000-228.592	JUSTICE SYSTEM FUND (DISTR	MICHIGAN DEPARTMENT OF 4TH	DISTRICT COURT SEPT TRANSMITTAL	SEPT - 2022	10/26/22	9,932.31	1194512
701-000-228.610	LOCAL COR OFF TRAINING FUN	STATE OF MICHIGAN	SOM BOOKING FEES - 3RD QTR	23-11	10/26/22	424.00	1194533
701-000-228.673	TRAILER COACH PARK TAX (TF	STATE OF MICHIGAN	RETURN FOR S.E.T & MOBILE HOME TAX	093022-SOM	10/26/22	698.00	1194532
701-000-255.674	DEPOSITS PAYABLE SPAY / NE	KRYDER VETERINARY CLIN	SPAY/NEUTER DEPOSIT REIMBURSEMENT,	27171	10/26/22	26.00	1194498
701-000-255.677	DEPOSITS PAYABLE - SHERIFI	NATIONSTAR MORTGAGE LL	FORECLOSURE SALE-27795 BURMAX PARK	3RD PARTY SALE	10/19/22	58,703.15	1194445
701-000-640.502	COA SENIOR SAFETY SERVICE	S CASS COUNTY COUNCIL ON	DOWAGIAC HOUSING PILOT DISBURSEMENT	23-19	10/26/22	2,373.99	1194463
Total For Dept 000 GENERAL						4,447,424.68	
Total For Fund 701 GENERAL CUSTODIAL FUND						4,447,424.68	
Fund 801 DRAIN FUND							
Dept 442 DRAIN COMMISSIONER							
801-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	TWIN LAKE LEVEL AND HAYNES MOWING	22-41 & 22-42	10/28/22	100.00	21576
801-442-965.000	DRAIN & LAKE LEVEL COSTS	REAL PRO SOLUTIONS LLC	TWIN LAKE LEVEL AND HAYNES MOWING	22-41 & 22-42	10/28/22	200.00	21576
Total For Dept 442 DRAIN COMMISSIONER						300.00	
Total For Fund 801 DRAIN FUND						300.00	

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			Fund Totals:				
			Fund 101 GENERAL FUND			93,039.69	
			Fund 213 ANIMAL CONTROL DONATION FUND			40.00	
			Fund 216 DRUG COURT GRANTS FUND			9,249.76	
			Fund 260 INDIGENT DEFENSE FUND			30,897.00	
			Fund 261 911 SERVICE FUND			49.98	
			Fund 265 DRUG LAW ENFORCEMENT FUND			1,230.72	
			Fund 272 COMMUNITY CORRECTIONS FUND			2,540.75	
			Fund 276 911 DISPATCH TRAINING FUND			398.00	
			Fund 292 CHILD CARE FUND			1,000.00	
			Fund 297 DHS CHILD CARE FUND			924.00	
			Fund 445 PUBLIC IMPROVEMENT FUND			1,500.00	
			Fund 595 JAIL COMMISSARY FUND			1,774.73	
			Fund 632 TAX REVOLVING - 2022			5,161.69	
			Fund 650 FITNESS CENTER			514.75	
			Fund 661 MOTOR POOL FUND			7,578.00	
			Fund 701 GENERAL CUSTODIAL FUND			4,447,424.68	
			Fund 801 DRAIN FUND			300.00	
			Total For All Funds:			4,603,623.75	

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

October 20, 2022

The Cass County Board of Commissioners met in regular session on Thursday, October 20, 2022, in Commission Chambers.

Vice Chair Grice called the meeting to order at 5:00 p.m. Commissioner File provided the Invocation. Commissioner Laylin led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Ryan Laylin, Annie File, Roseann Marchetti, Robert Benjamin, Mike Grice and Jeremiah Jones.

COMMISSIONERS ABSENT: Skip Dyes.

STAFF PRESENT: Administrator Matthew Newton, Finance Director Jennifer Rentfrow and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors present introduced themselves.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Commission Marchetti moved, seconded by Commissioner Jones, to approve the October 20, 2022, Cass County Board of Commissioner's Agenda. Motion to approve the agenda carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

Equalization Director Tami Stewart presented the 2022 Apportionment Report.

Drain Commissioner Jeff VanBelle requested that the board accept the Annual Drain Report. It was noted that future needs for the Drain Office included a part time deputy as well as a maintenance fund.

CONSENT AGENDA

Commissioner Laylin moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-199-22) A motion to approve Claims dated October 14, 2022.

(M-200-22) Motion to approve the October 6, 2022 Board of Commissioners Regular Meeting Minutes and the October 7, 2022 Special Meeting Minutes.

The Vice Chair instructed the Clerk to call roll:

Yes (6): Commissioners Laylin, File, Marchetti, Benjamin, Grice and Jones.

No (0): None.

Absent (1): Chair Dyes.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Laylin, Marchetti, Grice, Jones and Benjamin shared Committee Reports.

APPOINTMENTS COMMITTEE REPORT

No report.

ADMINISTRATOR'S REPORT

Administrator Newton shared the Administrator's Report.

FINANCIAL REPORT

The Financial Report was in the packet.

PUBLIC SAFETY REPORT

No report.

COUNTY PARTNERS

None.

ELECTED OFFICIALS UPDATE

Judge Bealor shared that on World Youth Day several employees at the Law and Courts Building posted pictures of when they were young in the break room. Fellow employees guessed who each employee was. The winners had yet to be announced.

UNFINISHED BUSINESS

None.

NEW BUSINESS

R-201-22

Commissioner Jones moved, seconded by Commissioner Marchetti, to adopt the 2022 Apportionment Report.

The Vice Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Marchetti, Grice, Benjamin, Jones and Laylin.

No (0): None.

Absent (1): Chair Dyes.

Resolution R-201-22 carried by roll call vote.

M-202-22

Commissioner File moved, seconded by Commissioner Benjamin, to approve the 2022 Special Assessment Rolls. Motion carried by voice vote.

M-203-22

Commissioner Laylin moved, seconded by Commissioner Jones, to appoint Bernie Williamson to the Cass County Historical Commission to an unexpired term ending July 1, 2024. Motion carried by voice vote.

M-204-22

Commissioner Marchetti moved, seconded by Commissioner Laylin, to approve Budgets for the Raise the Age Grant and the Child and Parent Legal Representation Grant for the 2022-2023 Fiscal Year as presented. Discussion followed. Motion carried by voice vote.

M-205-22

Commissioner Jones moved, seconded by Commissioner Marchetti, to approve the Problem-Solving Court Budgets for the 2022-2023 Fiscal Year as presented. Motion carried by voice vote.

M-206-22

Commissioner File moved, seconded by Commissioner Marchetti, to approve the 2023 Holiday Schedule as revised. Discussion followed. Motion carried by voice vote.

CLOSED SESSION

M-207-22

Commissioner Marchetti moved, seconded by Commissioner Benjamin, to enter a Closed Session to review Attorney-Client Privileged Communications pursuant to MCL 15.268(h) and to include Clerk/Register Monica McMichael, Administrator Matthew Newton, Finance Director Jennifer Rentfrow, HR Director Beth Daly, and any other party as may be designated by the Board Chair.

The Vice Chair instructed the Clerk to call roll:

Yes (6): Commissioners Marchetti, Benjamin Grice, Jones, Laylin and File.

No (0): None.

Absent (1): Chair Dyes.

The meeting moved to Closed Session at 5:46 p.m.

The meeting returned to open session at 6:43 p.m.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

None.

ADJOURNMENT

Commissioner Laylin moved, seconded by Commissioner Jones, to adjourn. Motion carried by voice vote.

The meeting adjourned at 6:44 p.m.

Approved: _____
Date

Chair Skip Dyes

Monica McMichael, Clerk/Register



CASS COUNTY COUNTY ADMINISTRATOR'S OFFICE

ADMINISTRATOR'S REPORT – October 28, 2022

Meetings – In-Person & Virtual

- Jodi Nestich, IT Director
- Cass County Transit Authority
- Ryan Williams, Building & Grounds Director
- Dave Reiff, Facilities Director
- Hope Anderson, Treasurer
- Carol Bealor, Chief Judge
- Richard Behnke, Sheriff
- Victor Fitz, Prosecutor
- Monica McMichael, Clerk/Register
- Jeff VanBelle, Drain Commissioner
- Cass County Leaders Meeting
- Jeff Hawkins, Envirologic
- Robert Thompson, Road Commission
- Katherin Falwell, USDA
- Commissioner Laylin
- Commissioner Marchetti
- Jennifer Rentfrow, Finance Director
- Surplus Property Committee
- Personnel
- Capital Projects Committee
- Richard Behnke, Sheriff
- Chanda Hillman, Tri-County Head Start
- Larua Burtis, Tri-County Head Start
- Commissioner Laylin
- Commissioner Marchetti
- Karee Krause, Veteran's Affairs
- Abilita
- Lori Whitmyer, Cass County Conservation District
- Mike Overley, MERS
- Personnel
- ABC57/Leader Publications – Historic Courthouse Project
- Market Van Buren – MDARD Grant Planning
- Richard Behnke, Sheriff
- The Cleanest Co.
- Jodi Nestich, IT Director



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

DATE: November 3, 2022

RE: Emergency Repair Loan Program

REQUEST:

Approve CDBG Funding for 2022-2023 Emergency Repair Loan Program

BACKGROUND:

For many years, Cass County has utilized Community Development Block Grant Funding to support an Emergency Home Repair Loan Program. Funding is no longer available through the Michigan Economic Development Corporation for the program. Existing loan funds are managed in two ways. If Program Income for a given year is less than \$35,000.00, then that total may be transferred to the General Fund. However, if Program Income in a given year exceeds \$35,000.00, it is required to be utilized in the continuation of an Emergency Repair Loan Program or it must be returned to the State of Michigan. In 2020, the County received \$57,152.00. In October of 2021, that total was authorized for use for the Emergency Repair Program and an MOU was approved by the Board of Commissioners to designate the City of Dowagiac to administer the Emergency Repair Loan Program. Of the \$57,152.00 of available funding, 8 projects were completed through June 2022. At the end of the Program Year, \$4,065.66 remained and was returned to the State. For 2021 Program Income, the County received \$91,607.50. The total funding represents a 60% increase from the prior year and provides a great opportunity to provide zero interest loans and grants to low-to-moderate income households in desperate need of home repairs. R-210-22 authorizes those funds to be utilized for new Emergency Repair Loans through June 2023 to be administered by the City of Dowagiac in accordance with the previously adopted MOU. I have spoken with City officials and they have applications ready, pending available funding, and are ready to proceed forward for this year.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

Program Income in excess of \$35,000.00 is restricted for the sole purpose of continuing an Emergency Repair Loan Program. If the funding was not authorized to continue the program, the only other option is to return it, in full, to the State of Michigan. As such, utilizing the funds to ensure Cass County residents are able to benefit from the program is the best option.

RECOMMENDATION:

Approve R-210-22 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-210-22

A RESOLUTION TO AUTHORIZE THE 2022 EMERGENCY REPAIR LOAN PROGRAM

WHEREAS, the Cass County Board of Commissioners established an Emergency Repair Loan Program utilizing Community Development Block Grant funding through the Michigan Economic Development Corporation; and

WHEREAS, Program Income of more than \$35,000.00 per year must be expensed upon continued Emergency Repair Loan activities or be returned to the State of Michigan; and

WHEREAS, Program Income for 2021-2022 was \$91,607.50; and

WHEREAS, R-166-21 authorized the execution of a Memorandum of Understanding with the City of Dowagiac to administer the Emergency Repair Loan Program; and

WHEREAS, Section 3 of the Memorandum of Understanding provided for an automatic extension if continued funding is available for proceeding program years.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to authorize \$91,607.50 in CDBG Funding be utilized in continuation of the Emergency Repair Loan Program for 2022-2023; and

BE IT FURTHER RESOLVED that, pursuant to the adopted Memorandum of Understanding, the City of Dowagiac shall be authorized to administer the Emergency Repair Loan Program for 2022-2023, in coordination with the County as specified under the terms of the MOU.

ADOPTED THIS 3RD DAY OF NOVEMBER 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS

PROGRAM INCOME ACCOMPLISHMENT REPORT

INSTRUCTIONS

1. Report due on July 31 of each year.
2. Total Admin cannot exceed 18% of PI Received in PY.
3. Admin cannot exceed 18% of Emergency Rehab expended per Project Address.
4. Column E Admin will autopopulate at 18%. If less than 18% admin was used, enter correct amount. An amount greater than 18% for Admin is not allowed.
5. A negative number in any cell indicates an error and must be corrected prior to submission.

RACE CODES

- 1 - American Indian/Alaskan Native
- 2 - American Indian/Alaskan Native AND White
- 3 - American Indian/Alaskan Native AND Black
- 4 - Asian
- 5 - Asian and White
- 6 - Black/African American
- 7 - Black/African American AND White
- 8 - Native Hawaiian/Other Pacific Islander
- 9 - White
- 10 - Other Multi-Racial

PROGRAM INCOME GRANT INFORMATION			
Date		Program Year (7/1 to 6/30)	07/01/2021 to 06/30/2022
UGLG		Amount of PI Received in PY	\$57,152.00
Contact		Less Total Emergency Rehab	\$44,988.42
Phone		Less Total Admin	\$8,097.92
Email		TOTAL TO BE RETURNED TO MEDC (see Return PI Instructions below)	\$4,065.66

MAXIMUM ALLOWED FOR REHAB AND ADMIN BASED ON PI RECEIVED

\$46,864.64 MAX ER
\$10,287.36 MAX ADMIN

PROGRAM INCOME EXPENDITURES BY PROJECT						LEAD PAINT REQUIREMENT (select only one and enter "1" in the appropriate cell)				LEAD HAZARD REMEDIATION ACTIONS (select only one and enter "1" in the appropriate cell)			ACCOMPLISHMENTS								
	PROJECT ADDRESS	PROJECT START DATE	EMERGENCY REHAB AMOUNT	ADMIN (not to exceed 18% of Project Rehab Amt)	PROJECT END DATE	Construct ed before 1978	Exempt: Construct ed 1978 or later	Exempt: No paint disturbed	Otherwise exempt	Lead Safe Work Practices Hard Costs <= \$5,000	Interim Controls Hard Costs \$5,000 - \$25,000	Abatement Hard Costs > \$25,000	HEAD OF HOUSEHOLD (Last, First Name)	ELDERLY HH (62+)? (enter "1" for Yes)	FEMALE HH? (enter "1" for Yes)	HISPANIC/LATINO HH? (enter "1" for Yes)	HH SIZE	HH RACE CODE (above)	HH ANNUAL INCOME	80% AMI INCOME LIMIT FOR HH SIZE	RANGE 0-30% 31-50% 51-80% 81+%
1	29998 M-152, Dowagiac, Michigan 40947	11/02/21	6,400.00	1,152.00	11/04/21			1					Warner, Deborah	1	1		1		10,584.00	38200.00%	27.00%
2	64602 Mullen Rd, Cassopolis, Michigan 49031	12/13/21	553.25	99.59	12/13/21			1					Dixon, Janette	1	1		1		19,638.00	38200.00%	51.00%
3	64602 Mullen Rd, Cassopolis, Michigan 49031	12/23/21	702.25	126.41	12/23/21			1					Dixon, Janette	1	1		1		19,638.00	38200.00%	51.00%
4	331 Pokagon, Dowagiac, Michigan 49047	12/22/21	10,400.00	1,872.00	12/22/21			1					Shepard, Mary	1	1		1		16,260.00	38200.00%	42.00%
5	313 Florence Ave, Dowagiac Michgian 49047	03/16/22	1,897.92	341.63	06/16/22			1					Heron, Sharon	1	1		1		18,390.00	38200.00%	48.00%
6	51236 Townhall Rd, Dowagiac, Michigan 49047	04/06/22	4,930.00	887.40	04/22/22			1					Gross, Robert	1			1		17,280.00	38200.00%	45.00%
7	23968 Shurt St, Cassopolis, Michigan 49031	05/31/22	8,200.00	1,476.00	06/26/22			1					Kujawa, Virginia	1	1		1		18,072.00	38200.00%	47.00%
8	23285 Cemetery St, Cassopolis, Michigan 49031	05/31/22	11,905.00	2,142.90	06/27/22			1					Haines, Geraldine	1	1		2		26,911.00	43650.00%	61.00%
9				0.00																	
10				0.00																	
11				0.00																	
12				0.00																	
13				0.00																	
14				0.00																	
15				0.00																	
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24				0.00																	
25				0.00																	
26				0.00																	
27				0.00																	
28				0.00																	
29				0.00																	
30				0.00																	
Total			44,988.42	8,097.92		0	0	8	0	0	0	0		8	7	0					

REQUIRED DOCUMENTATION FOR EACH PROJECT TO BE MAINTAINED BY GRANTEE (enter Yes or No)

Yes	15-C, Activity Checklist	Yes	Mortgage and Note
Yes	Income Verification, HUD Calculator worksheet	Yes	Project Expense (invoices, etc.)
Yes	Environmental Review Record	Yes	Admin Expense (time, invoices, etc.)
		Yes	Contractor/Subcontractor (bids, selection, etc.)

CERTIFICATION

All representations made herein are accurate and true. CDBG Program Income was expended in conformance with the requirements of 24 CFR 570.489 and CDBG Program Income Policy, effective 7/1/2018. Documentation of all federal and CDBG program and compliance requirements are saved at offices of this Local Unit of Government and are available for review and monitoring by HUD and the MEDC/CDBG Staff.

Matthew Newton

Signed and Certified by the Authorized Signer/Highest Elected Official of the Unit of Local Government

Matt Newton, County Administrator

Typed Name

07/19/2022

Date

RETURN PI INSTRUCTIONS. The MEDC – CDBG Program accepts return of funds via EFT or check. For questions relating to returning CDBG funds please contact either Louis Vinson at lvinson@michigan.org or Jonathon Lukco at lukcoj1@michigan.org

Pay by Electronic Funds Transfer

Send payment to:
Routing # 072000326
Account # 878375851
Account Name: Strategic Fund Agency
ACH to: JP Morgan Chase Bank, N.A.
For credit to: State of Michigan

Pay by Check

Payable to: "State of Michigan"
Memo: Grant Number if applicable
Mail to:
MEDC – CDBG Program
300 N. Washington Square
Lansing, MI 48913

PROGRAM INCOME CERTIFICATION

Please review the Program Income Policy complete the questions below. For the purposes of this certification all potential CDBG program income generated in the program year should be counted and reported, regardless of the \$35,000 threshold.

Program Income Contact

Unit of General Local Government Name: Cass County
 Primary Program Income Contact for UGLG: Matt Newton, County Administrator
 Contact email: matthewn@cassco.org
 Contact phone: 269-445-4403

Program Income Information for Program Year: (fill in years)

July 1, 2021 – June 30, 2022

Program Income (PI) was received for the program year above:

☒ YES ☐ NO

Total UGLG for the program year above, was less than \$35,000:

☐ YES ☒ NO

Amount of PI received for the program year above, was:

\$91,607.50

☒ UGLG has received receipts for **more than \$35,000 for the above program year and will contact the MEDC in order setup the use of PI.** The budget for these funds is as follows:

Budget for Program Income received in excess of \$35,000 in PY	
Emergency Repair Project Costs	\$ 75,118.15
Administration Costs	\$ 16,489.35
TOTAL	\$ 91,607.50

☐ UGLG intends to **use PI under \$35,000 for non-CDBG eligible activities** or without full CDBG compliance and requests confirmation from the MEDC to proceed.

☐ UGLG intends to **return all program income receipts** for the program year above. The MEDC – CDBG Program accepts return of funds via EFT or check. For questions relating to returning CDBG funds please contact either Louis Vinson at lvinson@michigan.org or Jonathon Lukco at lukcoj1@michigan.org

<u>Pay by Electronic Funds Transfer</u>	<u>Pay by Check</u>
Send payment to:	Payable to: "State of Michigan"
Routing # 072000326	Memo: Grant Number if applicable
Account # 878375851	Mail to:
Account Name: Strategic Fund Agency	MEDC – CDBG Program
ACH to: JP Morgan Chase Bank, N.A.	300 N. Washington Square
For credit to: State of Michigan	Lansing, MI 48913

Certification: I certify that to the best of my knowledge and belief that the report is true, complete, and accurate. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date: 07/26/2022

x Matthew Newton
 Matthew Newton, County Administrator



CASS COUNTY BOARD OF COMMISSIONERS

TO: Board of Commissioners

FROM: Matthew Newton, County Administrator

DATE: November 3, 2022

RE: MERS DB to DC Transition – Sheriff Administration Division

REQUEST:

Adopt resolution approving Sheriff Administration Division DB to DC Transition Plan.

BACKGROUND:

Over the past 2 years, under the direction of the Board of Commissioners, the County has worked tirelessly to evaluate and negotiate revised benefits packages designed to address the longstanding unfunded liability that had accrued with respect to the Defined Benefit plans. This has included negotiations with various Collective Bargaining Units and non-union employees. Over the course of the various negotiations that occurred, there was one transition completed dating back to January 2021 that was finalized and implemented but, erroneously, had not been submitted to the BOC for final authorization. As such, to ensure that all MERS Adoption Agreements have received sufficient review and approval from the Board of Commissioners, Resolution R-211-22 is presented to retroactively authorize the transition of the Sheriff Administration Division from the Defined Benefit Plan to the Defined Contribution Plan. The Sheriff Administration Division includes three positions: Office Operations Manager, Undersheriff, and Sheriff.

REVIEWS:

Prior to submitting this request, this agenda item was reviewed by all impacted departments noted below: (Ex: Administration, Maintenance, HR, and IT)

Administration

FINANCIAL ANALYSIS:

The transition plan and related retirement benefits package was completed in January/February 2021 and the terms of said plan have already been accounted for within both the FY 22 and FY 23 Budgets. As such, no changes in the budget are projected or necessary.

RECOMMENDATION:

Approve R-211-22 as presented.

CASS COUNTY BOARD OF COMMISSIONERS

R-211-22

A RESOLUTION TO AUTHORIZE THE TRANSITION OF SHERIFF ADMINISTRATION DIVISION EMPLOYEES FROM THE CASS COUNTY DEFINED BENEFIT PLAN TO THE CASS COUNTY DEFINED CONTRIBUTION PLAN.

WHEREAS, Cass County (the “County”) currently maintains a MERS Defined Benefit Plan; and

WHEREAS, the County recognizes the need to address the unfunded liability that has resulted from the Defined Benefit Plan to ensure the long-term fiscal health of County operations and services; and

WHEREAS, the County has undertaken to update the County’s retirement system offering through a freeze of the existing Defined Benefit Plan and a transition to a Defined Contribution Plan qualified under Section 401(a) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, the County has worked with the staff and elected officials to establish the parameters of the transition to a Defined Contribution Plan and its operation, the extent of the County’s contributions, the extent of current employee involvement and transfer from existing Defined Benefit Plan to the Defined Contribution Plan, and other matters necessary to establish a transition plan to a Defined Contribution Plan conducive to the County’s requirements; and

WHEREAS, the contemplated changes to the County’s retirement system will not affect current retirees of the County participating in the existing Defined Benefit Plan; and

WHEREAS, the County find it necessary to proclaim applicable policies concerning enrollment, contributions, migration, and other matters pertinent to setting up and establishing the new Defined Contribution Plan.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Commissioners to authorize the following for qualified County employees participating in the existing Sheriff Administration Defined Benefit Plan:

1. The Cass County MERS Defined Benefit Plan will be frozen effective January 31, 2022.
2. A Transition bonus for moving from the Defined Benefit to Defined Contribution Plan as follows:
 - a. 5 year of service or less: \$2,000.00
 - b. 6 to 10 years of service: \$4,000.00
 - c. 11 to 15 years of service: \$6,000.00
 - d. 16 to 20 years of service: \$8,000.00
 - e. 21+ years of service: \$10,000.00
3. Employee contribution rates shall constitute a mandatory 5% contribution. Vesting shall be immediate. Contributions may be split between the Defined Contribution Plan and Mission Square 457 in 1% increments with a minimum of 1% required to the Defined Contribution Plan.
4. On February 1, 2022, the transition to Defined Contribution Plan will occur and the new MERS rates for the said plan will take effect as follows and shall continue unless rate changes are proposed and agreed upon by the Board of Commissioners:
 - a. February 1, 2022 11%*
 - b. January 1, 2023 12%*
 - c. January 1, 2024 13%*
 - d. January 1, 2025 14%*
 - e. January 1, 2026 15%*

**If employee chooses the split option as defined in Section 3, the employer contribution will follow the same percentage breakdown.*
5. The County shall contribute 4% to a Health Care Savings Plan for each employee. Vesting shall be immediate for all existing employees in the current Sheriff Administration Defined Benefit Plan. Employees hired on or after February 1, 2022 shall be subject to employer’s 10-year vesting schedule.

6. Employees contribution rates for the Health Care Savings Plan shall constitute a mandatory 3% contribution. Contributions may be made either to the Health Care Savings Plan or MissionSquare 457.

RESOLUTION DECLARED ADOPTED THIS 3RD DAY OF NOVEMBER 2022

ATTEST:

Monica McMichael, Clerk/Register
COUNTY OF CASS

Dwight Dyes, Chair
CASS COUNTY BOARD OF COMMISSIONERS



CASS COUNTY OFFICE OF SHERIFF

321 M-62 North, Cassopolis, MI 49031 ♦ www.ccsso.info ♦ Administration: (269) 445-8644 ♦ Dispatch (269) 445-1560

RICHARD J. BEHNKE, Sheriff

CLINTON D. ROACH, Undersheriff

Date: October 27, 2022
To: Cass County BOC
From: Sheriff Richard J. Behnke *RJB*
Re: Contract Letters of Understanding

Greetings,

I have forwarded a request for adoption of these letters of understanding (LOU) for the contracts involving the following units: Dispatchers, Corrections Officers/Clerks, Corrections Sergeants, and Animal Control Officers. These LOUs are from these units up to date on Holiday pay for people that work the holidays of Thanksgiving, Christmas Eve, and Christmas Day. We are also looking for a shift premium from \$0.20 per hour to \$0.50 per hour.

During the contract negotiations with these units, as well as Patrol Sergeants, it was discussed by the County Administrative team that any benefits negotiated by later units would be considered for the units that settled earlier and compromised with county on the pension changes. The Road Deputies were the last group to settle, and they received additional benefits that were denied to the other units. These LOUs address one of those benefits of Holiday Pay for three specific holidays. We are also looking for a shift premium from \$0.20 per hour to \$0.50 per hour. It should be noted that these other groups requested this benefit but settled with the assurance it could be addressed if another unit were to be granted the benefit later in this cycle of negotiations.

I request that the BOC grant these LOU's for these units as part of a fair labor negotiations that took place in the past two years. These would not be retroactive but would take place upon your approval. This is a time sensitive issue since the holidays that are affected in this agreement are fast approaching.

Please feel free in contacting me if you have any questions in this or any matter.

RJB/tm

**LETTER OF UNDERSTANDING
BETWEEN
CASS COUNTY
AND
MICHIGAN FRATERNAL ORDER OF POLICE LABOR COUNCIL**

This Amendment to the collective bargaining agreement is entered into this 24 day of October 2022, between Cass County, hereinafter referred to as the “Employer”, and the Michigan Fraternal Order of Police Labor Council, hereinafter referred to as “Union”.

WHEREAS, Employer and Union are parties to a collective bargaining agreement, hereinafter referred to as “Agreement”, which is dated January 1, 2022, and remains in effect until December 31, 2025; and

WHEARAS, without having formal language in the Collective Bargaining Agreement, the parties desire to provide time and one half (1 ½) pay for Thanksgiving Day, Christmas Eve, and Christmas Day. The Employer and Union hereby agree to the following changes to the collective bargaining agreement stipulated below:

THEREFORE, IT IS AGREED AS FOLLOWS:

1. The parties agree that, specifically, for the holidays of Thanksgiving Day, Christmas Eve, and Christmas Day, employees will receive one and one-half (1 ½) times regular pay. Example: 8-hour shift: Eight (8) hours straight time plus eight (8) hours at time and one-half (1 ½). 12-hour shift: Eight (8) hours straight time plus twelve (12) hours at time and one-half (1 ½).
2. The parties agree that qualified employees shall receive fifty cents (\$.50) per hour for all hours worked if their shift commences between 5pm and 5 am, or if they are assigned second shift dispatch. Qualification for Shift Premium: To qualify for shift premium an employee must be assigned to a shift that starts after 17:00 or work a swing shift. A person that works a shift that does not start after 17:00 does not qualify for shift premium even if they work an overtime shift for coverage.
3. The parties agree that Swing Shift: An assignment that starts between 10:00 and 11:00. The shift can be outside these hours if agreed upon between the dispatcher assigned and command. The swing shift dispatcher will receive the shift differential pay for all hours worked at fifty cents (\$.50).
4. The parties acknowledge that this Letter of Understanding address only the specific situation addressed herein and no other.
5. Nothing in this Agreement shall modify any other terms or conditions of the Agreement but for that which is specifically set forth above.

MICHIGAN FRATERNAL ORDER
OF POLICE LABOR COUNCIL

CASS COUNTY

By: _____
Andrew J. Payne
FOPLC Business Agent

By: _____
Matthew Newton
County Administrator

By: _____
Courtney Donahue
Union President

By: _____
Rick Behnke
Sheriff

LETTER OF UNDERSTANDING
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MICHIGAN FRATERNAL ORDER
OF POLICE LABOR COUNCIL

CASS COUNTY

By: _____
Andrew J. Payne
FOPLC Business Agent

By: _____
Matthew Newton
County Administrator

By: _____
Dustin Bates
Union President

By: _____
Rick Behnke
Sheriff

**LETTER OF UNDERSTANDING
BETWEEN
CASS COUNTY
AND
MICHIGAN FRATERNAL ORDER OF POLICE LABOR COUNCIL**

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3. The parties agree that Swing Shift: An assignment that starts between 10:00 and 11:00. The shift can be outside these hours if agreed upon between the corrections officer/clerk assigned and command. The swing shift corrections officer/clerk will receive the shift differential pay for all hours worked at fifty cents (\$.50).
4. The parties acknowledge that this Letter of Understanding address only the specific situation addressed herein and no other.
5. Nothing in this Agreement shall modify any other terms or conditions of the Agreement but for that which is specifically set forth above.

MICHIGAN FRATERNAL ORDER
OF POLICE LABOR COUNCIL

CASS COUNTY

By: _____
Andrew J. Payne
FOPLC Business Agent

By: _____
Matthew Newton
County Administrator

By: _____
Brady Mollberg
Union President

By: _____
Rick Behnke
Sheriff

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WHEARAS, without having formal language in the Collective Bargaining Agreement, the parties desire to provide time and one half (1 ½) pay for Thanksgiving Day, Christmas Eve, and Christmas Day. The Employer and Union hereby agree to the following changes to the collective bargaining agreement stipulated below:

THEREFORE, IT IS AGREED AS FOLLOWS:

1. The parties agree that, specifically, for the holidays of Thanksgiving Day, Christmas Eve, and Christmas Day, employees will receive one and one-half (1 ½) times regular pay. Example: 8-hour shift: Eight (8) hours straight time plus eight (8) hours at time and one-half (1 ½). 12-hour shift: Eight (8) hours straight time plus twelve (12) hours at time and one-half (1 ½).
2. The parties agree that qualified employees shall receive fifty cents (\$.50) per hour for all hours worked if their shift commences between 5pm and 5 am, or if they are assigned second shift. Qualification for Shift Premium: To qualify for shift premium an employee must be assigned to a shift that starts after 17:00 or work a swing shift. A person that works a shift that does not start after 17:00 does not qualify for shift premium even if they work an overtime shift for coverage.
3. The parties agree that Swing Shift: An assignment that starts between 10:00 and 11:00. The shift can be outside these hours if agreed upon between the corrections sergeant assigned and command. The swing shift corrections sergeant will receive the shift differential pay for all hours worked at fifty cents (\$.50).
4. The parties acknowledge that this Letter of Understanding address only the specific situation addressed herein and no other.
5. Nothing in this Agreement shall modify any other terms or conditions of the Agreement but for that which is specifically set forth above.

MICHIGAN FRATERNAL ORDER
OF POLICE LABOR COUNCIL

CASS COUNTY

By: _____
Andrew J. Payne
FOPLC Business Agent

By: _____
Matthew Newton
County Administrator

By: _____
Tim Smith
Union President

By: _____
Rick Behnke
Sheriff



November Meetings

Townships	Date	Time	How
Calvin	11/08/22	6:00 PM	In Person
Howard	11/15/22	7:00 PM	In Person
Jefferson	11/10/22	6:30 PM	In Person
LaGrange	11/15/22	7:00 PM	In Person
Marcellus	11/15/22	6:00 PM	In Person
Mason	11/08/22	7:00 PM	In Person
Milton	11/15/22	7:00 PM	In Person
Newberg	11/14/22	7:00 PM	In Person
Ontwa	11/14/22	7:00 PM	In Person
Penn	11/14/22	6:30 PM	In Person
Pokagon	11/09/22	7:00 PM	In Person
Porter	11/08/22	7:00 PM	In Person
Silver Creek	11/09/22	7:00 PM	In Person
Volinia	11/14/22	6:30 PM	In Person
Wayne	11/07/22	7:30 PM	In Person
City of Dowagiac			
	11/14/22	7:00 PM	In Person
	11/28/22	7:00 PM	In Person
Villages			
Cassopolis	11/14/22	6:30 PM	In Person
Edwardsburg	11/21/22	7:00 PM	In Person
Marcellus	11/14/22	7:00 PM	In Person
	11/28/22	7:00 PM	In Person
Vandalia	11/14/22	7:00 PM	In Person
Boards & Commissions			
Cass District Library	11/21/22	6:00 PM	In Person
Cass County Cons Dist	11/14/22	3:00 PM	In Person at Council on Aging, Decatur Rd.
Economic Dev Corp	11/23/22	8:30 AM	In Person
Historical Commission	11/10/22	5:30 PM	In Person
Medical Care Facility	11/28/22	10:00 AM	Zoom
Parks Board	11/10/22	4:00 PM	In Person
Planning Commission	11/23/22	4:00 PM	In Person
Road Commission	11/17/22	9:00 AM	In Person
Transportation	11/14/22	8:00 AM	In Person
VanBuren/Cass Dist			
Health Dept	11/09/22	3:00 PM	302 S. Front St. Dowagiac
Woodlands	11/28/22	5:00 PM	In Person