



## Economic Development Commission- Cass County Brownfield Redevelopment Authority

Officers: Leslie McClelland, Chair - Ron McAdam, Vice Chair - Roseann Marchetti, Secretary - Rick Russwurm, Treasurer,  
Members-at-Large: - Kevin Anderson - Mark VanDusen - Sue Mikel - Edwin Johnson III -  
David Kring - Jeff Nelson - Robert Parrish - Jeremiah Jones

Topic: My Meeting EDC

Time: April 28, 2021 08:30 AM Eastern Time (US and Canada)

Every month on the Fourth Wed, until Sep 22, 2021

Apr 28, 2021 08:30 AM

May 26, 2021 08:30 AM

Jun 23, 2021 08:30 AM

Jul 28, 2021 08:30 AM

Aug 25, 2021 08:30 AM

Sep 22, 2021 08:30 AM

[https://us02web.zoom.us/meeting/tZAudO6hqD4vG90IwOrexYpCViHqtNNtjUfV/ics?icsToken=98tyKuGsrTgtE9KQtRiORpwIA4jCKPPwpiVYjfoNtQjKESVLWxPVAOtqI6ZRPsza](https://us02web.zoom.us/join/84337965519?pwd=THQyTmZaS2RTUU1NSndJSEN1VnRTdz09)

Join Zoom Meeting

<https://us02web.zoom.us/j/84337965519?pwd=THQyTmZaS2RTUU1NSndJSEN1VnRTdz09>

Meeting ID: 843 3796 5519

Passcode: 353810

One tap mobile

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Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

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### MEETING AGENDA

**\*ZOOM MEETING\***

April 28, 2021 – 8:30 a.m.

- I. Call to Order – *Chair Leslie McClelland*
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions
- V. Public Comments
- VI. Approval of Minutes
  - a. February 24, 2021 meeting
- VII. Financial Report – *Treasurer Rick Russwurm*
- VIII. Business
  1. Presentation on Tourism Grant – *Cassopolis Village Manager Emilie Sarratore*
  2. Presentation – Proposed changes to the Cass County Economic Development Corporation
- IX. New Business
  1. Discussion - Return to in-person meetings
- XI. Adjournment

**ECONOMIC DEVELOPMENT CORPORATION  
MEETING MINUTES  
KINCHELOE ROOM, CASS COUNTY BUILDING**

**Date February 24, 2021**

**Time: 8:32 am**

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Board Members present: Leslie McClelland X, Kevin Anderson \_\_, Roseann Marchetti X, Rick Russwurm X, Ron McAdam X, Mark Van Dusen X, Sue Mikel X, Edwin Johnson X, David Kring X, Jeff Nelson X, Robert Parrish X and Jeremiah Jones X.

Chair Leslie McClelland called the meeting to order at 8:32 a.m.

Also present: Administrator Jeff Carmen, Jeff Hawkins of Envirologic, County Treasurer Hope Anderson, Mark O'Reilly and Zach Morris.

Approval of the Agenda: Mark Van Dusen moved for approval of the agenda, seconded by Jeff Nelson and motion carried.

Introductions of Visitors: Chair McClelland introduced County Treasurer Hope Anderson and Jeff Hawkins of Envirologic. Chair McClelland asked Treasurer Anderson if she would give an explanation of the County Land Bank and it was agreed that Treasurer Anderson will explain the Land Bank at the April 28, 2021 EDC meeting.

Public Comment: There was no Public Comment.

Approval of Minutes: Jeremiah Jones moved to approve the minutes as amended, seconded by Mark VanDusen and motion carried.

Financial Report: Mark Van Dusen moved to accept the financial report, seconded by Ron McAdam and motion carried.

**New Business**

1. Jeff Hawkins gave a power point presentation of Brownfield Development. He discussed the types of Brownfield sites, Act 381 of 1996, as amended, Core Communities and that Dowagiac is the only one in Cass County. We also heard of tax increment revenue, engaging our Land Bank, approving a Brownfield site and adopting it. He recommended each member think of a site that would be a Brownfield site. It is important for us to educate the community. He offered to give us some examples of Brownfield sites that have been repurposed and put back on the tax rolls. After the presentation Mr. Hawkins answered questions and said he would be glad to return.
2. A few members reported on connecting with townships.
3. Porter wireless needs - postponed until next month.

4. Status of Stealth Trailers - Chair McClelland urged the members to keep the ongoing projects in mind.
5. Status of shrimp farm in Jefferson - Again keep projects in mind.

Adjournment- Robert Parrish moved for adjournment, seconded by Rick Russwurm and meeting adjourned at 9:44 a.m.

**We attest the Board of Directors of the Cass County EDC has approved these minutes as the official minutes of the meeting recorded herein.**

**Leslie McClelland, Chair**

**Roseann Marchetti, Secretary**

**County of Cass**  
**Fund 243 Economic Development Corp**  
**Financial Report**

|                |           |
|----------------|-----------|
| Cash 10/1/2020 | 28,931.28 |
|----------------|-----------|

Revenue:

|                                      |     |                              |
|--------------------------------------|-----|------------------------------|
| Interest Income (Year-to-Date Total) | YTD | <u>14.08</u><br><u>14.08</u> |
|--------------------------------------|-----|------------------------------|

Expenditures:

|                                     |                                          |
|-------------------------------------|------------------------------------------|
| Edwardsburg CofC - Annual Dues      | (99.00)                                  |
| Berrien/Cass/VanBuren Workforce Dev | <u>(25,000.00)</u><br><u>(25,099.00)</u> |

|                    |                  |                        |
|--------------------|------------------|------------------------|
|                    | Beginning Cash   | 28,931.28              |
|                    | Revenues         | 14.08                  |
|                    | Expenses         | <u>(25,099.00)</u>     |
| <b>Ending Cash</b> | <b>3/31/2021</b> | <b><u>3,846.36</u></b> |