



## Cass County Historical Commission

Officers: Ron McAdam, Chairperson, Vice Chairperson - Allen Butchbaker – Jane Bergman, Secretary/Treasurer - Members-at-Large: Dianna McGrew - Ann File - Jean Schultz - Nate Robinson - Amy East

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### BOARD MEETING AGENDA

Newton Home  
20689 Marcellus, Hwy.  
Decatur, MI 49045  
September 9, 2021 – 5:00 p.m.

- I. Call to Order** – *Chairperson Ron McAdam*
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes**
  - a. August 12, 2021 meeting
- V. Financial Report**
- VI. Bills**
- VII. Committee Reports**
  1. Newton House
  2. Red Brick school
  3. Outreach and Publications
- VIII. Old Business**
  1. Lease Updates
  2. Newton House painting project
- VIII. New Business**
  1. MEC – moving propane tank and burying electric service
  2. 2022 budget
- IX. Public Comment**
- X. Adjournment**

# CASS COUNTY HISTORICAL COMMISSION

## MEETING MINUTES

Date August 12 , 2021

Time: 5:03 p.m.

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Board Members present: Ron McAdam X, Allen Butchbaker X, Jane Bergman X , Amy East X, Annie File \_\_\_\_, Dianna McGrew \_\_\_\_, Nate Robinson X , Jean Schultz X.

Also present: Zane Lankford.

Meeting was called to order by Chair Ron McAdam at 5:03 p.m.

Election of Officers: Chair Ron McAdam distributed ballots for the election of officers and instructed Jane Bergman to tally and report the results. Ron McAdam was elected as chair, Allen Butchbaker was elected vice-chair, and Jane Bergman was elected to serve as secretary for the term 2021/2022.

Approval of the Agenda: A motion was made by Nate Robinson to approve the agenda, seconded by Jean Schultz and motion carried.

Approval of Minutes: A motion was made by Allen Butchbaker to approve the minutes of July 8<sup>th</sup>, seconded by Amy East and motion carried.

Financial Report: Chair Ron McAdam reported that the current balance was \$13,124.67. Jean Schultz asked if the Historical Commission would be receiving funds from the county. Ron explained that the budget had been completed, the fiscal year would begin October 1<sup>st</sup>, and the Historical Commission had been allocated the amount that it had received in the past. Allen Butchbaker inquired why the Historical Society's recent donation for exterior painting of the Newton House was listed as revenue in the financial report. Chair Ron McAdam agreed to look into the problem and have it properly recorded. Ron will also try to obtain a form for donations so that they can be recorded accurately. A motion was made by Jean Schultz to approve the financial report. Seconded by Allen Butchbaker and motion carried.

Bills: A motion was made by Amy East to approve payment of the July bills. Seconded by Allen Butchbaker and motion carried.

Old Business:

1. Newton House Update: Jean Schultz reported that volunteers and committee members had been gearing up for the Fall Festival at the Newton House. She relayed that Zane Lankford had mapped out parking areas, Nate Robinson is planning food preparation, Jill Vihtelic is organizing children's activities, and Janeen Godfrey is coordinating vendors. There was discussion about duties for the day of the Festival. Ron McAdam might ideally participate in registration, Allen Butchbaker will be storytelling in the area where guests wait for hayrides, and Amy East may direct an archeological activity for children. Nate Robinson reported on the state of maintenance and repairs. The majority of the tree work is finished, dirt has been moved around the tree stump, and the outbuildings have been power washed. Nate and Ron will work with Bender Electric to see how best to get power to the garage and make power available for the band.

Volunteers will be preparing the basement to be used for storage of items like paint, nails, and seasonal decorations.

2. Red Brick School Update: There was discussion of possibly having the County commissioners visit the school in order to encourage them to take an interest in the building. Chair Ron McAdam agreed to speak with Dianna McGrew and Annie File, subcommittee members for the Red Brick School, to explore the possibility of having the commissioners visit on October 21st in conjunction with their board meeting.
3. Outreach Update: Amy East reported that Commissioner Jeremiah Jones is supportive of the Historical Commission having a dedicated space in the courthouse once it is renovated. He supports a central location with a countywide focus.

Amy East explained that two professors have expressed interest in working with the Cass County Historical Commission. Michael Housany, PhD. with Western Michigan University has large history boards. Stacy Camp, PhD in archeology with Michigan State University may be interested in establishing a field school for archeological studies at the Newton House site. Amy East will be looking into grants that might support the joint effort. Amy also plans to see if NAGPA funds might be available to support studies of indigenous presence at the site.

4. Newton House Lease: Chair Ron McAdam relayed that agreement was unanimous among board members of the Historical Commission to keep leasing the Newton House from Michigan State University. Knowing this, Michigan State has started the process of renewing the lease and once they are done, we will make a list of any changes or additions we would like. We will ask Administrator Carmen to review the requests before submitting them to MSU. Ron mentioned that we might want to inquire if we could include the field behind the house in the new lease.
5. Newton House Painting: Commissioners Marchetti and Dyes requested that the county's formal RFP process be followed and that a third quote for the exterior painting be obtained. This is on hold until we learn more about the terms of the new lease.

#### New Business:

Improvements/donations: Chair Ron McAdam extended special thanks to Zane and Stacey Lankford for their generous donations to the Newton House and for the numerous hours they have put in to landscaping and to making improvements within and outside the house.

Vice Chair Allen Butchbaker announced the Historical Society's upcoming programs and a documentary about the history of the St. Joe river that will be shown on Public Television September 9 at 8:00 p.m.

The meeting adjourned at 6:36 p.m.

Secretary,

Jane L. Bergman

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REVENUE AND EXPENDITURE REPORT FOR CASS COUNTY  
Balances as of 08/31/2021

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Fund 296 - HISTORICAL COMMISSION FUND

| Account                               | Description                                  | 2020-21<br>Orig Budget | 2020-21<br>Amended Budget | YEAR-TO-DATE<br>THRU 08/31/21                     | Available<br>Balance | %<br>Used |
|---------------------------------------|----------------------------------------------|------------------------|---------------------------|---------------------------------------------------|----------------------|-----------|
| Revenues                              |                                              |                        |                           |                                                   |                      |           |
| Department 803: HISTORICAL COMMISSION |                                              |                        |                           |                                                   |                      |           |
| 400.002                               | REVENUE                                      |                        |                           |                                                   |                      |           |
| 12/28/2020                            | CR REVENUE - HISTORICAL PUBLICATIONS         |                        | 94256                     | 35.00 Receipt #: 20210629                         |                      |           |
| 01/11/2021                            | CR REVENUE - HISTORICAL PUBLICATIONS (CASH)  |                        | 94561                     | 100.00 Receipt #: 20210723                        |                      |           |
| 01/11/2021                            | CR REVENUE - HISTORICAL PUBLICATIONS (CHECK) |                        | 94562                     | 30.00 Receipt #: 20210723                         |                      |           |
| 04/20/2021                            | CR REVENUE                                   |                        | 97331                     | 215.00 Receipt #: 20211593                        |                      |           |
| 05/11/2021                            | CR REVENUE-DONATION BY NORTH STAR LSG FOR N  |                        | 97992                     | 1,888.39 Receipt #: 20211756                      |                      |           |
| 05/19/2021                            | CR REVENUE - PAINTING NEWTON HOME            |                        | 98257                     | 6,000.00 Receipt #: 20211819                      |                      |           |
| 06/28/2021                            | CR REVENUE                                   |                        | 99653                     | 60.00 Receipt #: 20212071                         |                      |           |
| 07/29/2021                            | CR REVENUE                                   |                        | 100565                    | 40.00 Receipt #: 20212286                         |                      |           |
| 07/29/2021                            | CR REVENUE                                   |                        | 100566                    | 32.00 Receipt #: 20212286                         |                      |           |
| 400.002                               | REVENUE                                      | 2,500.00               | 4,410.00                  | 8,400.39                                          | (3,990.39)           | 190.49    |
| 674.000                               | DONATIONS                                    |                        |                           |                                                   |                      |           |
| 11/13/2020                            | CR DONATIONS                                 |                        | 93234                     | 1,200.00 Receipt #: 20210328                      |                      |           |
| 02/22/2021                            | CR DONATIONS                                 |                        | 95753                     | 100.00 Receipt #: 20211098                        |                      |           |
| 06/23/2021                            | CR DONATIONS-TO CASS COUNTY HISTORICAL COMM  |                        | 99578                     | 100.00 Receipt #: 20212048                        |                      |           |
| 07/09/2021                            | CR DONATIONS - HISTORICAL PUBLICATIONS SALE  |                        | 100096                    | 30.00 Receipt #: 20212135                         |                      |           |
| 07/13/2021                            | CR DONATIONS - BOOK SALE/DONATIONS FROM CAR  |                        | 100186                    | 89.00 Receipt #: 20212168                         |                      |           |
| 07/19/2021                            | CR DONATIONS - NEWTON HOME                   |                        | 100264                    | 2,000.00 Receipt #: 20212206                      |                      |           |
| 08/31/2021                            | CR HISTORICAL BOOK SALES                     |                        | 101659                    | 60.00 Receipt #: 20212539                         |                      |           |
| 674.000                               | DONATIONS                                    | 0.00                   | 0.00                      | 3,579.00                                          | (3,579.00)           | 100.00    |
| 699.999                               | FUND BALANCE ALLOCATION                      | 5,500.00               | 5,500.00                  | 0.00                                              | 5,500.00             | 0.00      |
| Total - Dept 803                      |                                              | 8,000.00               | 9,910.00                  | 11,979.39                                         | (2,069.39)           | 120.88    |
| Total Revenues                        |                                              | 8,000.00               | 9,910.00                  | 11,979.39                                         | (2,069.39)           | 120.88    |
| Expenditures                          |                                              |                        |                           |                                                   |                      |           |
| Department 803: HISTORICAL COMMISSION |                                              |                        |                           |                                                   |                      |           |
| 701.000                               | EXPENDITURES                                 |                        |                           |                                                   |                      |           |
| 10/01/2020                            | JE TO REVERSE MANUAL JOURNAL ENTRY: 25307    |                        | 92961                     | (490.31) JE: '0' Ref Num1: '25309                 |                      |           |
| 10/01/2020                            | JE TO REVERSE MANUAL JOURNAL ENTRY: 25386    |                        | 93591                     | (40.38) JE: '0' Ref Num1: '25387                  |                      |           |
| 10/15/2020                            | CD Check: CHEM1 18233                        |                        | 92390                     | 20.19 Check #: '18233(E) CHEM1' Vendor '14130'.   |                      |           |
| 10/16/2020                            | CD Check: CHEM1 1186755                      |                        | 92273                     | 324.00 Check #: '1186755 CHEM1' Vendor '08100'.   |                      |           |
| 10/16/2020                            | CD Check: CHEM1 18204                        |                        | 92346                     | 69.16 Check #: '18204(A) CHEM1' Vendor '06040'.   |                      |           |
| 10/16/2020                            | CD Check: CHEM1 18204                        |                        | 92346                     | 63.68 Check #: '18204(A) CHEM1' Vendor '06040'.   |                      |           |
| 10/16/2020                            | CD Check: CHEM1 18231                        |                        | 92373                     | 240.00 Check #: '18231(A) CHEM1' Vendor '100090'. |                      |           |
| 10/27/2020                            | CD Check: CHEM1 1186817                      |                        | 92585                     | (16.53) Check #: '1186817 CHEM1' Vendor '80410'.  |                      |           |
| 10/30/2020                            | CD Check: CHEM1 18270                        |                        | 92796                     | 70.12 Check #: '18270(A) CHEM1' Vendor '06040'.   |                      |           |
| 10/30/2020                            | CD Check: CHEM1 18270                        |                        | 92796                     | 63.88 Check #: '18270(A) CHEM1' Vendor '06040'.   |                      |           |
| 11/13/2020                            | CD Check: CHEM1 18348                        |                        | 93145                     | 160.00 Check #: '18348(A) CHEM1' Vendor '100090'. |                      |           |
| 11/13/2020                            | CD Check: CHEM1 18354                        |                        | 93239                     | 20.19 Check #: '18354(E) CHEM1' Vendor '14130'.   |                      |           |
| 12/11/2020                            | CD Check: CHEM1 18462                        |                        | 93865                     | 79.91 Check #: '18462(A) CHEM1' Vendor '06040'.   |                      |           |
| 12/11/2020                            | CD Check: CHEM1 18462                        |                        | 93865                     | 252.64 Check #: '18462(A) CHEM1' Vendor '06040'.  |                      |           |
| 12/11/2020                            | CD Check: CHEM1 18462                        |                        | 93865                     | 63.88 Check #: '18462(A) CHEM1' Vendor '06040'.   |                      |           |
| 12/11/2020                            | CD Check: CHEM1 18468                        |                        | 93871                     | 310.00 Check #: '18468(A) CHEM1' Vendor '100090'. |                      |           |
| 12/11/2020                            | CD Check: CHEM1 18475                        |                        | 93891                     | 15.79 Check #: '18475(E) CHEM1' Vendor '14130'.   |                      |           |
| 01/08/2021                            | CD Check: CHEM1 18572                        |                        | 94398                     | 92.88 Check #: '18572(A) CHEM1' Vendor '06040'.   |                      |           |
| 01/08/2021                            | CD Check: CHEM1 18572                        |                        | 94398                     | 60.88 Check #: '18572(A) CHEM1' Vendor '06040'.   |                      |           |
| 01/15/2021                            | CD Check: CHEM1 18602                        |                        | 94748                     | 13.80 Check #: '18602(E) CHEM1' Vendor '14130'.   |                      |           |

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Fund 296 - HISTORICAL COMMISSION FUND

| Account                               | Description             | 2020-21<br>Orig Budget | 2020-21<br>Amended Budget | YEAR-TO-DATE<br>THRU 08/31/21                       | Available<br>Balance | %<br>Used |
|---------------------------------------|-------------------------|------------------------|---------------------------|-----------------------------------------------------|----------------------|-----------|
| Expenditures                          |                         |                        |                           |                                                     |                      |           |
| Department 803: HISTORICAL COMMISSION |                         |                        |                           |                                                     |                      |           |
| 01/19/2021                            | CD Check: CHEM1 1187503 |                        | 94786                     | 1,287.80 Check #: '1187503 CHEM1' Vendor 'MISC'.    |                      |           |
| 02/05/2021                            | CD Check: CHEM1 18689   |                        | 95266                     | 95.97 Check #: '18689(A) CHEM1' Vendor '06040'.     |                      |           |
| 02/05/2021                            | CD Check: CHEM1 18689   |                        | 95266                     | 62.40 Check #: '18689(A) CHEM1' Vendor '06040'.     |                      |           |
| 02/12/2021                            | CD Check: CHEM1 1187665 |                        | 95453                     | 847.47 Check #: '1187665 CHEM1' Vendor '06040'.     |                      |           |
| 02/17/2021                            | CD Check: CHEM1 1187670 |                        | 95510                     | 13.80 Check #: '1187670 CHEM1' Vendor '14130'.      |                      |           |
| 02/17/2021                            | CD Check: CHEM1 1187670 |                        | 95512                     | (13.80) Check #: '1187670 CHEM1' Vendor '14130'.    |                      |           |
| 02/17/2021                            | CD Check: CHEM1 18720   |                        | 95513                     | 13.80 Check #: '18720(E) CHEM1' Vendor '14130'.     |                      |           |
| 02/19/2021                            | CD Check: CHEM1 1187737 |                        | 95699                     | 750.00 Check #: '1187737 CHEM1' Vendor '03069'.     |                      |           |
| 03/05/2021                            | CD Check: CHEM1 18795   |                        | 96052                     | 104.85 Check #: '18795(A) CHEM1' Vendor '06040'.    |                      |           |
| 03/05/2021                            | CD Check: CHEM1 18795   |                        | 96052                     | 62.40 Check #: '18795(A) CHEM1' Vendor '06040'.     |                      |           |
| 03/18/2021                            | CD Check: CHEM1 18876   |                        | 96502                     | 13.80 Check #: '18876(E) CHEM1' Vendor '14130'.     |                      |           |
| 03/25/2021                            | CD Check: CHEM1 1187980 |                        | 96629                     | 625.00 Check #: '1187980 CHEM1' Vendor '100412'.    |                      |           |
| 03/26/2021                            | CD Check: CHEM1 18885   |                        | 96621                     | 62.40 Check #: '18885(A) CHEM1' Vendor '06040'.     |                      |           |
| 03/26/2021                            | CD Check: CHEM1 18885   |                        | 96621                     | 95.55 Check #: '18885(A) CHEM1' Vendor '06040'.     |                      |           |
| 03/26/2021                            | CD Check: CHEM1 18885   |                        | 96621                     | (16.44) Check #: '18885(A) CHEM1' Vendor '06040'.   |                      |           |
| 03/26/2021                            | CD Check: CHEM1 18885   |                        | 96621                     | 573.08 Check #: '18885(A) CHEM1' Vendor '06040'.    |                      |           |
| 04/09/2021                            | CD Check: CHEM1 1188113 |                        | 97179                     | 2,888.39 Check #: '1188113 CHEM1' Vendor '66906'.   |                      |           |
| 04/15/2021                            | CD Check: CHEM1 18999   |                        | 97244                     | 13.09 Check #: '18999(E) CHEM1' Vendor '14130'.     |                      |           |
| 04/30/2021                            | CD Check: CHEM1 19039   |                        | 97517                     | 83.21 Check #: '19039(A) CHEM1' Vendor '06040'.     |                      |           |
| 04/30/2021                            | CD Check: CHEM1 19039   |                        | 97517                     | 62.92 Check #: '19039(A) CHEM1' Vendor '06040'.     |                      |           |
| 05/14/2021                            | CD Check: CHEM1 19110   |                        | 98100                     | 160.00 Check #: '19110(A) CHEM1' Vendor '100090'.   |                      |           |
| 05/17/2021                            | CD Check: CHEM1 19288   |                        | 98879                     | 13.09 Check #: '19288(E) CHEM1' Vendor '14130'.     |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19186   |                        | 98742                     | (95.97) Check #: '19186(A) CHEM1' Vendor '06040'.   |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19186   |                        | 98742                     | (62.40) Check #: '19186(A) CHEM1' Vendor '06040'.   |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19186   |                        | 98742                     | (399.43) Check #: '19186(A) CHEM1' Vendor '06040'.  |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19186   |                        | 98493                     | 95.97 Check #: '19186(A) CHEM1' Vendor '06040'.     |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19186   |                        | 98493                     | 62.40 Check #: '19186(A) CHEM1' Vendor '06040'.     |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19186   |                        | 98493                     | 399.43 Check #: '19186(A) CHEM1' Vendor '06040'.    |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19222   |                        | 98529                     | 160.00 Check #: '19222(A) CHEM1' Vendor '100090'.   |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19222   |                        | 98778                     | (160.00) Check #: '19222(A) CHEM1' Vendor '100090'. |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19254   |                        | 98579                     | 95.97 Check #: '19254(A) CHEM1' Vendor '06040'.     |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19254   |                        | 98579                     | 62.40 Check #: '19254(A) CHEM1' Vendor '06040'.     |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19254   |                        | 98579                     | 399.43 Check #: '19254(A) CHEM1' Vendor '06040'.    |                      |           |
| 05/28/2021                            | CD Check: CHEM1 19281   |                        | 98606                     | 160.00 Check #: '19281(A) CHEM1' Vendor '100090'.   |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19336   |                        | 98992                     | 95.97 Check #: '19336(A) CHEM1' Vendor '06040'.     |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19336   |                        | 98992                     | 62.40 Check #: '19336(A) CHEM1' Vendor '06040'.     |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19336   |                        | 98992                     | 399.43 Check #: '19336(A) CHEM1' Vendor '06040'.    |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19336   |                        | 99076                     | (95.97) Check #: '19336(A) CHEM1' Vendor '06040'.   |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19336   |                        | 99076                     | (62.40) Check #: '19336(A) CHEM1' Vendor '06040'.   |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19336   |                        | 99076                     | (399.43) Check #: '19336(A) CHEM1' Vendor '06040'.  |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19370   |                        | 99110                     | (160.00) Check #: '19370(A) CHEM1' Vendor '100090'. |                      |           |
| 06/11/2021                            | CD Check: CHEM1 19370   |                        | 99026                     | 160.00 Check #: '19370(A) CHEM1' Vendor '100090'.   |                      |           |
| 06/16/2021                            | CD Check: CHEM1 19430   |                        | 99387                     | 13.09 Check #: '19430(E) CHEM1' Vendor '14130'.     |                      |           |
| 07/09/2021                            | CD Check: CHEM1 19513   |                        | 99967                     | 68.37 Check #: '19513(A) CHEM1' Vendor '06040'.     |                      |           |
| 07/09/2021                            | CD Check: CHEM1 19513   |                        | 99967                     | 59.38 Check #: '19513(A) CHEM1' Vendor '06040'.     |                      |           |
| 07/09/2021                            | CD Check: CHEM1 19513   |                        | 99967                     | 93.40 Check #: '19513(A) CHEM1' Vendor '06040'.     |                      |           |
| 07/15/2021                            | CD Check: CHEM1 19543   |                        | 100209                    | 13.09 Check #: '19543(E) CHEM1' Vendor '14130'.     |                      |           |
| 07/23/2021                            | CD Check: CHEM1 1189059 |                        | 100313                    | 1,467.07 Check #: '1189059 CHEM1' Vendor '66906'.   |                      |           |
| 07/23/2021                            | CD Check: CHEM1 1189082 |                        | 100336                    | 5.50 Check #: '1189082 CHEM1' Vendor '08020'.       |                      |           |
| 08/06/2021                            | CD Check: CHEM1 1189317 |                        | 100870                    | 140.00 Check #: '1189317 CHEM1' Vendor '08100'.     |                      |           |
| 08/06/2021                            | CD Check: CHEM1 19596   |                        | 100813                    | 400.00 Check #: '19596(A) CHEM1' Vendor '100090'.   |                      |           |
| 08/06/2021                            | CD Check: CHEM1 19652   |                        | 100972                    | 59.03 Check #: '19652(A) CHEM1' Vendor '06040'.     |                      |           |
| 08/06/2021                            | CD Check: CHEM1 19652   |                        | 100972                    | 68.13 Check #: '19652(A) CHEM1' Vendor '06040'.     |                      |           |
| 08/16/2021                            | CD Check: CHEM1 19657   |                        | 101250                    | 13.09 Check #: '19657(E) CHEM1' Vendor '14130'.     |                      |           |
| 08/20/2021                            | CD Check: CHEM1 1189529 |                        | 101380                    | 16.99 Check #: '1189529 CHEM1' Vendor '08020'.      |                      |           |

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Fund 296 - HISTORICAL COMMISSION FUND

| Account                               | Description  | 2020-21<br>Orig Budget | 2020-21<br>Amended Budget | YEAR-TO-DATE<br>THRU 08/31/21 | Available<br>Balance | %<br>Used |
|---------------------------------------|--------------|------------------------|---------------------------|-------------------------------|----------------------|-----------|
| <b>Expenditures</b>                   |              |                        |                           |                               |                      |           |
| Department 803: HISTORICAL COMMISSION |              |                        |                           |                               |                      |           |
| 701.000                               | EXPENDITURES | 8,000.00               | 9,910.00                  | 12,307.50                     | (2,397.50)           | 124.19    |
| Total - Dept 803                      |              | 8,000.00               | 9,910.00                  | 12,307.50                     | (2,397.50)           | 124.19    |
| Total Expenditures                    |              | 8,000.00               | 9,910.00                  | 12,307.50                     | (2,397.50)           | 124.19    |
| NET OF REVENUES AND EXPENDITURES      |              | 0.00                   | 0.00                      | (328.11)                      | 328.11               |           |

| Date                                | JNL | Type | Description                               | Reference # | Debits       | Credits  | Balance   |
|-------------------------------------|-----|------|-------------------------------------------|-------------|--------------|----------|-----------|
| Fund 296 HISTORICAL COMMISSION FUND |     |      |                                           |             |              |          |           |
| 10/01/2020                          |     |      | <b>296-000-001.001 CASH-CHEMICAL BANK</b> |             | BEG. BALANCE |          | 13,346.23 |
| 10/15/2020                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18233(E)    |              | 20.19    | 13,326.04 |
| 10/16/2020                          | CD  | CHK  | HAAS SYSTEMS, INC.                        | 1186755     |              | 324.00   | 13,002.04 |
| 10/16/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18204(A)    |              | 69.16    | 12,932.88 |
| 10/16/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18204(A)    |              | 63.68    | 12,869.20 |
| 10/16/2020                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 18231(A)    |              | 240.00   | 12,629.20 |
| 10/27/2020                          | CD  | CHK  | FRONTIER                                  | 1186817     | 16.53        |          | 12,645.73 |
| 10/30/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18270(A)    |              | 70.12    | 12,575.61 |
| 10/30/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18270(A)    |              | 63.88    | 12,511.73 |
| 11/13/2020                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 18348(A)    |              | 160.00   | 12,351.73 |
| 11/13/2020                          | CR  | RCPT | DONATION-DOWN PAYMENT FOR LANDSCAPI       | 20210328    | 1,200.00     |          | 13,551.73 |
| 11/13/2020                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18354(E)    |              | 20.19    | 13,531.54 |
| 12/11/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18462(A)    |              | 79.91    | 13,451.63 |
| 12/11/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18462(A)    |              | 252.64   | 13,198.99 |
| 12/11/2020                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18462(A)    |              | 63.88    | 13,135.11 |
| 12/11/2020                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 18468(A)    |              | 310.00   | 12,825.11 |
| 12/11/2020                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18475(E)    |              | 15.79    | 12,809.32 |
| 12/28/2020                          | CR  | RCPT | TRANSMITTAL #21-11J 12/28/2020            | 20210629    | 35.00        |          | 12,844.32 |
| 01/08/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18572(A)    |              | 92.88    | 12,751.44 |
| 01/08/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18572(A)    |              | 60.88    | 12,690.56 |
| 01/11/2021                          | CR  | RCPT | TRANSMITTAL #21-13J 01/11/2021            | 20210723    | 100.00       |          | 12,790.56 |
| 01/11/2021                          | CR  | RCPT | TRANSMITTAL #21-13J 01/11/2021            | 20210723    | 30.00        |          | 12,820.56 |
| 01/15/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18602(E)    |              | 13.80    | 12,806.76 |
| 01/19/2021                          | CD  | CHK  | JEAN SCHULTZ                              | 1187503     |              | 1,287.80 | 11,518.96 |
| 02/05/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18689(A)    |              | 95.97    | 11,422.99 |
| 02/05/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18689(A)    |              | 62.40    | 11,360.59 |
| 02/12/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 1187665     |              | 847.47   | 10,513.12 |
| 02/17/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 1187670     |              | 13.80    | 10,499.32 |
| 02/17/2021                          | CD  | VOID | INDIANA MICHIGAN POWER                    | 1187670     | 13.80        |          | 10,513.12 |
| 02/17/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18720(E)    |              | 13.80    | 10,499.32 |
| 02/19/2021                          | CD  | CHK  | CASSOPOLIS PUBLIC SCHOOLS                 | 1187737     |              | 750.00   | 9,749.32  |
| 02/22/2021                          | CR  | RCPT | DONATION HISTORICAL COMMISSION            | 20211098    | 100.00       |          | 9,849.32  |
| 03/05/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18795(A)    |              | 104.85   | 9,744.47  |
| 03/05/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18795(A)    |              | 62.40    | 9,682.07  |
| 03/18/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18876(E)    |              | 13.80    | 9,668.27  |
| 03/25/2021                          | CD  | CHK  | CHARLES BENSON                            | 1187980     |              | 625.00   | 9,043.27  |
| 03/26/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18885(A)    |              | 62.40    | 8,980.87  |
| 03/26/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18885(A)    |              | 95.55    | 8,885.32  |
| 03/26/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18885(A)    | 16.44        |          | 8,901.76  |
| 03/26/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 18885(A)    |              | 573.08   | 8,328.68  |
| 04/09/2021                          | CD  | CHK  | NORTH STAR LANDSCAPE DESIGN & INSTA       | 1188113     |              | 2,888.39 | 5,440.29  |
| 04/15/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 18999(E)    |              | 13.09    | 5,427.20  |
| 04/20/2021                          | CR  | RCPT | HISTORICAL COMMISSION                     | 20211593    | 215.00       |          | 5,642.20  |
| 04/30/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19039(A)    |              | 83.21    | 5,558.99  |
| 04/30/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19039(A)    |              | 62.92    | 5,496.07  |
| 05/11/2021                          | CR  | RCPT | TRANSMITTAL #21-22J DONATION BY NORT      | 20211756    | 1,888.39     |          | 7,384.46  |
| 05/14/2021                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 19110(A)    |              | 160.00   | 7,224.46  |
| 05/17/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 19288(E)    |              | 13.09    | 7,211.37  |
| 05/19/2021                          | CR  | RCPT | TRANSMITTAL #21-23J CASS COUNTY HIST      | 20211819    | 6,000.00     |          | 13,211.37 |
| 05/28/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19186(A)    |              | 95.97    | 13,115.40 |
| 05/28/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19186(A)    |              | 62.40    | 13,053.00 |
| 05/28/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19186(A)    |              | 399.43   | 12,653.57 |
| 05/28/2021                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 19222(A)    |              | 160.00   | 12,493.57 |
| 05/28/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19254(A)    |              | 95.97    | 12,397.60 |
| 05/28/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19254(A)    |              | 62.40    | 12,335.20 |
| 05/28/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19254(A)    |              | 399.43   | 11,935.77 |
| 05/28/2021                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 19281(A)    |              | 160.00   | 11,775.77 |
| 05/28/2021                          | CD  | VOID | MIDWEST ENERGY COOPERATIVE                | 19186(A)    | 95.97        |          | 11,871.74 |
| 05/28/2021                          | CD  | VOID | MIDWEST ENERGY COOPERATIVE                | 19186(A)    | 62.40        |          | 11,934.14 |
| 05/28/2021                          | CD  | VOID | MIDWEST ENERGY COOPERATIVE                | 19186(A)    | 399.43       |          | 12,333.57 |
| 05/28/2021                          | CD  | VOID | WRIGHT WAY LAWN SERVICE                   | 19222(A)    | 160.00       |          | 12,493.57 |
| 06/11/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19336(A)    |              | 95.97    | 12,397.60 |
| 06/11/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19336(A)    |              | 62.40    | 12,335.20 |
| 06/11/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19336(A)    |              | 399.43   | 11,935.77 |
| 06/11/2021                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 19370(A)    |              | 160.00   | 11,775.77 |
| 06/11/2021                          | CD  | VOID | MIDWEST ENERGY COOPERATIVE                | 19336(A)    | 95.97        |          | 11,871.74 |
| 06/11/2021                          | CD  | VOID | MIDWEST ENERGY COOPERATIVE                | 19336(A)    | 62.40        |          | 11,934.14 |
| 06/11/2021                          | CD  | VOID | MIDWEST ENERGY COOPERATIVE                | 19336(A)    | 399.43       |          | 12,333.57 |
| 06/11/2021                          | CD  | VOID | WRIGHT WAY LAWN SERVICE                   | 19370(A)    | 160.00       |          | 12,493.57 |
| 06/16/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 19430(E)    |              | 13.09    | 12,480.48 |
| 06/23/2021                          | CR  | RCPT | TRANSMITTAL #21-28J DONATOR - SHEILA      | 20212048    | 100.00       |          | 12,580.48 |
| 06/28/2021                          | CR  | RCPT | TRANSMITTAL #2021-2 JUNE 28, 202          | 20212071    | 60.00        |          | 12,640.48 |
| 07/09/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19513(A)    |              | 68.37    | 12,572.11 |
| 07/09/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19513(A)    |              | 59.38    | 12,512.73 |
| 07/09/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19513(A)    |              | 93.40    | 12,419.33 |
| 07/09/2021                          | CR  | RCPT | TRANSMITTAL #21-30J REFUND FOR MAINT      | 20212135    | 30.00        |          | 12,449.33 |
| 07/13/2021                          | CR  | RCPT | TRANSMITTAL #21-32J HISTORICAL PUBLI      | 20212168    | 89.00        |          | 12,538.33 |
| 07/15/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 19543(E)    |              | 13.09    | 12,525.24 |
| 07/19/2021                          | CR  | RCPT | TRANSMITTAL #21-33J DONATION FOR LAN      | 20212206    | 2,000.00     |          | 14,525.24 |
| 07/23/2021                          | CD  | CHK  | NORTH STAR LANDSCAPE DESIGN & INSTA       | 1189059     |              | 1,467.07 | 13,058.17 |
| 07/23/2021                          | CD  | CHK  | W. B. HAYDEN & SONS CO.                   | 1189082     |              | 5.50     | 13,052.67 |
| 07/29/2021                          | CR  | RCPT | TRANSMITTAL #2021 #3 JULY 29, 2021        | 20212286    | 40.00        |          | 13,092.67 |
| 07/29/2021                          | CR  | RCPT | TRANSMITTAL #2021 #3 JULY 29, 2021        | 20212286    | 32.00        |          | 13,124.67 |
| 08/06/2021                          | CD  | CHK  | WRIGHT WAY LAWN SERVICE                   | 19596(A)    |              | 400.00   | 12,724.67 |
| 08/06/2021                          | CD  | CHK  | HAAS SYSTEMS, INC.                        | 1189317     |              | 140.00   | 12,584.67 |
| 08/06/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19652(A)    |              | 59.03    | 12,525.64 |
| 08/06/2021                          | CD  | CHK  | MIDWEST ENERGY COOPERATIVE                | 19652(A)    |              | 68.13    | 12,457.51 |
| 08/16/2021                          | CD  | CHK  | INDIANA MICHIGAN POWER                    | 19657(E)    |              | 13.09    | 12,444.42 |

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GL ACTIVITY REPORT FOR CASS COUNTY  
FROM 296-000-001.001 TO 296-000-001.001  
TRANSACTIONS FROM 10/01/2020 TO 08/31/2021

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| Date                                          | JNL | Type | Description                               | Reference # | Debits      | Credits   | Balance   |
|-----------------------------------------------|-----|------|-------------------------------------------|-------------|-------------|-----------|-----------|
|                                               |     |      | <b>296-000-001.001 CASH-CHEMICAL BANK</b> |             |             |           |           |
|                                               |     |      |                                           |             | (Continued) |           |           |
| 08/20/2021                                    | CD  | CHK  | W. B. HAYDEN & SONS CO.                   | 1189529     |             | 16.99     | 12,427.43 |
| 08/31/2021                                    | CR  | RCPT | TRANSMITTAL #21-42J AUGUST 31, 2021       | 20212539    | 60.00       |           | 12,487.43 |
| 08/31/2021                                    |     |      | 296-000-001.001                           | END BALANCE | 13,461.76   | 14,320.56 | 12,487.43 |
| TOTAL FOR FUND 296 HISTORICAL COMMISSION FUND |     |      |                                           |             | 13,461.76   | 14,320.56 | 12,487.43 |

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TRIAL BALANCE REPORT FOR CASS COUNTY  
PERIOD ENDING 08/31/2021

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| GL NUMBER                                   | DESCRIPTION                       | 2020-21            |                           | BALANCE<br>DEBIT | BALANCE<br>CREDIT |
|---------------------------------------------|-----------------------------------|--------------------|---------------------------|------------------|-------------------|
|                                             |                                   | ORIGINAL<br>BUDGET | 2020-21<br>AMENDED BUDGET |                  |                   |
| Fund 296 - HISTORICAL COMMISSION FUND       |                                   |                    |                           |                  |                   |
| 296-000-001.001                             | CASH-CHEMICAL BANK                |                    |                           | 12,487.43        |                   |
| 296-000-202.000                             | ACCOUNTS PAYABLE                  |                    |                           |                  |                   |
| 296-803-003.000                             | CASH CD'S                         |                    |                           |                  |                   |
| 296-803-004.000                             | IMPREST CASH - PETTY CASH         |                    |                           | 40.00            |                   |
| 296-803-040.000                             | ACCOUNTS RECEIVABLE               |                    |                           |                  |                   |
| 296-803-202.000                             | ACCOUNTS PAYABLE                  |                    |                           |                  |                   |
| 296-803-365.000                             | RESERVE FOR ENCUMBRANCES          |                    |                           |                  |                   |
| 296-803-390.000                             | FUND EQUITY                       |                    |                           |                  | 12,855.54         |
| 296-803-400.002                             | REVENUE                           | 2,500.00           | 4,410.00                  |                  | 8,400.39          |
| 296-803-664.000                             | INTEREST                          | 0.00               | 0.00                      |                  |                   |
| 296-803-674.000                             | DONATIONS                         | 0.00               | 0.00                      |                  | 3,579.00          |
| 296-803-699.101                             | TRANSFER IN - GENERAL FUND (101)  | 0.00               | 0.00                      |                  |                   |
| 296-803-699.245                             | TRANSFER IN - PUBLIC IMPROV (245) | 0.00               | 0.00                      |                  |                   |
| 296-803-699.999                             | FUND BALANCE ALLOCATION           | 5,500.00           | 5,500.00                  |                  |                   |
| 296-803-701.000                             | EXPENDITURES                      | 8,000.00           | 9,910.00                  | 12,307.50        |                   |
| Total Fund 296 - HISTORICAL COMMISSION FUND |                                   | 0.00               | 0.00                      | 24,834.93        | 24,834.93         |

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REVENUE AND EXPENDITURE REPORT FOR CASS COUNTY  
 PERIOD ENDING 08/31/2021

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| GL NUMBER                              | DESCRIPTION             | 2020-21        | YTD BALANCE                       | ACTIVITY FOR      |                          | AVAILABLE  |                       | % BDGT<br>USED |
|----------------------------------------|-------------------------|----------------|-----------------------------------|-------------------|--------------------------|------------|-----------------------|----------------|
|                                        |                         | AMENDED BUDGET | 08/31/2021<br>(NORMAL (ABNORMAL)) | MONTH<br>INCREASE | 08/31/2021<br>(DECREASE) | NORMAL     | BALANCE<br>(ABNORMAL) |                |
| Fund 296 - HISTORICAL COMMISSION FUND  |                         |                |                                   |                   |                          |            |                       |                |
| Revenues                               |                         |                |                                   |                   |                          |            |                       |                |
| Dept 803 - HISTORICAL COMMISSION       |                         |                |                                   |                   |                          |            |                       |                |
| 296-803-400.002                        | REVENUE                 | 4,410.00       | 8,400.39                          | 0.00              |                          | (3,990.39) | 190.49                |                |
| 296-803-674.000                        | DONATIONS               | 0.00           | 3,579.00                          | 60.00             |                          | (3,579.00) | 100.00                |                |
| 296-803-699.999                        | FUND BALANCE ALLOCATION | 5,500.00       | 0.00                              | 0.00              |                          | 5,500.00   | 0.00                  |                |
| Total Dept 803 - HISTORICAL COMMISSION |                         | 9,910.00       | 11,979.39                         | 60.00             |                          | (2,069.39) | 120.88                |                |
| TOTAL REVENUES                         |                         | 9,910.00       | 11,979.39                         | 60.00             |                          | (2,069.39) | 120.88                |                |
| Expenditures                           |                         |                |                                   |                   |                          |            |                       |                |
| Dept 803 - HISTORICAL COMMISSION       |                         |                |                                   |                   |                          |            |                       |                |
| 296-803-701.000                        | EXPENDITURES            | 9,910.00       | 12,307.50                         | 697.24            |                          | (2,397.50) | 124.19                |                |
| Total Dept 803 - HISTORICAL COMMISSION |                         | 9,910.00       | 12,307.50                         | 697.24            |                          | (2,397.50) | 124.19                |                |
| TOTAL EXPENDITURES                     |                         | 9,910.00       | 12,307.50                         | 697.24            |                          | (2,397.50) | 124.19                |                |
| Fund 296 - HISTORICAL COMMISSION FUND: |                         |                |                                   |                   |                          |            |                       |                |
| TOTAL REVENUES                         |                         | 9,910.00       | 11,979.39                         | 60.00             |                          | (2,069.39) | 120.88                |                |
| TOTAL EXPENDITURES                     |                         | 9,910.00       | 12,307.50                         | 697.24            |                          | (2,397.50) | 124.19                |                |
| NET OF REVENUES & EXPENDITURES         |                         | 0.00           | (328.11)                          | (637.24)          |                          | 328.11     | 100.00                |                |