



# CASS COUNTY BOARD OF COMMISSIONERS

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## REGULAR MEETING OF THE CASS COUNTY BOARD OF COMMISSIONERS

November 7, 2024

5:00 PM

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- A. CALL TO ORDER – CHAIR JONES
- B. INVOCATION – VICE-CHAIR BARRERA
- C. PLEDGE OF ALLEGIANCE – COMMISSIONER LOCKE
- D. ROLL CALL - CLERK/REGISTER MCMICHAEL
- E. PUBLIC COMMENT (ON AGENDA ITEMS ONLY) – LIMIT TO 3 MINUTES/PERSON
- F. ADDITIONS/DELETIONS TO AGENDA
- G. APPROVAL OF THE AGENDA – COMMISSIONER MARCHETTI
- H. RECOGNITIONS
  - 1. **R-109-2024** - Resolution of Recognition of Friend of the Court Director Sarah Mathews for ICM Fellowship
- I. PRESENTATIONS
  - 1. Preliminary Facilities Assessment Report - ABM, Hal Davis
- J. PROPOSED CONSENT AGENDA – VICE-CHAIR
  - 1. **M-142-2024** - Motion to Approve Claims Dated 09/28/24 to 11/01/24
  - 2. Meeting Minutes
    - a. **M-143-2024** - Motion to Approve October 3, 2024 Regular Meeting Minutes
    - b. **M-144-2024** - Motion to Approve October 17, 2024 Special Meeting Minutes
    - c. **M-145-2024** - Motion to Approve October 21, 2024 Special Meeting Minutes
  - 3. **R-110-2024** - Resolution to Approve the CY 2025 Annual Salaries of County Elected Officials



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4. **R-111-2024** - Resolution to Authorize Cass County Administrator to Approve Step-Level Hiring of Undersheriff up to Step 6 Based on Qualifications & Experience
5. **R-112-2024** - Resolution to Approve Annual Wage Adjustments for CY 2025 for Non-Union Employees of Cass County
6. **M-146-2024** - Motion to Approve 2025 Cass County Holiday Schedule
7. **M-147-2024** - Motion to Appoint Thomas Koster as Cass County Deputy Medical Examiner
8. **M-148-2024** - Motion to Approve Furniture and Facility Enhancement Policy
9. **M-149-2024** - Motion to Approve FY 2025 Child & Parent Legal Representation (CPLR) Grant Budget.
10. **M-150-2024** - Motion to Approve FY 2025 Problem-Solving Court Budgets

## K. COMMISSIONER REPORTS

District 1 - Commissioner Laylin  
District 2 - Commissioner Lawrence  
District 3 - Commissioner Locke  
District 4 - Commissioner Jones  
District 5 - Commissioner Howie  
District 6 - Commissioner Barrera  
District 7 - Commissioner Marchetti  
District 8 - Commissioner Lee

## L. ADMINISTRATOR'S REPORT

1. October 2024 Administrator's Report

## M. COUNTY PARTNERS (LIMIT TO 5 MINUTES)

## N. ELECTED OFFICIALS

## O. NEW BUSINESS

1. **M-151-2024** - Motion to Approve Materials Management Planning Committee Board Appointments
2. **R-113-2024** - Resolution to Approve Hazard Mitigation Plan
3. **M-152-2024** - Motion to Approve FY24 Emergency Management Performance Grant Agreement



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4. **M-153-2024** - Motion to Approve FY24-25 Michigan Indigent Defense Commission (MIDC) Grant Contract
5. **M-154-2024** - Motion to Appoint Vicki Vaughn to the Department of Human Services/Cass County Medical Care Facility Board to a term ending 10/31/2027.

**P. PUBLIC COMMENT – LIMIT TO 3 MINUTES/PERSON**

**Q. CLOSED SESSION**

**R. COMMISSIONER COMMENTS/ANNOUNCEMENTS**

**S. ADJOURNMENT**