



CASS COUNTY ADMINISTRATOR SEARCH AD HOC COMMITTEE

**Friday, February 28, 2025 at 3:00 PM
Cass County Building
120 N. Broadway
Board of Commissioners Room
Cassopolis, MI 49031**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. ADDITIONS/DELETIONS TO AGENDA**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF MINUTES**
 - a. February 20, 2025 meeting minutes
- 7. OLD BUSINESS**
 - a. Review and discussion of Draft Hiring Process Plan for submission to the BOC for approval at next regular business meeting
 - b. Review and discussion of Draft Scoring Rubric (part of Draft Hiring Process in 7.a.)
 - c. Review and discussion of Draft RFP for executive search/recruitment services
- 8. NEW BUSINESS**
- 9. COMMITTEE MEMBER COMMENT**
- 10. ADJOURNMENT**