CASS COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE

January 23, 2025

Vice-Chair James Lawrence called the meeting to order at 5:00 p.m. in the Commission Chambers on Thursday, January 23, 2025. Commissioner Marchetti offered the invocation. Chair Jeremiah Jones led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Thomas Langley, James Lawrence, Alan Northrop, Michael Grice, Jeremiah Jones, Samuel Barrera, Roseann Marchetti and RJ Lee.

COMMISSIONERS ABSENT: None.

ADDITIONS/DELETIONS TO THE AGENDA

Commissioner Lee removed agenda item #8 as it was addressed at the Special Meeting.

Chair Jones added a discussion item from the Cass County Fair Board.

APPROVAL OF THE AGENDA

Commissioner Lee moved, seconded by Chair Jones, to approve the January 23, 2025, Committee of the Whole Meeting Agenda as amended. Motion carried by voice vote.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Commissioner Marchetti moved, seconded by Commissioner Lee, to approve December 19, 2024, Committee of the Whole Meeting Minutes. Motion carried by voice vote.

FINANCE REPORT

The Finance Report was in the packet.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. **Motion requesting the Cass County Board of Commissioners approve the 1st Addendum to 3/7/24 Cass County Opioid Settlement Funding Plan**

   Judge Bealor asked commissioners to approve the 1st Addendum to 3/7/24 Cass County Opioid Settlement Funding Plan as submitted. The updates included back ups to those serving on the decision-making sub-committee as well as allowing the County Administrator to approve funding requests approved by the sub-committee. The changes would expedite the application process.

   Chair Jones moved, seconded by Commissioner Marchetti, to move item 1. to the next board meeting. Motion carried by voice vote.

2. **Appointing 2025 Cass County Remonumentation Director**

   Interim GIS Director Alex Biles requested commissioners appoint him as Remonumentation Grant Administrator to replace outgoing GIS Director Erika Espeland effective for the 2025 Grant Year.

   Commissioner Marchetti moved, seconded by Commissioner Northrop, to move item 2. To the next regular board meeting agenda. Motion carried by voice vote.

3. **KARPEL replacement for Adult Case Tracking (ACT) and OnBase**

   Prosecutor Fitz informed the board that the Prosecuting Association of Michigan (PAAM) planned to replace Adult Case Tracking Software with a new product provided by KARPEL. There will be minimal to no cost for the first three years of use as PAAM secured funding through a state grant.

   Information Technology Director Jodi Nestich relayed that the move from OnBase to Karpel was forced by the state and was required. She informed commissioners there would be additional costs for conversion, storage, etc. Director Nestich also stressed that the unexpected project would require a minimum of six months to implement. She asked the board to approve the project in order to begin the timeline.

   Commissioner Marchetti moved, seconded by Chair Jones, to move item 3. to the next regular board meeting agenda. Motion carried by voice vote.

4. **911 Center/EOC Flooring Replacement Budget Adjustment**

   Sheriff Roach requested commissioners approve the following budget adjustment in order to fund the total cost of flooring replacement in the 911/EOC Center:

   261-325-972.000 (Capital Outlay) $49,102

261-000-699.050 (Fund Balance Allocation) $49,102

Commissioner Marchetti moved, seconded by Commissioner Lee, to move item 4. to the next regular board meeting. Motion carried by roll call vote.

5. **Motion asking the BOC to approve Opioid Settlement Funds Funding Application Request from C.A.S.S./Woodlands**

   Judge Bealor asked the board to approve the Opioid Settlement Funds Application Request from C.A.S.S./Woodlands for a one-day community opioid summit.

   Commissioner Marchetti moved, seconded by Commissioner Lee, to move item 5. to the next regular board meeting agenda. Motion carried by voice vote.

6. **Approval of Quote from Cass Outdoor Power Equipment for the Purchase of a New Mower from the Capital Improvement Fund**

   Facilities Director Dave Reiff requested the board approve the purchase of a new mower from Cass Outdoor Power Equipment in the amount of $20,486.95.

   Chair Jones moved, seconded by Commissioner Grice, to move item 6. to the next regular board meeting agenda. Motion carried by voice vote.

7. **Sale of Neera**

   Sheriff Roach announced the retirement of Deputy David Nevins and K-9 Neera. Because Neera has completed her duties with the Sheriff's Office, Sheriff Roach asked the board to allow Deputy Nevins to purchase K-9 Neera for a total of $1.00.

   Commissioner Marchetti moved, seconded by Chair Jones, to move item 7. to the next regular board meeting agenda. Motion carried by voice.

8. **Approval for Purchase of Challenge Coins**

   Chair Jones requested the board approve the purchase of Challenge Coins at an amount not to exceed $1,000.

   Chair Jones moved, seconded by Commissioner Northrop, to move item 8. to the next regular board meeting agenda. Motion carried by voice.

9. **Cass County Fair Board**

   Cass County Fair Board President Dave Bratton informed commissioners that the County MSU Extension Agent informed the Fair Board that MSU would no longer provide certain duties to 4-H exhibitors. Fair Secretary Brenda Smego shared a chart of duties divided between MSU and the Fair Board. She went on to explain that the Fair Board had limited staff and would need additional part-time help in order to complete the work that would shift from MSU to the Fair Board.

PUBLIC COMMENT

Public comment occurred.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioners Jones, Grice and Marchetti shared comments.

ADJOURNMENT

Chair Jones moved, seconded by Commissioner Grice, to adjourn. The meeting adjourned at 6:09 p.m.

Approved: ____________________
Date

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James Lawrence, Vice-Chair

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Monica McMichael, Clerk/Register